

1. **Attendance and Apologies**

An apology has been received from Paul Button, Lennox Head Chamber of Commerce.

2. **Declarations of Interest**

3. **Confirmation of Minutes**

A copy of the Minutes of the "B" Ward Committee held 20 May 2013 were distributed.

RECOMMENDATION

That the Minutes of the "B" Ward Committee held 20 May 2013 be taken as read and confirmed.

4. **Deputations**

5. **Outstanding Business**

(a) **Pat Morton Lookout – Lighting**

The last meeting requested Council to investigate ways in which the environmental impacts of lighting in Pat Morton Lookout can be minimised.

John Truman to provide update at meeting.

(b) **Acknowledging Email Correspondence/After Hours Mail Box in Foyer**

Lyn Walker enquired about Council's administrative procedures for acknowledging email correspondence.

Council's Records Co-ordinator advises that the acknowledgement of email is treated the same way as is correspondence received via mail received via Australia Post. The initial correspondence from individuals or community groups is acknowledged. Acknowledgement is not sent for subsequent letters received on the same matter from the same individual or group. Acknowledgment is not sent to government departments or businesses.

Arrangements are being made to relocate the the after hours mail box.

6. **Business with Notice from Members**

7. Council Documents on Exhibition

The following is a list of recent documents that have been placed on exhibition in the period since the last meeting.

- Planning Proposal BSC 12/005 – Burns Point Ferry Road – closing date 17 May 2013
- Ballina Shire Development Control Plan 2012 – Draft Amendment No.1 (General Amendments) – closing date 3 June 2013
- Draft Ballina Landscape Entry Treatment Master Plan – closing date 14 June 2013
- East Ballina Cemetery Draft Master Plan – closing date 14 June 2013
- Draft Delivery Program & Operational Plan (Combined 2013/2014 – 2016/2017 – closing date 17 June 2013
- Draft Fees & Charges 2013/2014 – closing date 17 June 2013
- Draft Budget 2013/2014 – closing date 17 June 2013
- Part 5 Application 2013/0009 - Ballina to Lennox Head Coastal Recreational Path – closing date 26 July 2013
- DA 2013/195 - Designated Development Proposal – Construction of a shared path along Skennars Head Road through an area mapped under SEPP 14 – Coastal Wetlands – closing date 26 July 2013
- DA 2013/194 – Construction of a shared path along a 115 metre section of the Coast Road through the buffer zone of SEPP 26 – Littoral Rainforest – closing date 26 July 2013
- Ballina Local Environmental Plan 2012 – Planning Proposal BSC 13/002 – Dual Occupancy Lots, Lennox Head – closing date 26 July 2013.
- Draft Investments Policy – closing date 8 August 2013.
- Draft Commercial Use of Footpaths policy – closing date 8 August 2013.

8. Business Without Notice

This item provides an opportunity for updates and / or questions to be tabled by the members.

9. Next Meeting

Meeting dates for 2013

Monday 16 September
Monday 18 November