

1. **Attendance and Apologies**

2. **Declarations of Interest**

3. **Confirmation of Minutes**

A copy of the Minutes of the "B" Ward Committee held on 17 September 2018 were distributed.

**RECOMMENDATION**

That the Minutes of the "B" Ward Committee held on 17 September 2018 be taken as read and confirmed.

4. **Deputations**

5. **Presentation by Council Staff**

To inform the community further in regard to Council's programs and services, members of our Senior Leadership Team will provide a presentation to the ward committees.

The presentation will be made by Vince Hunt, Manager Building Services, providing a general overview of the Building Services function of Council.

6. **Outstanding Business**

(a) **Ballina Marine Rescue – Trimming of Trees in Coastal Reserve**

Council's Natural Resources Officer has contacted the Unit Commander to arrange an on-site meeting to assess this request.

(b) **Ballina Marine Rescue – Water Charges**

An email has been sent to Lorraine on 8 October 2018 explaining the water usage charges account.

7. **Business with Notice from Members**

Nil.

**8. Council Documents on Exhibition**

The following is a list of recent documents that have been placed on exhibition in the period since the last meeting.

**Draft Policies as per below**

- **Donations – Assistance with Council Fees for Community Groups (Review)**, closing date 7 November 2018.
- **Donations - Australian Representation (Review)**, closing date 7 November 2018.
- **Fundraising for Community Groups Policy**, closing date 5 December 2018.
- **Grazing of Stock on Road Reserves Policy**, closing date 5 December 2018.
- **Kerbside Waste Bin Entitlement Policy**, closing date 5 December 2018.
- **Procurement Policy**, closing date 5 December 2018.

The above draft policies have been reviewed as part of Council's normal program of reviewing policies.

The following draft policy is a new policy and is being exhibited for public comment

**New Policy as per below**

- **Policy - Developer Contributions Investment Incentive (New)**, closing date 7 November 2018.

At its Ordinary meeting held 28 July 2016 Council considered a Notice of Motion regarding developer contributions incentives for small business, resolving as follows:

1. *That Council receive a report on options that could be considered to reduce, or waive, the developer contributions payable by smaller sized businesses when starting up or transferring their business location.*
2. *The objective of the reduction, or waiver, would be designed to assist in encouraging the establishment of small businesses in our Shire and to assist those businesses to survive in the first few years of operation.*
3. *The report is also to examine options where the reduction, or waiver, could be targeted at certain types of businesses that may assist in enhancing the overall commercial activity in our Shire.*

The consideration of this matter was incorporated into the preparation of Council's Economic Development Strategy (adopted 22 March 2018) and associated work program.

A draft policy addressing the matters outlined in the Council's July 2016 resolution regarding the matter was the subject of a report to Council on 27 September 2018, which adopted this policy for public exhibition.

The draft policy also incorporates Council's previous decisions regarding the discounting of developer contributions in association with secondary dwellings, including the recent amendment of that policy position with respect to detached secondary dwellings.

- **Planning Proposal BSCPP 17/010 Skennars Head Expansion Area**, closing date 28 September 2018

The Skennars Head Expansion Area has been the subject of detailed strategic planning consideration since an initial request in 2004 to amend the Council's Local Environmental Plan (LEP) to enable residential development on part of the land referred to locally as the Stewart Farm. The rezoning of the land from rural (RU2 Rural Landscape Zone) to a mixture of residential (R2 Low Density Residential Zone) and commercial (B1 Neighbourhood Centre Zone) purposes was ultimately completed in 2014.

With respect to the rezoning, the NSW Department of Planning and Environment removed Council as the relevant planning authority and had the planning proposal finalised by the Northern Joint Regional Planning Panel (JRPP). This decision by the Department came about primarily because the Council had been agitating for the rezoning being contingent upon freehold land located on the eastern side of The Coast Road opposite the future development area (being the land which comprises the Sharpes Beach carpark) being dedicated to the community without cost.

The location of the expansion area and current zoning is shown in the map below (black outline).



