



## Notice of Local Traffic Committee Meeting

a Local Traffic Committee Meeting will be held in the Ballina Shire Committee Room, Cnr Cherry & Tamar Streets, Ballina on **Wednesday 8 April 2015 commencing at 10.00.**

### Business

1. Attendance & Apologies
2. Minutes of Previous Meeting
3. Deputations by Members of Public or Councillors
4. Summary Report – Recent Decisions of Council in Response to LTC Recommendations
5. Items to be Referred to Council
6. Items to be Referred to the General Manager's Delegate
7. Items for Traffic Engineering Advice
8. Information of the Committee
9. Regulatory Matters on Classified Roads (GM's Delegate)
10. Items Without Notice
11. Next Meeting

A handwritten signature in black ink that reads 'John Truman'.

John Truman  
**Group Manager**  
**Civil Services**

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1. Attendance & Apologies
  2. Minutes of Previous Meeting
  3. Deputations by Member of Public or Councillors
  4. Summary Report – Recent Decision of Council in Response to LTC Recommendations
  5. Items to be Referred to Council
- 

**1. Attendance & Apologies**

**2. Minutes of Previous Meeting**

A copy of the Minutes of the Local Traffic Committee Meeting held on Wednesday 11 February 2015 were distributed with the business paper.

**RECOMMENDATION**

That Council confirms the Minutes of the Local Traffic Committee Meeting held on Wednesday 11 February 2015.

**3. Deputations by Members of Public or Councillors**

**4. Summary Report - Recent Decisions of Council in Response to LTC Recommendations**

Nil Items

**5. Items to be Referred to Council**

Nil Items

## **6.1 ANZAC Day 2015 Road Closure - Alstonville**

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### **6. Items Referred to General Manager's Delegate**

#### **6.1 ANZAC Day 2015 Road Closure - Alstonville**

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##### **Introduction**

The Returned and Services League of Australia, Alstonville Sub-Branch proposes to undertake the Annual ANZAC Day Parade on Saturday 25 April 2015 and has requested associated road closures.

##### **Information**

The Returned and Services League of Australia, Alstonville Sub-Branch proposes to undertake the Annual ANZAC Day Parade on Saturday 25 April 2015 from Bugden Avenue down Main Street and Daley Street to Elizabeth Brown Park. Written correspondence has been received requesting the associated road closures and is attached for the information of the Committee.

##### **RECOMMENDATIONS**

The Committee recommends to Council that Approval be granted to close Bugden Avenue (High Street to Main Street), Main Street (Bugden Avenue to Daley Street), Daley Street (Main Street to Elizabeth Brown Park) Alstonville on Saturday 25 April 2014, in accordance with the submitted Traffic Management Plan for duration of the annual ANZAC Day parade.

##### **Attachment(s)**

1. Letter from Alstonville RSL Sub Branch
2. Traffic Control Plan Alstonville



THE RETURNED AND SERVICES LEAGUE  
OF AUSTRALIA (NSW Branch)  
ALSTONVILLE SUB-BRANCH

ABN: 99 901 744 239  
PO Box 690  
ALSTONVILLE NSW 2477  
alstonvillersl@gmail.com

President: Mr. Grahame Gooding OAM 66281747 gooding.gs@gmail.com

5<sup>th</sup> February 2015

**Ballina Shire Council**  
PO Box 450  
BALLINA NSW 2478

**Attn: Malcolm Fox**

Dear Malcolm,

**ANZAC DAY 2015**

Alstonville RSL sub-Branch requests that the Traffic Control Plan (TCP) for ANZAC Day in Alstonville be activated on Saturday 25<sup>th</sup> April 2015.

Letters have been dispatched to NSW Police, Alstonville Station, requesting permission for the Public Assemblies and to the Alstonville Wollongbar Rural Fire Services requesting traffic control and medical coverage for the Civic Service. It is anticipated that positive responses will be received.

As part of 2015 Centenary of ANZAC, we intend to make some changes to this years organisation primarily in the street march assembly area near Paddy Bugden VC Memorial. Specifically we request permission to close the following streets by 9.00am;

- Bugden Ave southbound at High St.
- Bugden Ave. northbound at Main St., and
- South St. westbound at Commercial Ave.

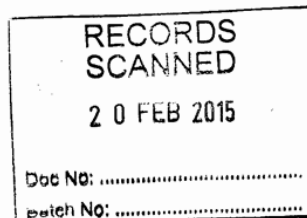
These closures will allow the Alstonville RSL organisers to better manage the safety concerns of having the expected large numbers of school children mixing with traffic.

At 9.20am, the remaining closures as per the TCP would be activated

Please contact me should you require any more information.

Yours sincerely,

Grahame Gooding  
HONORARY PRESIDENT



*"The Price of Liberty is Eternal Vigilance"*  
*"Lest We Forget"*

6.1 ANZAC Day 2015 Road Closure - Alstonville



Traffic Control Plan  
Prepared by Ballina Shire Council  
Malcolm Fox  
Design and Inspect Traffic Control Plans  
Certificate No. 7193016432  
Expiry 12/06/2017  
Signed *[Signature]* Date 24/4/15

NOTE: T.C.P. Adapted from TCP 54 from the current Traffic Control at Work Sites Manual  
All signs are to be placed so as to be in clear unobstructed view to on coming traffic  
All distances are minimum distances and may be increased but not decreased  
Means of access for local traffic and pedestrians across the closed area should be provided by traffic controllers at the barrier boards and additional signs or delineators.  
Additional Traffic controllers provided at South St, Bugden Ln, Main St, and Shopping Plaza Entrance to direct and / or temporarily stop local traffic

<table border="1"> <tr> <td>DESIGNED</td> <td>Malcolm Fox</td> </tr> <tr> <td>DRAWN</td> <td>Malcolm Fox</td> </tr> <tr> <td>CERT No.</td> <td>7193016432</td> </tr> <tr> <td>EXPIRY DATE</td> <td>12/06/2017</td> </tr> <tr> <td>APPROVED</td> <td></td> </tr> </table>		DESIGNED	Malcolm Fox	DRAWN	Malcolm Fox	CERT No.	7193016432	EXPIRY DATE	12/06/2017	APPROVED		<p><b>TCP FOR ALSTONVILLE</b></p> <p>ANZAC DAY TRAFFIC CONTROL PLAN CLOSURE OF MAIN STREET BETWEEN GREEN ST AND HIGH ST.</p>		
DESIGNED	Malcolm Fox													
DRAWN	Malcolm Fox													
CERT No.	7193016432													
EXPIRY DATE	12/06/2017													
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No.	Date	By	Change	X'd										
Amendments														

## **6.2 ANZAC Day 2015 Road Closure - Ballina**

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### **6.2 ANZAC Day 2015 Road Closure - Ballina**

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#### **Introduction**

The Returned and Services League of Australia, Ballina Sub-Branch proposes to undertake the Annual ANZAC Day Parade on Saturday 25 April 2015 and requests associated road closures.

#### **Information**

The ANZAC Day Parade is undertaken annually. The attached traffic control plan proposes closure of River Street from Martin Street to Grant Street, and closure of Grant Street from River Street to the River. It is also proposed to close Grant Street between River Street and the Richmond River for the Dawn Service.

#### **RECOMMENDATIONS**

The Committee recommends that:

1. Approval be granted to close River Street from Martin Street to Grant Street and Grant Street from River Street to the River on Saturday 25 April 2015, in accordance with the submitted traffic control plan for the duration of the ANZAC Day parade.
2. Approval be granted to close Grant Street from River Street to the River for the Dawn Service.

