



## Notice of Local Traffic Committee Meeting

Notice is hereby given that a Local Traffic Committee Meeting will be held in the Ballina Shire Committee Room, Cnr Cherry & Tamar Streets, Ballina on **Wednesday 10 April 2013 commencing at 10.00am.**

### Business

1. Attendance & Apologies
2. Minutes of Previous Meeting
3. Deputations by Members of Public or Councillors
4. Summary Report – Recent Decisions of Council in Response to LTC Recommendations
5. Items to be Referred to Council
6. Items to be Referred to the General Manager's Delegate
7. Items for Traffic Engineering Advice
8. Information of the Committee
9. Regulatory Matters on Classified Roads (GM's Delegate)
10. Items Without Notice
11. Next Meeting

John Truman  
**Group Manager**  
**Civil Services**

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1. Attendance & Apologies
  2. Minutes of Previous Meeting
  3. Deputations by Members of Public or Councillors
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**1. Attendance & Apologies**

**2. Minutes of Previous Meeting**

A copy of the Minutes of the Local Traffic Committee Meeting held on Wednesday 13 February 2013 were distributed with the business paper.

**RECOMMENDATION**

That Council confirms the Minutes of the Local Traffic Committee Meeting held on Wednesday 13 February 2013.

**3. Deputations by Members of Public or Councillors**

**4. Summary Report - Recent Decisions of Council in Response to LTC Recommendations**

The following item was referred to the Council at its Ordinary Meeting on 28 February 2013.

- Speed Zone Reduction – Broken Head Road

The Council adopted the following recommendation:

That Council request the RMS complete a speed zone and delineation review of Broken Head Road.

**RECOMMENDATION**

That the Committee note the summary report regarding the decision of Council at its 28 February 2013 meeting made in respect of LTC recommendations.

## **5.1 Request Speed Zone Review - Newrybar**

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### **5. Items to be Referred to Council**

#### **5.1 Request Speed Zone Review - Newrybar**

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##### **Introduction**

The village of Newrybar has experienced increases in commercial and social activity in recent times. The central thoroughfare through the village is considered to be congested in terms of parking and there are issues in terms of road geometry. In response to this Council has prepared a concept design for improved traffic management in the village. At this point in time Council has not been able to fund the proposed works to improve the amenity and traffic management in the village.

Council does however consider there would be benefits in reducing the speed limit to 50 km/hr independent to the street improvements.

##### **Information**

The current speed limit in Newrybar is 60 km/h. The density of buildings and driveways, and the pedestrian activity suggests 50km/h would be a more appropriate zone. It may even be the case that the area meets the requirements for a high pedestrian zone with a 40 km/hr speed limit. However implementing a 40 km/hr zone would be preferred with the upgrade works as this will provide the required traffic management scheme.

The proposal is for the speed zone limits to be implemented at the same locations where the current 60km/h signs are erected.

##### **RECOMMENDATIONS**

That the Committee endorse Council to make a request to the RMS to complete a speed zone review to reduce from 60km/h to 50km/h for Newrybar township.

##### **Attachment(s)**

1. Aerial Photograph of Newrybar Village

5.1 Request Speed Zone Review - Newrybar



## **5.2 Road Closure - Alstonville Anzac Day**

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## **5.2 Road Closure - Alstonville Anzac Day**

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### **Introduction**

The Returned and Services League of Australia, Alstonville Sub-Branch proposes to undertake the Annual ANZAC Day Parade on Thursday 25 April 2012 from Bugden Avenue down Main Street to Elizabeth Brown Park.

### **Information**

The ANZAC Day Parade is undertaken annually. For the last nine years the attached traffic control plan has been initiated detouring traffic down High Street, Commercial Road South Street and Green Street. Council has supplied the signage which are set up and removed by SES and Fire Brigade volunteers. This has worked well and without incident.

### **RECOMMENDATIONS**

That the Committee recommend to Council that approval be granted to close Main Street (Bugden Street to Elizabeth Brown Park) for the purpose of the annual ANZAC Day parade, subject to the event being held in accordance with the submitted Traffic Management Plan.

### **Attachment(s)**

1. Letter from Alstonville RSL Sub-Branch
2. Traffic Control Plan - Alstonville



THE RETURNED AND SERVICES LEAGUE  
OF AUSTRALIA (NSW Branch)  
ALSTONVILLE SUB-BRANCH

ABN: 99 901 744 239  
PO Box 690  
ALSTONVILLE NSW 2477  
alstonvillersl@bigpond.com

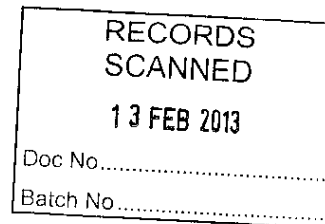
President: Mr. Grahame Gooding OAM 66878243 vadoog@bigpond.com  
Secretary/Treasurer: Mr. Brian Hill 0478691125 brianhill1954@optusnet.com.au

13<sup>th</sup> February 2013

Ballina Shire Council  
PO Box 450  
BALLINA NSW 2478

Attn: Malcolm Fox

Dear Malcolm,



**ANZAC DAY 2013**

Alstonville RSL sub-Branch requests that the Traffic Control Plan for ANZAC Day in Alstonville be activated on Thursday 25<sup>th</sup> April 2013.

Letters have been dispatched to Senior Constable Mark Woolven, NSW Police, Alstonville requesting permission for the Public Assemblies and to the Alstonville Wollongbar Rural Fire Services requesting traffic control and medical coverage for the Civic Service. It is anticipated that positive responses will be received.

The format of the day will be exactly the same as that of previous years.

Please contact me should you require any more information.

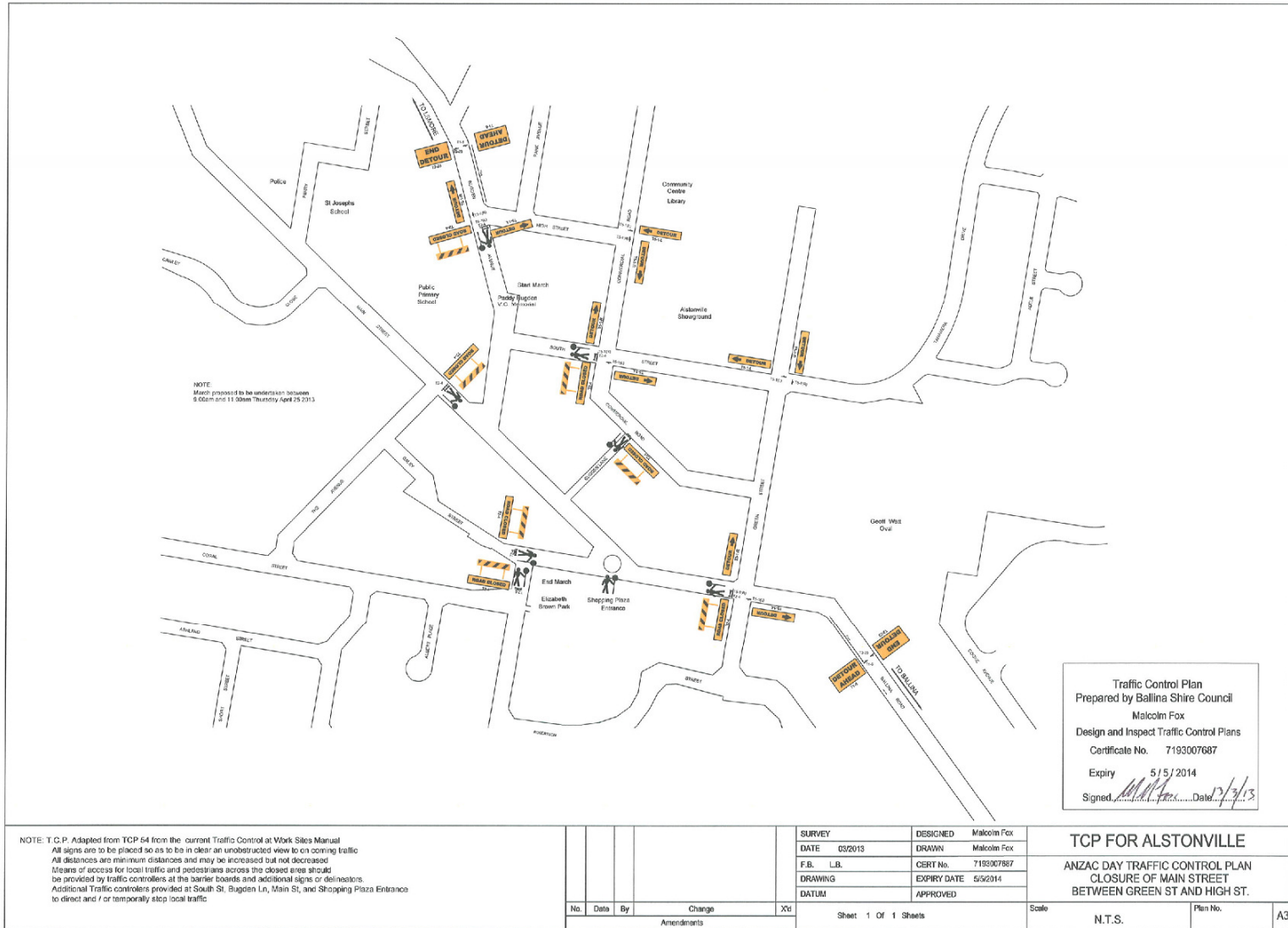
Yours sincerely,

Brian J Hill  
HONORARY SECRETARY

*"The Price of Liberty is Eternal Vigilance"  
"Lest We Forget"*



5.2 Road Closure - Alstonville Anzac Day



### **5.3 Road Closure - Ballina Anzac Day**

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### **5.3 Road Closure - Ballina Anzac Day**

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#### **Introduction**

The Returned and Services League of Australia Ballina Sub-Branch proposes to undertake the Annual ANZAC Day Parade Thursday 25 April 2013 from Martin Street down River Street to Grant Street.

#### **Information**

The ANZAC Day Parade is undertaken annually. For the last eight years the attached traffic control plan has been initiated by closing access to River Street at Martin Street, Cherry Street, Moon Street and Grant Street. Council has supplied the signage which is set up and removed by SES volunteers. This has worked well and without incident. It is also proposed to close Grant Street between River Street and the Richmond River for the Dawn Service.

