

1. **Attendance and Apologies**

Sheila Aveling

2. **Declarations of Interest**

3. **Confirmation of Minutes – 10 November 2011**

A copy of the minutes of the previous meeting held 10 November 2011 was distributed.

RECOMMENDATION

That the minutes of the previous meeting held on 10 November 2011 be accepted as a true and correct record.

4. **Business arising from Minutes –10 November 2011**

(a) **Alstonville Community Preschool Update**

Since the last meeting of the Committee, the Council at its December Ordinary meeting passed the following resolution:

1. *That Council authorises the General Manager to conduct a community consultation process, as required by the Local Government Act, in respect to a proposal to alter that part of Crawford Park that would be required for the Alstonville Pre-school from sports ground to general community use.*
2. *This consultation is to be conducted following discussions with the proponents of the pre-school and the sporting clubs currently utilising Crawford Park to determine the appropriate size and location of the area for the pre-school.*
3. *That Cooke Park be removed from the list of potential sites for the proposed Alstonville Preschool.*

An aerial photograph of the area is attached.



(b) Disabled Parking

At the last meeting, Paul Busmanis provided advice and relevant standards and the options for disabled parking in Alstonville. The handouts were distributed and the Committee was asked to provide feedback at the next meeting after consultation with their associations.

5. **Alstonville Main Street Upgrade - Update**

Underground power installation is to be completed on 18/19 March (planned outage for works). Old existing overhead powerlines and poles to also be removed.

Shop connections to underground power are in progress and expected to be completed by mid March.

Installation of new street lights and complete paving in areas of the decommissioned overhead power poles - end of March.

6. **Elizabeth Ann Brown Park Masterplan**

Council resolved at its November Ordinary meeting to place on exhibition for public comment, the revision of the Elizabeth Anne Brown Park Masterplan with any submissions received to be resubmitted back to Council. If no submissions are received then the revised Masterplan will be recorded as adopted by Council.

No submissions were received so the Masterplan has now been adopted

7. **Installation of Local Information Boards/Shelters**

Council is in the process of installing local information boards across the shire at the following locations:

Saunders Oval
Bicentennial Park
Visitor Centre (wall mounted - no shelter)
Ross Park - Lennox
Freeborn Park, Alstonville

A copy of the design is attached. The shelter type structures are standard across the shire.

It is planned to install the information board in Freeborn Park at the roundabout end, in the garden bed, with the information facing inwards - the tree will block the view of the board from the roundabout so it is not as though you will be looking at the back of the sign from the road

Staff have identified this as the preferred location in the park to ensure maximum accessibility to the information.

Feedback is sought from the Committee on the location of the information board.

8. Council Documents on Exhibition

The following is a list of recent documents that have been placed on exhibition in the period since the last meeting.

- Planning Proposal - Cumbalum Precinct A - closing date 9 March 2012
- Planning Proposal - Cumbalum - Precinct B - closing date 9 March 2012
- Policy - Corruption Prevention and Fraud Control - closing date 7 March 2012
- Proposed 2012/2013 Fees and Charges - Flat Rock Tent Park - closing date 7 March 2012
- Notification for Renewals for Alcohol Free Zones - Lennox head and Alstonville - closing date 7 March 2012
- Privacy Management Plan - closing date 25 January 2012
- Elizabeth Ann Brown Park Masterplan - closing date 5 January 2012
- Policy - Road Closing Applications for Public Roads - closing date 29 December 2011
- Policy - Pressure Sewer - closing date 29 December 2011
- Policy - Backflow Prevention - closing date 29 December 2011
- Policy - Building Over Council Assets - closing date 29 December 2011
- Policy - Risk Management - closing date 29 December 2011
- Draft Climate Change Action Strategy - closing date 25 November 2011
- Annual Financial Reports - closing date 16 November 2011.

9. Items raised by members of the Committee

10. General Business

11. Next Meeting

The next meeting is scheduled to be held on Thursday, 10 May 2012 at 7.30 pm