Council resolved on 14 December 2017 as follows:

1. *That Council endorses the proposed amendments to the Ballina Local Environmental Plan 2012 relating to the application of B1 and R3 zones as outlined in the planning proposal (BSCPP 17/010 Skennars Head Expansion Area) contained in Attachment One.*
2. *That Council submit BSCPP 17/010 Skennars Head Expansion Area to the NSW Department of Planning & Environment for Gateway determination.*
3. *That the Department of Planning and Environment be advised that Council wishes to exercise its delegated plan making functions for this LEP amendment.*
4. *That upon an affirmative Gateway determination being received from the Department of Planning and Environment, the procedural steps associated with progression of the planning proposal be undertaken, including public exhibition.*
5. *That the planning proposal be reported to the Council for further consideration following the completion of the public exhibition of the proposed LEP amendments.*

A report on the submissions received was submitted to the 25 October 2018 Ordinary meeting, when it was resolved as follows:

*That the matter be deferred to a Councillor briefing to give further consideration to a reduction in the neighbourhood commercial zone and commercial floor space ratio.*

This matter is the subject of a Rescission Motion signed by three Councillors which will mean that this matter will again be considered at Council's Ordinary meeting on 22 November 2018.

- **Annual Financial Statements – 30 June 2018**, closing date 14 November 2018

The Annual Financial Statements to 30 June 2018 together with the Auditor's Report was presented for consideration to the 25 October 2018 Ordinary Council Meeting.

The Council meeting to be held 22 November 2018 will include the formal presentation of the Audited Financial Statements and Auditor's Report.

	<b>2018</b>	<b>2017</b>
	<b>\$,000</b>	<b>\$,000</b>
<b>Income Statement</b>		
Total income from continuing operations	129,279	114,908
Total expenses from continuing operations	81,796	85,046
Net operating result for year	<u>47,483</u>	<u>29,862</u>
Net operating result before grants and contributions provided for capital purposes	5,769	2,833
<b>Statement of Financial Position</b>		
Total current assets	79,166	84,356
Total current liabilities	(22,843)	(23,859)
Total non-current assets	1,252,790	1,172,785
Total non-current liabilities	<u>(81,403)</u>	<u>(80,397)</u>
Total equity	<u>1,227,710</u>	<u>1,152,885</u>
<b>Other financial information</b>		
Unrestricted current ratio	4.84x	4.88x
Operating performance ratio	3.12%	8.88%
Building infrastructure renewal ratio	142.58%	84.21%
Debt service cover ratio	2.38x	2.73x
Rates and annual charges outstanding percentage	<u>3.38%</u>	<u>3.56%</u>

Interested persons may make submissions in respect of the financial statements and the auditor's report.

**9. Nominations for 2019 Australia Day Awards**

We are seeking nominations for the 2019 Ballina Shire Australia Day Awards.

The annual awards program brings the community together to recognise and celebrate the achievements of outstanding members in our community. There are six categories for nomination:

- Young Citizen of the Year (30 years or under)
- Senior Citizen of the Year (60 years or over)
- Local Hero Award (volunteer or contribution to the community)
- Sports Award (individual or team)
- Arts/Cultural Award
- Community Event of the Year

The Citizen of the Year award will be selected by the Australia Day Committee from all of the nominees across the six categories.

Council is seeking nominations for persons and/or organisations in each category. Individual nominees must be Australian citizens and reside within the Ballina Shire local government area. Selection will be made on the level of personal achievement or commitment in serving the community.

Due to your community involvement you have a good understanding of groups and individuals who make a significant contribution to Ballina Shire, and I would appreciate your help in nominating them for an Award.

Nominations can be made using the attached nomination form, which is also available online at [ballina.nsw.gov.au](http://ballina.nsw.gov.au)

**Nominations close Monday 3 December 2018.**

Award winners will be announced at the official Australia Day ceremony on Saturday 26 January 2019 at the Lennox Community Centre. Further information regarding the ceremony will be promoted closer to the date.

For more information on the Australia Day Awards Program, please telephone Tracy Lister on 1300 864 444.

Nominations forms will be available at the meeting.

**10. Business Without Notice**

This item provides an opportunity for updates and / or questions to be tabled by the members.

**11. Reporting of Safety Related Matters**

Committee members are encouraged to contact Council where matters relating to public safety are identified in the community rather than wait until a Ward Committee meeting to raise these types of issues. This is particularly relevant as the next meeting is not until March 2019.