#### **Attachment(s)**

1. Letter from Ballina RSL Sub Branch
2. Traffic Control Plan Ballina

THE RETURNED AND SERVICES LEAGUE



OF AUSTRALIA

(New South Wales Branch)

*"The Price of Liberty is Eternal Vigilance"*

**BALLINA SUB BRANCH**

Email: [office@ballinasubbranch.org](mailto:office@ballinasubbranch.org)

ABN: 37 373 414 970

**PATRONS:**

President  
*Mr Bill Moore*  
Honorary Secretary  
*Mr Charles Nicholson JP*  
Treasurer  
*Mr Alan Morris*

PO Box 378  
Ballina NSW 2478

Ph: (02) 6686 0133  
Fax: (02) 6686 0793

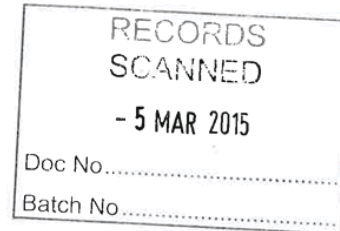
*Cmdr Rod Fayle, RAN (Ret)*  
*Mr K Hogan, MP Member for Page*  
*Mr D Page MP Member for Ballina*

*Cr D Wright, Mayor Ballina*  
*Mr Gary Hooley, Chairman Ballina RSL club Ltd*

**Centenary of ANZAC 2015**

4<sup>th</sup> March 2015

Mr Malcolm Fox,  
Civil Services,  
Ballina Shire Council,  
P.O. Box 450,  
Ballina. N.S.W. 2478.



Dear Sir,

On behalf of the President and members of the Ballina RSL Sub-Branch, I would like to request assistance from the Ballina Shire Council with road blocks, witch's hats, etc. for the Centenary of ANZAC Day March on Saturday 25<sup>th</sup> April 2015.

As usual River Street from Martin Street to Grant Street would be closed for the ANZAC Day march with progressive re-opening as the March passes.

We also require 30 portable barricades and rope to close Grant Street in front of the RSL Club and areas of the car park next to the Memorial park.

I have enclosed a Timetable of the day and a copy of our current Certificate of Public Liability Insurance.

We await your favourable response.

Thank you,

Yours sincerely,

Charles Nicholson,  
Hon. Secretary

*Please address all correspondence to the Honorary Secretary*



AB-09-14



CGU Corporate Liability  
Level 7  
388 George Street  
Sydney NSW 2000  
ABN: 27 004 478 371

**CERTIFICATE OF CURRENCY**

Date: Charles

To Whom It May Concern:

The Policy referred to below is current as at the date of this certificate. Whilst due date has been indicated it should be noted that this policy may be cancelled in the future.

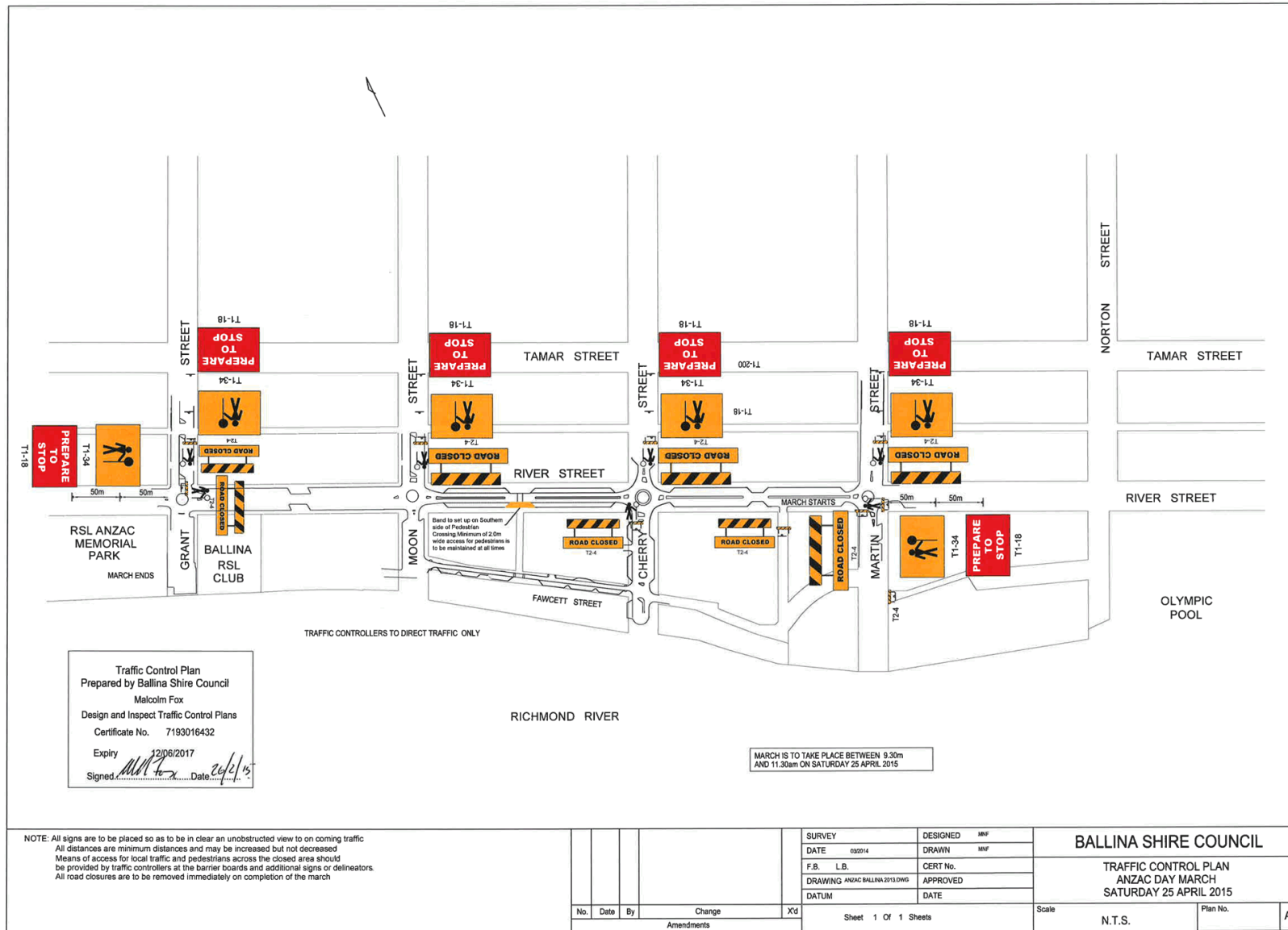
Policy Number:	10M 7431902	
Insured:	RSL of Australia Sub Branches and Women's Auxiliaries Including Ballina RSL Sub Branch	
Period of Insurance:	From: 31/05/2014	at 4:00pm local time at the place of issue
	To: 31/05/2015	at 4:00m local time at the place of issue
Public Liability	\$20,000,000	any one Occurrence
Products Liability	\$20,000,000	any one Occurrence and in the aggregate
Advertising Liability	\$20,000,000	any one Occurrence and in the aggregate
Interested Party:	Ballina Fair Shopping Centre, Ballina Central, Ballina Shire Council, Bunnings Ballina, Ballina RSL Club Limited is noted for their respective rights and interests in respect of Remembrance Week (01.11.14 – 12.11.14)	

This is a Policy summary only. Full details of this Insurance appear on the Policy Document



CGU Insurance Limited – Certificate of Currency

6.2 ANZAC Day 2015 Road Closure - Ballina



## **6.3 Love Lennox Carnival**

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### **6.3 Love Lennox Carnival**

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#### **Introduction**

The Love Lennox Carnival is to be held Saturday 6 June 2015 and will involve closure of Ballina Street and the northern part of Rayner Lane during daylight hours for carnival activities to be held on the street pavement.

#### **Information**

The Love Lennox Carnival is to be held Saturday 6 June 2015. The organisers have requested closure of the main street (Ballina Street) and the northern (Unnamed) section of Rayner Lane during daylight hours to enable carnival activities to be held on the street pavement.

Road closure will commence at 6am and the on-street carnival site will be operational by 9am. The on-street carnival site will operate until around 3pm and the road will be re-opened before 6pm.

The section of Ballina Street to be closed is 390m long and will extend from immediately north of Park Lane to immediately south of Byron Street. Both northbound and southbound through traffic will be detoured via Park Lane. A temporary bus stop relocation will be provided at the southern section of Ballina Street.

