

POLICY NAME: (REVIEW)  
DONATIONS – ASSISTANCE WITH  
COUNCIL FEES FOR COMMUNITY  
GROUPS

POLICY REF: D04

MEETING ADOPTED: 23 September 2010  
Resolution No. 230910/21

POLICY HISTORY: 240205/036



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TABLE OF CONTENTS

OBJECTIVE ..... 1

BACKGROUND ..... 1

DEFINITIONS..... 1

SCOPE OF POLICY ..... 1

RELATED DOCUMENTATION ..... 1

POLICY ..... 1

REVIEW ..... 2

## 10.4 Policy (Review) - Donations - Fees and Australian Representation.DOC

Ballina Shire Council

(REVIEW) Donations – Assistance with Council Fees for Community Groups

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### OBJECTIVE

To provide clear policy guidelines to assist community groups in the payment of Council fees.

### BACKGROUND

Community groups often have limited financial resources. When these groups are undertaking capital works or major fund raising events there is often limited funding available to pay Council fees.

In recognition of these limited resources Council has developed this policy to assist community groups in the delivery of capital works and major fund raising events.

In accordance with Section 356 of the Local Government Act a Council Resolution is required for each and every donation each year. This policy provides a framework for the donation but not the authority to donate to assist Council when considering donations of Council fees for Community Groups.

### DEFINITIONS

**Council** Ballina Shire Council

**Policy** Donations – Assistance with Council Fees for Community Groups

### SCOPE OF POLICY

This policy applies to:

- Community Groups operating in the Ballina Shire.

### RELATED DOCUMENTATION

This policy has been prepared with reference to the following publications:

- Local Government Act 1993
- Council's Operational Plan

### POLICY

Council recognises that capital works or fund raising events undertaken by community groups regularly provide significant community benefits.

To assist community groups in the delivery of capital projects and fund raising events Council will reimburse or waive certain fees. The following guidelines are to be applied in the delivery of those reimbursements and waivers.

## 10.4 Policy (Review) - Donations - Fees and Australian Representation.DOC

### **Guidelines for Selection**

1. The recipient organisation must be not for profit and provide a community service within the Ballina local government area
2. Consideration must be given to the frequency of the event and / or the nature of the capital project. Regular (i.e. more than once per annum) events or projects will not be eligible for reimbursement
3. The nature of the fee to be reimbursed/waived will relate to either the delivery of a capital project for the community group, or alternatively where that community group is undertaking a major fund raising event
4. Fee reimbursements/waivers for capital works must be provided on Council owned or controlled land.
5. The event or works shall occur on public land.

### **Strategies**

1. Council shall allocate in the annual Operational Plan, an amount for the purpose of providing financial assistance to community groups through the reimbursement or waiver of Council fees.
2. The Council will determine any application for fee reimbursement / waiver.
3. As a guide fees to be reimbursed will normally relate to development applications (excluding developer contributions and fees paid to external parties such as advertising and long service levies), waste charges, entrance fees, provision of Council products and hire charges
4. The maximum amount reimbursed is to be capped at \$2,000 per event/project.
5. Where fees are reimbursed/waived the expense will be allocated against the fee reimbursement account in Council's records to ensure a register of all reimbursements is maintained

### **REVIEW**

This policy is to be reviewed at least every four years.

POLICY NAME: (REVIEW)  
DONATIONS – AUSTRALIAN  
REPRESENTATION

POLICY REF: D05

MEETING ADOPTED: 23 September 2010  
Resolution No. 230910/21

POLICY HISTORY: 240205/036



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TABLE OF CONTENTS

OBJECTIVE .....1

BACKGROUND .....1

DEFINITIONS.....1

SCOPE OF POLICY .....1

RELATED DOCUMENTATION .....1

POLICY .....1

REVIEW .....2

## 10.4 Policy (Review) - Donations - Fees and Australian Representation.DOC

### OBJECTIVE

To provide policy guidelines to assist shire residents who represent Australia.

### BACKGROUND

Council recognises that shire residents representing Australia also bring increased recognition to the Ballina Shire. Council has developed this policy to provide assistance to those individuals to encourage residents to represent Australia and to assist with the promotion of the shire.

In accordance with Section 356 of the Local Government Act a Council Resolution is required for each and every donation each year. This policy provides a framework for the donation but not the authority to donate to assist Council when considering donations of Council fees for Community Groups.

### DEFINITIONS

<b>Council</b>	Ballina Shire Council
<b>Policy</b>	Donations – Financial Assistance - Australian Representation
<b>CPI</b>	Consumer Price Index (Sydney - all groups)

### SCOPE OF POLICY

This policy applies to Ballina shire residents being selected to represent Australia as an individual or as a member of a national team.

### RELATED DOCUMENTATION

This policy has been prepared with reference to the following publications:

- Local Government Act 1993
- Council's Operational Plan

### POLICY

Council will provide assistance for travelling and accommodation expenses incurred by Ballina shire residents being selected to represent Australia as an individual or as a member of a national team.

#### ***Guidelines for Selection:***

1. The individual recipient must be chosen in a team or event that is part of a nationally recognised federation
2. The recipient must demonstrate they are a resident of the shire
3. The recipient is only entitled to one donation each financial year

## 10.4 Policy (Review) - Donations - Fees and Australian Representation.DOC

Ballina Shire Council

(DRAFT REVIEW) Donations – Financial Assistance – Australian Representation

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4. The selection of an entire team will only result in one donation
5. The assistance must be provided for expenses that are to be incurred by the recipient as part of their role in representing Australia

### **Strategies**

The level of assistance to be provided is \$400 ~~\$431~~ (this figure is indexed by CPI each year) for applicants representing Australia overseas and \$200 ~~\$225~~ (also subject to CPI) for applicants representing Australia within Australia, but outside the local government area. Applications will be determined by the Council.

### **REVIEW**

This policy is to be reviewed at least every four years.