

**9.4 Donations - Assistance with Council Fees for Community Groups.DOC**

To The General Manager,

Ballina Shire Council

P O Box 450,

Ballina, 2378

From

Mark McMahon

Secretary

P O 485

Ballina Rugby Club

18th March 2019

Dear Sir,

Re; DA2018/153 - Assistance with Council Fees for Community Groups.

I refer to the above Council Policy as adopted on the 28.9.2018 and reviewed in Minute NO.221118/19.

Please find attached copy of receipt No. 918089, in the sum of \$2805.49, being fees paid in relation to DA 2019/153. Such fees were paid in relation to Alterations and Additions to the Ballina Rugby Clubhouse located at Quays Drive 96/98 Kalinga St, West Ballina.

In accordance with the above Policy, Council is requested to reimburse Ballina Rugby Club Inc, in the sum of \$2626.49, being the total fees paid less \$170.00 Long Service Fee Levy.

Your assistance in this matter is appreciated.

Payment may be made too: NAB, BSB; 082 522, A/C No. 840 105 542

Yours Sincerely

Mark McMahon,

Secretary, Ballina Rugby Club Inc

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**Quotation**

Ballina Shire Council  
PO Box 450  
Ballina NSW 2478

p. (02) 6686 4444  
f. (02) 6686 7035

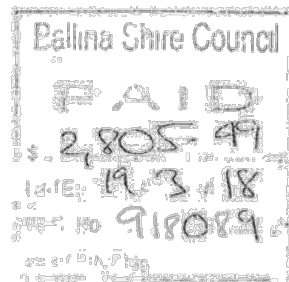
Quote No. : 12,738  
Quote Date : 2/03/2018  
Expiry Date : 30 June 2018  
Officer : Gabrielle Hepworth

18960  
N/A 693

Description Graham Steel, Quays Reserve - 96/98 Kalinga Street, West Ballina  
Alts and Adds, \$51 300

DA 2018 / 153

Fee Code	Fee Description	GST	Amt Inc. GST
100	Development Application Fee - Planning		\$326.00
33	Plumbing & Drainage Inspection Fee		\$590.00
35	Building Inspection Fee - Commercial/Industrial	\$81.82	\$900.00
411	Compliance Levy - Plan		\$51.30
55	Construction Certificate - Commercial/Industrial	\$40.91	\$450.00
71	Wastewater Plan Admin Fee (Sewer/Septic)		\$65.00
73	Section 68 Plumb Application Fee (Sewer)		\$175.00
ITSFEE	Information and Technology Services Fee		\$35.91
LSL	Long Service Levy # 2966		\$179.00
PLANFIRST	Planning Reform Levy		\$33.28



Please ensure a copy of this quote is enclosed when lodging your Development Application. All DAs lodged should be accompanied by an estimated coat of work schedule in accordance with Council's Fact Sheet "Estimating Cost of Work for Development and Construction".

Quoted figures subject to change  
Civil Inspection Fees may apply

Quote Total \$122.73 \$2,805.49

**POLICY NAME:** DONATIONS – ASSISTANCE WITH COUNCIL FEES FOR COMMUNITY GROUPS

**POLICY REF:** D04

**MEETING ADOPTED:** 22 November 2018  
Resolution No 221118/19

**POLICY HISTORY:** 250914/13; 230910/21; 240205/036



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**TABLE OF CONTENTS**

**OBJECTIVE** .....1

**POLICY** .....1

**BACKGROUND** .....2

**DEFINITIONS**.....2

**SCOPE OF POLICY** .....3

**RELATED DOCUMENTATION** .....3

**REVIEW** .....3

**OBJECTIVE**

To provide guidelines to assist community groups in the payment of Council fees.

**POLICY**

Council recognises that capital works or fund raising events undertaken by community groups regularly provide significant community benefits.

To assist community groups in the delivery of capital projects and fund raising events Council will reimburse or waive certain fees. The following guidelines are to be applied in the delivery of those reimbursements and waivers.

***Guidelines for Selection***

1. The recipient organisation must be not for profit and provide a community service within the Ballina Shire local government area
2. Consideration must be given to the frequency of the event and / or the nature of the capital project. Regular (i.e. more than once per annum) events or projects will not be eligible for reimbursement

## 9.4 Donations - Assistance with Council Fees for Community Groups.DOC

3. The nature of the fee to be reimbursed/waived will relate to either the delivery of a capital project for the community group, or alternatively where that community group is undertaking a major fund raising event
4. Fee reimbursements/waivers for capital works must be provided on Council owned or controlled land.
5. The event or works shall occur on public land.

### **Strategies**

1. Council shall allocate in the annual Operational Plan, an amount for the purpose of providing financial assistance to community groups through the reimbursement or waiver of Council fees.
2. The Council will determine any application for fee reimbursement / waiver.
3. As a guide fees to be reimbursed will normally relate to development applications (excluding developer contributions and fees paid to external parties such as advertising and long service levies), waste charges, entrance fees, provision of Council products and hire charges
4. The maximum amount reimbursed is to be capped at \$3,000 per event/project.
5. Where fees are reimbursed/waived the expense will be allocated against the fee reimbursement account in Council's records to ensure a register of all reimbursements is maintained

### **BACKGROUND**

Community groups often have limited financial resources. When these groups are undertaking capital works or major fund raising events there is often limited funding available to pay Council fees.

In recognition of these limited resources Council has developed this policy to assist community groups in the delivery of capital works and major fund raising events.

In accordance with Section 356 of the Local Government Act a Council Resolution is required for each and every donation each year. This policy provides a framework to assist Council when considering donations of Council fees for Community Groups.