The (unnamed) part of Rayner Lane to be closed is the 40m section at the north extending eastwards from Ballina Street. Rayner Lane is normally One Way Traffic, and to ensure access to the balance of Rayner Lane remains open, the Traffic Control Plan (TCP) proposes the following changes to the, north/south section of Rayner Lane:

- One Way Traffic to be changed to Two Way Traffic from 6am to 3pm
- No Parking on both sides of Rayner Lane to facilitate Two Way Traffic
- The extent of closure of the northern section of lane be restricted to ensure a turning area remains at the northern end of the lane.

In 2014 Ballina Street was only closed for a 180m section from Park Lane to Rayner Lane. This year the carnival organisers wish to utilise the whole of the CBD main street (Ballina Street from Park Lane to Byron Street) and the northern part of Rayner Lane so that businesses in the northern end of the main street are included in the carnival. The additional closure of the north section of Ballina Street impacts on Rayner Lane. Rayner Lane is a narrow One Way traffic route from Ballina Street to Rutherford Street and closure of the northern (unnamed) section and the access onto Ballina Street would render it inaccessible without changing its One Way status.

The extension of closure of Ballina Street and closure of part Rayner Lane had been requested by the organisers in preliminary talks with Council staff. In order to gain an understanding of the impact on residents, the organisers were requested to survey affected residents/owners in Rayner Lane to determine their attitude to the proposed closure. The results have been submitted to Council staff and whilst there was an incomplete return, the

### **6.3 Love Lennox Carnival**

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results submitted are positive and reflect general agreement to the carnival road closure arrangements.

#### **RECOMMENDATIONS**

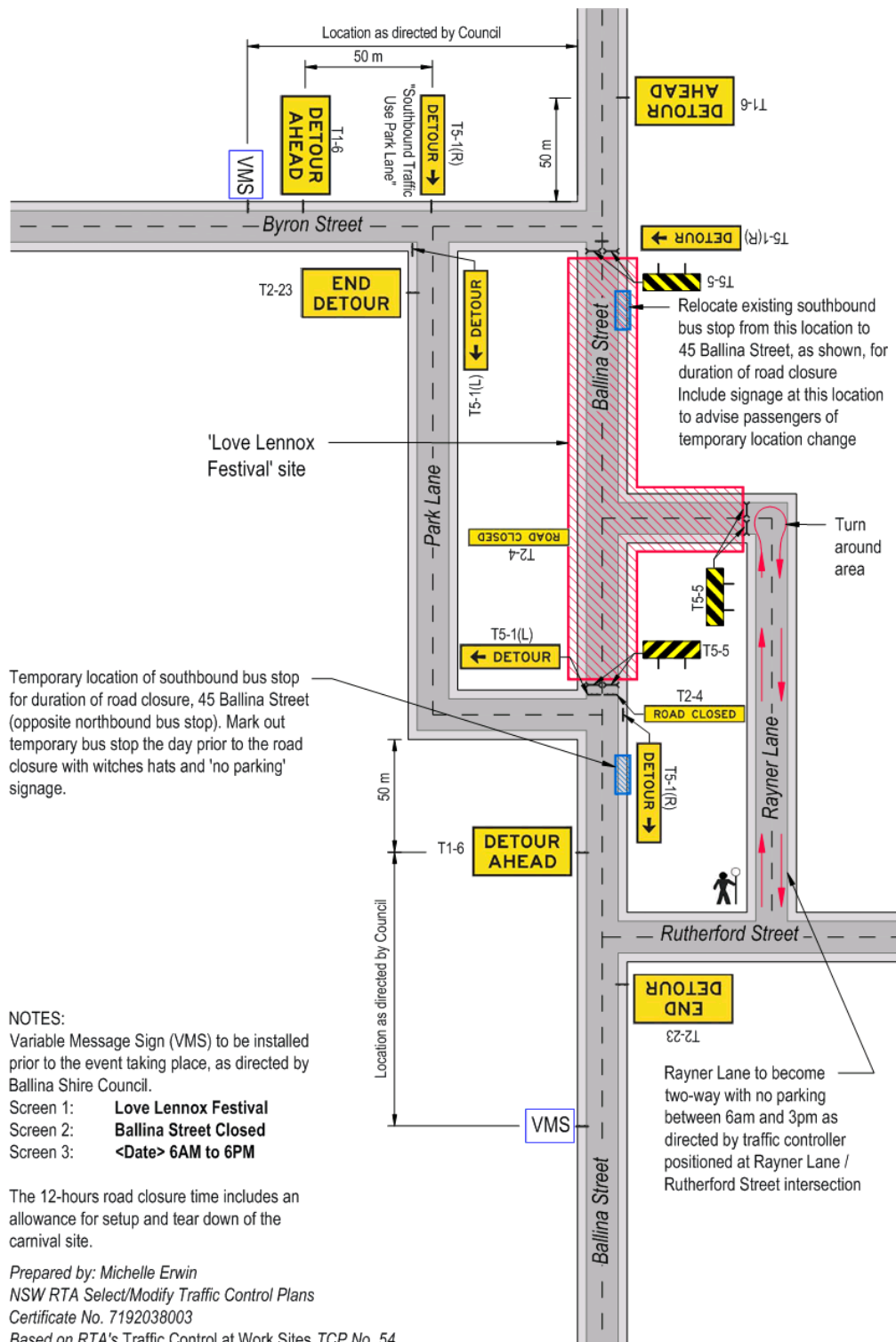
That the Committee support the following traffic arrangements for the Love Lennox Carnival on Saturday 6 June 2015 from 6am to 6pm, in accordance with the submitted Traffic Control Plan:

1. Closure of a 390m section of Ballina Street, Lennox Head from immediately north of Park Lane to immediately south of Byron Street.
2. Closure of the north part of (Unnamed) Rayner Lane for 40m east of Ballina Street.
3. Conversion of the north/south section of Rayner Lane from One Way Traffic to Two Way Traffic for the duration of the closures.
4. Provision of No Parking Zones on both sides of the north/south section of Rayner Lane for the duration of the closures.

#### **Attachment(s)**

1. Love Lennox Traffic Control Plan 2015

## 6.3 Love Lennox Carnival



### Love Lennox Festival 2015 - Traffic Control Plan

05 March 2015

Ardill Payne & Partners 

**6.4 Skullcandy Oz Grom Open 2015 - Lennox Head**

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**Introduction**

The 2015 Skullcandy Oz Grom, Open Surfing Competition is to be held at Lennox Head from Friday 3 to Wednesday 8 July 2014. The organisers have requested a road closure on Pacific Parade, Lennox Head between Byron Street and Lennox Street for the first three days of the event from Friday 3 to Sunday 5 July 2015.

**Information**

The Lennox Head – Ballina (LE- BA) Boardriders Club is hosting the 2015 Skullcandy Oz Grom, Open Surfing Competition during the School Holidays, Friday 3 to Wednesday 8 July 2014. The event is to be conducted on the reserve in front of the Lennox Point Hotel on Pacific Parade, Lennox Head.

The event is attended by a large number of young people and to assist in managing their safety the organisers have requested a road closure on Pacific Parade between Byron Street and Lennox Street for the first three days of the event from Friday 3 to Sunday 5 July 2015.

The three day closure is a change from previous years when the road closure was for the full duration of the event and follows a successful trial last year of opening the road for the last two days of competition. The first three days of competition have the highest volume of competitors and spectators, expected to be between 800 and 1,000 people. The latter (finals) part of the competition has fewer competitors and spectators.

The organisers have successfully conducted the road closures in past years and letter drop residents in the vicinity with details of the event and temporary changes to traffic conditions. The submitted traffic control plan needs formal amendment to reflect these changed arrangements.

**RECOMMENDATIONS**

The Committee recommends:

1. The submitted Traffic Control Plan be amended to formally reflect the changed traffic arrangements for 2015.
2. Approval of the closure of Pacific Parade, Lennox Head, during the hours of 7:30am to 4:00pm, from Friday 3 to Sunday 5 July 2014, in accordance with the Traffic Control Plan as amended by Item 1.

