

1. **Attendance and Apologies**

2. **Declarations of Interest**

3. **Confirmation of Minutes 12 March 2015**

A copy of the minutes of the previous meeting held 12 March 2015 was distributed.

RECOMMENDATION

That the minutes of the previous meeting held on 12 March 2015 be accepted as a true and correct record.

Ballina Shire "C" Ward Committee Minutes 12 March 2015 at 5.00 pm

1. **Attendance and Apologies**

Cr David Wright (Mayor) (Chair)
Cr Paul Worth
Cr Keith Johnson

Mary Birch - Wollongbar Progress Association
Elva Fitzell – Alstonville Rotary Club
Ina le Bas – Alstonville Plateau Historical Society
Malcolm Johnson – Ballina Environment Society
Wayne Garrard – Alstonville Cricket Club
Lois Wright – Plateau Seniors
Eoin Johnston - Rous Mill Ratepayers
Pat Carney, Wardell Progress Association
Jane Gardiner – Alstonville Plateau Historical Society
Richard Lutze – Combined Services Club (Apex)

Staff in Attendance

Rod Willis – Group Manager Development and Environmental Health

Apologies

Cr Ben Smith
Katherine Buckley – Alstonville Community Preschool
Narelle Walker – Alstonville Community Preschool
Allan Hart – Rotary Club of Ballina on Richmond
Les Wiles – Alstonville Lions Club

The apologies were accepted.

2. **Declarations of Interest**

Nil

3. **Confirmation of Minutes 13 November 2014**

That the minutes of the previous meeting held on 13 November 2014 be amended to show that Agenda Item 7(d) was raised by Mary Birch and not Lois Wright. Subject to the amendment, the Minutes were accepted as a true and correct record. (Mary Birch/Ina Le Bas)

4. **Business arising from Minutes – 13 November 2014**

(a) **“No Right Turn” sign – Main Street, Alstonville**

It was clarified by the Committee that the traffic sign in question was the “No Right Turn” sign on the northern side of the intersection facing traffic travelling from Ballina.

The Council's response was noted.

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(b) Metal Handrails over culverts on Old Bruxner Highway near playing fields in Alstonville

Council's advice about the replacement of the railings and the commencement of the work was noted. The Committee thanked the Council Civil Services Group for its actions.

c) Road Safety Officer visit to Maranoa – Presentation on Road Safety

Lois Wright confirmed the visit and presentation by Council's Road Safety Officer, Jodie Hewitt to the Alstonville Uniting Church. Jodie's presentation was excellent and very much appreciated.

(d) Damage to Tintenbar Oval Pavillion

The advice provided in the agenda was noted.

(e) Sight Distance Problem, 300 m south of the Rous Mill intersection on Dalwood Road – Vegetation

Council's maintenance mowing was noted and Eoin Johnston thanked the Council staff for their response.

(f) Fallen Tree in Bullwinkle Park, Alstonville

Council's removal of the fallen tree was appreciated.

5. Council Documents on Exhibition

The list of Council documents which have recently been exhibited for public comment was noted.

6. Items raised by members of the Committee

(a) Jane Gardiner - Alstonville Plateau Historical Society - On-going vandalism at Crawford House Museum and Council's quick response to requests for help

Jane Gardiner, on behalf of the Alstonville Plateau Historical Society, thanked the Council staff for the prompt response to repairing damage.

(b) Malcolm Johnson - Sale of Kays Lane Tennis Club Site

Malcolm Johnson explained the mis-communication about the sale of the tennis courts and retention of the RFS facility. Council's advice that the RFS was to be retained was accepted and noted.

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7. **General Business**

(a) **Lois Wright – Seats**

Lois asked about the availability of the restored seats that had previously been made by Alstonville High School and placed in the Main Street. The Committee was reminded that this matter had previously been raised and answered. All restored seats had been allocated.

(b) **Graffiti**

It was raised that the seat and trees on the walkway to Russellton at the top of the hill have been graffitied. The Committee has asked Council's maintenance staff to check.

(c) **Bullwinkle Park**

Malcolm Johnson asked the Committee to thank James Brideson for the work carried out in quick response at Bullwinkle Park.

(d) **Better Boating Fund**

Pat Carney asked about the Better Boating Fund and Council's identified priorities for work.

The Mayor outlined the Council's position advising that about 11 projects had been identified and that Keith Hall boat ramp was No. 1 priority.

