

1. **Attendance and Apologies**

2. **Declarations of Interest**

3. **Confirmation of Minutes**

A copy of the Minutes of the "B" Ward Committee held 21 May 2018 were distributed.

RECOMMENDATION

That the Minutes of the "B" Ward Committee held 21 May 2018 be taken as read and confirmed.

4. **Deputations**

5. **Presentation by Klaus Kerzinger, Acting Manager Strategic Planning**

To inform the community further in regards to Council's programs and services, members of our senior leadership team will provide a presentation to the ward committees.

The first presentation for B Ward will be made by Klaus Kerzinger, Acting Manager, Strategic Planning.

6. **Outstanding Business**

(a) Williams Reserve Lighting

Request for designs and quotes have been made and an audit of the existing lighting conditions on Williams Reserve completed. We should have the results next week.

Staff have been liaising with the Lennox Head Rugby Club throughout this process. The Club is also seeking suitable quotes. Staff are working with the Club on what is to be provided for lighting of the field and to ensure that any works provide lighting that is compliant with the relevant Australian standards for the intended use.

(b) Lennox Head Combined Sports Association – Damage

Mr Vidler's feedback has been provided to operations staff for their information and attention to any work that might be feasible at this location.

7. **Business with Notice from Members**

8. **Council Documents on Exhibition**

The following is a list of recent documents that have been placed on exhibition in the period since the last meeting.

• **Draft Policies as per below**

- University Scholarship Program Policy (Review), closing date 4 July 2018
- Policy (Review) – Community Gardens, closing date 8 August 2018
- Policy (Review) – Alcohol Regulation on Public Land, closing date 8 August 2018
- Policy (Review) – Private Structures on Public Land and Roads, closing date 8 August 2018
- Policy (Review) – Pensioner Concessions – Rates and Charges, closing date 8 August 2018

The above draft policies have been reviewed as part of Council's normal program of reviewing policies.

The following draft policies are new policies and are being exhibited for public comment

• **New Policies as per below**

- Policy (New) – Fire Safety Statements Program, closing date, closing date 8 August 2018

Council administers a compliance program in relation to essential services (being fire safety measures in buildings). Essential services are typically required in all buildings other than single dwellings and non-habitable sheds and garages.

Fire safety statements are the central aspect of Council's essential services compliance program. The certification of fire safety statements confirms the ongoing performance and maintenance of approved and installed fire safety measures. This certification is required on an annual basis and the statement is to be provided by the landowner to Council and Fire and Rescue NSW (FRNSW).

This new policy is to guide Council's approach to the management of its essential services obligations as they relate to annual fire safety statements.

- Policy (New) – Beach Debris Management, closing date 8 August 2018

Following the upstream flooding of the Richmond River caused by the remnants of Cyclone Debbie in 2017, Ballina Shire received a large quantity of floating debris deposited on the river foreshore and open ocean beaches. The bulk of the debris consisted of large trees, logs and vegetated islands broken off from river embankments.

The debris was of such significant size and density that it restricted public access and impacted on public amenity for many of the river foreshore and ocean beaches in Ballina Shire. This caused concern amongst some residents.

Council resolved the following in response to a Notice of Motion at the Council meeting of 24 August 2017:

1. That Council develops a policy determining the level of service that Council will provide in respect of clean up works on our beaches and riverbanks in response to need, and to ensure that debris does not build up at these sites due to particular weather events.
2. Should Council be successful in securing clean up funding from the State Government that Council proceed with those clean up works.

This new policy addresses point 1 of that resolution.

- Draft Ballina Shire Roads Contribution Plan Version 4.1, closing date 6 July 2018

Ballina Roads Contribution Plan Version 4.0 was adopted by Council on 24 September 2015.

Draft Version 4.1 has been prepared for public exhibition to include changes to the works schedule arising from a revision of the network configuration planned for Byron Bay Road and Hutley Drive, Lennox Head and subsequent adjustments to the works program, staging and contribution rates.

9. Business Without Notice

This item provides an opportunity for updates and / or questions to be tabled by the members.

