

1. **Attendance and Apologies**

2. **Declarations of Interest**

3. **Confirmation of Minutes**

A copy of the Minutes of the "B" Ward Committee held 16 March 2015 were distributed.

RECOMMENDATION

That the Minutes of the "B" Ward Committee held 16 March 2015 be taken as read and confirmed.

Ballina Shire Council "B" Ward Committee Minutes 16 March 2015 at 4.30 pm

1. Attendance and Apologies

Members

Cr David Wright (Mayor)
Cr Sharon Cadwallader (Chair)
Cr Jeff Johnson

Shaun Eastment, Lennox Head Landcare
Malcolm Milner, Ballina Environment Society
Alan Veacock, Ballina Heights Residences Action Group
Lorraine Leuckel, Marine Rescue Ballina
Darel Vidler, Lennox Head Combined Sports Association
Ian Duncan, Newrybar (arrived at 5.20 pm)
Sheila Aveling, Tintenbar Hall
Paul Button, Lennox Chamber of Commerce

Council Staff

Steve Barnier, Group Manager Strategic and Community Facilities
John Truman, Group Manager Civil Services

Apologies

Dr Lyn Walker, Ballina Environment Society
Fran Byrne, Coastcare
Graham Shaw, Lennox Head Residents' Association
Neil Kennedy, Lennox Head Chamber of Commerce/Lennox Head Surf Club
Geoff Harris and John Beesley, Lennox Head Surf Club
Cr Keith Williams
Berenice Roberts, Lennox Care and Southern Cross K-12 School

2. Declarations of Interest

Nil

3. Confirmation of Minutes

That the Minutes of the "B" Ward Committee held on 17 November 2014 be taken as read and confirmed. (Ms Eastment/Mr Veacock)

4. Deputations

Nil

5. Outstanding Business

(a) Timing of Topdressing of Williams Reserve

The information contained in the report was received and noted.

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(b) **Need for Speed Restriction along The Ridgeway**

The information contained in the report was received and noted.

(c) **Need for Signage in Public Reserves to Warn of Snakes**

The information contained in the report was received and noted.

6. **Business with Notice from Members**

(a) **Ballina Heights Residences Action Group - Committee Minutes of 24/2/15**

Mr Veacock expressed his appreciation for the staff responses which had been provided to each of the matters which had been raised.

7. **Council Documents on Exhibition**

The list of Council documents which have recently been exhibited for public comment was noted.

8. **Business Without Notice**

(a) **Mr Button – Love Lennox Festival**

Reminded members of the forthcoming "Love Lennox" festivities, which is in the detailed planning phase. The festival is scheduled to be held on 6 June. Councillors in attendance noted that the festival organising committee will be making requests for the Council to waive scheduled fees for the commercial use of footpath areas in Ballina Street and hire charges for the use of the Lennox Community Centre.

(b) **Malcolm Milner – Coastline Shared Path**

Appreciated Mr Truman's update regarding the status of investigations for the possible re-routing of the approved Coastal Recreational Pathway adjacent to Flat Rock Tent Park.

(c) **Mr Milner – Shared Pathway West in the vicinity of Tara Downs**

Enquired about the timing of construction work for the Shared Pathway west in the vicinity of Tara Downs, extending along North Creek Road to Amber Drive. Mr Truman indicated that commencement of works is imminent, with slight delays incurred to respond to constraints within the approved route.

(d) **Ms Leuckel – Ballina Marine Rescue Tower**

Noted that no further information had been received in terms of Federal Government funding for the proposed replacement of the Ballina Marine Rescue facility.

(e) **Ms Leuckel – Resignation from South Ballina Community Association**

Advised that she is now residing in East Ballina and has recently resigned from her former position with the South Ballina Community Association.

(f) **Mr Vidler - Megan Crescent Reserve**

Advised of the Lennox Head Cricket Club's recent receipt of grant funding for improvements to facilities at Megan Crescent Reserve. He foreshadowed that the Lennox Head Combined Sports Association will now be seeking additional funding from Council to assist with improved infrastructure on this reserve.

(g) **Mr Vidler – Lennox Head CWA and Community Centre**

Advised that recently, youths had been observed accessing the roof of the Lennox Head CWA Hall and Lennox Community Centre.

(h) **Mr Vidler – Williams Reserve**

Advised of a recent incident which co-incided with the Lennox Head Market, when a member of the Lennox Head Fishing Club who was attending a weigh-in at the Williams Reserve Clubhouse became ill and was unable to conveniently exit the Reserve due to access ways near the Scout Hall being blocked by market attendees.

Staff will look into this matter, in consultation with the market Co-ordinator.

(i) **Mr Vidler – Club Lennox**

Advised that Club Lennox is "going great guns" at the moment.