**Attachment(s)**

1. Oz Grom 2015 Letter & Traffic Control Plan

LE - BA Boardriders Club Inc

Patrick Knight,  
Traffic and Development Engineer  
Ballina Shire Council

11, March 2015

Traffic closure request; Skullcandy Oz Grom Open

Dear Patrick,

Our organising committee has carefully considered a new traffic management plan for this year's event and proposes to close the road from the corner of Ballina and Byron Street and Pacific Pde and Lennox Street for three days – July 3 to 5. Following the successful trial last year - opening the road for the last two days of competition – the committee agreed that this could now be extended to three days.

The justification for closing the road for the first three days of competition is mainly due to the volume of competitors and spectators during the initial stages of the competition. We expect this year to have between 800 and 1000 people at the event during the first three days of competition.

The other reason we require the road closure on these days is that we use the road for promotional vehicles to set up in the parking bays – children stand on the road to line up for promotional packs. A skateboard company (major sponsor) also use the road for promotional activities; team riders provide a show and children can test ride skateboards.

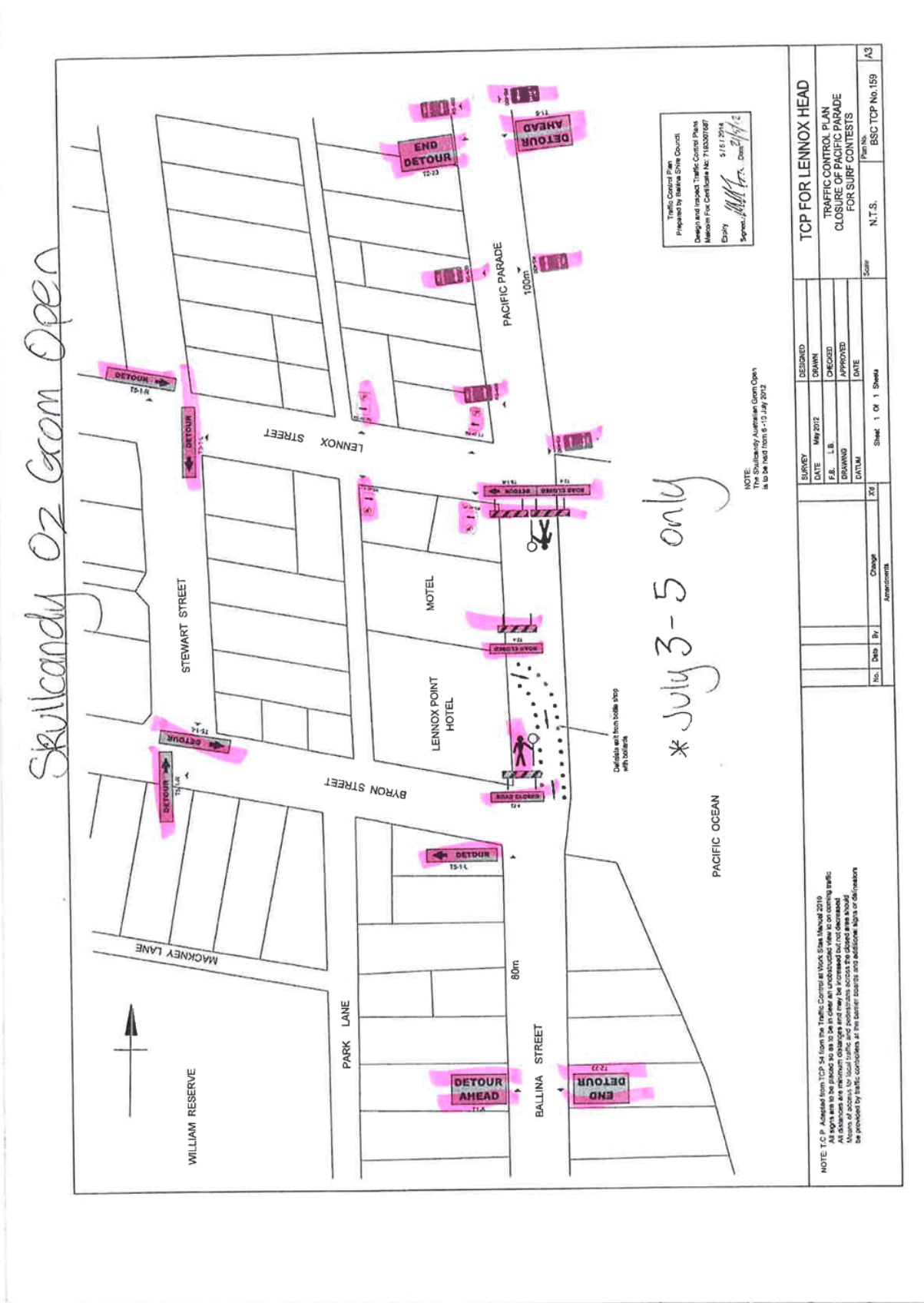
The event dates are Friday July 3 until Wednesday July 8. We propose to close the road between the hours of 7:30am until 4:00pm on Friday, Saturday and Sunday.

The committee will again be requesting the services of the Lennox Head Rural Fire Service to implement the Traffic Control Plan.

Le-Ba will provide a letter box drop to all residences in the immediate vicinity of the competition area and provide them with details of the event and temporary changes to traffic conditions. A notification will also be published in the Ballina Shire Advocate advising of changes to local traffic conditions.

Should you have any questions in respect to the above, please contact me on 0434047726.  
Yours sincerely,

  
Tony O'Brien  
Secretary Le-Ba Boardriders  
MOB; 0434047726  
Anthony.obrien@fac.s.nsw.gov.au





**6.5 Extension of No Parking Zone - River Street Ballina, North Side, Immediately East of Martin Street**

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**6.5 Extension of No Parking Zone - River Street, Ballina North Side, Immediately East of Martin Street**

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**Introduction**

It is proposed to extend the No Parking Zone on the north side of River Street, Ballina immediately east of Martin Street to eliminate a short section of 45 degree angle parking zone.

**Information**

It is proposed to extend the No Parking Zone on the north side of River Street, Ballina immediately east of Martin Street to eliminate a short 3m section of 45 degree angle parking zone that is too short to accommodate a small motor vehicle due to the close proximity of a driveway.

This matter has come to attention due to the presence of a permanently parked, advertising car in this space. When checked it was found that the advertising car was parked at around 75 degrees. However if any car was parked in compliance with the 45 degree angle requirement, it would unlawfully obstruct the driveway to 27 River Street. The 3m section of kerb, between the No Parking sign and the splay on the driveway to 27 River Street, is marginally too short to accommodate a vehicle parked at a 45 degree angle. There would be sufficient space for a motorcycle.

In order to avoid further non-compliant parking, particularly partial blockage of the driveway of 27 River Street, it is proposed to extend the No Parking Zone to the east side of the driveway.

**RECOMMENDATION**

The Committee support an eastward extension of the No Parking Zone on the north side of River Street, Ballina immediately east of Martin Street to immediately east of the driveway to 27 River Street.

**Attachment(s)**

1. 45 Degree Angle Parking River Street, Ballina

6.5 Extension of No Parking Zone - River Street Ballina, North Side, Immediately East of Martin Street

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**6.6 Proposed Closure of Main Street, Alstonville for Market Day - 31 May 2015**

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**6.6 Proposed Closure of Main Street, Alstonville for Market Day - 31 May 2015**

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**Introduction**

A request has been received to close Main Street, Alstonville for a Sunday Market on 31 May 2015.

**Information**

The Alstonville Apex Club has requested closure of Main Street, Alstonville from Daley Street roundabout to Bugden Avenue on Sunday 31 May 2015, from 7:00am to 5:00pm. This will include all set-up & pull down time. It is proposed to use the same traffic control arrangements as used for the 2013 event (2013 Traffic Control Plan attached).