(e) **Wardell – State Election – Meet the Candidates Night**

Pat Carney invited all interested people to attend the Wardell Meet the Candidates Night.

(f) **Proposed Rate Increase for Swimming Pool Refurbishment**

Eoin Johnston enquired about the proposed rate rise and intended program.

The Mayor advised that a decision would be made by IPART in May.

(g) **Parking Sight Distance – Cnr Daley Street and Wardell Road, Alstonville**

Wayne Garrard raised that cars parking legally, but close to the intersection in Wardell Road were creating a safety problem. The Committee has requested the Council to check the sight distances for the designated parking spaces on both sides of Wardell Road.

(h) **Alstonville Swimming Pool Refurbishment**

Eoin Johnston asked whether there was sufficient space available in the Alstonville Swimming Pool grounds for the planned pool refurbishment and whether or not there would be noise issues for the planned Alstonville Preschool.

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The Mayor advised that there was room for the planned facility and that the development assessments for the pool would assess potential noise disturbance issues.

(i) Alstonville Blue Light Disco for Youth

Elva Fitzell advised the Committee that Rotary, in association with Viewpoint 2477 Security, would be hosting four Blue Light Discos in Alstonville for youth of the broader area.

(j) 150th Anniversary of Alstonville

Ina le Bas reported on the Alstonville Plateau Historical Society arrangements for the celebration of Alstonville's 150th year. The celebration dinner is scheduled for 5 September.

(k) Wollongbar Sports Fields

Malcolm Johnson asked about the construction program for the Wollongbar Sports Fields.

The Mayor advised that they were close to commencing following the refinement and amendment of the plans.

(l) Ballina Indoor Sports Complex

Malcolm Johnson asked about the future of the Ballina Indoor Sports Complex project and whether it might be co-located with the Government's proposed new Ballina School.

The Mayor advised that co-location would not likely be possible due to competing interests and location/siting restrictions.

(m) World War 1 – Heritage Item Exhibition

Jane Gardiner advised that the Alstonville Plateau Historical Society had scheduled its WW1 exhibition for 28 March 2015, the State Election date.

8. Next Meeting

Thursday 14 May 2015 at 5.00 pm

MEETING CLOSURE

6.00 pm

4. Business arising from Minutes – 12 March 2015

(a) Graffiti – Walkway to Russellton Industrial Estate

All work pertaining to removal of graffiti was completed on 24 March 2015. Staff have advised the graffiti has been cleaned off the lacquered timber seat, and the seats were recoated with timber oil. Please note a plaque that was installed has been removed by vandals.

(b) Parking Sight Distance – Cnr Daley Street and Wardell Road, Alstonville

This concern was considered by the Local Traffic Committee at its meeting held in November 2014. Based on information about the layout of the site, the Committee made the following recommendation.

"The Committee recommends no further action be taken at this point in time other than to advise that Council will continue to monitor the traffic management at this intersection and make a request for more enforcement patrols."

5. Council Documents on Exhibition

The following is a list of recent documents that have been placed on exhibition in the period since the last meeting.

- **Policy – Temporary Storage Containers on Community Land – closing date 25 March 2015**

This is a new policy endorsed by Council.

Shipping containers are currently being used by sporting and community groups as a cost effective way to store equipment on Council managed community land. There has been an increase in the number of containers used in recent years, often without approval from Council. While the containers are effective for clubs, the containers can also have an impact on the amenity, presentation and safety of our public spaces.

The policy aims to recognise the benefits temporary storage containers provide to sporting and community groups and to provide a clear framework to both clubs and Council regarding how these units are to be managed.

Following the closure of the exhibition period and the receipt of one submission, this policy was adopted by Council at its meeting on 23 April 2015.

- **Ballina Local Environmental Plan 2012 – Planning Proposal BSCPP 14/009 – Ballina Heights Estate – closing date 27 March 2015**

Council has prepared a planning proposal to undertake adjustments to the zoning and associated land use provisions in the area of the Ballina Heights Estate, Cumbalum. These amendments are intended to ensure the zoning and its associated planning provisions align with actual or intended land uses on land within the Ballina Heights Estate and are consistent with the subdivision approvals previously granted by Council.