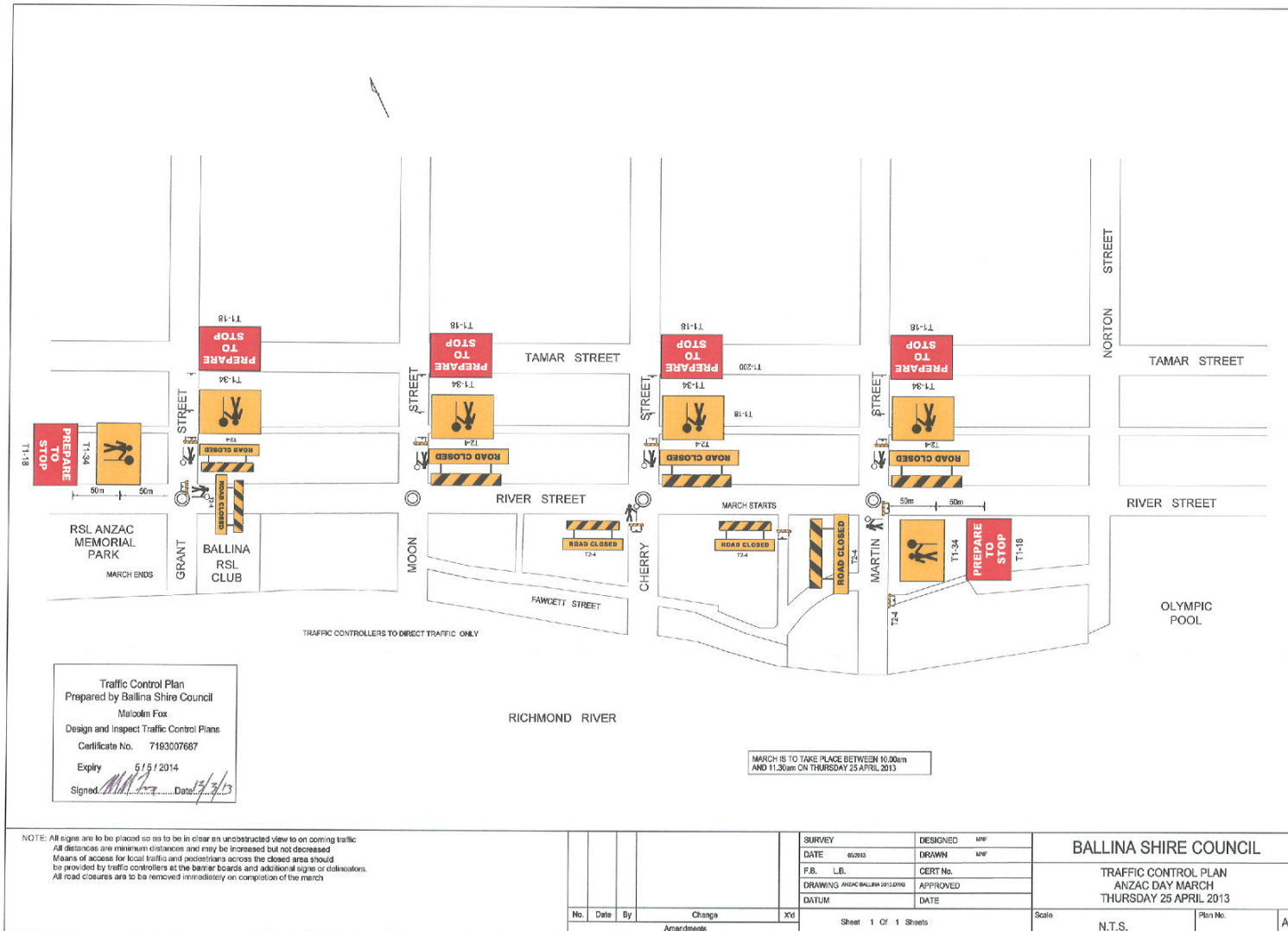
#### **RECOMMENDATIONS**

That the Committee recommend to Council that approval be granted to close River Street (Martin to Grant Streets) for the purpose of the annual ANZAC Day parade, subject to the event being held in accordance with the submitted Traffic Management Plan.

#### **Attachment(s)**

1. Traffic Control Plan - Ballina
2. Ballina RSL Sub-Branch - Timetable for Anzac March

5.3 Road Closure - Ballina Anzac Day



**THE RETURNED & SERVICES LEAGUE OF AUSTRALIA  
BALLINA SUB-BRANCH**

**ANZAC DAY 2013**

**Thursday 25<sup>th</sup> April**

**TIMETABLE**

0500 REVEILLE (Fire siren sounds)

0525 FALL IN (at RSL Memorial, Grant St)

0530 DAWN SERVICE (RSL Memorial, Grant St)

0630 BREAKFAST at RSL CLUB (DOWNSTAIRS for General Public, UPSTAIRS  
for Ballina RSL Sub-Branch members, ex-service and serving personnel)

0900 BUSES DEPART for PILGRIMAGE TO THE CEMETERY  
(from Ballina RSL Club Ltd)

0915 COMMEMORATION SERVICE AT THE CEMETERY (Grandview  
St, East Ballina)

1015 MARCH ASSEMBLY (in River St, from Woolworths to Court House)

1030 ANZAC DAY MARCH (from assembly area to RSL Memorial, Grant St)

1055 ANZAC DAY SERVICE OF COMMEMORATION  
(RSL Memorial, Grant Street)

1200 LUNCHEON at BALLINA RSL CLUB (DOWNSTAIRS for General  
Public, UPSTAIRS for Ballina RSL Sub-Branch members, Ex-Service and Serving  
Personnel)

1400 ANZAC Service at St Andrew's Nursing Home

1430 ANZAC CHEER at the Nursing Wing, RSL LifeCare Ex-Services Home, Bentinck  
St, Ballina

***"LEST WE FORGET"***

## **5.4 Road Closures - Byron Bay Triathlon**

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### **5.4 Road Closures - Byron Bay Triathlon**

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#### **Introduction**

An application has been received applying for road closures and traffic modification for the 2013 Byron Bay Triathlon. The cycle course has not changed and is the same as for last year.

#### **Information**

The Byron Bay Triathlon is planned to be held on Saturday 11 May 2013 between the hours of 12.00pm to 5.00pm.

The triathlon has a bicycle component that originates within the Byron Shire and utilises MR545 (The Coast Road/Byron Bay Road). The cyclists shall turn around north of Ross Lane. As the Coast Road/Byron Bay Road is proposed to be closed, there shall be a predominant stream of north and southbound traffic entering and exiting Ross Lane.

The proposed course route is the same as last years with traffic being redirected via Ross Lane. As per last year, the event organiser is seeking full closure of MR 545 (The Coast Road/Byron Bay Road) immediately north of Ross Lane for the duration of the event. This road closure requires Council approval pending the advice of the Local Traffic Committee and risk assessment.

It is proposed for traffic to detour via Ross Lane and proceed in a northbound direction towards Byron Bay via the Pacific Highway. They shall then be able to enter Byron Bay via Midgen Flat Road or Bangalow Road. For southbound traffic the predominance of traffic shall be diverted via Bangalow Road with the small catchment of Suffolk Park being routed via Midgen Flat Road. This redirection of southbound flows should alleviate concentrated flows on a singular road or intersection in the Byron Shire. As the Coast Road/Byron Bay Road is proposed to be closed, there shall be a predominant stream of north and southbound traffic entering and exiting Ross Lane. There shall be a left turn restriction on Ross Lane for northbound vehicles exiting Ross Lane. Ross Lane shall operate as per the standard Pacific Highway detour configuration.

A submitted traffic control plan has been included as well as the risk assessment.

The Triathlon has obtained the correct amount of insurance cover.

The correct emergency services have been notified and shall provide traffic controllers during the event.

VMS boards shall be erected one week prior to the event near the Lennox Head roundabout.

No special parking is required.

**RECOMMENDATIONS**

That the Committee recommend to Council the Road Closures of MR545 (Byron Bay Road/Coast Road) be approved, subject to the event being held in accordance with the submitted Traffic Control Plan.

**Attachment(s)**

1. Application from Byron Bay Triathlon
2. Copy of Approval from Byron Shire Council
3. Traffic Control Plan

## 5.4 Road Closures - Byron Bay Triathlon

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**Joanne Cordery**

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**From:** Byron Bay Triathlon [info@byronbaytri.com.au]  
**Sent:** Tuesday, 12 March 2013 2:19 PM  
**To:** Ballina Shire Council  
**Subject:** Attn: Traffic Committee  
**Attachments:** BB\_Tri\_Approval\_13.68.pdf; No\_7\_A.pdf; No\_7\_Ross\_Lane\_Det.pdf

Dear Traffic Committee

The Byron Bay Triathlon will once again be taking place on Saturday 11th May 2013. The cycle course has not changed & therefore we are requesting permission to close The Coast Road from Ross Lane to the Byron Shire border.

I have attached the relevant traffic control plans & approval from Byron Shire Council.

Should you require any further information please do not hesitate to contact me.

Regards

Celia McConnell  
Event Coordinator  
Tel: 0407 479 018



E2013/13989  
Contact: 02 6626 7080

Tuesday, 5 March 2013

Mr Mike Crawley  
Byron Bay Tri  
c/ QSMS Sports  
PO Box 8328  
Woolloongabba QLD 4102

Sent via [mike@qsmsports.com](mailto:mike@qsmsports.com)

**Council approval - Road closures, Byron Bay Triathlon, Saturday 11 May 2013**

Dear Mr Crawley

On the 28 February 2013 Council resolved as follows.

**13-68 Resolved:**

1. That endorsement be given for the 2013 Byron Bay Triathlon to occur on Saturday 11 May 2013.
2. That Council approve the temporary road closures within Byron Bay for undertaking the 2013 Byron Bay Triathlon as follows, with each to be in effect no earlier than 12 noon and removed no later than 5pm:
  - a) Bay Street, between Fletcher Street and Middleton Street
  - b) Middleton Street, between Bay Street and Marvell Street
  - c) Marvell Street, between Middleton Street and Tennyson Street
  - d) Tennyson Street, between Marvell Street and Browning Street
  - e) Bangalow Road, between Browning Street and Broken Head Road
  - f) Broken Head Road, from Bangalow Road to the Ballina LGA boundary
  - g) Lawson Street, between Middleton Street and Massinger Street
3. That the approvals provided in Part 1 and Part 2 are provided subject to the proponent's:
  - a) use of an accredited designed and implemented Traffic Control Plan
  - b) meeting of the advertising requirements of the Roads Act 1993
  - c) the letter box drop of properties affected by the road closures advising of the event and the proposed traffic management and road closures
  - d) event being notified on Council's website
  - e) consideration of any submissions received; and
  - f) timely lodgement of current and appropriate levels of insurance and liability cover.