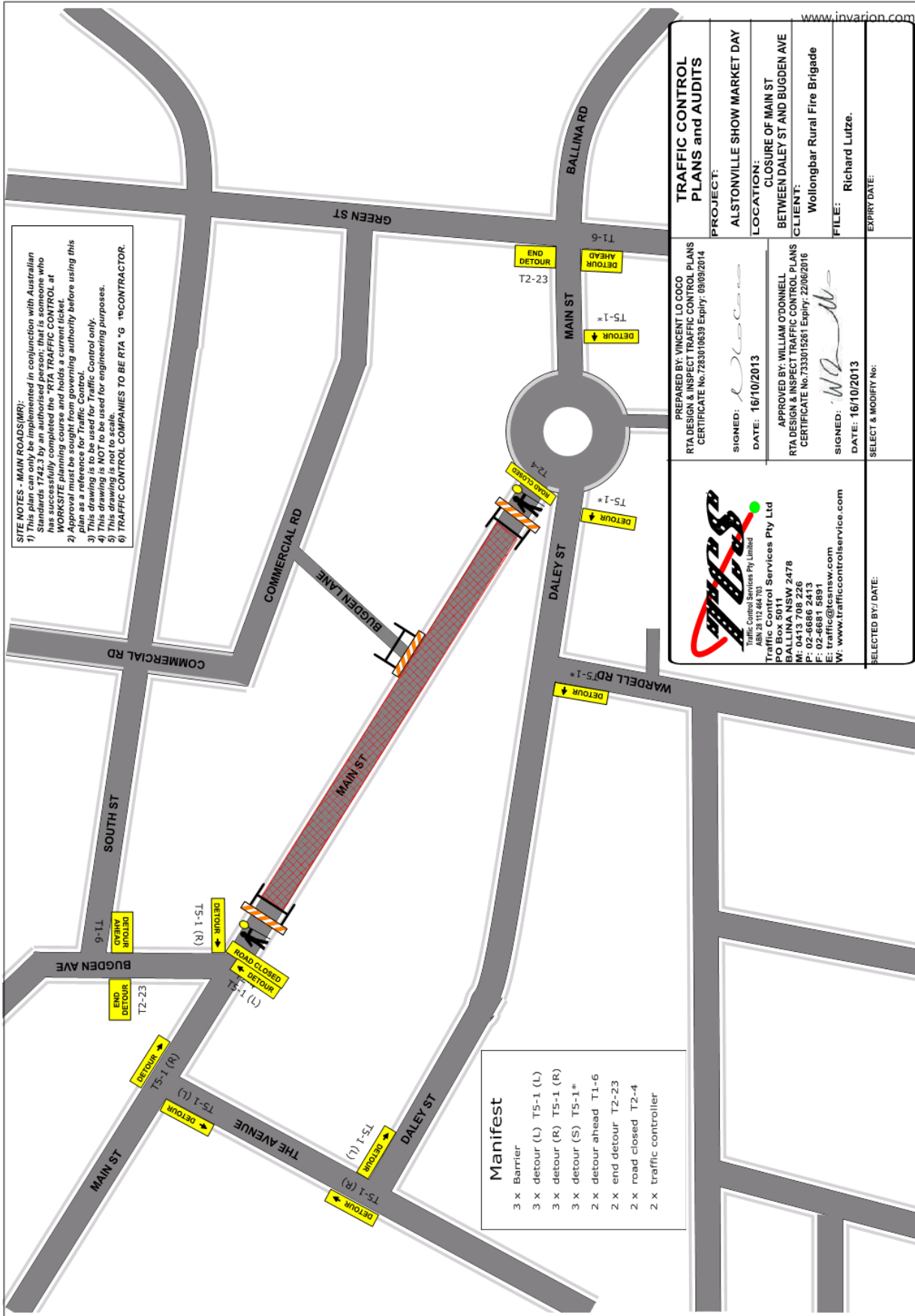
**RECOMMENDATIONS**

The Committee recommends:

1. The submitted Traffic Control Plan be amended to be current for 2015.
2. Approval of the closure of Main Street, Alstonville on Sunday 31 May 2015 from 7:00am to 5:00pm in accordance with the Traffic Control Plan as amended by Item 1.

**Attachment(s)**

1. Alstonville Market Day Traffic Control Plan 2013



## **7.1 Access to Alstonville Primary School - Bugden Avenue, Alstonville**

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### **7. Items for Traffic Engineering Advice**

#### **7.1 Access to Alstonville Primary School - Bugden Avenue, Alstonville**

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##### **Introduction**

The Principal of Alstonville Public School has expressed concern for the safety of persons associated with the school that use the schools secondary access driveway in Bugden Avenue.

##### **Information**

The main entrances to Alstonville Public School are in Main Street where there is pedestrian access for pupils and staff and two vehicular access. Main Street is provided with pedestrian paths that connect to the town path network including a school crossing across Bugden Avenue (the old highway). Main Street has also been configured for drop off and pick up by school busses.

Around the corner and 125m down Bugden Avenue there is a low standard vehicular driveway to the school grounds that provides access to a gravel parking area used by staff and for disabled access. Parents that drop off/pick up children in motor vehicles also use this driveway to access the school on foot after leaving their parked vehicles on either side of Bugden Avenue and at a parking area across the road.

The School Principal believes that cars parking on the west side of Bugden Avenue immediately south of this access are compromising sight distance and safety for vehicles and pedestrians using the access.

##### ***Observations***

The Bugden Avenue driveway access was inspected during the period, 3.00pm to 3:55pm, Friday 13 February 2015 and the following was observed:

- Parked vehicles south of the driveway on the west side of Bugden Avenue restrict sight distance for vehicles exiting the driveway, however there were gaps between the parked cars due to the short spacing of private driveways that permitted some sightlines up to the South Street intersection
- The distance between the Bugden Avenue northbound travel lane, edge line and the kerb immediately south of the driveway is only 1.8m making it difficult for cars to park inside this edge line
- Due to the horizontal and vertical geometry of Bugden Avenue, poor geometry/condition of the school access, speed of northbound traffic, and the proximity of northbound vehicles turning right into the South Street intersection, there is little time/opportunity for drivers exiting the driveway to judge if there are safe gaps in the traffic stream, with or without the presence of parked cars. The gap detection appeared particularly difficult for drivers turning right from the driveway
- The Bugden Avenue driveway is a drop off/pick up access for a significant number of parents. Parents were observed parking on both sides of

## **7.1 Access to Alstonville Primary School - Bugden Avenue, Alstonville**

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Bugden Avenue and at a car parking area on the other side of Bugden Avenue. They walked to and through the driveway and later returned with their children to their vehicles and drive away. Parents parked on the east side of Bugden Avenue and at the adjacent car parking area needed to cross Bugden Avenue as pedestrians to access the school, then later made the return trip accompanied by their children. There is no marked crossing or pedestrian refuge in this location. The school crossing further south on Bugden Avenue was not on the desired path of the parents who used this access

- When cars were parked on the west side of Bugden Avenue near the South Street intersection there appeared to be a traffic calming effect on northbound traffic, particularly when through traffic could not pass right turning vehicles on the left side
- A number of parents advised they used this entrance for drop off/pick up because there is no parking available near the Main Street entrance
- The standard of the driveway is poor. It is unsealed, narrow, does not align properly with the kerb layback and is not well situated for optimal sight distance
- An inspection of the GIS revealed that the street and footpath encroach on school and private property in this locality.

### **RECOMMENDATION**

The Committee provide advice regarding the safe usage and management of the Alstonville Public School access in Bugden Avenue and the adjacent road network.

### **Attachment(s)**

1. Alstonville Public School - Aerial View
2. Bugden Avenue Driveway - Aerial View
3. Bugden Avenue Driveway
4. Alstonville Public School Principal's Letter



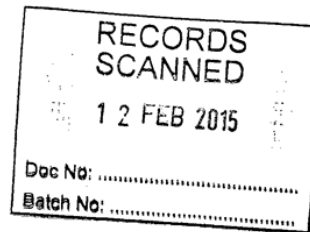












**ISSUE:**

Identified traffic and pedestrian black spot within the (Bugden Avenue) sector of the Alstonville Public School.

**BACKGROUND:**

The Alstonville Public School is a NSW Department of Education & Communities site which houses approximately 560 students (Kindergarten to Year 6). The township of Alstonville has an estimated population of approximately 5,000 residents which is supported by three educational sites being Alstonville Public School, Alstonville High School and St Josephs Primary School. Geographically all of these sites are located within close proximity of each other, where high volumes of vehicular and pedestrian movement are experienced during school days.