(j) **Ian Duncan – Newrybar Hall**

Advised that Newrybar Hall is going from "strength to strength", and outlined the refurbishments which have been undertaken.

(k) **Ian Duncan – Entrance to Newrybar**

Advised that the Roads and Maritime Services has indicated it may be able to provide support for a stone entrance statement to be placed at the edge of Newrybar Village.

(l) **Ian Duncan – Newrybar Parking**

Thanked Mr Truman and staff for the recent successful delivery of road and parking improvements within the village.

(m) **Sheila Aveling – Tintenbar Hall**

Thanked Council for its support to rectify drainage problems adjacent to the Tintenbar Hall.

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(n) **Sheila Aveling – Tintenbar Oval Pavillion**

Expressed disappointment that Council has not provided a response regarding requested improvements to the pavilion on Tintenbar Oval. She also noted the strong support for the recently established Tintenbar Tennis club and mentioned that funds are being collected for the use of the courts.

A staff report will be presented to the Committee's next meeting concerning these matters.

(o) **Sheila Aveling – Community Donations**

Questioned when expressions of interest will be called by Council for community donations. Cr Cadwallader indicated her understanding that this process is imminent.

(p) **Ms Eastment – Lennox Head CBD Upgrade**

Enquired whether Council is considering an allocation in its forthcoming budget for preparing plans to improve the Lennox Head commercial area. Mr Truman responded by advising that a report will be presented to Council's Finance Committee on 16 April concerning this matter.

(q) **Mr Veacock – Local Area Traffic Management Schemes**

Enquired about costs and processes associated with the establishment of local area traffic management schemes. Mr Truman responded that costs of implementation would be dependent upon particular circumstances and the scope of a proposal. Schemes would only be considered following a detailed assessment of a locality where a documented traffic accident history or other significant conflicts existed.

9. Next Meeting

Monday 18 May 2015 at 4.30 pm

MEETING CLOSURE

5.25 pm

4. **Deputations**

5. **Outstanding Business**

(a) **Williams Reserve – Conflict with users of Clubhouse and Market Attendees – Access Ways**

This matter was raised and discussed at Lennox Markets Stakeholder Meeting on 2 April 2015. This was subsequently discussed with Council's Manager of Public Health and Environment who is investigating signage pertaining to all access points to Williams Reserve, and possible Ranger checks during market events, in an attempt to prevent a repeat of the incident reported at the last Ward Meeting.

(b) **Tintenbar Oval Pavillion**

The Rotunda at Tintenbar Oval was damaged by anti-social behaviour in late 2013, which had the effect of compounding some existing deterioration of the structure, leaving it unusable. Council obtained quotes for repair works which were in the vicinity of \$30,000. Council does not presently have the funds to facilitate the repair, however, a grant application was lodged for the 2014/15 PRMF Grants program (the Crown Land's Public Reserves Management Fund Program), however Council was not successful with this application. Council staff have again applied for funding through the 2015/16 PRMF Grants program and continue to investigate other grant funding opportunities.

Ballina Shire Council was appointed as Reserve Trust Manager for the Tintenbar Recreation Reserve Trust on 21 December 2007. This Reserve incorporates the Tintenbar Oval and Tennis Courts as well as two smaller vacant land parcels, one on the corner of George Street and the other parcel runs adjacent to Bangalow Road. This reserve does not include Tintenbar Hall (which is on a separate Crown Reserve and administered under the School of Arts Act, directly between the Crown and the Hall Committee). If the grant applications are unsuccessful, Council will need to turn its mind to whether or not the repairs are a priority for Council funds. This would require the Council to assess the usage and management arrangements for the facility.

6. **Business with Notice from Members**

7. **Council Documents on Exhibition**

The following is a list of recent documents that have been placed on exhibition in the period since the last meeting.

- **Policy – Temporary Storage Containers on Community Land – closing date 25 March 2015**

This is a new policy endorsed by Council.

Shipping containers are currently being used by sporting and community groups as a cost effective way to store equipment on Council managed community land. There has been an increase in the number of containers used in recent years, often without approval from Council. While the containers are effective for clubs, the containers can also have an impact on the amenity, presentation and safety of our public spaces.

The policy aims to recognise the benefits temporary storage containers provide to sporting and community groups and to provide a clear framework to both clubs and Council regarding how these units are to be managed.

Following the closure of the exhibition period and the receipt of one submission, this policy was adopted by Council at its meeting on 23 April 2015.

- **Ballina Local Environmental Plan 2012 – Planning Proposal BSCPP 14/009 – Ballina Heights Estate – closing date 27 March 2015**

Council has prepared a planning proposal to undertake adjustments to the zoning and associated land use provisions in the area of the Ballina Heights Estate, Cumbalum. These amendments are intended to ensure the zoning and its associated planning provisions align with actual or intended land uses on land within the Ballina Heights Estate and are consistent with the subdivision approvals previously granted by Council.