ALL COMMUNICATIONS TO BE ADDRESSED TO THE GENERAL MANAGER

PO Box 219 Mullumbimby NSW 2482 (70-90 Station Street)  
Tel: 02 6626 7000 DX20007 Mullumbimby  
Fax: 02 6684 3018 Email: [council@byron.nsw.gov.au](mailto:council@byron.nsw.gov.au)  
Web [www.byron.nsw.gov.au](http://www.byron.nsw.gov.au) ABN: 14 472 131 473  
TRADITIONAL HOME OF THE BUNDJALUNG PEOPLE



*4. That the use of Butler Street Reserve, Byron Bay for the purpose of event car parking is subject to Council licence and agreement and the timely provision of a Parking Management Plan.*

*5. That the approvals within Part 1 to 4 relate to Byron Shire and that the holding of the event remains subject to the:*

- a) Result of Council's advertised submission period*
- b) Written approval from Police; and*
- c) Written approval from Ballina Shire Council*

Accordingly and where required, you are requested to undertake the above and provide copies to Council, noting e-mail is acceptable.

If you wish to implement Part 4 please make contact with Council's Property & Contracts Unit, 6626 7044. As for queries on any other matter, please contact me directly as necessary.

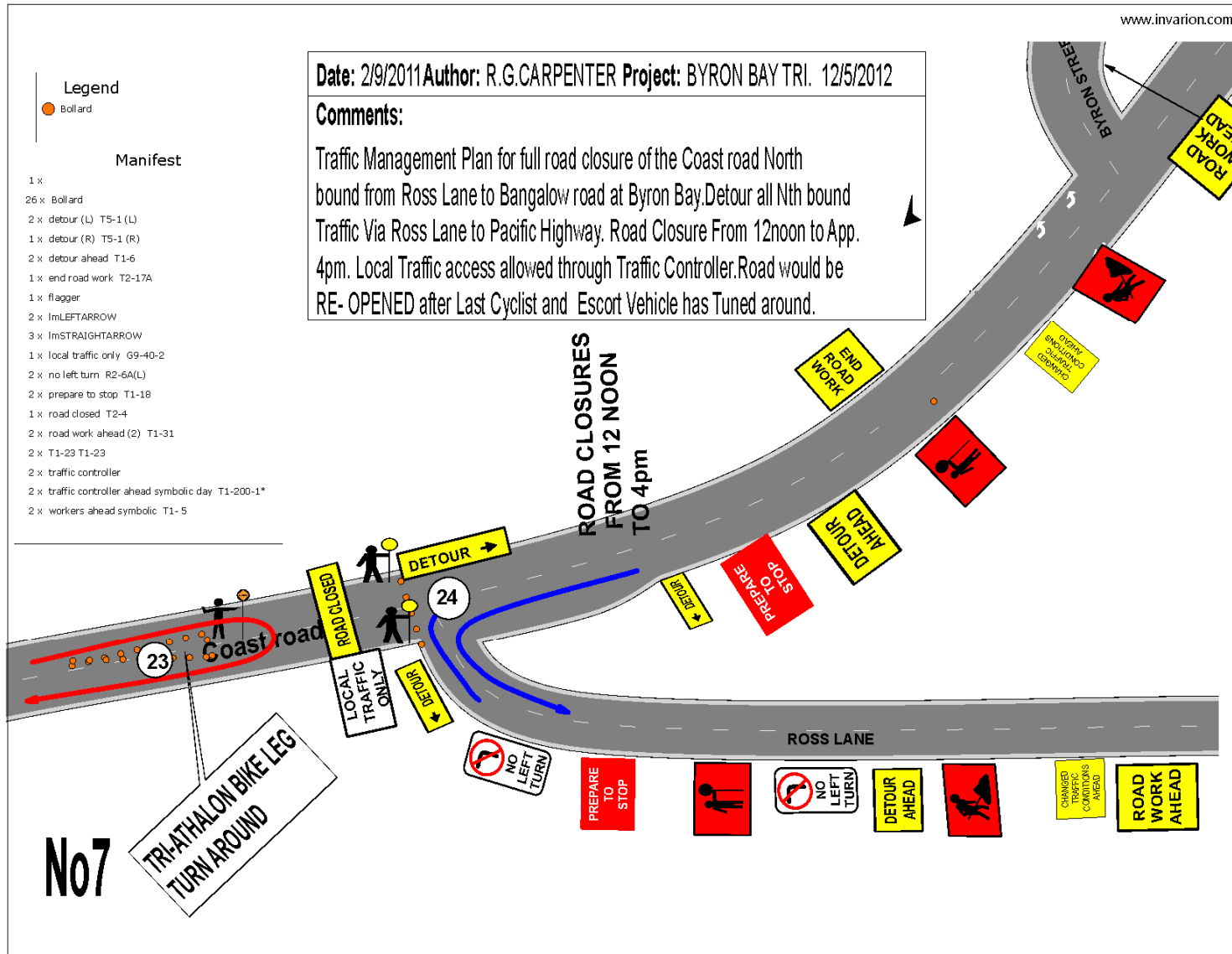
I wish you all the best for a safe and successful 2013 event.

Yours sincerely



Simon Bennett  
Traffic and Transport Planner

5.4 Road Closures - Byron Bay Triathlon



## **6.1 Application to Host Club Events 2013/2014 - Ballina Triathlon Club**

### **6. Items Referred to General Manager's Delegate**

#### **6.1 Application to Host Club Events 2013/2014 - Ballina Triathlon Club**

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##### **Introduction**

The Ballina Triathlon Club has lodged an application to hold events for the upcoming 2013/2014 season. The Club has previously lodged and held events within the Shire for the same courses without incident.

##### **Information**

An application has been received from the Ballina Triathlon Club for the 2013/2014 season to hold multiple events within the Shire.

This application is for moving events with no traffic or road closures. Contained within the application are details of how the events are to be held. The conditions for runners are that they remain on the bicycle paths / footpaths wherever possible and when not on a path they are to run on the far right hand side of the road to increase sight lines. Instructions for cyclists are that they abide by the road rules and also Triathlon Australia rules. Being that they ride single file no closer than 6m apart and do not interfere with traffic.

There are course marshals situated at the critical points in the course. The role of the marshal is to instruct participants when to pause or to stop the event. The marshal shall not be interfering with traffic flows.

The application is for multiple events to be held within the Shire comprising triathlons, duathlons, aquathlons and time trials. The timing of these events is either early in the morning or later in the evening to minimise traffic disruption. Details are included in the application and attached for the Committees information but are either 6:30 – 10:30am or 5:00 – 7:15pm (inclusive of setup/packdown times). Over the Christmas period the events are relocated to Prospect Lake to avoid Christmas interruption.

Setup is typically 30 minutes prior to the event and packdown within 30 minutes post. The signage directing participants is usually small and unobtrusive to vehicular traffic.

The event organiser has provided a copy of their insurance and shall have first aid available during each event. Emergency services shall not be disrupted during these events and an event application has been made to Police NSW.

A copy of the courses and description of the events has been included for the Committees information.

**RECOMMENDATIONS**

That the Committee support the approval of the application from the Ballina Triathlon Club for their 2013/2014 season, subject to the events being held in accordance with the submitted application.

**Attachment(s)**

1. Ballina Triathlon Club Application

ballina



Ballina Triathlon Club

PO Box 1237  
Ballina NSW 2478

RECORDS  
SCANNED

28 FEB 2013

Doc No.....

Batch No.....

Damon Jones  
Traffic Advisory Committee  
Ballina Shire Council  
PO Box 450  
Ballina 2478

27 February 2013

Dear Mr Jones,

**RE: APPLICATION TO HOST CLUB EVENTS, 2013-2014**

Please accept this application from Ballina Triathlon Club to host triathlon, aquathlon (swim run) and time trial race events during the 2013-2014 season. A current certificate of Currency, event details, course maps and event calendar listing relevant dates is attached for your information. These events are very similar to those previously held by Ballina Triathlon Club. Please note there are no road closures.

An application to host the events has also been sent to Jillian Pratten at Ballina Shire Council, Rob Clarke, NSW Police Force, Richmond Local Area Command and Dave Williams of TriNSW.

An official response to this application can be posted to: Ballina Triathlon Club, PO Box 1237 Ballina, NSW, 2478. Should you require further information please contact me by email at [james@jwaec.com.au](mailto:james@jwaec.com.au) or on mobile 0419 232 580. Further information regarding our club can be found at [www.ballinatri.com](http://www.ballinatri.com). I look forward to your response.

Yours Faithfully,

A handwritten signature in black ink, appearing to read 'James Warren', is written over a faint, illegible typed name.

James Warren  
Ballina Triathlon Club

4 7 4



## Application to host club events 2013-2014

### **Ballina Triathlon Club Duathlons**

**Location:** Prospect Lake, Cnr. Links Ave & Angels Beach Drive, East Ballina

**Time:** 6:30a.m — 10:30a.m (includes set-up and pack down time)

**Date:** Sunday September 1, 15 & 29, 2013.

### **Ballina Triathlon Club Triathlon (See Calendar of Events for more information)**

**Location:** Prospect Lake, Cnr. Links Ave & Angels Beach Drive, East Ballina

**Time:** 6:00a.m 10:30a.m (includes set-up and pack down time)

**Date:** Sunday November 3, December 1, 2013 & Sunday January 19, February 23 and April 13, 2014.  
Reserve dates 26/01/2014 & 27/04/2014 (in the event of bad weather).

### **Ballina Triathlon Club Aquathlon (See Calendar of Events for more information)**

**Location:** Pop Denison Park (off Compton Drive), Shaw's Bay, East Ballina

**Time:** 5pm — 7:15pm (includes set-up and pack down time)

**Date:** Friday 11/10, 18/10, 25/10, 1/11, 8/11, 15/11, 22/11, 29/11, 6/12, 13/12, 20/12, 2013 & 10/1, 17/1, 24/1, 31/1, 7/2, 14/2, 21/2, 28/2, 7/3, 14/3, 21/3, 28/3 2014.

### **Ballina Triathlon Club Aquathlon (See Calendar of Events for more information)**

**Location:** Prospect Lake, Cnr. Links Ave & Angels Beach Drive, East Ballina

**Time:** 5pm — 7:15pm (includes set-up and pack down time)

**Date:** Friday 27/12 2013 & 3/1 2014.

Details of the event to be held under this application shall be provided on request to the following bodies:

Ballina Shire Council  
NSW Police  
NSW Police Northern Division Headquarters, Newcastle  
Triathlon NSW  
Triathlon Australia

### **Addendum**

This application is made in accordance with Triathlon New South Wales Sanctioning Procedure for Club Races — April 2007, as per previous application. All terms used are as defined in that document.