### **DEFINITIONS**

**Council**            Ballina Shire Council

**Policy**              Donations – Assistance with Council Fees for Community Groups

## 9.4 Donations - Assistance with Council Fees for Community Groups.DOC

### **SCOPE OF POLICY**

This policy applies to:

- Community Groups operating in the Ballina Shire.

### **RELATED DOCUMENTATION**

This policy has been prepared with reference to the following publications:

- Local Government Act 1993
- Council's Delivery Program and Operational Plan

### **REVIEW**

This policy is to be reviewed at least every four years.

**Sandra Bailey**

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**From:** Linda Williams <Linda.Williams@vinnies.org.au>  
**Sent:** Tuesday, 5 March 2019 2:32 PM  
**To:** Ballina Shire Council  
**Cc:** Sandra Bailey  
**Subject:** ATTN Paul Hickey - request to waiver fees  
**Attachments:** lettertobscrewaiveroffees05.03.19.pdf

Dear Mr Hickey

Please find attached our formal request for the waiver of fees associated with the DA recently approved 'homeless' day service for 64 Treelands Crescent, Ballina.

I note that the Mayor will be attending the media launch of the project on site on the morning of Tuesday 12 March.

If upon consideration Council was to support the attached request, the media launch would be a great opportunity (for the Mayor) to highlight Council contribution to and support of the project and enable SVDPs to identify BSC as a contributor/supporter of the project in all relevant promotions and media.

I appreciate the short time frame and look forward to your positive response in due course. Please do not hesitate to contact me for further information and discussion.

Kindest regards  
Linda

Linda Williams  
Special Works Manager  
0417422381

*I work and live on Aboriginal land and pay my respects to Aboriginal elders past present and future*

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**St Vincent de Paul Society**

**NSW**

*good works*

ABN 91 161 127 340

Lismore Central Council  
84B Magellan Street  
Lismore NSW 2480  
PO Box 680  
Lismore NSW 2480

Tel: (02) 6621 5835  
Fax: (02) 6621 9636

5 March 2019

Email: [svdp@vinnieslismore.org](mailto:svdp@vinnieslismore.org)  
Website: [www.vinnies.org.au](http://www.vinnies.org.au)  
Donation Hotline: 13 18 12

The General Manager  
Ballina Shire Council  
PO Box 450  
BALLINA NSW 2478  
Att: Paul Hickey

Email: [council@ballina.nsw.gov.au](mailto:council@ballina.nsw.gov.au)

Dear Mr Hickey

**RE: REQUEST FOR WAIVER OF DA AND ASSOCIATED FEES - 64 TREELANDS CRESCENT BALLINA**

We recently applied for development consent for a day centre and boarding house at 64 Treelands Cr, Ballina. We are most appreciative that Council staff saw fit to approve this development. We are now respectfully requesting that the fees associated with the DA be waived.

As you may be aware, we are a not-for-profit organization with a strong social mission. In particular, we work with socially disadvantaged people throughout NSW. In our development application we pointed out the growing levels of homelessness on the north coast of NSW, and the increasing number of people at threat of homelessness. The development just approved will address the needs of both these groups. The development will provide benefits to the community including providing dignity and hope to some of the most disadvantaged within the community. If it were possible for the fees associated with the DA to be waived we would identify Council as a contributor to the project in media, signage on-site or in other ways that Council might wish.

The fees we are hoping to have considered are the water and sewer charges as well as the Section 94 charges. These charges are considerable, for a project which has an extremely tight budget. In requesting this, we would point out that we are not extending the building, and the number of rooms used for permanent residents is being reduced. We believe we would not be placing any extra demands on Council's services, but instead are providing a service to the community.

These fees total \$8,911.56 for water and sewer. We would not be using any more water, or making any significantly increased use of sewer systems than the previous approved use of the site. On this basis we request that these fees be reconsidered.

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Every day in NSW & ACT the Society helps many thousands of people through Home Visitation, Migrant and Refugee Assistance, Hospital Visitation, Prison Visitation, Aged and Special Care Services, Retail Centres, Sheltered Workcentres, Hostels for Homeless Men, Women and Children, Overseas Relief, Disaster Recovery, Budget Counselling and Youth Programs.

We note that the conditions also refer to a range of contributions under other developer contributions but these were not listed in the schedule.

We have reviewed various plans, and have the following comments:

Cumbalum Urban Release Area Precinct A. This is for open space, community facilities and the like. Our development is providing a community facility and would place no demand on parks. Accordingly we request that this fee be waived.

Car Parking Contributions Plan. Although we needed a concession on parking rates, we know from our experience that what we are providing will be enough. There is also on-street parking on two frontages. Construction of carparking in the centre would not be of benefit to our development, in particular as our clients have very low car ownership.

Ballina Shire Roads Contribution Plan. This is for future traffic growth. Our development only serves existing needs, and the community within the Shire. It won't therefore, lead to any additional traffic growth. As we mentioned above our clients have very low car ownership rates.

Ballina Open Spaces and Community Facilities Plan. This seems to overlap with the Cumbalum Urban Release Area Precinct A plan. We believe the same arguments apply, in that we are providing a community service, and would not place any extra demand on parks, because there are no additional residents.

Ballina Shire Heavy Haulage Contribution Plan. We are not sure why this plan would apply, and cannot find one of this name on the Council website. If it is referring to the Heavy Vehicle Traffic Generating Development Plan, we would point out that our development does not nor would it have any truck traffic whatsoever.

We would appreciate it if you could review the application of these fees. If the matter needs to go to the elected Council, we would appreciate the opportunity to speak to them to put forward our views.

Thank you for your consideration we look forward to a positive response in due course.

Kind regards



Linda Williams

Special Works Manager



St Vincent de Paul Society  
*...because good works*