The proposal includes the following amendments:

- Minor adjustments to zone boundaries to reflect recent newly registered cadastral boundaries.
- Application of the RE1 Public Recreation zone to areas of public reserve recently dedicated to Council.
- Adjustments to the areas of R3 Medium Density Residential and R2 Low Density Residential zones to reflect the intended land use outcomes of recently released stages of the Ballina Heights subdivision.

Council has been given delegation to undertake the processes for finalisation of this planning proposal (should it proceed to completion).

- **Policy – Liquid Trade Waste – closing date 8 April 2015**

Council first adopted its Liquid Trade Waste Policy in 2006. The current version of the Liquid Trade Waste Policy was adopted in August 2011, and is required to be reviewed every four years to ensure it continues to reflect contemporary practices and legislative requirements.

A new revision has been developed. The changes are considered to be relatively minor. A number of factsheets are also being developed which are referenced in the revised Trade Waste policy. These will make it easier for the community to understand Trade Waste requirements and the revised policy.

- **Policy – Donations – Waste Disposal Fees for Not-for-Profit Disposal of Feral Orphan Animals (New Policy) – closing date 8 April 2015**

This policy has been developed to assist local veterinary practices to continue to manage the humane treatment and disposal of pest animals and wildlife by a way of an introduced waste disposal subsidy.

- **Policy – Urban Vegetation and Tree Management on Public Land – closing date 8 April 2015**

This is a review of the Urban Vegetation and Tree Management on Public Land policy which was first adopted in August 2010.

The review of this policy provided an opportunity to update legislative changes and make amendments to reflect contemporary practices as well as make significant improvements on how the content of the previous policy was presented.

Feedback from both the community and staff members highlighted that the former 27 page policy was focused on technical data, which was found to be confusing and containing unnecessary information. The new policy is an updated 10 page document and a supporting fact sheet, enabling the community to have a greater understanding of the policy.

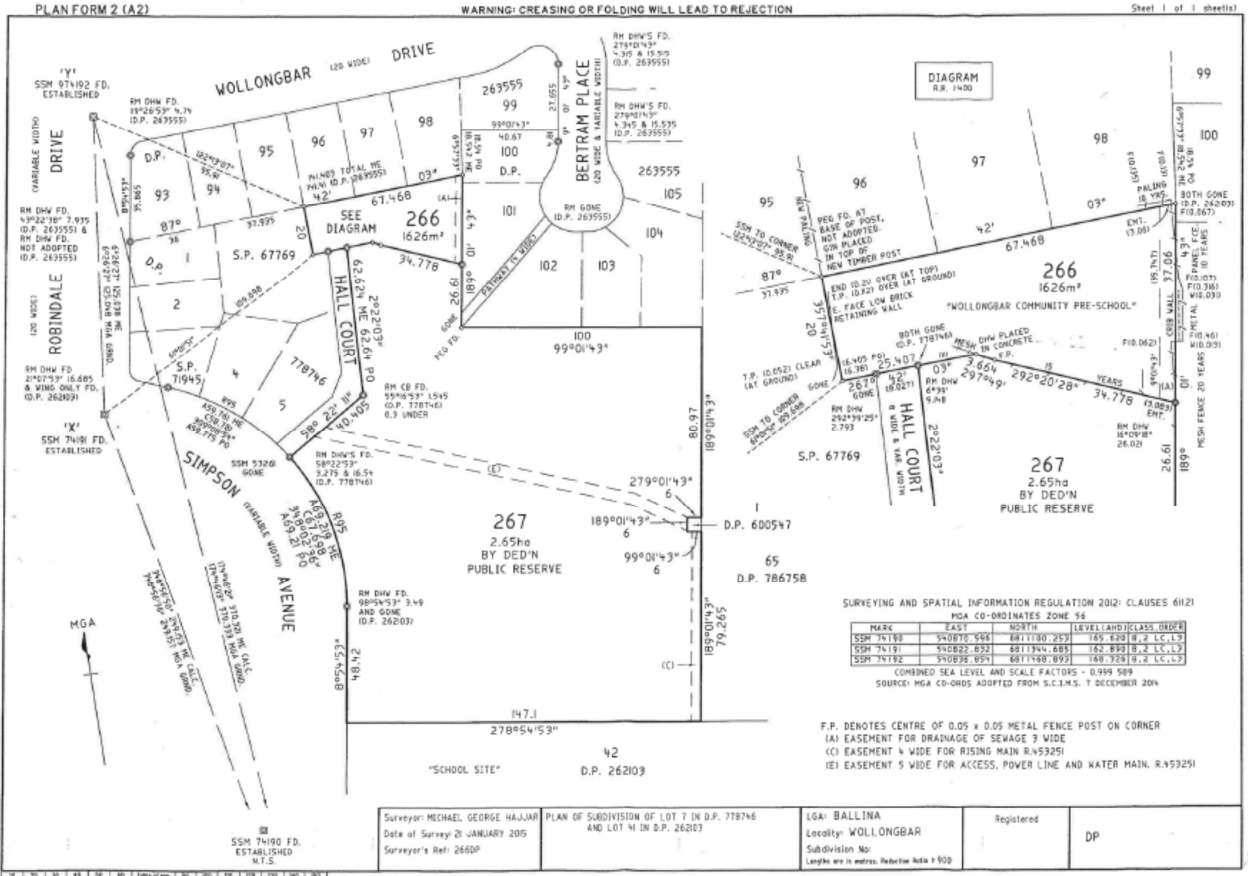
The policy content has been edited with input from Council's insurer, consulting arborists, internal staff as well as desktop reviews of other Councils tree policies to ensure current best practice in urban vegetation management.