Ballina Triathlon Club  
Event Application  
2013-2014

# Ballina Triathlon Club 2013 - 2014 Calendar of Events Triathlons

Triathlons	Date	Location	Start Time	Distance	Distance Enticer
Race #1 (Standard)	03/11/13	Prospect Lake	7:00am	500m/ 20km/ 5km	250m/ 13km/ 2.5km
Race #2 (Triple Sprint)	01/12/13	Prospect Lake	7:00am	250m/ 6.5km/ 2.5km x 3 laps	
Race #3 (Standard)	19/01/14	Prospect Lake	7:00am	500m/ 20km/ 5km	250m/ 13km/ 2.5km
Race #4 (Triple Sprint)	23/02/14	Prospect Lake	7:00am	250m/ 6.5km/ 2.5km x 3 laps	
Race #5 (Long)	13/04/14	Prospect Lake	7:00am	1km/ 30km/ 7.5km	250m/ 13km/ 2.5km
Spare Dates	26/01/14	Prospect Lake	7:00am		
	27/04/14	Prospect Lake	7:00am		

Ballina Triathlon Club  
Event Application  
2013-2014

**Ballina Triathlon Club**  
**2013 - 2014**  
**Calendar of Events**  
Duathlons

Duathlons	Date	Location	Start Time	Distance	Distance Enticer
Race #1	01/09/13	Prospect Lake	7:30am	2.5km/ 20km/ 5km	2.5km/ 13km/ 2.5km
Race #2	15/09/13	Prospect Lake	7:30am	2.5km/ 20km/ 5km	2.5km/ 13km/ 2.5km
Race #3	29/09/13	Prospect Lake	7:30am	2.5km/ 20km/ 5km	2.5km/ 13km/ 2.5km

Ballina Triathlon Club  
Event Application  
2013-2014



# Ballina Triathlon Club

## 2013 - 2014

### Calendar of Events

#### Aquathlon

Swim Runs	Date	Location	Start Time	Distance	Mini Event
Event #1	11/10/13	Pop Denison Park	5:15pm	Swim: 200m or 400m Run: 2.5, 3.7 or 5km	Swim: 30 or 75m Run: 1km
Event #2	18/10/13	Pop Denison Park	5:15pm	Swim: 200m or 400m Run: 2.5, 3.7 or 5km	Swim: 30 or 75m Run: 1km
Event #3	25/10/13	Pop Denison Park	5:15pm	Swim: 200m or 400m Run: 2.5, 3.7 or 5km	Swim: 30 or 75m Run: 1km
Event #4	01/11/13	Pop Denison Park	5:15pm	Swim: 200m or 400m Run: 2.5, 3.7 or 5km	Swim: 30 or 75m Run: 1km
Event #5	08/11/13	Pop Denison Park	5:15pm	Swim: 200m or 400m Run: 2.5, 3.7 or 5km	Swim: 30 or 75m Run: 1km
Event #6	15/11/13	Pop Denison Park	5:15pm	Swim: 200m or 400m Run: 2.5, 3.7 or 5km	Swim: 30 or 75m Run: 1km
Event #7	22/11/13	Pop Denison Park	5:15pm	Swim: 200m or 400m Run: 2.5, 3.7 or 5km	Swim: 30 or 75m Run: 1km
Event #8	29/11/13	Pop Denison Park	5:15pm	Swim: 200m or 400m Run: 2.5, 3.7 or 5km	Swim: 30 or 75m Run: 1km
Event #9	06/12/13	Pop Denison Park	5:15pm	Swim: 200m or 400m Run: 2.5, 3.7 or 5km	Swim: 30 or 75m Run: 1km
Event #10	13/12/13	Pop Denison Park	5:15pm	Swim: 200m or 400m Run: 2.5, 3.7 or 5km	Swim: 30 or 75m Run: 1km
Event #11	20/12/13	Pop Denison Park	5:15pm	Swim: 200m or 400m Run: 2.5, 3.7 or 5km	Swim: 30 or 75m Run: 1km
Event #12	27/12/13	Prospect Lake	5:15pm	Swim: 200m or 400m Run: 2.5, 3.7 or 5km	Swim: 30 or 75m Run: 1km
Event #13	03/01/14	Prospect Lake	5:15pm	Swim: 200m or 400m Run: 2.5, 3.7 or 5km	Swim: 30 or 75m Run: 1km
Event #14	10/01/14	Pop Denison Park	5:15pm	Swim: 200m or 400m Run: 2.5, 3.7 or 5km	Swim: 30 or 75m Run: 1km

Ballina Triathlon Club  
Event Application  
2013-2014

## 6.1 Application to Host Club Events 2013/2014 - Ballina Triathlon Club

Swim Runs	Date	Location	Start Time	Distance	Mini Event
Event #15	17/01/14	Pop Denison Park	5:15pm	Swim: 200m or 400m Run: 2.5, 3.7 or 5km	Swim: 30 or 75m Run: 1km
Event #16	24/01/14	Pop Denison Park	5:15pm	Swim: 200m or 400m Run: 2.5, 3.7 or 5km	Swim: 30 or 75m Run: 1km
Event #17	31/01/14	Pop Denison Park	5:15pm	Swim: 200m or 400m Run: 2.5, 3.7 or 5km	Swim: 30 or 75m Run: 1km
Event #18	07/02/14	Pop Denison Park	5:15pm	Swim: 200m or 400m Run: 2.5, 3.7 or 5km	Swim: 30 or 75m Run: 1km
Event #19	14/02/14	Pop Denison Park	5:15pm	Swim: 200m or 400m Run: 2.5, 3.7 or 5km	Swim: 30 or 75m Run: 1km
Event #20	21/02/14	Pop Denison Park	5:15pm	Swim: 200m or 400m Run: 2.5, 3.7 or 5km	Swim: 30 or 75m Run: 1km
Event #21	28/02/14	Pop Denison Park	5:15pm	Swim: 200m or 400m Run: 2.5, 3.7 or 5km	Swim: 30 or 75m Run: 1km
Event #22	07/03/14	Pop Denison Park	5:15pm	Swim: 200m or 400m Run: 2.5, 3.7 or 5km	Swim: 30 or 75m Run: 1km
Event #23	14/03/14	Pop Denison Park	5:15pm	Swim: 200m or 400m Run: 2.5, 3.7 or 5km	Swim: 30 or 75m Run: 1km
Event #24	21/03/14	Pop Denison Park	5:15pm	Swim: 200m or 400m Run: 2.5, 3.7 or 5km	Swim: 30 or 75m Run: 1km
Event #25	28/03/14	Pop Denison Park	5:15pm	Swim: 200m or 400m Run: 2.5, 3.7 or 5km	Swim: 30 or 75m Run: 1km

Ballina Triathlon Club  
Event Application  
2013-2014

**Event Organiser: Ballina Triathlon Club**

**BTC Race Directors:**

Paul Moosberger (President)

M: 0404 158 849

Email: [paul.moosberger@tafensw.edu.au](mailto:paul.moosberger@tafensw.edu.au)

Greg Brown

M: 0427 597 450

Email: [brownieg@exemail.com.au](mailto:brownieg@exemail.com.au)

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**CERTIFICATE OF CURRENCY**

This Certificate is a summary of the policy and is not intended to amend, extend, replace or override the policy terms and conditions. In the event of any inconsistency between this Certificate and the policy, the policy prevails.

**Policy Number:** SUA/002202

**Period of Insurance:** From: 4.00pm on the 30th of June 2012  
To: 4.00pm on the 30th of June 2013

**Insured:** Triathlon Australia Inc. and Triathlon Australia Events Pty Ltd, including all Affiliated Organisations, Affiliated State Associations, Officials, all Accredited Coaches, Voluntary Workers, Members, and declared Race Directors and Event Promoters whilst participating in officially organised or sanctioned events of the Insured.

**Insured Club:** **Ballina Triathlon Club Inc**

**Business of the Insured:** Triathlon

**Policy:** Sports Underwriting Australia Platinum Liability SUAPLA 1009.

**Limit of Liability:** Public Liability \$20,000,000 any one Occurrence  
Products Liability \$20,000,000 any one Occurrence and in the Aggregate  
Professional Indemnity \$5,000,000 any one Claim and in the Aggregate

**Deductible:** \$1,000 each and every claim

**Basis of Coverage:** Public & Products Liability – Occurrence  
Professional Indemnity – Claims Made

**Interested Party:** **Ballina SLSC, Ballina SES, Lennox SLSC, Ballina Shire Council**

It is hereby declared that the above policy is current to the date shown unless subsequently cancelled.

Signed at Melbourne, Victoria on the 29th of June, 2012

As authorised representative of the Insurer  
Calliden Insurance Limited

**This insurance is arranged via Willis Insurance Brokers in Australia. If you have any questions concerning your Certificate of Currency, please contact Willis on 1300 WILLIS (i.e. 1300 945 547) or email [sports.au@willis.com](mailto:sports.au@willis.com).**

**calliden**  
insurance limited  
ABN 47 004 125 268  
AFS Licence No. 234438

## Event Details

### **Ballina Triathlon Club Duathlon** (See Calendar of Events for more information)

**Event Location:** Cnr. Links Ave & Angels Beach Drive, East Ballina

**Date:** Sunday September 1, 15 & 29, 2013.

**Event start time:** 7:30am

**Event finish time:** 9:30am

**Setup Start Time:** 6:30am

**Pack down Finish time:** 10:30am

#### **Event Distances:**

Each event consists of two distances (duathlon & enticer) both utilising the same course. Please see the calendar of events for more information.

The **Enticer** consists of 2.5km run, 13km cycle & 2.5km run.

The **Long Duathlon** consists of 2.5km run, 20km cycle & 5km run.

Competitor numbers average between 40-60 entrants per race. The race has a maximum field of 100 competitors. Each distance (duathlon/enticer) is started separately with wave starts based on age categories. There is approximately five minutes between each wave.

**Run course:** The run commences on the grass near transition in Links Ave, East Ballina (across road from Prospect Lake).

Runners proceed north along Links Ave. Turn right onto shared path/cycle way along Angels Beach Drive. Continue along pathway to northern end of Chickiba Park, turning right and continuing along path to Chickiba Drive. Turn right onto Chickiba Drive and follow road up past the fig tree to T-intersection. Turn right and continue downhill past Southern Cross School in Chickiba Drive. Turn right at course sign (approx. 30m from Links Ave) into easement and continue along grass between houses following markers. Turn left at end of houses and proceed back to transition area.

Enticer distance is one lap — proceed to finish line.

For 2<sup>nd</sup> and consequent laps of duathlon proceed through marked area behind transition back to shared pathway at Angels Beach Drive.

(See map #4 for more information).