The Alstonville Public School has two designated pedestrian crossings. Both crossings are manned by Roads and Maritime Services crossing supervisors who are responsible for the safe and controlled movement of students within the immediate school precinct.

Recently I have been appraised by members of my staff of incidents where students immediate safety have been placed in jeopardy whilst being set down via private motor vehicles at the rear of the school site which is situated on Bugden Avenue.

Prior to the Alstonville bypass being opened back in 2011, Bugden Avenue was the major road namely the Bruxner Highway. Although the Alstonville bypass now accommodates the major traffic movement between Ballina and Lismore, it would be a fair and reasonable comment to suggest that Bugden Avenue still experiences large traffic volumes on a daily basis, especially during school hours.

After conducting recent studies of the area of concern at the rear of the school site (namely Bugden Avenue), I respectfully raise the following issues of concern;

**a) Distances:**

The distance between the kerb and the unbroken centre lines of Bugden Avenue at the rear of the Alstonville Public School measures approximately 5 metres. The kerb line painted upon the roadway which, runs parallel with the kerb only permits a distance of 2 metres between the kerb and the painted line. This kerb line appears to be unbroken and continuous.

In accordance with the Road & Maritime Traffic Handbook, the definition of an unbroken kerb line is;

**"An unbroken yellow kerb line is a NO STOPPING line. You must not stop for any reason except a medical or similar emergency."**

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**b) Department Of Education and Communities Property;**

Situated at the rear of the school site is a staff car park with the entry and exit driveway situated on Bugden Avenue. There is an unbroken kerb line painted on the bitumen roadway which runs across the staff car park driveway and continues on for the duration of the school site. Recently members of staff have been subjected to private vehicles parked and unattended in a stationary condition within 1 to 2 metres of the driveway.

This is done by persons whilst setting down or picking up students from the school site both in the mornings and afternoons during school days. On some occasions the rear or front ends of private motor vehicles have been parked across the actual school car park driveway. This act causes a serious obstruction to members of staff entering or leaving the school site in their own private vehicle's given their vision of oncoming traffic travelling along in both directions of Bugden Avenue is impaired.

**c) Safety of Pedestrians:**

Situated approximately 20 metres to the south of the rear of the school site is the intersection of Bugden Avenue and Green Street. Generally if a motor vehicle is attempting to negotiate a stationery right hand turn from Bugden Avenue into Green Street, vehicle's travelling behind the turning vehicle will overtake it on the near side (closest to kerb). Given this situation such a manner of driving poses a grave risk to pedestrians crossing Bugden Avenue whilst entering or leaving the school site on foot due to restricted vision caused by parked cars near the entry/exit driveway of the school site staff car park.

**d) Manner of Drivers:**

Recently a member of staff witnessed a motor vehicle being driven in a northerly direction along Bugden Avenue (towards Lismore), which at this time was caused to take evasive action as to avoid colliding with a stationary motor vehicle parked near the rear staff car park driveway. This act could have caused a fatality as the vehicle taking the evasive action crossed over the unbroken centre lines on to the wrong side of the roadway. Fortunately at that time there was no oncoming traffic, which may have resulted in a head on collision. The following is a series of photographic evidence depicting private motor vehicles being left unattended at the rear of the Alstonville Public School causing an obstruction.

../3

..3..

PICTURE A



Picture A depicts a small grey coloured station wagon standing unattended in a stationary condition no more than 2 metres to the north of the staff car park driveway. This impedes the vision of members of staff leaving the car park.

PICTURE B



Picture B depicts a rear view photograph of the same grey coloured small station wagon parked & standing in the same stationary condition. It must be noted that both of the near side tyres of this vehicle are standing on the public nature strip as to avoid contact with on coming vehicle's travelling north along Bugden Avenue. In addition to this it should also be noted the minimal distance between the off side (driver side door) and the unbroken kerb line.

../4



..4..

PICTURE C



Picture C depicts a view facing in a northerly direction along Bugden Avenue. The vehicle's inset within this photograph show a small white coloured station wagon parked and unattended to the south of the staff car park driveway. Of note is the same small grey coloured station wagon parked unattended to the north of the staff car park driveway which features within pictures A and B. This picture clearly shows how the vision of staff members would be impaired upon exiting the school site within their own private motor vehicles. In addition it is clearly visible within this photograph how the current parking conditions contribute to the build up of traffic travelling north bound along Bugden Avenue


**COMMENT:**

Having collected and collated the data provided it appears that the current traffic conditions in relation to the setting down and collection of children from the Bugden Avenue sector of the Alstonville Public School site may result in a critical incident.

A Critical Incident is a crisis or event that causes severe impact, such as significant disruption to the school routine, an emergency management situation, loss of a sense of control, or threat to the safety of students and staff, their family members or even members of the general public. It may be sudden or protracted, extremely dangerous, involve police or emergency services personnel, and generally be outside the normal range of experience or expectation of the people affected.

**RECOMMENDATION:**

This file is referred to the Ballina Shire Council traffic safety committee for their perusal and consideration for the implementation of safer traffic conditions (namely no stopping signs) as deemed necessary in and around the Bugden Avenue sector of the Alstonville Public School site.

  
Catherine Moore  
Principal  
Alstonville Public School

10/02/2015

## **7.2 Marom Creek Road Speed Zone Review**

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### **7.2 Marom Creek Road Speed Zone Review**

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#### **Introduction**

NSW Roads and Maritime Services (RMS) officers have conducted a preliminary inspection of Marom Creek Road as part of their speed zone review. Before proceeding further with the review, the Committee's advice is sought regarding appropriate speed limits.

#### **Information**

The inspection revealed the following points for discussion:

##### ***Section 1***

The alignment from Wardell Road, Meerschaum Vale to Tucki Road, Marom Creek (a distance of 8.9km) is slightly undulating and winding with a pavement width between 5.8m to 6.0m wide. There is no centreline or edge line. Guideposts are installed mainly to delineate culverts and on some curves, but, their placement is inconsistent and appears to not meet the guidelines. Curve warning signs have not been installed and there are a few substandard curves where CAM's should be considered. There are 20 regularly used accesses along this section and four intersections which do not meet the safe intersection sight distance (SISD) for the existing speed limit. While this section meets the warrant for a 100km/h speed limit, a 80km/h speed limit could be considered along this section based on the alignment, delineation, SISD below the existing speed limit and the need to remain consistent with setting speed limits on surrounding roads. The eighty-fifth percentile speed recorded at two locations revealed speeds of 89.6km/h and 91.1km/h.

##### ***Section 2***

The alignment from Tucki Road, Marom Creek to Rous Mill Road, Rous Mill (a distance of 2.1km) is hilly and winding with a pavement width between 3.5m to 4.0m wide. There is no centreline or edge line. Guideposts have been installed however there are locations where posts are missing. There are a few substandard curves, some with curve warning signs and speed advisory plates however, there are curves without warning signs and signs should be considered along with CAM's. There are three regularly used accesses along this section and no intersections. A speed limit may be inappropriate along this section, mainly due to its self-regulating nature where the speed was estimated under free flowing conditions at 30km/h to 50km/h. Therefore if Section 1 is provided with an 80 km/h speed limit, the End 80km/h speed limit signs could be installed with supplementary Reduce Speed to Conditions for this section.

#### **RECOMMENDATION**

The Committee provide advice on appropriate speed limits for Marom Creek Road.

## **7.2 Marom Creek Road Speed Zone Review**

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### **Attachment(s)**

Nil

### **7.3 Parking Near Roundabout Approaches in School Zones**

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### **7.3 Parking Near Roundabout Approaches in School Zones**

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#### **Introduction**

Council's Rangers are experiencing difficulties due to kerbside parking by parents dropping off/picking up children, in the approaches to roundabouts in school zones. The parked vehicles are obstructing other traffic, particularly busses.