10. Reporting of Safety Related Matters

Committee members are encouraged to contact Council where matters relating to public safety are identified in the community rather than wait until a Ward Committee meeting to raise these types of issues.

For example, road or footpath conditions that raise safety concerns, the presence of hazards in public spaces or environmental damage should be reported to Council as soon as possible.

11. Next Meeting

Monday 17 September 2018 at 4.30 pm

Ballina Shire "B" Ward Committee Minutes 21 May 2018

1. **Attendance and Apologies**

Members

Cr David Wright (Mayor)
Cr Sharon Cadwallader (Chair)
Cr Keith Williams
Darel Vidler, Lennox Head Combined Sports Association
Alan Veacock, Ballina Heights Residents Action Group
Marshall Chang, Ballina Heights Residences Action Group
Brad Pollard, Lennox Head Chamber of Commerce
Shaun Eastment, Lennox Head Landcare
Lyn Walker, Ballina Environment Society
Lou Wilson, Lennox Head Surf Life Saving Club
Monica Wilcox, Lennox Head Residents Association
Jim Gilchrist, Preserve Lake Ainsworth
Lorraine Leuckel, Marine Rescue Ballina

Observers

Nil

Council Staff

John Truman, Group Manager Civil Services
Steve Barnier, Group Manager Strategic and Community Facilities

Apologies

Nil

2. **Declarations of Interest**

Nil

3. **Confirmation of Minutes**

RECOMMENDATION

That the Minutes of the "B" Ward Committee held 19 March 2018 to be taken as read and confirmed. (Darel Vidler/Lyn Walker)

4. **Deputations**

Nil

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5. **Outstanding Business**

(a) **Love Lennox Festival – Petting Zoo**

The information provided in the agenda was noted.

(b) **Doof Parties at Lennox Point**

The Mayor advised he and staff had recently met with Police representatives to discuss strategies to deal with this issue. At this meeting the Police advised there are risks of this type of incident reoccurring. In response Police and staff are investigating the options of introducing local laws for certain locations of interest. The purpose of the local laws would be to prohibit the types of activities that are required by party organisers to host their event. Such local laws would widen the enforcement powers for Police responding to an event.

(c) **Audio Visual Recordings of Council Meetings**

The information provided in the agenda was noted.

6. **Business with Notice from Members**

(a) **Ballina Heights Residents Action Group**

Mr Chang provided an overview of the key issues which have been brought to his organisation's attention by Ballina Heights Estate residents. Primarily, these concerns relate to certain areas of public land within the estate being inadequately maintained by Council.

Mr Truman explained to the meeting that the scheduling of maintenance works within this estate is equivalent to other residential areas of the Shire, subject to certain variables, such as weather conditions, for example.

Mr Truman conveyed an offer for the executive of the Group to meet with relevant Council staff to discuss the overall policy approach to parks and reserves and road maintenance, and to discuss in greater detail areas of specific concern to the Group. Mr Chang conveyed his appreciation regarding this offer.

7. **Council Documents on Exhibition**

The list of Council documents which have recently been exhibited for community feedback was noted.

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8. **Business Without Notice**

(a) **Ballina Environment Society Inc – Castle Drive Fig Tree**

Dr Walker expressed the Society's concern and disappointment regarding the Council's most recent decision to remove the large Fig tree in Castle Drive, Lennox Head.

(b) **Lennox Head Residents Association – 2018/19 Delivery Program and Operational Plan**

Ms Wilcox enquired about several matters pertaining to works proposed, in Council's draft 2018/19 Delivery Program and Operational Plan. These were:

- Works proposed to be undertaken for the embellishment of Ross Park in Lennox Head
- Budgeting for work in Dodge Lane, Lennox Head (renewal of stormwater pipes)
- Footpath construction in Montwood Drive, Lennox Head
- Footpath construction in Gibbon Street, Lennox Head