At race briefing competitors are directed to run on footpath/cycleway where possible. If no footpath/cycleway is available runners will be directed to run on far right hand side of road. It should be noted that at least 80% of the run course is on footpath/cycleway. The event is held early in the morning when traffic is minimal and generally consists of local residents.

**Cycle course:** The cycle course is 20km. It begins on Links Ave (approximately 100m from Angels Beach Drive). Proceed south along Links Ave to Manly Street. At intersection turn left onto Pine Ave/Tourist Rd/ The Coast Rd. At round about turn left onto Angels Beach Drive and continue along Angels Beach Drive. Turn left at Links Ave. The dismount line is approximately 100m from Angels Beach Drive intersection.

(See map #3 for more information).

**Expected number of competitors:** 40-90

**First Aid:** nominated First Aid officer plus numerous members trained in first aid will be at the event. Officials will have mobile phones. First Aid kit kept at registration area.

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### **Ballina Triathlon Club Triathlon** (See Calendar of Events for more information)

**Event Location:** Cnr. Links Ave & Angels Beach Drive, East Ballina

**Date:** Sunday November 3, December 1, 2013 & Sunday January 19, February 23 and April 13, 2014.

Reserve dates 26/01/2014 & 27/04/2014 (in the event of bad weather).

**Event start time:** 7.00a.m

**Event finish time:** 9.30a.m

**Setup Start Time:** 6.00a.m

**Pack down Finish time:** 10.30a.m

#### **Event Distances:**

Each event consists of two distances (triathlon & enticer) both utilising the same course. Please see the calendar of events for more information.

The **Enticer** consists of 250m swim, 13km cycle & 2.5km run.

The **Standard Triathlon** consists of 500m swim, 20km cycle & 5km run.

The **Long Triathlon** consists of 1000m swim, 30km cycle & 8km run.

The **Triple Sprint Triathlon** consists of 250m swim, 6.5km cycle & 2.5km run completed three (3) times.

Competitor numbers average between 40-60 entrants per race. The race has a maximum field of 100 competitors. Each distance (triathlon I enticer) is started separately with wave starts based on age categories. There is approximately five minutes between each wave.

#### **Swim course:**

The swim takes place in eastern end of Prospect Lake. The swim course is marked by large, highly visible buoys (see map for more information). The event has a staggered start according to age categories. Wave starts are approximately 5 minutes apart.

Two water safety personnel on rescue boards are present in the water to monitor competitors and offer assistance if required.

At the completion of the swim, competitors proceed to the opposite side of the road to transition area to commence cycle leg of event. A marshal is in place to direct competitors to stop if there are any oncoming vehicles. At no time are vehicles instructed to stop for competitors.

**Cycle course:** The cycle course is 6.5km. It begins on Links Ave (approximately 100m from Angels Beach Drive). Proceed south along Links Ave to Manly Street. At intersection turn left onto Pine Ave/Tourist Rd/ The Coast Rd. At round about turn left onto Angels Beach Drive and continue along Angels Beach Drive. Turn left at Links Ave. The dismount line is approximately 100m from Angels Beach Drive intersection.

(See map #3 for more information).

**Run course:** The run commences on the grass near transition in Links Ave, East Ballina (across road from Prospect Lake).

Runners proceed north along Links Ave. Turn right onto shared path/cycle way along Angels Beach Drive. Continue along pathway to northern end of Chickiba Park, turning right and continuing along path to Chickiba Drive. Turn right onto Chickiba Drive and follow road up past the fig tree to T-intersection. Turn right and continue downhill past Southern Cross School in Chickiba Drive. Turn right at course sign (approx. 30m from Links Ave) into easement and continue along grass between houses following markers. Turn left at end of houses and proceed back to transition area.

Enticer distance is one lap — proceed to finish line.

For 2<sup>nd</sup> and consequent laps of triathlon proceed through marked area behind transition back to shared pathway at Angels Beach Drive.

(See map #4 for more information).

At race briefing competitors are directed to run on footpath/cycleway where possible. If no

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## 6.1 Application to Host Club Events 2013/2014 - Ballina Triathlon Club

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footpath/cycleway is available runners will be directed to run on far right hand side of road. It should be noted that at least 80% of the run course is on footpath/cycleway. The event is held early in the morning when traffic is minimal and generally consists of local residents.

**Expected number of competitors:** 40-90

**First Aid:** nominated First Aid officer plus numerous members trained in first aid will be at the event. Officials will have mobile phones. First Aid kit kept at registration area.

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### **Mini Triathlon (restricted to children 12yrs and below)**

**Swim:** 50m (5-9yrs), 100m (10-12yrs)

**Cycle:** 1.4km (5-9yrs), 2.8km (10-12yrs)

**Run:** 350m (5-9yrs), 700m (10-12yrs)

See Map # 8 for details

This event is designed to provide younger children or those less experienced at triathlon the opportunity to participate in a triathlon without the pressure of competition. It is held separately at the conclusion of the regular triathlon or enticer and has adult supervision in the water, on shore and along the bike and run course. Parents of the children participating are expected to assist with supervision (if required) to ensure the safety of all participants.

**Swim course:** the swim is held close to shore. Water safety personnel are present near the turning buoy. Other adults are present in the water and on shore. The participants swim out and around the turning buoy and proceed back to shore and to the grassed transition area. Children aged 10 --12 years complete 2 laps of the course.

**Cycle course:** the cycle leg commences on the grass near transition in Links Ave, East Balling (same side as Prospect Lake). Participants proceed north on the pathway along Links Ave. approximately 100m. Turn left and continues along the pathway along Angels Beach Drive to the turnaround (marked by witches hat). This is just past the pathway turns right at the northern end of Prospect Lake. An adult will be present at the turn around to ensure children proceed around the marker in single file (children will be briefed before the event that this area is a neutral zone). The cycle course then continues back along the pathway to transition. Children aged 10 —12 years complete 2 laps of the course.

**Run course:** the run commences in Links Ave and children proceed south away from Angels Beach Drive heading towards Southern Cross school along the pathway approximately 175m to the turning marker (an adult will be present at the turn around to offer assistance if required). Children then proceed back the way came and run through the finish shoot into the transition area to finish. Children aged 10 —12 years complete 2 laps of the course.

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### **Traffic and Transport Management for Time Trial & Triathlons**

**Risk & safety management:** Signs advising motorists of cyclists on side of road will be placed at strategic locations around course (see map for location). Signs advising cyclists of approaching intersections will be placed at relevant locations (see map for location). Generally cyclists are in single file with a 6m gap between each cyclist (in accordance with Triathlon Australia race rules). The course has traffic marshals at intersections. The role of the marshal is to advise cyclists of approaching traffic and direct cyclists to slow down/stop if there is oncoming traffic. Marshals have 2 way radio contact with the race director during the event should there be an incident. All competitors must attend the official race briefing prior to the event. During race briefing competitors are instructed to abide by NSW road rules and Triathlon Australia race rules. Failure to do so will result in disqualification from event and the possibility of further action.

**Marshals:** A marshal will be placed at each of the two (2) main intersections: Manly St & Pine Ave intersection and The Coast Rd & Angels Beach Drive roundabout. Marshals will direct cyclists to slow down/ stop if cars are approaching. Marshals have 2 way radio contact with the race director during the event should there be an incident.

See map # 3 for details.

#### **Signage**

Signs will be erected along adjacent roads advising of the event in progress at least 30 minutes prior to the event start time.

#### **Parking**

Special parking is not required. Roadside parking near the event area is sufficient.

#### **Impact on/of Public transport**

Public transport is not impacted and will not impact the event.

#### **Traffic management requirements unique to this event**

There are no unique traffic management requirements for this event. Competitors are directed to comply with all road rules. Competitors are made aware that they are not to interfere with traffic and that traffic will not be stopped during the event.

#### **Minimising impact on non-event community and emergency services**

Access for local residents, businesses, hospitals and emergency vehicles: In the event of emergency services requiring access to the area while a race is in progress the race will be stopped by officials. As there is no road closures in place during these events the disruption to local residents will be minimal, if any.

#### **Risk Management — Traffic**

- Public Liability insurance arranged. Certificate of Currency is attached
- Other interested parties**
  - Application to NSW Police has been sent
  - Application to TriNSW has been sent
  - Fire Brigade of NSW to be notified
  - NSW Ambulance Service to be notified
  - Ballina District Hospital to be notified

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### **Ballina Triathlon Club Aquathlon (Swim Run) at Shaw's Bay**

(See Calendar of Events for more information)

**Event Location:** Pop Denison Park (off Compton Drive), Shaw's Bay, East Ballina

**Date:** Friday 11/10, 18/10, 25/10, 1/11, 8/11, 15/11, 22/11, 29/11, 6/12, 13/12 & 20/12 2013 & 10/1, 17/1, 24/1, 31/1, 7/2, 14/2, 21/2, 28/2, 7/3, 14/3, 21/3 & 28/3 2014.

**Event start time:** 5:15pm

**Event finish time:** 7:15pm

Swim-Run events take place each Friday evening at Shaw's Bay, East Ballina with registration from 5pm. Racing starts at 6pm. The club members meet at the "Titanics" shelter side of Shaw's Bay. A BBQ follows the event each week.

**Event start time:** 5:15pm

**Event finish time:** 6:45pm

**Setup Start Time:** 5:00pm

**Pack down Finish time:** 7:15pm

#### **Event Distances:**

The aquathlon comprises several distances for both the swim and run to cater a variety of fitness levels.

Swim Distances: 200m & 400m

Run Distances: 2.5km, 3.7km & 5km.

Competitor numbers average between 40-75 entrants per race. The race has a maximum field of 100 competitors. Each distance is started separately with approximately 30 seconds between each wave. Competitors not completing the full distance (400m swim & 5km run) are encouraged to wait until the 10 minute wave to ensure competitor numbers are spread out during the swim leg.

#### **Swim Course**

The swim takes place in the north eastern end of Shaw's Bay. The swim is marked by large, highly visible buoys (see map # 7 for details). The event has a staggered wave start with the slower competitors completing the full event (400m swim & 5km run) going first. There are two swim distances available.

#### **200m Swim**

The 200m swim is located closer to the shore. Competitors in the 200m swim enter the water after the majority of 400m swimmers have started to avoid congestion. The 200m course is inside the 400m course to reduce the incidence of stronger swimmers colliding with weaker swimmers.

#### **400m Swim**

The 400m swim is located slightly further from shore than the 200m swim to reduce the incidence of stronger swimmers colliding with weaker swimmers. Most competitors in the 400m swim enter the water before the 200m competitors to avoid congestion.

A designated Water Safety Officer paddles around the course a safe distance from swimmers and monitor competitors and offer assistance where necessary. Competitors are expected to be confident swimmers.