The proposal includes the following amendments:

- Minor adjustments to zone boundaries to reflect recent newly registered cadastral boundaries.
- Application of the RE1 Public Recreation zone to areas of public reserve recently dedicated to Council.
- Adjustments to the areas of R3 Medium Density Residential and R2 Low Density Residential zones to reflect the intended land use outcomes of recently released stages of the Ballina Heights subdivision.

Council has been given delegation to undertake the processes for finalisation of this planning proposal (should it proceed to completion).

- **Policy – Liquid Trade Waste – closing date 8 April 2015**

Council first adopted its Liquid Trade Waste Policy in 2006. The current version of the Liquid Trade Waste Policy was adopted in August 2011, and is required to be reviewed every four years to ensure it continues to reflect contemporary practices and legislative requirements.

A new revision has been developed. The changes are considered to be relatively minor. A number of factsheets are also being developed which are referenced in the revised Trade Waste policy. These will make it easier for the community to understand Trade Waste requirements and the revised policy.

- **Policy – Donations – Waste Disposal Fees for Not-for-Profit Disposal of Feral Orphan Animals (New Policy) – closing date 8 April 2015**

This policy has been developed to assist local veterinary practices to continue to manage the humane treatment and disposal of pest animals and wildlife by a way of an introduced waste disposal subsidy.

- **Policy – Urban Vegetation and Tree Management on Public Land – closing date 8 April 2015**

This is a review of the Urban Vegetation and Tree Management on Public Land policy which was first adopted in August 2010.

The review of this policy provided an opportunity to update legislative changes and make amendments to reflect contemporary practices as well as make significant improvements on how the content of the previous policy was presented.

Feedback from both the community and staff members highlighted that the former 27 page policy was focused on technical data, which was found to be confusing and containing unnecessary information. The new policy is an updated 10 page document and a supporting fact sheet, enabling the community to have a greater understanding of the policy.

The policy content has been edited with input from Council's insurer, consulting arborists, internal staff as well as desktop reviews of other Councils tree policies to ensure current best practice in urban vegetation management.

- **Community Land Lease Proposal – Hill Park Oval – closing date 22 May 2015**

Council is proposing to enter into a Lease Agreement for occupation of part of the land known as Hill Park Oval which is on land classified under the Local Government Act 1993 ("the Act") as 'community' land. The details are as follows:

Organisation	Location of Property	Purpose	Term of Lease Years
Wollongbar Community Pre School Inc	5 Hall Court, Wollongbar Lot 7 in DP 778746 and Part Lot 41 in DP 262013 (Proposed lot 266 on plan below)	Community Pre School	10

- **Policy (Review) – Backyard Burning – closing date 3 June 2015**

The review of this policy has identified only minor changes as outlined below:

- The deletion of some words to improve readability.
- An addition of a Clause reference from the Protection of the Environment Operations (Clean Air) Regulation 2010 to ensure consistency throughout the document.
- Correcting the title of the Animal Diseases and Animal Pests (Emergency Outbreaks) Act 1991.
- Correcting the name of Council's Development and Environmental Health Group.
- Including an additional reason for people to call Council's after hours, namely that fire is causing a serious risk to the environment such as air quality.
- Amending the Backyard Burning Restricted Area maps so they contain relevant and up to date mapping information such as, property boundaries and street names.
- Consideration was given to including Gilmore Close, Wollongbar and Fig Tree Hill Estate, Lennox Head in the backyard burning restricted area maps.

These areas would be considered closely settled with the potential to have an adverse impact on neighbouring residents should backyard burning be carried out in an unsatisfactory manner. However they are large rural allotments ranging from approximately 2,000m² to 9,000m² in size and there is no history of backyard burning complaints from these areas.

In addition, consideration was also given to including Sanctuary Village at Ross Lane, Lennox Head in the Restricted Area Maps due to the closely settled nature of the site.

However the decision was made to monitor complaints from the abovementioned areas and assess the circumstances at the next Policy review.

Documents soon to be exhibited – proposed closing date of 12 June 2015

- 2015/16 Fees and Charges
- 2015/16 to 2018/19 Delivery Program and Operational Plan

Public Meetings on these two items will be held as follows:

Monday 25 May – 7.00 pm – Wardell Memorial Hall

Tuesday 26 May – 7.00 pm – Lennox Head Cultural and Community Centre
Activities Room

8. Business Without Notice

This item provides an opportunity for updates and / or questions to be tabled by the members.

9. Next Meeting

Monday 20 July 2015