Footnote post meeting: The 2017/18 Delivery Program identified funding for the Montwood Drive footpath project in 2020/21. The draft 2018/19 Delivery Program does not include funding for the project as the draft Pedestrian Access and Mobility Plan (PAMP), which is the document used to inform the Delivery Program, now has the project scheduled for 2022-23. The draft PAMP was prepared in 2017 (that is post the preparation of the current Delivery Program) and work to review the submissions from the public exhibition is nearing completion. Currently the draft PAMP is programmed to be reported to Council for the June meeting at the same time as the draft 18/19 Delivery Program. This will provide the elected Council with an opportunity to amend either the draft PAMP or draft Delivery Program, or both, and promote a higher priority for the Montwood Drive project. This would require deferring other nominated projects. The priority rankings for PAMP projects are determined by a quantitative assessment which follows an RMS guideline.

(c) **Lennox Head Residents Association – Love Lennox Festival**

Ms Wilcox mentioned inclusions in the forthcoming Love Lennox festival.

(d) **Lennox Head Residents Association – Faulks Reserve, West Ballina**

Ms Wilcox congratulated Council concerning embellishment work and improved boating facilities recently provided in Faulks Reserve, West Ballina.

(e) **Lennox Head Surf Life Saving Club – Presentation Night**

Mr Wilson mentioned the Club's forthcoming annual presentation night. He also briefly discussed the Club's successes, including that the concluding swimming season has been fatality free at Lennox Head.

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(f) Lennox Head Chamber of Commerce – Love Lennox Festival

Mr Pollard discussed final planning for the forthcoming Love Lennox Festival. Of particular note is the change of format of the Flavours of Lennox activities, and that festival organisers are promoting a more responsible approach to the use of plastic bags and packaging and waste minimisation generally.

(g) Lennox Head Chamber of Commerce – Lennox Head Village Centre Proposal

Mr Pollard outlined the Chamber's approach to responding to Council's current community consultation concerning proposals to improve the Lennox Head Village Centre. The Chamber has appreciated the opportunity to be actively involved in this project and will be making submissions to Council following its engagement with members.

(h) Lennox Head Combined Sports Association – Lennox Head Village Centre Proposal

Mr Vidler confirmed that his Association is currently considering options to present to Council in relation to the village improvement project, with traffic flow and parking being critical issues. He also stressed the importance of ensuring the project has regard for preserving the identity of Lennox Head.

(i) Lennox Head Combined Sports Association – Williams Reserve Lighting

Mr Vidler encouraged Council to move promptly to install the upgraded lighting for Williams Reserve following the recent funding announcement.

(j) Lennox Head Combined Sports Association – Damage

Mr Vidler advised that he is aware of concerns being raised about damage being caused within the road reserve off Skennars Head Road, on the western side of the Ballina Headlands Holiday Park. Residents of the park attribute the damage to parking of vehicles associated with the users of the adjacent Skennars Head playing fields.

Mr Truman indicated he would ask staff to investigate the matter.

(k) Ballina Heights Residents Action Group – Ballina Heights Matters

Mr Chang acknowledged the previous work of Dr Greg Unwin in being instrumental in the establishment of this residents' group, and in his former role as the estate's representative on the B Ward Committee.

Mr Chang enquired about Council's response to a letter written by Mr Jon Gillespie concerning the feasibility of Albert Sheather Drive being used as an alternative access to and from the estate in adverse weather conditions. Mr Truman indicated he would follow this matter up.

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Members discussed generally the current situation of vehicular access restrictions to and from the Ballina Heights Estate when the adjacent Tamarind Drive roundabout is inundated. Mr Truman provided an update concerning Council's negotiations with NSW Roads and Maritime Services in terms of an alternative access arrangement. He also provided background in terms of the potential future closure of the southern section of Deadmans Creek Road.

Mr Chang also enquired about illumination of the Tamarind Drive/Deadmans Creek Road intersection. Mr Truman indicated that the Council has previously considered this matter, however it was not identified as a priority in the forward works program.

9. **Next Meeting**

Monday 16 July 2018 at 4.30 pm

10. **Meeting Closure**

There being no further business, the meeting concluded at 6.05 pm.