Upon exiting the water competitors run to transition on the grass area and put on running shoes before proceeding along the edge of the access road out of Pop Denison Park back towards Compton Drive.

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### **Run Leg**

#### **For 2.5km Run**

At Compton Drive turn right and proceed to Lighthouse Parade.  
Turn right off Lighthouse Parade into Fenwick Drive (just before Lighthouse Tower).  
Continue along Fenwick Drive until it loops back around to Compton Drive. Turn  
Left at Compton Drive.  
Turn left returning to Pop Denison Park.  
(see map # 7 for details).

#### **For 3.7km Run**

At Compton Drive turn right and proceed to Lighthouse Parade.  
At the end of Lighthouse Parade turn right and proceed along the breakwall walkway.  
Continue along walkway past picnic area.  
Turn right where walkway meets footpath along Hill St.  
Continue on footpath along Hill St.  
Turn right into Compton Drive and continue along footpath.  
Turn right returning to Pop Denison Park.  
(see map # 7 for details).

#### **For 5km Run**

At Compton Drive turn right and proceed to Lighthouse Parade.  
At the end of Lighthouse Parade turn right and proceed along the break-wall walkway.  
Continue along walkway past picnic area.  
Turn left where walkway meets footpath along Hill St.  
Continue along footpath over Missingham Bridge past the skate part (on left) and amenities block  
(on right).  
Proceed along footpath/walkway to the turnaround point (approximately where the shrubbery ends  
on the right).  
Turn around and proceed back along walkway past skate-park and back over Missingham Bridge.  
Continue on footpath along Hill St.  
Turn right into Compton Drive and continue along footpath.  
Turn right returning to Pop Denison Park.  
(see map # 7 for details).

#### **Mini aquathlon (restricted to children 12yrs and below)**

Swim: 30 or 75m

Run: 1km

This event is only held occasionally when children are new to the club or sport or there are a large number of younger children (12 years & under) present. It is run separately to the regular aquathlon and has adult supervision in the water, on shore and on the run course. Parents are expected to assist with supervision if required. All competitors in this event must be finished before the regular aquathlon will begin.

**Swim:** the swim is held close to shore. Water safety personnel are present near the turning buoy. Other adults are present in the water and on shore.

**Run:** the run proceeds along the edge of the access road out of Pop Denison Park back towards Compton Drive. Turn left at Compton Drive and continue along footpath for approximately 350m to turn around marker (manned by adult). Return back along footpath and turn right into access road back to Pop Denison Park.

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### **Ballina Triathlon Club Aquathlon (Swim Run) at Prospect Lake**

(See Calendar of Events for more information)

**Event Location:** Prospect Lake, Cnr. Links Ave & Angels Beach Drive, East Ballina

**Date:** Friday 27/12 2013 & 3/1 2014

**Event start time:** 5:15pm

**Event finish time:** 6:45pm

**Setup Start Time:** 5:00pm

**Pack down Finish time:** 7:15pm

During the busy Christmas- New Year period, the aquathlon is held at Prospect Lake to avoid the added congestion of holiday makers.

#### **Event Distances:**

The aquathlon comprises several distances for both the swim and run to cater a variety of fitness levels.

Swim Distances: 200m & 400m

Run Distances: 1.75km, 3.5km or 5.25km

Competitor numbers average between 40-75 entrants per race. The race has a maximum field of 100 competitors. Each distance is started separately with approximately 30 seconds between each wave. Competitors not completing the full distance (400m swim & 5km run) are encouraged to wait until the 10 minute wave to ensure competitor numbers are spread out during the swim leg.

#### **Swim Leg**

The swim takes place in eastern end of Prospect Lake. The swim course is marked by large, highly visible buoys (see map for more information). The event has a staggered start with the slower competitors completing the full distance event (400m swim & 5km run) going off first. Wave starts are 30 seconds apart. All competitors not completing the full distance event will not start prior to 10 minutes after the first wave. There are two swim distances available.

#### **200m Swim**

The 200m swim is located closer to the shore. Competitors in the 200m swim enter the water after the majority of 400m swimmers have started to avoid congestion. The 200m course is inside the 400m course to reduce the incidence of stronger swimmers colliding with weaker swimmers.

(See map #6 for details).

#### **400m Swim**

The 400m swim is located slightly further from shore than the 200m swim to reduce the incidence of stronger swimmers colliding with weaker swimmers. Most competitors in the 400m swim enter the water before the 200m competitors to avoid congestion.

(See map #6 for details).

Water Safety Officers paddle around the course a safe distance from swimmers and monitor competitors and offer assistance where necessary. Competitors are expected to be confident swimmers.

Upon exiting the water competitors run to transition on the grass area and put on running shoes before proceeding along the walkway on Links Ave.

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**Run Leg**

Each Lap is 1.75km. Competitors have to choose between 1 lap (1.75km), 2 laps (3.5km) or 3 laps (5.25km).

Turning left onto walkway on Links Avenue.

Turn left turn on walkway at Angels Beach Drive.

Turn hard left onto the shared cycle/walkway (approximately in line with end of Prospect Lake) and continue along walkway around the back of the lake towards Eyles Drive.

Turn left at Eyles Drive.

Turn left at John Sharpe St.

Turn left at shared cycle/walkway towards Links Ave.

Turn left at Links Ave and continue along walkway back to Prospect Lake car park. (See map #6 for details).

All runners are directed to run on paths/walkways where available keeping to the left. If no path/walkway is available runners are expected to stay on the far right hand side of the ride paying careful attention to any local traffic. All competitors are made aware that they must not interfere with traffic.

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### **Traffic and Transport Management for Aquathlon**

#### **Risk & safety management**

The Traffic Management for Aquathlon events is minimal as most of the running is along footpaths/ cycleways. Where competitors have to run along the road they are instructed to run on the far right hand side of the road to allow for a better visual of any oncoming traffic

**Marshals:** Marshals are not used during aquathlon events.

#### **Signage**

Signs will be erected along adjacent roads advising of the event in progress at least 30 minutes prior to the event start time.

#### **Parking**

Special parking is not required. There are adequate designated parking areas near the event.

#### **Impact on/of Public transport**

Public transport is not impacted and will not impact the event.

#### **Traffic management requirements unique to this event**

There are no unique traffic management requirements for this event. Competitors are directed to comply with all road rules. Competitors are made aware that they are not to interfere with traffic and that traffic will not be stopped during the event.

#### **Minimising impact on non-event community and emergency services**

Access for local residents, businesses, hospitals and emergency vehicles: In the event of emergency services requiring access to the area while a race is in progress the race will be stopped by officials. As there is no road closures in place during these events the disruption to local residents will be minimal, if any.

