



Notice of Ballina Shire Council Ballina Ocean Pool Committee Meeting

Notice is hereby given that a Meeting of the Ballina Shire Council Ocean Pool Committee will be held in the Ballina Shire Committee Room, 40 Cherry Street Ballina on **Wednesday 8 November 2017 at 5.30 pm.**

Business

1. Attendance and Apologies
2. Declarations of Interest
3. Confirmation of Minutes
4. Matters Arising from last Meeting
5. General Business
6. Business Without Notice
7. Next Meeting
8. Meeting Closure

Access to the meeting room is via the ramp off Cherry Street. The main access to the Council's Customer Service Centre is closed at this time.

A handwritten signature in black ink, appearing to read 'Paul Hickey'.

Paul Hickey
General Manager

1. **Attendance and Apologies**

2. **Declarations of Interest**

Refer to the Code of Conduct in the policy section of Council's website for further details in respect to declarations of interest.

3. **Confirmation of Minutes**

The Minutes of the Committee Meeting held on 26 September 2016 are attached.

RECOMMENDATION

That the Minutes of the Ballina Shire Ocean Pool Committee held on 26 September 2016 be taken as read and confirmed.

4. **General Business**

1. Review engineering quotations for pool design and determine successful firm, along with preferred method of procurement.

Council comment:

The Council appointed Ocean Pool Committee has no delegated authority from Council. This means that the Council Ocean Pool Committee cannot incur expenditure on behalf of Council. Therefore in respect to the quotations received the two options are:

- a) The Council Ocean Pool Committee, as per this meeting, confirms a preferred supplier and advises Council staff (i.e. John Truman) to raise an order for the procurement of the services. John will need details of all quotations received to ensure that there is satisfactory documentation in place prior to raising that order.

The preferred supplier will then submit invoices to Council for payment. John would confirm with members of the Council Ocean Pool Committee that the services were satisfactorily delivered, prior to making any payment.

OR

- b) The Council Ocean Pool Committee confirms a preferred supplier and makes a recommendation to the Ocean Pool Committee Inc (the community ocean pool committee) on the preferred supplier. The members of the Ocean Pool Committee Inc then directly engage the supplier.

The Ocean Pool Committee Inc would then need to pay the supplier and submit a claim for reimbursement from Council.

Council's preferred approach is option b) as it clarifies the responsibility of the Ocean Pool Committee Inc to manage the performance of the preferred supplier. This is also a more streamlined process for the Ocean Pool Committee Inc members.

It is recognised that this may cause difficulties for the community committee members in financing payments to the supplier prior to reimbursement from Council. To address this issue Council could make advance payments to the Ocean Pool Committee Inc to assist with the cash flow.

2. Update on environmental investigations being carried out by Southern Cross University from John Wise in readiness for planning application to Council.

3. Update on meetings with Council officers from Jeff Johnson.

5. **Business Without Notice**

6. **Next Meeting**

To be determined.

8. **Meeting Closure**

MINUTES OF MEETING OF BALLINA OCEAN POOL

HELD: 26th Sept 2016 at 9am

VENUE: Evolution Coffee Shop Martin St Ballina

ATTENDEES; John Wise, Michelle Bourke, Peter Lucena , Jeff Johnson,Trevor Stephenson,

Rob Brandis

Discussed Rob's radio interview and general support for our pool.

Native Title

Jeff spoke to Troy Anderson without much success. The issue relates to who would make the claim. Jeff will attempt to discover who Troy's group would use as a lawyer and whether he would be happy for us to contact them direct to find out the state of play.

Jeff has handed letter to Jali and Numbahging Land Corp requesting letters of support.

Tamara Smith

Marcel from Tamara's office attended meeting and undertook to find out where we could access some funding from the State Government. He claims that the State will naturally say that the cost of the pool is a Council issue. Michelle requested that he look at whether any regional tourism infrastructure grants were available. He will get back to us on possible funding. General discussion about the role the State Government would play.

Meeting closed at 9.45am.