#### **Information**

Council's Rangers are experiencing difficulties with management of kerbside parking by parents dropping off/picking up children, in the approaches to roundabouts in school zones. When the parked vehicles are parked within the minimum legal distance from the roundabouts, their presence is obstructing other traffic, particularly busses due to the restricted width between the kerb and the solid marked road centre line.

Attached are photos of roundabouts near Alstonville High School (Crawley Close) and Xavier Catholic College (Isabella Drive and College Avenue), Skennars Head where this issue occurs.

The Rangers have requested consideration of No Stopping zones being installed at the kerbside from the throat of the roundabout longitudinally to the extent of the adjacent solid centre line markings.

#### **RECOMMENDATION**

The Committee provide advice on managing parking near roundabout approaches in School Zones.

#### **Attachment(s)**

1. Aerial Photograph Isabella Drive & College Avenue, Skennars Head
2. Isabella Drive & College Avenue, Skennars Head - Parked car and bus conflict
3. Cawley Close, Alstonville - View of section where parked cars and through traffic conflict
4. Aerial Photograph Cawley Close, Alstonville



**7.3 Parking Near Roundabout Approaches in School Zones**

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## **7.4 Request for Pedestrian Refuge - Bentinck Street, Ballina**

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## **7.4 Request for Pedestrian Refuge - Bentinck Street, Ballina**

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### **Introduction**

A request has been received for provision of a pedestrian refuge in Bentinck Street Ballina, midblock between Cherry Street and Moon Street.

### **Information**

A request has been received from St Andrews Aged Care Facility for a pedestrian refuge in Bentinck Street Ballina, midblock between Cherry Street and Moon Street. They have advised:

Over the last decade we have seen a vast increase in traffic ,and as the speed limit is 60kmph , this poses a serious threat to both our residents and staff .

Our residents access the Cherry Street Bowling Club and many of our staff park across the road from the facility.

There are existing pedestrian refuges either ends of the block adjacent to Cherry Street and Moon Street that provide for safe crossing of Bentinck Street in this locality. A midblock pedestrian refuge would provide a shorter route for pedestrians who did not want to walk the longer distance to the existing pedestrian refuge crossings.

Elsewhere in Ballina Island, pedestrian refuges have mostly been provided adjacent to intersections; although there are some exceptions where midblock refuges have been provided. The nearest midblock pedestrian refuge to this location is on Cherry Street between Bentinck Street and Moon Street that provides access to Ballina Hospital.

Provision of a pedestrian refuge at this location is part of the Pedestrian Access Mobility Plan (PAMP).

### **RECOMMENDATION**

The Committee provide advice on provision of a pedestrian refuge in Bentinck Street, Ballina, midblock between Cherry Street and Moon Street.

### **Attachment(s)**

1. Aerial Photograph Bentinck Street, Ballina



## **7.5 Angels Beach Drive - Coast Road Roundabout**

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### **7.5 Angels Beach Drive - Coast Road Roundabout**

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#### **Introduction**

NSW Roads and Maritime Services (RMS) have requested consideration of the speed zones on approaches to the Angels Beach Drive/Coast Road/Condon Drive roundabout.

#### **Information**

Arising from a nearby resident's correspondence, RMS have requested consideration of the speed zone lengths on approaches to the Angels Beach Drive/Coast Road/Condon Drive roundabout at East Ballina.

An aerial view of the roundabout is attached. The main concerns of the resident are:

- Many motorists on the Coast Road, southbound approach, travel too fast because there is insufficient distance between the 60kph speed zone sign and the roundabout
- There have been near misses for vehicles entering the roundabout from Condon Drive because of the above motorists travelling too fast and not giving way to vehicles on the roundabout
- The downhill distance between the 60 kph sign on the Coast Road and the roundabout is insufficient for motorists to slow down from 80kph.

A number of inspections has been made at this intersection in both the am and pm peak periods. Arising from these inspections:

- The reported behaviour was not observed
- The volume of traffic entering from Condon Drive is low and there was no significant queueing of vehicles observed awaiting gaps to enter the roundabout
- The distance between the 60kph sign and the roundabout was measured at 126m
- The 60kph sign is near a crest on the Coast Road and is clearly visible to southbound motorists, although there were a number of advisory/promotional signs observed in this area and vegetation that detract from the prominence of the speed zone sign
- 300m prior to the 60kph sign on the Coast Road, there is an advisory 60kph Ahead sign that gives significant advance warning of the impending speed zone change.

#### **RECOMMENDATION**

The Committee provide advice on the appropriate speed zone lengths on the approaches to the Angels Beach Drive/Coast Road/Condon Drive roundabout at East Ballina.

## **7.5 Angels Beach Drive - Coast Road Roundabout**

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### **Attachment(s)**

1. Southbound approach to Angels Beach Drive/Coast Road/Condon Drive roundabout



**7.5 Angels Beach Drive - Coast Road Roundabout**

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## **7.6 Request for Angle Parking - Ronan Place, West Ballina**

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### **7.6 Request for Angle Parking - Ronan Place, West Ballina**

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#### **Introduction**

A request has been made for consideration of angle parking on the west side of Ronan Place, West Ballina.

#### **Information**

A request has been made by an adjacent motor vehicle dealer for consideration of angle parking on the west side of Ronan Street, West Ballina. It is understood that parking is often scarce for customers of the car dealership and other businesses that access Ronan Place.

The space that may be suitable for angle parking would be on the west side of Ronan Place between the two motel accesses. This area already accommodates informal angle parking behaviour.

#### **RECOMMENDATION**

The Committee provide advice on angle parking opportunities in Ronan Place, West Ballina.

#### **Attachment(s)**

1. Aerial Photograph Ronan Place, West Ballina



## **7.7 Request for Angle Parking - Fox Street, Ballina**

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### **7.7 Request for Angle Parking - Fox Street, Ballina**

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#### **Introduction**

The Council Rangers have requested formalisation of angle parking on the north Side of Fox Street, Ballina between Moon Street and Cherry Street.

#### **Information**

The Council Rangers have observed regular unlawful angle parking behaviour on the north Side of Fox Street, Ballina between Moon Street and Cherry Street. As this is an area of considerable parking shortage, being across the road from the hospital, formal provision of angle parking is requested.

#### **RECOMMENDATION**

The Committee provide advice on provision of angle parking on the north Side of Fox Street, Ballina between Moon Street and Cherry Street.

#### **Attachment(s)**

1. Aerial Photograph Fox Street, Ballina





## **8.1 Schedule of Outstanding Resolutions of the Committee**

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### **8. Information for the Committee**

#### **8.1 Schedule of Outstanding Resolutions of the Committee**

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##### **Introduction**

List of outstanding resolutions from previous meetings of the Local Traffic Committee.

##### **Information**

##### **Meeting Held 11 February 2015**

#### **6.2 Disabled Parking Arrangements - Grant Street Ballina Adjacent to RSL Club**

##### *Recommendations*

1. *Approve removal of the two disabled car parking spaces in the centre aisle of Grant Street between River Street and the Richmond River.*
2. *Approve removal of one car parking space in the centre aisle of Grant Street between River Street and the Richmond River, if required to provide a pedestrian refuge.*
3. *Council be requested to install kerb ramps adjacent to the two disabled spaces on the east side of Grant Street, between the car park entrance and River Street.*
4. *Council be requested to reconstruct and improve the geometry and slope of the kerb ramp south of the covered drop off area.*
5. *Subject to satisfactory arrangements being made with the RSL Club, install a kerb ramp in the covered drop off area adjacent to the main club entrance.*

##### **Action to Date**

Item 1 complete. Items 2 - 5 awaiting construction and confirmation of assistance from the RSL Club

#### **7.1 Bicycle Rider Behaviour on Shared Paths**

##### *Recommendations*

*The Committee notes the report and that Council:*

1. *Consider an education program for cyclists and pedestrians using shared paths.*
2. *Review the signage on shared paths where appropriate.*

##### **Action to Date**

Yet to be implemented.



**7.2 Speed Limit - Camp Drewe Road, Lennox Head**

*Recommendation*

*The Committee notes that under current RMS policy speed zones are not applied to unsealed roads and that RMS will advise current speed zone allocations for the road.*

**Action to Date**

Awaiting advice.

