

1. **Attendance and Apologies**

2. **Election of Chair**

The Committee should elect a new Chair and decide if the term for the Chair should be 12 months or the term of the current Council (ie until September 2016). Either option is acceptable.

3. **Declarations of Interest**

Members are reminded of Council's Code of Conduct and the standards of behaviour outlined in that Code.

4. **Alstonville Community Pre-School**

Council staff Steve Barnier and Matthew Wood will provide an update on actions taken concerning the proposed community pre-school on Crawford Park.

5. **Confirmation of Minutes 12 July 2012**

A copy of the minutes of the previous meeting held 12 July 2012 was distributed.

RECOMMENDATION

That the minutes of the previous meeting held on 12 July 2012 be accepted as a true and correct record.

6. **Business arising from Minutes –12 July 2012**

(a) **Exclusion Fencing – Gap Road Playing Fields**

Council's Manager Open Spaces & Reserves had indicated Council's preference for the location of the fence and bollards. The user group were in the process of applying for a grant under the Community Partnership Grant scheme. We are awaiting the outcome of that application for funding.

(b) **Rural Unsealed Roads Maintenance Program**

Council's rural unsealed roads maintenance budget for 2012/13 is \$630,000. The total length of Council's unsealed rural roads network is approximately 110 km. The budget provides for annual expenditure of \$5,727 per km of road. This budget includes the programmed maintenance of pavement and drainage as well as inspections and other responses.

The lengths of the gravel sections of the roads raised by the Committee, which are maintained by Council, are:

- Alstonvale Road – 0.59 km
- Shaws Lane – 0.78 km
- Houghlahans Creek Road – 2.65 km

All gravel roads are inspected quarterly and additional inspections are undertaken after heavy rain. Maintenance is programmed on the basis of these inspections. Many gravel roads are graded annually; however, some of the lower traffic volume roads are graded every two years. In the last five years, all of the above roads have been graded annually.

c) Disabled Parking in Alstonville Main Street

No further action to date on this matter. Council has allocated no funding for any works and it has not been identified as a priority by the elected Council.

(d) Marking of Small Car Parking Spaces

These spaces are not large enough to be marked in accordance with the applicable standard. Therefore, having regard to public liability and other issues Council staff are of the opinion that Council should not line mark the parks. Technically the Council should be posting the locations with no parking signs, however and notwithstanding the risk to Council, this has not occurred given we understand the community preference for more parking in this location. These risks include managing the access to the service station by heavy vehicles.

Council has responded to correspondence from the Chamber of Commerce and others explaining this position. Our response included that we would monitor the performance of the parking in the Main Street and review if necessary. From the observations of staff, it is our opinion that the parking demands are not sufficient to justify the risks of applying non standard line marking to the street.

Council officers are unable to resolve this request any differently to the above. Therefore if the Committee remains of the view that it wishes to pursue a different outcome then it is necessary for a Councillor Notice of Motion to be submitted and debated by the Council.

7. Council Documents on Exhibition

The following is a list of recent documents that have been placed on exhibition in the period since the last meeting.

- Draft Ballina Shire Combined Development Control Plan Policy Statement 11 – Flood Risk Management – Amendment No.15 – closing date 9 July 2012
- Ballina Floodplain Risk Management Study Volumes 1 and 2 including Figures and Appendices A to G – closing date 9 July 2012.
- Ballina Shire Urban Stormwater Management Plan Volumes 1 and 2 Poster – closing date 24 August 2012.
- Ballina Shire Coast Emergency Action Subplan for Coastal Erosion – closing date 24 August 2012.

- Draft Review Management of Contaminated Land Policy – closing date 5 September 2012.
- Draft Review Public Art Policy – closing date 5 September 2012.
- Draft Liquor Licence Application Policy – closing date 5 September 2012.
- Draft Principal Generic Plan of Management for Community Land Amendment No.7 – Proposed Alstonville Community Preschool, Crawford Park, Alstonville – closing date 24 September 2012.
- Councillors Expenses and Facilities Policy – closing date 3 October 2012.
- Cumbalum Precinct B Voluntary Planning Agreement – closing date 19 October 2012.
- Draft Ballina Shire Development Control Plan 2012 & Draft Ballina Shire Development Control Plan 2012 MAPS: - closing date 25 October 2012
- Draft Naming of Council Facilities Policy – closing date 7 November 2012

8. **Items raised by members of the Committee**

9. **General Business**

10. **Next Meeting**

Meeting dates for 2013

Thursday 14 March

Thursday 9 May

Thursday 11 July

Thursday 12 September

Thursday 14 November