#### **Risk Management — Traffic**

Public Liability insurance arranged. Certificate of Currency is attached

#### **Other interested parties**

Application to NSW Police has been sent

Application to TriNSW has been sent

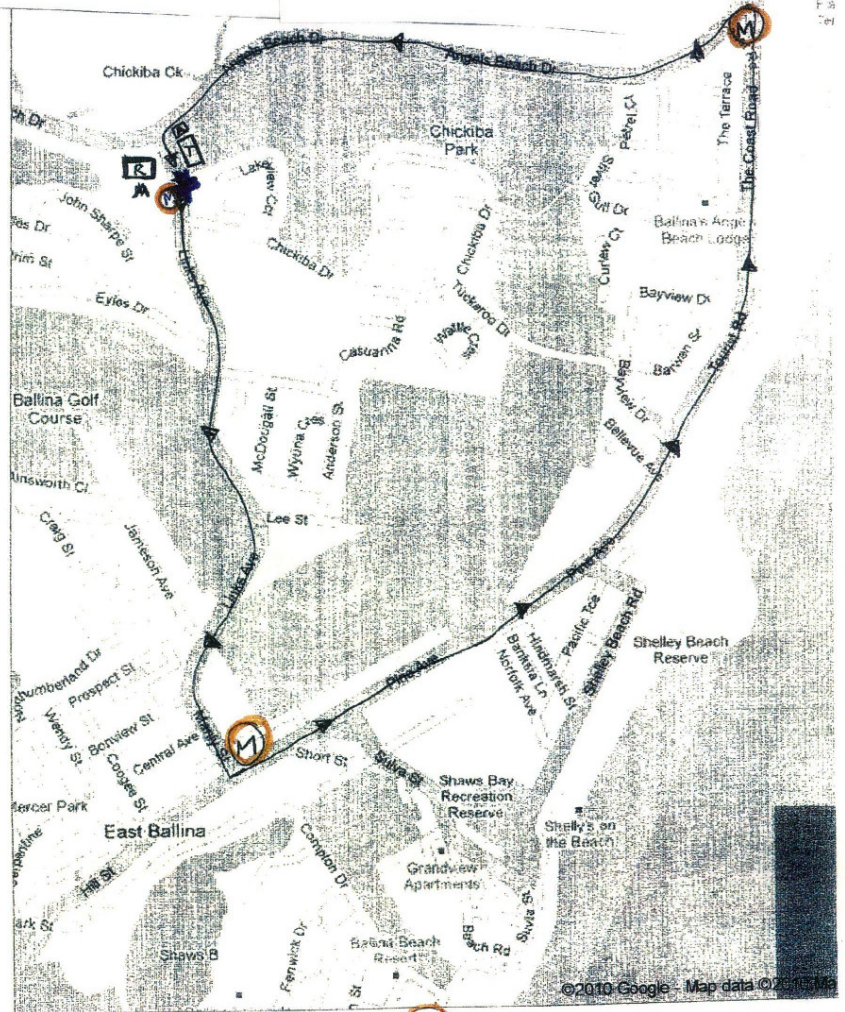
Fire Brigade of NSW to be notified

NSW Ambulance Service to be notified

Ballina District Hospital to be notified

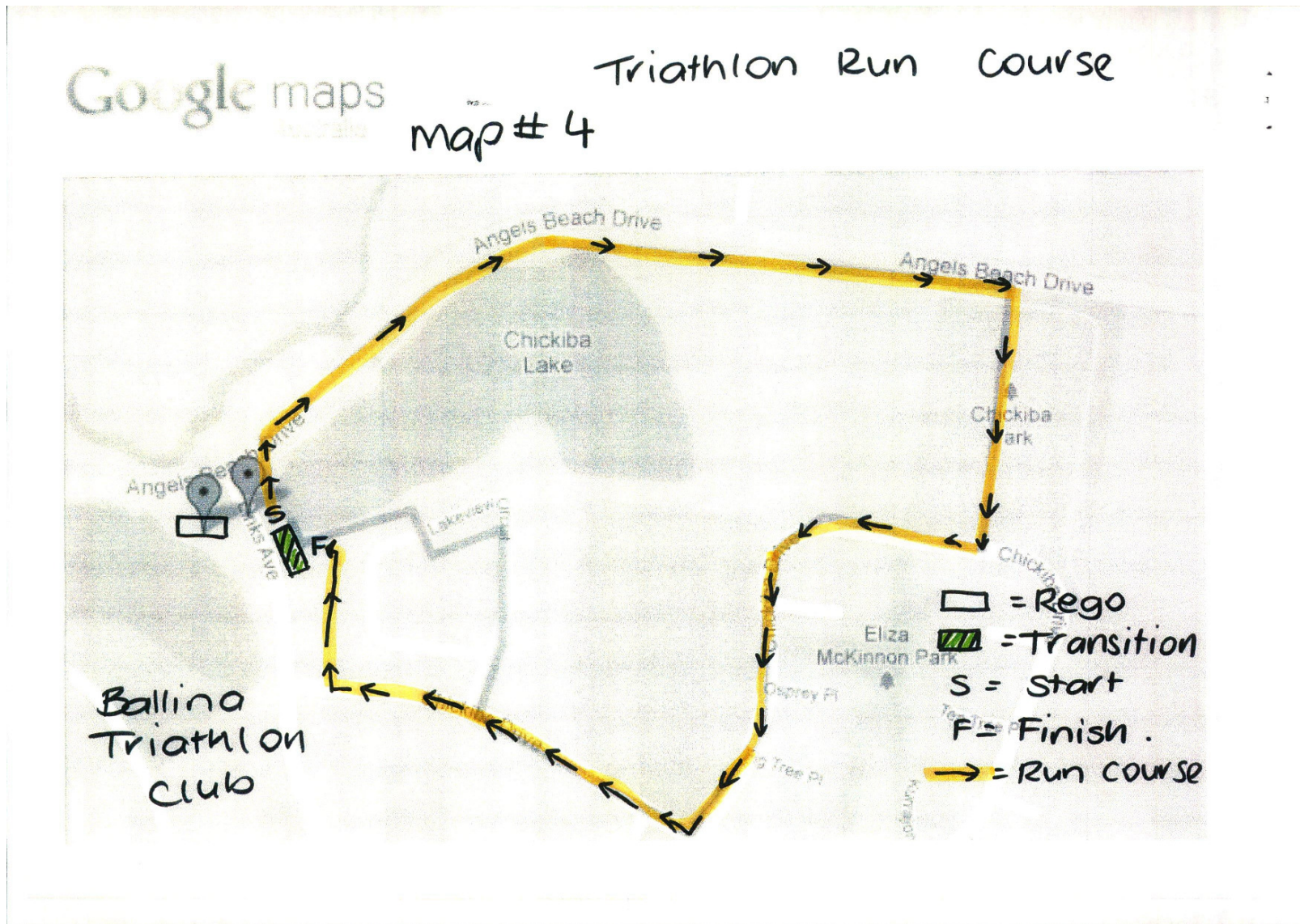
Ballina Triathlon Club  
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# Ballina Triathlon Club Cycle Course

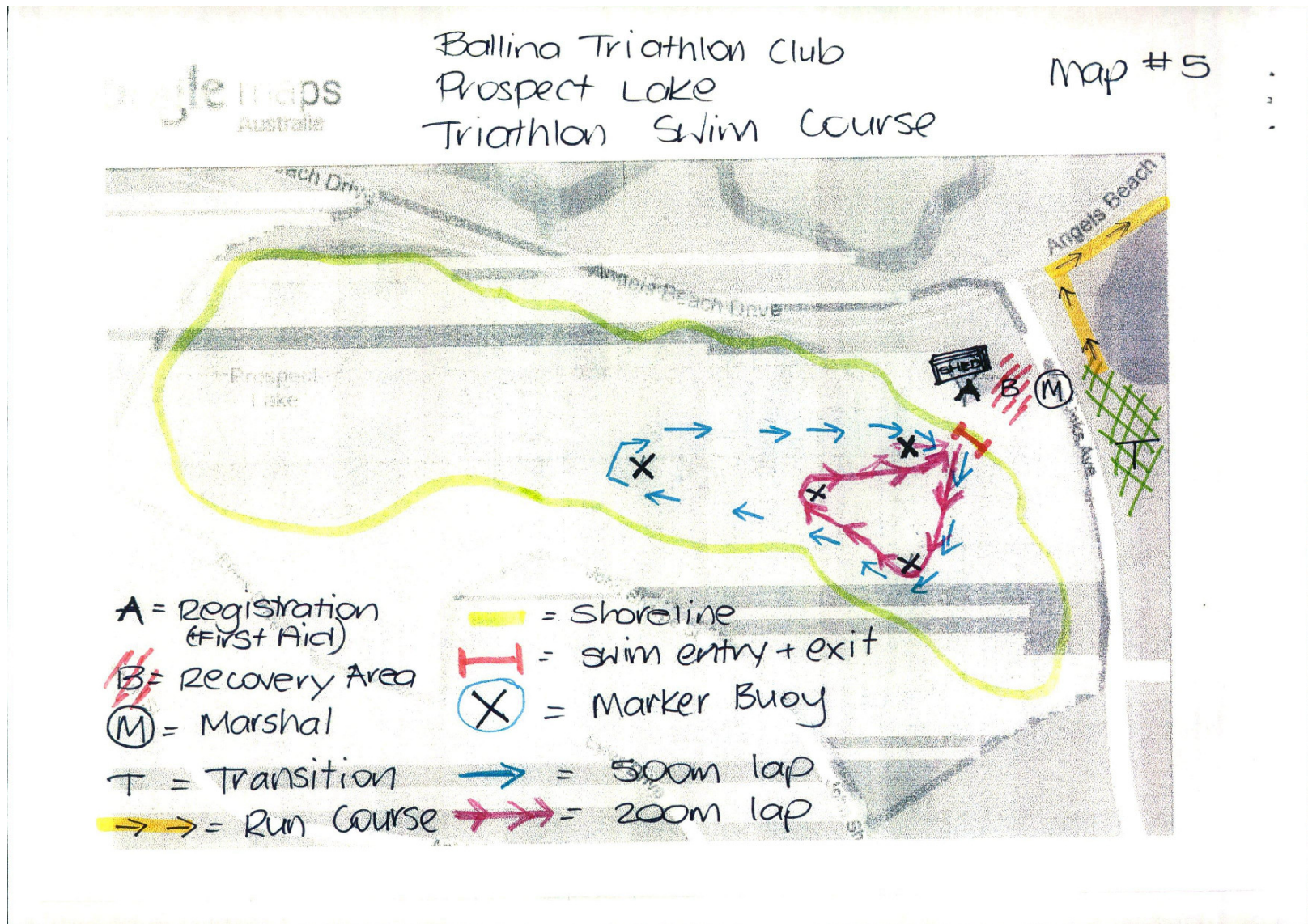


- R= registration
- T= transition
- ★ = Race Start / Finish
- M= marshal
- A= aid station

Map #3















## **6.2 Request to Hold Bicycle Road Races - Rous**

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### **6.2 Request to Hold Bicycle Road Races - Rous**

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#### **Introduction**

An application to hold bicycle road races on Shire roads has been received from the Northern Rivers Cycle Club. This is an annual submission and has been held in previous years without complaint or incident.

#### **Information**

The Northern Rivers Cycle Club has submitted an application to conduct bicycle road races on sections of Rous Road, Dalwood Road and Wardell Road at Rous for the period 1 April 2013 to 31 October 2013.

The races will be held on the following dates:

- 7 and 21 April 2013;
- 5 and 19 May 2013;
- 2 and 16 June 2013;
- 7 and 23 July 2013;
- 4 and 18 August 2013; and
- 1 and 15 September 2013

The duration of the races shall be from 7am to 10am with setup and pickup 30 minutes prior/post event. The races begin and end at the Rous primary school.

A race program is distributed to all residents along the road prior to the first event being held with Cyclists Ahead warning signage erected along the circuit 30 minutes prior.

A designated race vehicle will follow the last group of riders around the course until event completion. The vehicle is fitted with an orange flashing light and Caution Cyclists Ahead signage.

A copy of liability has been provided.

#### **RECOMMENDATIONS**

That the Committee endorse approval to be granted to the Northern Rivers Cycle Club to hold the Rous race series from 1 April 2013 to 31 October 2013.

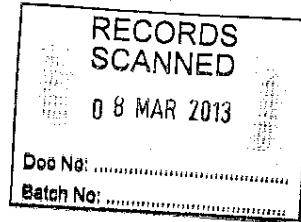
#### **Attachment(s)**

1. Application - Road Races at Rous

Northern Rivers Cycling Club  
C/o 6 Bowers Close  
Wollongbar 2477  
0402837982

22<sup>nd</sup> February 2013

Damon Jones  
Ballina Shire Council  
PO Pox 450  
Ballina 2478  
02 66861245



Dear Damon,

**RE : CYCLE ROAD RACE APPLICATION**

Please accept this application from the Northern Rivers Cycling Club for a cycle road race series at Rous. Please note that there are no road closures. A copy of our certificate of insurance is attached. I have sent the same to Steve Hilder at Lismore Police Station. I would appreciate it if you could present this application to the traffic advisory committee on our behalf. If you have any queries please don't hesitate to contact me at the above address or phone number. For further information about our club please visit our website, [www.nrcc.org.au](http://www.nrcc.org.au). Thank you very much for your time.

Yours Faithfully

A handwritten signature in black ink, appearing to read "Shane Hulbert".

Shane Hulbert

Northern Rivers Cycling Club

# Northern Rivers Cycle Club

## Application for Bicycle Race Permit: **Northern Rivers Winter Road Races 2013 - Rous Road.**

**Location:** Rous Road, Rous.

**Times:** 7.00 a.m – 10.00 a.m

**Dates:** 1<sup>st</sup> April 2013 – 31<sup>st</sup> October 2013

### Addendum

This application is made in accordance with New South Wales Guidelines for Road Races, January 2004, as per previous application. All terms used are as defined in that document.

## Traffic Management Plan: Northern Rivers **Road Races Rous Road 2013**

**Location:** Rous Road, Rous

**Dates:** 1<sup>st</sup> April 2013 – 31<sup>st</sup> October 2013

The proposed dates are as follows; 7<sup>th</sup> & 21<sup>st</sup> April, 5<sup>th</sup> & 19<sup>th</sup> May, 2<sup>nd</sup> & 16<sup>th</sup> June, 7<sup>th</sup> & 23<sup>rd</sup> July, 4<sup>th</sup> & 18<sup>th</sup> August, 1<sup>st</sup> & 15<sup>th</sup> September.