- **Community Land Lease Proposal – Hill Park Oval – closing date 22 May 2015**

Council is proposing to enter into a Lease Agreement for occupation of part of the land known as Hill Park Oval which is on land classified under the Local Government Act 1993 ("the Act") as 'community' land. The details are as follows:

Organisation	Location of Property	Purpose	Term of Lease Years
Wollongbar Community Pre School Inc	5 Hall Court, Wollongbar Lot 7 in DP 778746 and Part Lot 41 in DP 262013 (Proposed lot 266 on plan below)	Community Pre School	10

As the land on which the Wollongbar Community Pre School Inc operates is classified as Community Land, in accordance with the provisions of Section 47 of the Local Government Act, interested persons are invited to make a submission with respect to the granting of the Lease Agreement.



- **Playground Upgrade Plan - closing date 3 June 2015**

Council currently manages 47 playgrounds in accordance with relevant Australian Standards and has previously managed the provision of playgrounds through the adopted 2007 Playground Equipment and Installation Program and draft 2013 Playground Upgrade and Improvement Program.

The draft 2015 Playground Upgrade Plan has been developed following an assessment of the progress to implement the previous plans and information contained in a recent audit of our playground assets. The revised plan aims to clearly highlight the adopted hierarchy and playground catchment area, ensure the community has reasonable access to quality playgrounds and provide a framework for the upgrade and replacement of equipment.

- **Policy (Review) – Backyard Burning – closing date 3 June 2015**

The review of this policy has identified only minor changes as outlined below:

- The deletion of some words to improve readability.
- An addition of a Clause reference from the Protection of the Environment Operations (Clean Air) Regulation 2010 to ensure consistency throughout the document.
- Correcting the title of the Animal Diseases and Animal Pests (Emergency Outbreaks) Act 1991.
- Correcting the name of Council's Development and Environmental Health Group.
- Including an additional reason for people to call Council's after hours, namely that fire is causing a serious risk to the environment such as air quality.
- Amending the Backyard Burning Restricted Area maps so they contain relevant and up to date mapping information such as, property boundaries and street names.
- Consideration was given to including Gilmore Close, Wollongbar and Fig Tree Hill Estate, Lennox Head in the backyard burning restricted area maps.

These areas would be considered closely settled with the potential to have an adverse impact on neighbouring residents should backyard burning be carried out in an unsatisfactory manner. However they are large rural allotments ranging from approximately 2,000m² to 9,000m² in size and there is no history of backyard burning complaints from these areas.

In addition, consideration was also given to including Sanctuary Village at Ross Lane, Lennox Head in the Restricted Area Maps due to the closely settled nature of the site.

However the decision was made to monitor complaints from the abovementioned areas and assess the circumstances at the next Policy review.

Documents soon to be exhibited – proposed closing date of 12 June 2015

- 2015/16 Fees and Charges
- 2015/16 to 2018/19 Delivery Program and Operational Plan

Public Meetings on these two items will be held as follows:

Monday 25 May – 7.00 pm – Wardell Memorial Hall

Tuesday 26 May – 7.00 pm – Lennox Head Cultural and Community Centre
Activities Room

6. Items raised by members of the Committee

7. General Business

8. Next Meeting

Thursday 9 July 2015 at 5.00 pm