

POLICY NAME: DONATIONS – ASSISTANCE WITH
COUNCIL FEES FOR COMMUNITY
GROUPS

POLICY REF: D04

MEETING ADOPTED: 25 September 2014
Resolution No 250914/13

POLICY HISTORY: 230910/21; 240205/036



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OBJECTIVE

To provide clear policy guidelines to assist community groups in the payment of Council fees.

BACKGROUND

Community groups often have limited financial resources. When these groups are undertaking capital works or major fund raising events there is often limited funding available to pay Council fees.

In recognition of these limited resources Council has developed this policy to assist community groups in the delivery of capital works and major fund raising events.

In accordance with Section 356 of the Local Government Act a Council Resolution is required for each and every donation each year. This policy provides a framework to assist Council when considering donations of Council fees for Community Groups.

DEFINITIONS

Council Ballina Shire Council

Policy Donations – Assistance with Council Fees for Community Groups

SCOPE OF POLICY

This policy applies to:

- Community Groups operating in the Ballina Shire.

RELATED DOCUMENTATION

This policy has been prepared with reference to the following publications:

- Local Government Act 1993
- Council's Operational Plan

POLICY

Council recognises that capital works or fund raising events undertaken by community groups regularly provide significant community benefits.

To assist community groups in the delivery of capital projects and fund raising events Council will reimburse or waive certain fees. The following guidelines are to be applied in the delivery of those reimbursements and waivers.

10.3 Community Donations - Financial Assistance.DOC

Guidelines for Selection

1. The recipient organisation must be not for profit and provide a community service within the Ballina local government area
2. Consideration must be given to the frequency of the event and / or the nature of the capital project. Regular (i.e. more than once per annum) events or projects will not be eligible for reimbursement
3. The nature of the fee to be reimbursed/waived will relate to either the delivery of a capital project for the community group, or alternatively where that community group is undertaking a major fund raising event
4. Fee reimbursements/waivers for capital works must be provided on Council owned or controlled land.
5. The event or works shall occur on public land.

Strategies

1. Council shall allocate in the annual Operational Plan, an amount for the purpose of providing financial assistance to community groups through the reimbursement or waiver of Council fees.
2. The Council will determine any application for fee reimbursement / waiver.
3. As a guide fees to be reimbursed will normally relate to development applications (excluding developer contributions and fees paid to external parties such as advertising and long service levies), waste charges, entrance fees, provision of Council products and hire charges
4. The maximum amount reimbursed is to be capped at \$2,000 per event/project.
5. Where fees are reimbursed/waived the expense will be allocated against the fee reimbursement account in Council's records to ensure a register of all reimbursements is maintained

REVIEW

This policy is to be reviewed at least every four years.



President: Donella Kinnish
Secretary: Trevor Emery
Treasurer: Betty Spindler

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26th October 2015

Mr Paul Hickey
General Manager
Ballina Shire Council
PO Box 450
Ballina NSW 2477



Dear Mr Hickey,

As you are aware the Rotary Club of Ballina-on-Richmond is an active service organisation within our community, recognizing it's needs and applying our resources where we feel we may make a difference to individuals or other volunteer organisations.

One of our Club's committees is the Community Committee, which has expressed a desire to run a kitchen to provide meals to the homeless amongst our Ballina community.

Our Club would carry the cost of providing the food and personnel required to operate this service, that we envisage would be best to initially operate fortnightly on a Wednesday evening between 6.00pm and 8.00pm. Although we are aware that other organisations are providing meals for the homeless twice weekly during the day, to our knowledge none are providing an evening service.

The Club is seeking the assistance of council to make available the Richmond Room facility to conduct this project, with the request that Council waive the fees associated with the hire of this facility. Working together we believe we can offer a needed service to those less fortunate within our community.

It is hoped that with council's approval and support we can have this project operational by Christmas.

Yours sincerely,

A handwritten signature in blue ink that reads "Donella Kinnish".

Donella Kinnish
President 2015-16



Ballina Bears Cricket Club Inc.

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Ballina 2478
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Telephone 0438627633

Fripp Oval

Mr John Truman
Ballina Shire Council Civil Services Group Manager
40 Cherry Street
Ballina NSW 2478
5th November 2015

Fripp Oval on Canal Road again this January is part of the successful Under 13 Ballina District Cricket Junior Cricket Association that brings hundreds of cricketers and their families to our region for a week in January.

A by-product of this injection of visitors and investment in the town of Ballina is the keep a clean, environmental picture of the beautiful Fripp Oval precinct and parklands is an abnormal excess of rubbish accrued during the week.

The Bears have always cleaned the precinct each afternoon and council has in the past assisted with donation in kind of garbage removal where ever possible so as bins are empty the next day. It would assist if that support can continue for Fripp Oval for the 2016 carnival which runs from Monday January 4th until January 8th.

If council can assist with rubbish removals each morning Tuesday through to Saturday it would be most appreciated and advise which if not both (general or recycled) bin should be put out on each day. The Fripp Oval Sports Club have 2 of each bin.

Look forward to your continued support of the Fripp Oval Sports Club, Junior Cricket and events in Ballina that brings perpetual visitors and tourism

Regards
Stephen Wills
Ballina Bears Cricket Club Captain
Fripp Oval Sports Club Committee Member