For example, road or footpath conditions that raise safety concerns, the presence of hazards in public spaces or environmental damage should be reported to Council as soon as possible.

**12. Next Meeting**

Monday 18 March 2019 at 4.30 pm

Meeting dates for 2019 are

Monday 18 March 2019

Monday 20 May 2019

Monday 15 July 2019

Monday 16 September 2019

Monday 18 November 2019

Ballina Shire "B" Ward Committee Minutes 17 September 2018

---

1. **Attendance and Apologies**

*Members*

Cr David Wright (Mayor)  
Cr Sharon Cadwallader (Chair)  
Cr Keith Williams  
Monica Wilcox, Lennox Head Residents Association  
Marshall Chang, Ballina Heights Residences Action Group  
Brad Pollard, Lennox Head Chamber of Commerce  
Jim Gilchrist, Preserve Lake Ainsworth  
Lyn Walker, Ballina Environment Society  
Fran Byrne, Ballina Coastcare  
Darel Vidler, Lennox Head Combined Sports Association  
Lorraine Leuckel, Marine Rescue Ballina  
Shaun Eastment, Lennox Head Landcare  
Jason Dwyer, Sport and Recreation Centre

*Observers*

Henrietta Chang, Ballina Heights Residences Action Group

*Council Staff*

Stewart Littleford, Manager Information Services  
Paul Busmanis, Manager Engineering Works  
John Truman, Group Manager Civil Services  
Steve Barnier, Group Manager Strategic and Community Facilities

*Apologies*

David Griffiths, Ballina Coastcare  
Cr Jeff Johnson

2. **Declarations of Interest**

The Chair, Councillor Cadwallader declared an interest in one matter within Item 8 – Draft Council Policy – Waste Management for Multi-unit Developments Policy (Nature of interest: significant, pecuniary – perceived conflict of interest as she is an owner of a multi-unit development). She remained in the meeting as there was no discussion in relation to this matter.

3. **Confirmation of Minutes**

**RECOMMENDATION**

That the Minutes of the "B" Ward Committee held 16 July 2018 be taken as read and confirmed (Monica Wilcox/Lorraine Leuckel).

Ballina Shire "B" Ward Committee Minutes 17 September 2018

---

4. **Deputations**

Nil

5. **Presentation by Members of Council's Senior Leadership Team**

As a means of further informing our community in relation to Council's programs and services, members of our Senior Leadership Team are providing a series of presentations to Council's Ward Committees.

(a) Stewart Littleford, Manager Information Services

Mr Littleford provided an overview of the nature and extent to which Council's services are reliant upon new technologies, as well as the opportunities and benefits for delivering efficiency improvements. Modern systems assist in terms of Council's accountability, compliance with legislative obligations and provide greater levels of accessibility for our community.

(b) Paul Busmanis, Manager Engineer Works

Mr Busmanis provided an overview of circumstances relating to the Council's adopted Coastal Zone Management Plan, particularly as it relates to the township of Lennox Head.

He focussed on one action of the Plan, which is to understand the extent of, and level of protection afforded by historical community works within the dunal system of Seven Mile Beach. These works have included the placement of substantial rocks and the installation of Tea Tree fencing.

6. **Outstanding Business**

(a) **Ballina Coastcare – Angels Beach Waste Receptacles**

The information contained in the agenda was noted.

(b) **Lennox Head Chamber of Commerce, - Lennox Village Vision**

The information contained in the agenda was noted.

7. **Business with Notice from Members**

Nil

8. **Council Documents on Exhibition**

The list of Council documents which have recently been exhibited for community feedback was noted.



Ballina Shire "B" Ward Committee Minutes 17 September 2018

---

**9. Business Without Notice**

**(a) Lennox Head Residents Association**

Ms Wilcox briefly discussed planning being undertaken in preparation for the Lennox Head Centenary celebrations.

**(b) Ballina Environment Society**

Dr Walker congratulated Council for its recent decision to proceed with the Lake Ainsworth reserve improvement program.

**(c) Lennox Head Landcare**

Mr Pollard notified the success of the Chamber's 2018 Business Awards.