**Start Time:** 7.00 am

**Finish Time:** 10.00 am

**Setup Start Time:** 6.30 am

**Packdown Finish time:** 10.30 am

### Contact Names

**Event Organiser:** Northern Rivers Cycling Club

**NRCC Event Contact:** Shane Hulbert



Mobile 0402837982  
Email hulbertsm@yahoo.com

Police Ballina Police Station  
Ph 6681 8699 Fax 6681 8605

Race detail.

Each race consists of five grades of cyclists (A,B ,C, D and E).  
Each grade limited to a maximum of 30 riders. Each grade is  
started separately with an approximate one minute gap between  
grades. Each grade completes a maximum of five circuits of the  
course.

Risk Management – Traffic

- Public Liability insurance arranged. Certificate of currency  
attached

Police

- Police written approval obtained

Fire Brigades and Ambulance

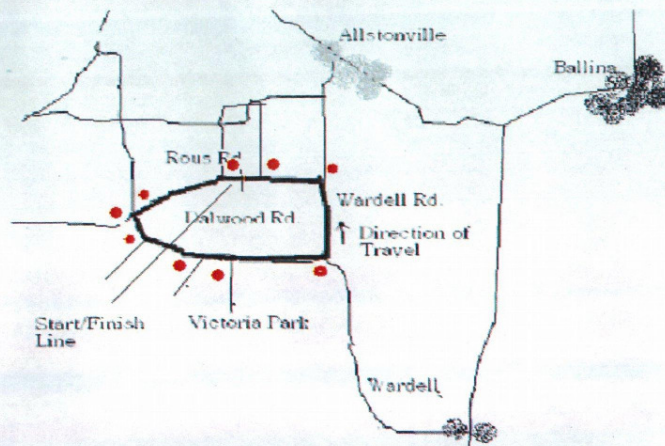
- Fire Brigade notified
- Ambulance notified

Traffic and Transport Management

Event Description.

The race will commence at the Rous school and travel west along  
Rous road. Cyclists will turn left into Dalwood Road , left into  
Wardell Road and left again back into Rous Road . The race will  
finish near the Rous school, approximately 10 metres before the  
White Lane intersection.

## 6.2 Request to Hold Bicycle Road Races - Rous



### Marshals.

A marshal will be placed at the corner of Wardell Road and Dalwood Road. The marshal will prevent cyclists from entering Wardell Road if there is motor vehicle traffic at or approaching the intersection.

### Race vehicle.

A race vehicle will follow the last group around the circuit until the race is finished. This vehicle is fitted with a flashing orange light and signs stating 'Caution, Cyclists Ahead'.

### Signage.

All cyclists ahead warning signs will be erected 30 minutes before the event.

### Parking.

Special parking not required. All cars will be parked at the Rous School area off the road or in White's Lane.

### Construction, traffic calming and traffic generating developments.

There are no construction activities, traffic calming devices or traffic generating developments at the race location.

### Trusts, authorities or Government enterprises.

This event does not use a facility managed by a trust, authorities or Government enterprise.

### Impact on/of Public transport.

Public transport is not impacted and will not impact the event.

Reopening roads after moving events.

This is a non-moving event. There are no road closures required for this event.

Traffic management requirements unique to this event.

There are no unique traffic management requirements for this event.

Heavy vehicle impacts.

Does not impact heavy vehicles.

Special event clearways.

Special event clearways not required.

Minimising impact on non-event community and emergency services

Access for local residents, businesses, hospitals and emergency vehicles.

As there are no road closures for this event there will be no impediment to emergency vehicle access to the area during the event.

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~~Advertise traffic management arrangements~~

Road closures.

No road closures

Resident notification

A race program will be distributed to all residents on the roads used between one month and one week prior to the first event. As the event is to be held on a Sunday morning race programs including a map of the route will be distributed to the local churches.

**6.2 Request to Hold Bicycle Road Races - Rous**

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Approval

TMP Approved by:.....Event Organiser

Date .....

Regulation of Traffic Authorised by: .....

for Ballina Shire Council.      Date .....



**CERTIFICATE OF CURRENCY**

Effected through Savannah Insurance Agency Pty Ltd  
Underwritten by Certain Underwriters at Lloyds of London

**Issue Date: 27/02/13**

This Certificate is a summary of the policy and is not intended to amend, extend, replace or override the policy terms and conditions. In the event of any inconsistency between this Certificate and the policy, the policy prevails.

**Policy Number:** CYCL04 - ASSO1112-308

**Period of Insurance:**  
**From:** 4.00pm on the 30<sup>th</sup> November 2012  
**To:** 4.00pm on the 30<sup>th</sup> November 2013

**Insured:** Cycling Australia, BMX Australia and Mountain Bike Australia including all clubs, financial members, temporary members (for events), officials, accredited coaches, event promoters and race directors, executives and volunteers and/or subsidiary and/or related corporations.

**Situation:** Worldwide  
**Club:** Northern Rivers Cycling Club

**Limit of Liability:** Public Liability \$20,000,000 any one Occurrence  
 Products Liability \$20,000,000 any one Occurrence and in the Aggregate  
 Property in Physical or Legal Control \$1,000,000  
 Professional Indemnity \$5,000,000 any one Claim and in the Aggregate

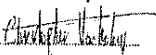
**Deductible:** \$1,000 for property damage and \$Nil for Bodily Injury

**Basis of Coverage:** Public & Products Liability - Occurrence  
 Professional Indemnity - Claims Made

**Interested Parties:**  
NSW Police, NSW Roads & Maritime Service, Any Council, Shire or Government Department from whom the above named leases and/or hires and/or rents land and/or buildings shall be indemnified for claims brought against the Council, Shire or Government Departments, resulting from a negligent act by The Insured., Any Council, Shire or Government Department from whom the above named leases and/or hires and/or rents land and/or buildings shall be indemnified for claims brought against the Council, Shire or Government Departments, resulting from a negligent act by The Insured.

For and on behalf of

Savannah Insurance Agency Pty Ltd.  
T/A SAVANNAH COMBINED PACKAGES  
(ABN: 84 130 364 313)



SIGNED: \_\_\_\_\_  
 UNDERWRITTEN BY: CERTAIN UNDERWRITERS  
 AT LLOYD'S

27 February 2013

**6.3 Request for No Parking Signage - Sailing Club Carpark off River Street**

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**6.3 Request for No Parking Signage - Sailing Club Carpark off River Street**

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**Introduction**

The Richmond River Sailing and Rowing Club has contacted Council seeking permission to erect a No Parking sign on the large gate leading from the sailing club yard into the public car park adjacent to the public boat ramp.

**Information**

The sign would be erected to prevent users of the car park from blocking access to the gate.

This has been an issue over the sailing season with club members at times being unable to access the yard to get their boats out of the yard.

The club's primary rescue boat is also stored in this yard and racing is not permitted to take place without the rescue boat either being in the water or being able to be moved readily and unhindered to the water.

**RECOMMENDATIONS**

That approval is given to the club's request to erect No Parking signage on the gate to the carpark.

**Attachment(s)**

1. Photo - Sailing Club Carpark & Boat Yard Gate
2. Photo - Sailing Club Car Park & Boat Yard Gate

**6.3 Request for No Parking Signage - Sailing Club Carpark off River Street**

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**6.3 Request for No Parking Signage - Sailing Club Carpark off River Street**

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#### **6.4 Request Parking Controls - Richmond Street, Wardell**

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#### **6.4 Request Parking Controls - Richmond Street, Wardell**

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##### **Introduction**

Mr Pat Carney, President of the Wardell Progress Association has approached Council requesting Parking Signage and Linemarking be placed in Richmond Street, Wardell in front of Number 40 & 42.

##### **Information**

Mr Carney has stated that a number of vehicles are parking at various angles and alignments in front of these businesses and felt that the area would be better serviced if some form of parking controls were put in place.

An onsite meeting was conducted with Mr Carney, as well as the business owners that would benefit from any formalised Parking Controls, and it was agreed that 45 degree nose in parking, with no time constraints would be the best outcome. It was also requested that a disabled parking space be provided as well.

##### **RECOMMENDATIONS**

That the Committee approve the request to install five parking spaces and one disabled parking space.

##### **Attachment(s)**

1. Aerial Photograph - Richmond Street, Wardell
2. Photo - Richmond Street, Wardell
3. Photo - Richmond Street, Wardell

6.4 Request Parking Controls - Richmond Street, Wardell



**6.4 Request Parking Controls - Richmond Street, Wardell**

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7. Items for Traffic Engineering Advice

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**7. Items for Traffic Engineering Advice**

Nil Items

## **8.1 Road Safety Officers Report - April 2013**

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### **8. Information for the Committee**

#### **8.1 Road Safety Officers Report - April 2013**

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##### **Information**

##### **Road Wise for Seniors**

Council continues to deliver its pedestrian safety program as part of the 'Stepping On' program, coordinated by North Coast Area Health Service. Senior road safety presentations will be delivered on 21 June at Lennox Head Cultural and Community Centre and 27 June at Crowley Village.

Council's Road Safety Officer delivered a presentation titled, 'Older Drivers Travelling Safely' to the Lennox Head Probus Club on Thursday 4 April, 70 persons attended the event hosted by the Lennox Head Cultural & Community Centre.

An Older Driver Workshop is scheduled for the 12 June 2013 to be held at the Ballina RSL Club and the first Motorised Scooter Training Module will be presented on the 13 June 2013.

##### **GLS Workshops – Helping Learner Drivers Become Safer Drivers**

The next GLS workshop in Ballina for supervisors of learner drivers will be held on 29 May 2013 at the Ballina RSL Club from 6.00-8.30pm.

##### **Launch of Ballina Cycleway and Shared Path Map**

Council will launch the new map on Tuesday 22 April.

##### **Review of Ballina Shire's Road Safety Strategic Plan**

Council has received a \$5,000 grant from the RMS to commence its review of its Road Safety Strategic Plan. Council will seek additional funding from the RMS to deliver the project in the 2013-2014 financial year.

##### **Development of a Ballina Shire Bike Plan**

Council has submitted a funding application to the RMS seeking 50% funding for the development of a Bike Plan for the Ballina Shire.

#### **RECOMMENDATIONS**

That the Road Safety Officers Report be received and noted.

#### **Attachment(s)**

Nil

9. Regulatory Matters on Classified Roads

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**9. Regulatory Matters on Classified Roads (GM's Delegate)**

Nil Items

- 10 Items Without Notice
  - 11 Next Meeting
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**10. Items Without Notice**

**11. Next Meeting**

Next meeting is scheduled for Wednesday 12 June 2013 at 10.00am.