

Donations - Financial Assistance for Community Groups Application 2021/22



Lodge Applications at Ballina Shire Council • 40 Cherry Street Ballina (Mon-Fri 8.15am to 4.30pm)
 mail PO Box 450 Ballina 2478 • e council@ballina.nsw.gov.au • t 1300 864 444 • w ballina.nsw.gov.au

All applications will be acknowledged in writing by Council. A committee of Council will consider all requests following the adoption of the 2021/22 budget at the June 2021 Council meeting. Applicants will be notified of the outcome following the July 2021 meeting.

Applications close: Friday 28 May 2021

Guidelines for Approval of Council Donations

Council donations generally do not apply to individuals however in certain circumstances may be provided. Refer to Council's 'Donations - Financial Assistance for Community Groups' policy on Council's website for further information.

In allocating funds Council will give consideration to the nature of the works, the proposed beneficiaries, recent donations to each applicant, alternative funding sources and equity of support across the local government area.

Organisation Details

Organisation Name
 Lions Club of Ballina Inc

President Jeffrey Spencer **Treasurer** Jenny Blewitt **Secretary** Yvonne Klepzig

Primary Purpose and Activities of Organisation
 Community Service Organisation providing assistance to Charitable and other individuals in need

Mailing Address
 PO Box 201 Ballina NSW 2478

Email Address ballina.nsw@lions.org.au **Number of Members** 19

Contact Person for Application Peter Dean **Phone** 02 6686 8250 **Mobile** 0412 373 722

Is the Group/Organisation GST Registered? Yes No Exempt **If yes provide ABN Number** 41 208 120 928

Is the Group/Organisation Not-for-Profit? Yes No **If yes provide details - this can be obtained from the Australian Taxation Office** NSW Fair Trading CFA 10699

Is the Group/Organisation Incorporated? Yes No **If yes provide Incorporation Number** Y0748021

Privacy Protection Notice

The completed Community Donations application contains personal information which is being collected for the purpose of processing the application. Provision of the information is voluntary, however, if insufficient information is provided, Council will be unable to process the application. The information will be processed by the Corporate and Community Division and may be made available to public enquiries under the *Government Information (Public Access) Act 2009*. The information will be stored in Council's electronic document management system.

Summary of Application

Description of project or activity (ie how the donation would be spent, if provided).

The donation will be applied towards cost of Hiring the Richmond Room every second Tuesday of month from July 2021 to June 2022 except for January 2022. Purpose of hiring is to conduct Monthly Club Board meetings. Estimated costs of hire \$1,908

Please provide details of how you arrived at the estimated total cost of works. Requests for amounts over \$1,000 require at least two written quotes to be provided as part of this application.

| | |
|---------------------------------------|-------------|
| Quotation 1 (Supplier) | Amount (\$) |
| Jay Ellis Administration Officer, BSC | 1,908 |
| Quotation 2 (Supplier) | Amount (\$) |
| | |
| Quotation 3 (Supplier) | Amount (\$) |
| | |

Copies of current quotes must be attached to the application

How will the Project / Activity Benefit the Community?

Please describe why you believe community funds should be applied to your project. Information should include the people/sections of the community who will benefit from the project or activity.

At the Ballina Lions Club Board meetings a wide range of requests for service or support are dealt with including planning and organising various fund raising and other community service activities. Beneficiaries include youth, disabled persons, elderly persons, medical research and other health projects, emergency services, disaster appeals and the environment

Organisation's Finances

Briefly describe why you need financial assistance from Council ie what financial resources are available to you and why are they not sufficient to pay for this project?

Ballina Lions Club for 31 years from 1987 was responsible for maintenance of the now demolished West End Hall in Brunswick Street. All funds the Club generated from sub rentals were applied towards the Hall's upkeep. When the Hall was closed Ballina Council offered free of charge the Club's use of the Richmond Room to continue holding its monthly meetings. Having a modest membership of only 19 persons, most of whom are retired, the Club has not the resources to pay for hire of the Hall. It was our understanding that the use of the Hall free of charge was an extended offer by the Council. With under \$2000 funds in hand, required to meet membership costs, the club has insufficient funds to pay the Hall hire costs.

Financial Information - Community Donation Assessment

This information is being collected to enable Council to assess the financial circumstances of the applicant. The information will only be used for the purposes of this assessment. This section is split into two sections:

Section 1: asks for information in respect to the finances of the organisation.

Section 2: asks information in respect to a particular project or event and is required to be completed by both organisations and individuals.

Section 1: Financial Information for organisations

What funds do you have in the bank/invested? (Funds invested include money at call in the bank, on a term deposit or any other style of investment)

| | Amount (\$) |
|------------------------|-------------|
| Administration Account | 1955.72 |

Details of any property owned either in whole or part

Lions Community Caravan, BBQ Trailer, Club regalia, Storage units, shelving, tables

Details of any other assets owned with an estimated value over \$2,000 (eg motor vehicle)

None other than the Caravan and BBQ trailer (above)

Income received last financial (\$) Expenses incurred last financial year (\$)

| | |
|------------------------|------------------------|
| Administration \$5,259 | Administration \$5,679 |
|------------------------|------------------------|

Estimated income this financial year (\$) Estimated expenses this financial year (\$)

| | |
|------------------------|------------------------|
| Administration \$3,850 | Administration \$4,804 |
|------------------------|------------------------|

Additional comments
Income & Expense estimates down this year as all meals paid direct by members now at Hotel venue.

Section 2: Financial Information for organisations and individuals

What is the estimated cost to run the event or complete the project (\$)

1908.00

Details of Proposed Funding Sources:

| Council Donation (\$) | Own Funds (\$) | Other (\$) | Total (\$) |
|-----------------------|----------------|------------|------------|
| 1908.00 | 0.00 | 0.00 | 1908.00 |

Briefly describe the expenses you expect to incur

| From | Amount (\$) |
|------|-------------|
| | Nil |
| From | Amount (\$) |
| | |
| From | Amount (\$) |
| | |

If income exceeds expense what will happen to the excess funds?

No excess funds whole of grant to be applied towards hall hire costs.

Applicant / Organisation Signature (2 signatures for organisations)

| Name and Position | Signature | Date | Name and Position | Signature | Date |
|-------------------------|-----------|--------|----------------------|-----------|--------|
| J.L. Spencer, President | | 9/8/21 | PETER DEAN, DIRECTOR | | 9/8/21 |