

1. **Attendance and Apologies**

2. **Declarations of Interest**

3. **Deputations**

4. **Confirmation of Minutes – 13 March, 2012**

A copy of the minutes of the previous meeting held 13 March, 2012 was distributed.

**RECOMMENDATION**

That the minutes of the previous meeting held on 13 March, 2012 be accepted as a true and correct record.

5. **Business arising from Minutes – 13 March, 2012**

**RSL Self Care Units Footpath Upgrade**

Staff advises that DA 2010/143 includes a requirement that the developer provide a concrete path along the entire length of Hackett Lane on the southern side.

It also required the provision of a footpath within Owen Street from Hackett Lane through to the existing cycleway along the North Creek waterfront.

Norton Street has an existing footpath within the western verge extending from Bentinck St to Fox St. The PAMP does not propose a path within the eastern verge along this section.

This has been discussed with staff and they believe that a footpath within both verges is not warranted at this location given the extent of vehicular activity and pedestrian activity.

**Community Notice Board**

Refer attached memo from Steve Barnier, Group Manager Strategic Services.

**Swift Street Bus Interchange**

A request has been sent to Council staff to advance this project as funds and resources allow.

Crane Street Memorial

The next stage of the planting will occur in the next financial year and will involve replacing several trees in Crane Street between Cherry Street and Martin Street.

**6. General Business**

**7. Council Documents on Exhibition**

The following is a list of recent documents that have been placed on exhibition in the period since the last meeting.

- Draft Ballina Shire Growth Management Strategy - closing date 1 June 2012.
- Investments Policy - closing date 3 May 2012
- Social Media Policy - closing date 3 May 2012
- Backflow Prevention Policy - closing date 3 May 2012

**8. Next Meeting**

The next regular meeting is scheduled to be held on Tuesday, 10 July, 2012 at 4.00 p.m.

**BALLINA SHIRE COUNCIL – MEMORANDUM**

**MEMO TO:** John Truman – Group Manager Civil Services  
**COPY:**  
**MEMO FROM:** Stephen Barnier – Group Manager Strategic and Community Services  
**DATE:** 30 April 2012  
**SUBJECT:** Community Services Directory

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John, thank you for your recent note advising that the matter of Council's Community Services Directory has been raised by a member of the A Ward Committee. Particularly, it is understood that suggestions have been made to improve the level of participation by community groups for the inclusion of their organisational information within the directory.

The following steps have been taken to date to promote the directory and encourage community groups to participate.

- **January 2012**
  - ✓ Notice of the directory was distributed within the shire via Council's *E-Connect* publication (approximately 600 registered subscribers);
- **February 2012**
  - ✓ Council's Visitor Information Centre advertised the directory in its *Go Tourism* newsletter (approximately 350 registered subscribers);
  - ✓ Persons listed on Council's 'events' database (approximately 50 recipients) were notified;
  - ✓ Council's database of community organisations and government departments (approximately 100) were notified, with a request to distribute information to relevant staff and contacts;
  - ✓ Ballina Shire Government Interagency and Youth Interagency groups notified;
- **April 2012**
  - ✓ Letters forwarded to groups contained in databases within Council's Civil Services Group (Landcare and Road Safety contacts);
- Advice of the Community Services Directory has also been conveyed through advertisements in the Northern Star and Advocate on the following dates:
  - ✓ February 4, 9, 16 and 23
  - ✓ March 17 and 22
- The Directory is also proposed to be featured in the next edition of Council's *Community Connect* newsletter, which is distributed to every household and business in Ballina Shire on a quarterly basis.

Staff will endeavour to continue to promote the directory as opportunities present.

I trust this information is of some interest to members of the committee.

Steve Barnier  
Group Manager