

1. **Attendance and Apologies**
2. **Declarations of Interest**
3. **Confirmation of Minutes 9 May 2013**

A copy of the minutes of the previous meeting held 9 May 2013 was distributed.

RECOMMENDATION

That the minutes of the previous meeting held on 9 May 2013 be accepted as a true and correct record.

4. **Business arising from Minutes – 9 May 2013**

(a) Barry Jeffress – Elizabeth Ann Brown Park

Barry raised the possibility of Elizabeth Ann Brown Park being revamped for the 100 year anniversary of Gallipoli.

Jillian Pratten may have a program.

Cr Wright advised of the electorate's likely allocation of funding, which will probably not be sufficient for a revamp of the park.

What are the costings/estimates for the Masterplan for the cenotaph at Elizabeth Ann Brown Park?

This information will be provided to the next meeting.

Staff advise as follows:

The Elizabeth Ann Park Master Plan has been reviewed and provides for the replacement of the cenotaph. No funding has been provided for the implementation of any works associated with the Master Plan or the replacement of the cenotaph.

Staff are aware that Richard Lutze has been working on a design for a new cenotaph however we are not aware of the progress of that work. Hence there is no costing available for the replacement of the cenotaph.

Federal Government grant funding that has been made available for the Centenary celebration although there is only \$100,000 for the entire electorate - A meeting was conducted with the RSL Sub Branches to establish the projects that they would like to nominate for funding. The RSL Sub Branches are yet to identify their projects and a further meeting is scheduled for August when it is hoped that the projects will be finalised. Council will most likely support the funding choices of the Ballina and Alstonville Sub Branches when they are determined.

It is expected that a grant of approximately \$10,000 would be the maximum funding available for each of the sub branches.

(b) Alstonville Plaza Shopping Centre

A question was asked at the last meeting - Could, in future, the provision of spaces be assessed for slope when assessing developments?

Staff advise that Council's assessment is undertaken by applying the relevant standards to the particular circumstances of the application. Slope would typically be one of the considerations.

(c) Items relating to Federal Hotel

A question was asked at the last meeting where the matter of the tree removal at the Federal Hotel was up to.

DA for Federal Hotel – historic sign proposed may not be correct. Councillors to note.

Temporary containers on site.

Staff advise that following the matters raised by the Committee, the identification of the removed trees has been corrected. The Council is now intending to issue a PIN to the owner of the hotel for removing trees from the setting of a heritage building without the prior development consent of the Council. The applicable fine is \$1,500.00 for an individual. It is considered that there has been minimal environmental harm and little damage to the setting and that a fine is appropriate.

The Council is also investigating the siting of two shipping containers on the site without development consent being obtained. This will be reported to a future Committee Meeting.

Generally the owner of the hotel has not responded to the Council's notices."

5. Dalwood Falls

Attached is a risk assessment undertaken by Council's Insurer in 2005. The matters identified in this assessment are still valid. Council has implemented some of the control measures in this report to try and mitigate personal injury and access however substantial resources would need to be applied to achieve all of the recommended control measures.

From a risk perspective, an ideal solution would be to dispose of the land. However should Council wish to retain the Falls, then Council needs to carefully consider and fund the control measures outlined in the attached report. In addition, due to our experience with this site, ongoing resources will need to be provided as vandalism, in order to gain continued access to the site, remains an issue.

6. Wollongbar Sporting Fields

The March Committee meeting asked if Council staff would provide a report about traffic safety considerations for the use of Pearces Creek Road as a major access point to the new facility. In particular, the vertical alignment, sight distances and capacity of the road to safely meet the future use of the facility was questioned.

Staff advise as follows:

An assessment of the intersection between the Wollongbar sports field driveway access and Pearces Creek Road was requested by the "C" Ward Committee.

Pearces Creek Road has an 80km/hr speed limit, six metre wide bitumen seal (3m wide traffic lanes) and a one metre shoulder on both sides at the intersection location. The total road reserve width is 20m.

