

1. **Attendance and Apologies**

2. **Declarations of Interest**

3. **Confirmation of Minutes**

A copy of the Minutes of the "B" Ward Committee held 21 September 2015 were distributed.

**RECOMMENDATION**

That the Minutes of the "B" Ward Committee held 21 September 2015 be taken as read and confirmed.

Ballina Shire Council "B" Ward Committee Minutes 21 September 2015 at 4.30 pm

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**1. Attendance and Apologies**

*Members*

Cr David Wright (Mayor)  
Cr Sharon Cadwallader (Chair)  
Cr Keith Williams

Alan Veacock, Ballina Heights Residences Action Group  
Shaun Eastment, Lennox Head and Landcare and Lennox Head Residents' Association  
Darel Vidler, Lennox Head Combined Sports Association (part time)  
Jason Dwyer, Centre Manager, NSW Office of Sport, Lennox Head  
Fran Byrne, Coastcare  
Ian Duncan, Knockrow Newrybar Residents Group (part time)

*Council Staff*

Matt Wood, Acting Group Manager Strategic and Community Facilities  
John Truman, Group Manager Civil Services

*Apologies*

Graham Shaw, Lennox Head Residents' Association  
Steve Barnier, Group Manager Strategic and Community Facilities  
Lyn Walker, Ballina Environment Society  
Fiona Folan, Ballina Environment Society

*Resignations*

Berenice Roberts, Southern Cross School P&C and Lennox Care

**2. Declarations of Interest**

Nil

**3. Confirmation of Minutes**

That the Minutes of the "B" Ward Committee held on 20 July 2015 be taken as read and confirmed subject to the following amendments (Shaun Eastment/ Alan Veacock):

- Attendance list to reflect that Shaun Eastment also represented the Lennox Head Residents Association.
- Inclusion of a question and answer under business without notice from Shaun Eastment, being as follows:

Ballina Shire Council "B" Ward Committee Minutes 21 September 2015 at 4.30 pm

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(n) **Shaun Eastment – Lake Ainsworth Eastern Road**

Ms Eastment enquired about the anticipated timeline for closure of the eastern road at Lake Ainsworth and preparation of design details. John Truman advised that planning is ongoing and timing is subject to the outcomes of further liaison with Government agency stakeholders about the closure.

4. **Deputations**

An update on the Epiq (Pacific Pines) development was provided by the developer (Clarence Property).

5. **Outstanding Business**

(a) **Bicycle Rack, Ballina Street, Lennox Head**

The information provided in the report was noted.

(b) **Tree at Ballina Street, Lennox Head**

The information provided in the report was noted.

(c) **The Ridgeway Traffic Management**

Mr Veacock enquired about his request to arrange a further discussion with residents on this matter. Following the meeting John Truman advised contact details to Mr Veacock for the appropriate staff and invited BHRA to contact this officer to arrange a meeting.

(d) **Defibrillator Signage at Marine Rescue Tower**

The information provided in the report was noted.

(e) **Waste Bins in Ballina Street, Lennox Head**

John Truman supplemented the report by indicating an audit has been completed, with the result being that there is sufficient bin capacity existing at present. No additional bins are proposed at this time.

(f) **Lennox Markets**

The group discussed the markets generally with concerns raised about the ongoing operation of the market on Williams Reserve. It was requested that staff hold further discussions with the market manager.

6. **Business with Notice from Members**

Nil

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**7. Council Documents on Exhibition**

The list of Council documents which have recently been exhibited for public comment was noted.

**8. Business Without Notice**

**(a) Fran Byrne – Hindmarsh Street**

Ms Byrne enquired about the Council's approach to Hindmarsh Street in relation to the need for ongoing maintenance works at present. John Truman advised that the issues previously raised by Ms Byrne had been communicated to staff to consider in the management of the roads program for the shire.

**(b) Darel Vidler – Megan Crescent (Bin)**

Mr Vidler advised that the waste bin managed by the cricket club at Megan Crescent is being filled with waste from other sources. The cricket club has made arrangements for the bin to be removed.

**(c) Darel Vidler – Megan Crescent (Dogs)**

Mr Vidler asked whether Council could provide a bin or system to manage dog droppings at Megan Crescent due to dog waste issues at the reserve. John Truman advised that Council's typical approach is to have less facilities of this type to encourage people to take their waste with them.

**(d) Darel Vidler – Megan Crescent (Amenities)**

Mr Vidler advised that the cricket club has secured grant funding to upgrade the amenities located at Megan Crescent and that Council has indicated it will not be able to provide any additional funds. The condition of the current shelter structure was raised as a concern as part of this discussion. John Truman advised that staff would review options for funding and will inspect the condition of the shelter structure.