**Meeting Held 11 December 2014**

**7.4 Traffic Safety, Sandy Flat Road Tunnel**

*Recommendations*

- 1. Installation of temporary central medians on Sandy Flat Road at the Tamarind Drive intersection and tunnel.*
- 2. A No Stopping zone on Sandy Flat Road in the vicinity of the tunnel to be designated by painted yellow lines.*

**Action to Date**

Item 2 completed.

Item 1 deferred as there are insufficient temporary medians available in Council's stock for this work and other Council temporary roadworks control. Implementation will depend on a budget allocation for purchase of additional temporary medians.

**Meeting Held 8 October 2014**

**6.1 Review of Marked Pedestrian Crossings in Ballina Shire**

*Recommendations*

- 1. Crossings 3 (Links Avenue, Ballina), 4 (Bangalow Road, Ballina), 7, 8, 9 & 10 (Cherry Street, Ballina), 11 (Crane Street, Ballina) and 14 (River Street, Ballina West of Norton Street intersection) be prioritised for review in the 2014/15 period.*
- 2. The review assess the warrant, signage, lighting, geometry, approaches, performance, traffic/safety issues, desirable improvements and other relevant issues for each crossing and recommend actions for retention, improvement, amendment or removal of each site assessed.*
- 3. A further report be provided to the Committee in regard to outcomes of investigations from Point 1 above and that Council consider a target program date to complete the whole program.*

**Action to Date**

Action scheduled to commence mid 2015.

**7.2 Issues at Alstonville High School**

*The Committee recommends:*

1. *Bus Zone Coral Street, Alstonville adjacent to Walkway to High School*
  - a) *The 87 m long BUS ZONE in Coral Street be reduced in length to provide one bus space only (the eastern most part of the existing bus zone) and this remnant BUS ZONE be active for the period, "2:30 – 4pm School Days".*
  - b) *The remainder of the current BUS ZONE be converted to NO PARKING (drop off/pick up), 8 – 9:30 am and 2:30 – 4 pm, School Days.*
2. *The NO PARKING (drop off/pick up) zone in Cawley Close, opposite the school be extended northwards to accommodate approximately two more cars.*
3. *A section of Angle Parking be provided on the south side of Coral Street, adjacent to Cawley Park (Lot 155 DP 244651 and Lot 4 DP 554136)."*

**Action to date**

1. Completed
2. Completed
3. Awaiting works to construct parking area

**Meeting Held 13 August 2014**

**6.3 Traffic Arrangements - Camoola Avenue, Ballina**

*Recommendations*

1. *The south side be a "No Stopping Zone".*
2. *Traffic be regulated to "One Way" eastbound only.*
3. *That Item 1 above be implemented first, and be followed by the implementation of Item 2.*

**Action to Date**

Item 1 has been implemented by means of continuous yellow pavement line.

Item 2 has not yet been implemented.

## **8.1 Schedule of Outstanding Resolutions of the Committee**

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### **7.1 Access Driveway Sight Distance Restrictions - 64 Cherry Street / 54 Burnet Street, Ballina**

#### *Recommendation*

*The Committee recommends the driveway to be relocated to the Eastern side and consideration be given to warning signage or a slow down device.*

#### **Action to Date**

The owner has been sent a letter requesting the above recommended works be constructed on site.

### **7.2 Operation of Marked Foot Crossing - Bugden Avenue, Alstonville**

#### *Recommendation*

*The Committee recommends the installation of KEEP CLEAR markings and a further review of the marked crossing be included as part of the shire wide review of marked crossings.*

#### **Action to Date**

Awaiting further advice from RMS.

### **7.3 Request for Disabled Car Parking Space – Fawcett Street, Ballina**

#### *Recommendation*

*The Committee recommend approval for the installation of a disabled car parking space on Fawcett Street, Ballina between Martin Street and Cherry Street.*

#### **Action to Date**

Advice received that funds not available for installation of kerb ramp which is needed as a prerequisite to installing disabled car parking signage.

## **Meeting Held 11 June 2014**

### **6.1 Pedestrian Crossing – Bentinck Street, Ballina Adjacent to Bentinck Street/Martin Street Roundabout**

#### *Recommendations*

- 1. Remove the pedestrian crossing, and associated signage, west of the Bentinck and Martin Streets roundabout, but retain the central pedestrian refuge and footpath kerb extension facility to assist pedestrians crossing Bentinck Street at this location.*
- 2. Convert the roundabout to single lane entry and circulation as per Design Option.*

**Action to Date**

The proposed works have been submitted to Council's Engineering Design Works Meeting, 25 June 2014 for detailed design and consideration of funding in a future budget.

**6.8 60 km/h Speed Limit Ballina Road, Alstonville**

*The Committee recommends that:*

1. *NSW Roads and Maritime Services be requested to undertake a speed limit review of the 60 km/h section of Lismore Road, Alstonville/Wollongbar from 160 m east of Frank Street to the Sneaths Road roundabout to determine if the previous 70 km/h speed limit should be restored.*
2. *No review be requested of the 60 km/h speed limit on Ballina Road, Alstonville.*

**Action to Date**

Request sent to RMS.

**7.3 Need for Additional Loading Zones - Lennox Head CBD**

*Recommendation*

*That the Committee consult with the Lennox Head Chamber of Commerce for suggestions and feedback on the need and placement of Loading Zones in the Lennox Head CBD.*

**Action to Date**

Letter sent to Chamber President 24 June 2014 requesting meeting. Letter forwarded to new President March 2015.

**Meeting Held 9 April 2014**

**7.4 Speed Limit Bentinck Street, Ballina**

*Recommendation*

*That subject to the concurrence of Council a review of remnant 60kph zones in the Ballina area be referred to RMS.*

**Action to date**

Referred to RMS. Acknowledgement letter received from RMS 19 May 2014.

**RECOMMENDATION**

The Committee notes the information in the report regarding the Schedule of Outstanding Resolutions.

**8.1 Schedule of Outstanding Resolutions of the Committee**

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**Attachment(s)**

Nil

## **8.2 Road Safety Officer's Report - March 2015**

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### **8.2 Road Safety Officer's Report - March 2015**

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#### **Information**

##### Project: Drink Drive Prevention

Ballina Shire Liquor Accord, in partnership with Ballina Shire Council, NSW Police and local licensed premises will launch a new road safety campaign leading up to the Easter holiday period as a reminder to all drivers, who are out drinking, to choose a Plan B instead of driving. The campaign, targeting males, will appear in pubs, clubs and restaurants across the Ballina Shire. The Plan B message will also be displayed on ten banner poles distributed across the shire.

##### Bike Plan

The draft Bike Plan is currently being reviewed by the internal project team. The Plan is scheduled to go on public exhibition in June.

##### Project: Safer Speed – Fatality Free Friday, Friday 29 May

Leading up to Fatality Free Friday the Safer Speeds program will involve the following elements: Education activities to increase awareness of speeding in school zones; Identify two high risk locations – The Coast Road and Angels Beach Drive to target education activities with the use of the speed display monitor for 4 weeks; and the use of an inflatable vehicle for marketing purposes.

##### Project: RRISK

A new young driver session is being developed by the RRISK Committee targeting year 11 students; to be delivered in November and December 2015. The session will comprise two filmed scenarios with a facilitated discussion with a student panel. The key learning objectives will be to: Provide drivers and passengers with strategies to plan ahead; Provide drivers with information and strategies to manage speed and drive to conditions; Provide information about the risks of distraction; and Provide passengers with strategies to assist the driver to drive safely

#### **RECOMMENDATION**

That the Road Safety Officers Report be received and noted.

#### **Attachment(s)**

Nil



- 9 Regulatory Matters on Classified Roads (GM's Delegate)
  - 10 Items Without Notice
  - 11 Next Meeting
- 

**9. Regulatory Matters on Classified Roads (GM's Delegate)**

Nil Items

**10. Items Without Notice**

**11. Next Meeting**

Next meeting is scheduled for Wednesday 10 June 2015 at 10.00am.