Travelling north from Alstonville there is a six percent downgrade for approximately 270m prior to the intersection. The terrain north of the intersection is generally flat.

Sight distance

At an operating speed of 80km/hr the required intersection sight distances are as follows.

Australian Standard 2890.1 – For a non domestic access driveway the Safe Stopping Distance is = 105m

Austroroad Guide to Road Design Part 4A: Unsignalised and Signalised Intersections -

Desirably sight distances at non domestic accesses should comply with the sight distance requirements for intersections ie that approach sight distances (ASD) and Safe Intersection Sight Distances (SISD) are achieved.

The ASD at 80km/hr for the intersection is 114m. Correcting for the six percent downgrade (14m) the ASD = 128m

The SISD at 80km/hr is 181m. Correcting for the six percent downgrade the SISD = 195m

The available sight distances to the north and south of the proposed intersection are both in excess of 250m. Therefore the intersection achieves the appropriate sight distances.

Vertical alignment.

As discussed above there is a six percent downgrade approaching the intersection from the south and the terrain is generally flat to the north. The vertical alignment does not adversely affect the safety of the intersection.

Road capacity

Traffic counts in 2009 along Pearces Creek road revealed an annual average daily traffic (AADT) volume of 1684 vehicles.

The sports fields are providing approximately 200 car parking spaces. Assuming the car park is full and an even split of traffic from Alstonville and Wollongbar there could be an extra 100 vehicles utilising Pearces Creek Road on any particular day. This equates to an increase of approximately six percent and is considered a negligible effect on the road capacity.

The road width of Pearces Creek Road at the intersection is 6m. The desirable lane width on a rural road with a traffic volume of 1000-3000 AADT is 3.5m (Austroads), however, the existing 6m road is considered adequate. To enhance safety for turning vehicles and minimise interference to through traffic, shoulder widening or an auxiliary lane could be considered. The road reserve width is 20m which provides enough space for either treatment.

In summary

There are adequate sight distances to the intersection of Pearces Creek Road and the access driveway to the Wollongbar sports field. There is a gentle downgrade approaching the intersection from the south that is not a safety concern. There is adequate capacity in Pearces Creek Road to cater for the expected volumes generated by the sports fields.

Consideration should be given to providing intersection treatments that improve the road width and passing opportunities.

7. Council Documents on Exhibition

The following is a list of recent documents that have been placed on exhibition in the period since the last meeting.

- Planning Proposal BSC 12/005 – Burns Point Ferry Road – closing date 17 May 2013
- Ballina Shire Development Control Plan 2012 – Draft Amendment No.1 (General Amendments) – closing date 3 June 2013
- Draft Ballina Landscape Entry Treatment Master Plan – closing date 14 June 2013
- East Ballina Cemetery Draft Master Plan – closing date 14 June 2013
- Draft Delivery Program & Operational Plan (Combined 2013/2014 – 2016/2017 – closing date 17 June 2013
- Draft Fees & Charges 2013/2014 – closing date 17 June 2013
- Draft Budget 2013/2014 – closing date 17 June 2013
- Part 5 Application 2013/0009 - Ballina to Lennox Head Coastal Recreational Path – closing date 26 July 2013
- DA 2013/195 - Designated Development Proposal – Construction of a shared path along Skennars Head Road through an area mapped under SEPP 14 – Coastal Wetlands – closing date 26 July 2013
- DA 2013/194 – Construction of a shared path along a 115 metre section of the Coast Road through the buffer zone of SEPP 26 – Littoral Rainforest – closing date 26 July 2013
- Ballina Local Environmental Plan 2012 – Planning Proposal BSC 13/002 – Dual Occupancy Lots, Lennox Head – closing date 26 July 2013.

8. Items raised by members of the Committee

9. General Business

10. Next Meeting

Thursday 12 September 2013