**(e) Darel Vidler – Williams Reserve**

Mr Vidler thanked Council for undertaking the coring of the Williams Reserve playing surface.

**(f) Shaun Eastment – Gibbon Street Traffic Counts**

Ms Eastment enquired as to when traffic counts undertaken for Gibbon Street can be made available. Following the meeting John Truman provided a response by email (23 September 2015) with a copy to Ms Eastment.

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(g) **Shaun Eastment – Gibbon Street Traffic Counts**

Ms Eastment enquired about the status of the proposed ski jump facility at the Lake Ainsworth Sport and Recreation Centre. Mr Dwyer provided information on the status of the facility from the perspective of the sport and recreation centre, indicating that discussions and planning are ongoing but no firm decisions about the location of the facility in Lennox Head have been made.

(h) **Ian Duncan – Newrybar Residents Group**

Mr Duncan identified that there is a proposal for the formation of a new residents group in Newrybar and this is connected to a proposal for change being put forward by business owners in Newrybar. Mr Duncan also provided an overview of the status of the Newrybar Hall and the upgrade works that have been undertaken.

(i) **Fran Byrne – Weed Spraying Coast Road**

Ms Byrne thanked Council for the weed spraying undertaken on The Coast Road.

(j) **Alan Veacock – Road Infrastructure Ballina Heights**

Mr Veacock indicated two key issues currently on the agenda for the Ballina Heights Residences Action Group are the southern access ramps on the Pacific Highway and Deadmans Creek Road. In relation to the ramps, Mr Veacock indicated that a meeting is planned with the local member (Ms Smith).

(k) **Jason Dwyer – Eastern Road Lake Ainsworth**

Mr Dwyer enquired about the status of the eastern road closure. John Truman advised that this matter is the subject of a report to Council's September Ordinary Meeting (to be held on 24 September 2015). The reporting addresses a request from the Office of Sport that the road not be closed.

**9. Next Meeting**

Monday 16 November 2015 at 4.30 pm

**MEETING CLOSURE**

5.45 pm

4. **Deputations**

5. **Outstanding Business**

**(a) On-going operation of Lennox Markets on Williams Reserve**

At the last meeting it was requested that staff hold further discussions with the market manager.

Staff advise that regular meetings take place between the market operator and Council staff (these are separate to meetings with other stakeholders), with two meetings having taken place in the last month.

Issues discussed and being addressed include:

- improving marketing and promotional signage
- new website with information and contact details
- improved communication access to the market manager
- impacts on winter season from inclement weather and regular stall holders moving to other markets short term during winter (due to regular stall holders at those markets going on holiday)
- the fact that the market operator CANNOT utilise the space under the trees at the rear of the reserve for stalls and/or vehicles, but only for seating/eating and only if approved by Council following the submission of a proposal
- avenues to explore alternative options for the markets to improve patronage (i.e. changing the day/dates/frequency/style). Again, Council is open to ideas for change but will require a proposal to be submitted
- the re-issuing of the licence to operate (now reissued to allow operation until late 2016)
- impact on playing field
- emergency access and street/parking signage

All of these issues have been discussed and are being worked on in a collaborative manner. Council staff and the Westpac Helicopter Rescue believe that with the positive efforts being undertaken to encourage growth that the summer period will see strong success for the markets and plan to continue working to make this happen.

**(b) Shelter Structure on Megan Crescent Fields**

At the last meeting John Truman advised that staff would review options for funding and will inspect the condition of the shelter structure.

The Mayor and staff held a meeting with the cricket club to consider this issue. It was agreed the club would forward a written submission requesting funding assistance to Council. This has been received and staff have programmed reporting to Council in the agenda for the November meeting.

6. **Business with Notice from Members**

Nil

7. **Council Documents on Exhibition**

The following is a list of recent documents that have been placed on exhibition in the period since the last meeting.

- **Policy - Website – Direct Links and Commercial Advertising – closing date 4 November 2015**

The above draft policy has been reviewed as part of Council's normal program of reviewing policies.

- **DCP 2012 – Draft Amendment No. 6 – General Amendments – closing date 6 November 2015**

Draft Amendment No. 6 to the Ballina Shire Development Control Plan 2012 (BSDCP 2012) proposes changes to various controls including those relating to stormwater management, floodplain management, Lennox Head commercial area and car parking requirements.

Further information regarding Draft Amendment No. 6 may be obtained by downloading various documents with proposed amendments to development controls highlighted in yellow.

