

**2015/2016 Community Donations Application**

**Lodge Applications** at Ballina Shire Council · 40 Cherry Street · Ballina (Mon -Fri 8.15am to 4.30pm)

**mail** PO Box 450 Ballina 2478 · **dx** 27789 · **f** 02 6681 1375 · **e** council@ballina.nsw.gov.au

**t** 02 6686 4444 · **w** www.ballina.nsw.gov.au · **abn** 53 929 857 369

All applications received will be acknowledged in writing by Council.  
A committee of Council will consider all requests following the adoption of the 2014/15 budget at the June 2014 Council Meeting.  
Applicants will be notified once a decision is made in late July/August.



Applications closed 10 June 2015

**Guidelines for Approval of Council Donations**

Council donations generally do not apply to individuals however in certain circumstances donations may be provided. Refer to Council's website for the following donation related policies:

- \* Donations - Financial Assistance Policy
- \* Donations - Community Halls Capital Works Assistance Policy
- \* Donations - Rates and Charges Policy
- \* Donations - Assistance with Council Fees for Community Groups Policy
- \* Donations - Financial Assistance
- \* Donations - Australian Representation Policy
- \* Donations - In-Kind Assistance for Sporting and Cultural Events and Community Works on Public Land Policy
- \* Donations - Insurance for Environmental Volunteer Groups Policy
- \* Donations - Waste Disposal Fees for Not-for-Profit Groups Policy

In allocating funds Council will give consideration to the nature of the works, the proposed beneficiaries, recent donations to each applicant, alternative funding sources and equity of support across the local government area.

**Organisation / Contact Details**

Name of Organisation

Postal Address

Primary Purpose and Activities of Organisation

President <input type="text" value="Dr Dave Arthur"/>	Treasurer <input type="text" value="Greg Downes"/>	Secretary <input type="text" value="John Kincade Ex Director"/>
Contact Person for Application <input type="text" value="John Kincade"/>	Phone <input type="text" value="02 6620 3073"/>	Mobile Phone <input type="text" value="0418 131 752"/>
Email <input type="text" value="jkincade@ncas.org.au"/>	No. Members <input type="text" value="370"/>	

Is the Group / Organisation GST Registered?     Yes     No     Exempt    If yes provide ABN Number

Is the Group / Organisation Not-for-Profit?     Yes     No

Is the Group / Organisation Incorporated?     Yes     No

**Privacy Protection Notice**

The completed Community Donations application contains personal information which is being collected for the purpose of processing the application. Provision of the information is voluntary, however, if insufficient information is provided, Council will be unable to process the application. The information will be processed by the General Manager's Group and may be made available to public enquiries under the Government Information (Public Access) Act 2009. The information will be stored in Council's electronic document management system.

**Summary of Application**

Description of Project or Activity (how the donation would be spent, if provided, eg new roof, building a fence, paying for insurance etc)

Within all NCAS activities, NCAS has as its major focus two core business drivers that it considers as fundamental to its existence. All NCAS activities exist because they ultimately contribute to, supplement, enhance and/or promote these two core business activities:

1. Athlete identification and development
2. Coach & Manager identification and development

The Academy delivers sports programs specifically focused on alleviating disadvantages that talented sub-elite regional athletes experience in terms of access to quality coaching, competition, sports education and Sports science support.

The Council's donation will go towards the delivery of these programs.

Please provide details of how you arrived at the estimated total cost of works. Requests for amounts over \$1,000 require at least two written quotes to be provided as part of this application.

Quotation 1	Ballina Shire estimated per capita x 12 cents at 42,700 pop.	\$	\$5,124.00
Quotation 2		\$	
Quotation 3		\$	
Comment	NCAS kindly requests that your council accept a rate of 12 cents per capita in support of the Academies programs. Based on recent population figures, we estimate Ballina Shire Council's contribution to be \$5,124.00, and respectfully request this amount or an amount deemed appropriate by the Council.		

Estimated total cost of project	\$	417,000.00	Amount sought from Council	\$	5,124.00
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Copies of quotes must be attached to application

**Benefits of the Project to the Community**

Please describe why you believe community funds should be applied to your project. Information should include the people/sections of the community that will benefit from the project or activity.

The Academy currently conducts Sports Programs across 15 Sports assisting over 320 athletes and 70 volunteer coaches and managers. Ballina Shire athletes feature heavily in those numbers. As well as delivering these sub-elite sports programs NCAS also conducts an Annual Coaches Conference at Lake Ainsworth that attracts attendees from across NSW. All programs conduct at least one major camp in the shire, bringing financial benefit to the community. This year the Academy conducted the NCAS Academy Awards at Ballina RSL also bringing many visitors to the shire. As stated Ballina Shire athletes and coaches feature prominently across all our sports programs and it is through the Council's support of the Academy that we are able to continue to deliver these acknowledged programs within our region.

**Finances**

Briefly describe why you need financial assistance from Council ie. what financial resources are available to you and why are they not sufficient to pay for this project.

Being a community based, not-for-profit organisation, the Academy relies greatly on its local communities for support. Financial assistance from the State Government, although greatly appreciated, only equates to 34% of our turnover. The remaining funds are raised from LGA Donations, sponsorship, fundraising and members and athlete contributions.

**Financial Information - Community Donation Assessment**

This information is being collected to enable Council to assess the financial circumstances of the applicant. The information will only be used for the purposes of this assessment. The form is split into two sections.

**Section 1** asks for information in respect to the finances for organisations.

**Section 2** seeks information in respect to a particular project or event and is required to be completed by both organisations and individuals.

**Section 1 Financial Information (Organisations)**

What funds do you have in the bank/invested?  
(funds Invested include money at call in the bank, on a term deposit or any other style of investment) \$ 35,000.00

Details of any property owned either in whole or part

Sporting Equipment only.

Details of any other assets owned with an estimated value over \$2,000 (eg motor vehicle)

N/A

Income received last financial year \$ 412,000 Expenses incurred last financial year \$ 407,000

Estimated income this financial year \$ 415,000 Estimated expenses this financial year \$ 405,000

Comment Basically the Academy runs on a 'break-even' basis.

**Section 2 Project Finances (Organisations & Individuals)**

What is the estimated cost to run the event or complete the project? \$ 400,000+

Details of Proposed Funding Sources

Council Donation \$ 5,124  
Own Funds \$ 190,000  
Other \$ 210,000  
Total \$ 400,000

Briefly describe the expenses you expect to incur

From Sports Program Costs \$ 190,000

From Wages, \$ 174,000

From Travel & Administration Costs \$ 36,000

If income exceeds expense what will happen to the excess funds?

Ant Excess Funds are carried over to the next Programs Year as required by a NFP Organisation.

**Applicant's Signatures**


Name (print)  
John Kincade

Position  
Executive Director

Signature  
 Date  
10 July 2015

Name (print)  
Dr Dave Arthur

Position  
Chairman

Signature  
 Date  
10 July 2015