**(d) Ballina Coastcare**

Ms Byrne advised of the popularity of school excursions being hosted by Ballina Coastcare, and student's enthusiasm to better understand the coastal environment.

**(e) Lennox Head Chamber of Commerce**

Mr Gilchrist enquired about timeframes for the commencement of work associated with the Lake Ainsworth improvement program.

Mr Truman was able to provide an indicative timeframe, including that some elements of Council's project are reliant upon regulatory approvals and works to be undertaken by the NSW Office of Sport in respect of the Sport and Recreation Centre property.

**(f) Ballina Heights Residents Action Group**

Mr Chang noted the information contained in the Minutes of the Committee's July meeting in relation to matters raised by his organisation.

He also conveyed his Group's appreciation for the opportunity to meet with Council's Cheyne Willebrands to discuss matters relating to open space management within his estate.

Mr Chang also conveyed concerns from some of his members regarding inadequate telecommunication services with Ballina Heights Estate. He also indicated his Group has accepted an invitation to meet with representatives of the adjoining Banyan Hills Estate to discuss infrastructure issues.

**(g) Lennox Head Combined Sports Association**

Mr Vidler enquired about the reasons why his organisation is being offered only a temporary twelve month licence for its occupation of part of Williams Reserve.

Ballina Shire "B" Ward Committee Minutes 17 September 2018

---

Mr Barnier advised that the NSW State Government has provided a twelve month transition period for councils managing Crown reserves under the Crown Lands Management Act, which commenced operation in July. Under the new framework Council, as Crown Land Manager, can issue a short term licence under Section 2.20 of the Act for a maximum period of twelve months.

Mr Vidler enquired if it is Council's intention to prepare a new plan of management for Williams Reserve.

Mr Barnier advised that whilst the preparation of a fresh plan is not imminent, the recent legislation introduces a need for new plans to be prepared for Crown reserves. These will not be required within the next couple of years. The preparation of plans of management involve community and key stakeholder consultation.

Mr Vidler enquired about the timing for installation of improved lighting in Williams Reserve. Mr Truman advised the design for the new lighting is being finalised and procurement for installation is likely to occur quite soon.

Mr Vidler enquired about the provision of amenities to service the new Epiq Estate playing fields.

Mr Barnier conveyed his understanding that the approval for this estate requires the developer to contribute toward the provision of infrastructure within the fields, and that Council staff is negotiating with the developer to determine the preferred facilities.

**(h) Ballina Marine Rescue**

Ms Leuckel enquired if Council could prune trees within the coastal reserve in order that a line of sight can be maintained between the Marine Rescue facility and Lighthouse Beach.

Mr Truman indicated he would ask staff to investigate the matter.

Ms Leuckel noted that Marine Rescue has recently received invoices from Council for significant water consumption. The level of usage being recorded appears to exceed the actual usage within the facility.

Mr Truman indicated he would ask staff to investigate the matter.

Ms Leuckel indicated her organisation's concern regarding poor telecommunication services. This is a highly unsatisfactory situation for an emergency facility.

Ballina Shire "B" Ward Committee Minutes 17 September 2018

---

**(i) New Swimming Pools**

The Mayor, Councillor Wright briefly mentioned the current high levels of community usage and positive feedback being received in relation to the new Ballina and Alstonville pools.

**(j) Tamarind Drive Maintenance**

Mr Truman informed the meeting of maintenance work being undertaken on Tamarind Drive between the Deadmans Creek Road intersection and the Cumbalum roundabout. These works are being funded by NSW Roads and Maritime. Further work involving hydraulic studies of this locality is being undertaken.

**(k) Strategic Management Plan for Shire Sporting Facilities**

Mr Truman informed the meeting that arrangements are being made toward the development of a strategic plan for the future management of the Shire's sporting facilities. The preparation of this plan will involve comprehensive community and stakeholder engagement.

**10. Reporting of Safety Related Matters**

Committee members were reminded that it is not necessary to wait until committee meetings to report matters, raise concerns, or to seek information regarding Council activities or projects. Staff is available to respond to enquiries, or provide advice to community members through Council's various customer service avenues.

**11. Next Meeting**

Monday 19 September 2018 at 4.30 pm

**12. Meeting Closure**

There being no further business, the meeting concluded at 6.25 pm.