- **Plateau Drive, Wollongbar – Preliminary Concept Plan – closing date 9 November 2015**

A draft masterplan has been prepared to highlight a proposed level of embellishment on the corner of Plateau Drive and Rifle Range Road, Wollongbar. Consideration has been given to the provision of open space for informal recreation, supporting park infrastructure and an indication of a footprint highlighting a skate facility.

Community consultation sessions were held on 10 October 2015.

The community is invited to have their say on the concept plan by making a submission or completing an on-line survey.

- **Part V 22.2015.1 – Ballina to Lennox Head Coastal Recreational Path - Modified Route for the section of the cycleway in the vicinity of Flat Rock Caravan Park, Crown Reserves Lot 7032 DP 1063896 and Lot 7023 DP 1064275 and Lot 59 DP 827785 owned by Ballina Shire Council – Closing date 18 November 2015**

The proposal is to construct a modified path route to that originally approved along the eastern boundary of the Flat Rock Tent Park camping area. This modified path route would provide further separation to the Flat Rock Tent Park with this modified section extending from the northern carpark of Flat Rock to the existing track south of the Flat Rock Tent Park.

The proposed realigned path is approximately 500m long and would be surfaced with asphalt with a maximum width of 2.5m. Part of the realigned path would follow an existing bushland maintenance trail that is used by the local land care group. The remainder of the path crosses through vegetated areas. The area surrounding the path includes non-vegetated sections and dune and hind dune vegetation around the Flat Rock area. A vegetation clearance corridor of up to 3.5m would be required. An Addendum Review of Environmental Factors (REF) has been prepared by NSW Public Works presenting the investigations undertaken into the environmental impacts of the proposed modified route of the Coastal Recreational Pathway.

- **Part V 22.2015.2 – Ballina to Lennox Head Coastal Recreational Path - Extension of Coastal Recreational Pathway to include two interpretive signage nodes - Crown Reserves Lot 7034 DP 1063872 and Lot 7023 DP 1064275 and Lot 59 DP 827785 owned by Ballina Shire Council – Closing date 18 November 2015**

The proposal consists of extending the Coastal Recreational Pathway to include two interpretive signage nodes located outside the already approved alignment of the pathway. A number of interpretative signs on local Aboriginal culture and heritage have been prepared for the section of the Coastal Recreational Pathway between Angels Beach and Sharpes Beach including the Flat Rock area. It is proposed that as part of the interpretive experience some signs will be located together at two locations or “nodes” along this section of pathway. One of the nodes would occur in the carpark area near the viewing platform at Angels Beach. The other node is proposed on the pathway just south of the Flat Rock Tent Park camping area.

- **Policy - Urban Water Quality (Review) – closing date 2 December 2015**
- **Policy - Property Reserves (Review) – closing date 2 December 2015**

The above draft policies have been reviewed as part of Council’s normal program of reviewing policies.

- **Proposed 2016/17 Flat Rock Tent Park Fees – closing date 2 December 2015**

The NSW Local Government Act requires councils to formally advertise and adopt their fees and charges prior to implementation. The majority of Council’s fees are set each June as part of the annual Operational Plan.

With Flat Rock Tent Park it is important that our customers are informed well in advance as to the fees for their next holiday during the following year and also meet important industry media advertising publications.

The period the fees are applicable for is 1 February 2016 to 31 January 2017.



- **Annual Financial Statements – 2014/15 - closing date 18 November 2015**

Council must prepare financial statements for each financial year that are in accordance with:

- The Local Government Act 1993 (as amended) and Regulations.
- The Australian Accounting Standards and professional pronouncements.
- The Local Government Code of Accounting Practice and Financial Reporting.
- The Local Government Code of Accounting Practice and Financial Reporting.
- NSW Government Policy Statement *“Application of National Competition Policy to Local Government”*.
- Office of Local Government guidelines *“Pricing & Costing for Council Businesses: A Guide to Competitive Neutrality”*.
- The NSW Office of Water guidelines.

Once completed and audited Council must resolve to exhibit the statements for public comment. Council must then consider the statements again (typically at the November ordinary meeting of Council), together with submissions, and formally resolve to adopt the statements.

- **Pop Denison Park Master Plan – closing date 2 December 2015**

A draft master plan has been prepared to embellish Pop Denison Park at East Ballina, being land bounded by Compton Drive, Fenwick Drive, Lakeside Caravan Park and Shaws Bay.

The draft master plan includes provision for a senior and junior playground, pathway networks, new park amenities building and shelters, as well as upgraded car parking facilities.

**8. Business Without Notice**

This item provides an opportunity for updates and / or questions to be tabled by the members.

**9. Next Meeting**

Monday 21 March 2016