

1. **Attendance and Apologies**

2. **Welcome to New Members**

Welcome to new members of the Committee - the Cumbalum East Community Precinct Steering Committee.

3. **Declarations of Interest**

4. **Deputations**

5. **Confirmation of Minutes – 9 July, 2013**

A copy of the minutes of the previous meeting held 9 July, 2013 was distributed.

RECOMMENDATION

That the minutes of the previous meeting held on 9 July, 2013 be accepted as a true and correct record.

6. **Business arising from Minutes – 14 May, 2013**

Coxspur Coral Trees

Staff have been requested to implement the Cockspur Coral Tree weed control within resources and provided information. Ongoing control will now be occurring.

Ballina Coastcare, through the Ballina Coastal Groups Advisory Committee and the East Ballina Lions Club have been requested to assist.

Weed of the Month

Staff have recommenced the "Weed of the Month" program.

Traffic Count Data

Information forwarded to Lorraine Leuckel.

Greenhalgh Street

Sections of the road shoulders in Greenhalgh Street are not bitumen sealed and have no road base. During wet weather, these areas become boggy and are damaged by vehicles, in particular, garbage trucks.

The road shoulders require reconstruction; however, this work is not included in Council's current four year Delivery Program. It will be considered for inclusion in a future program.

In the meantime, routine maintenance of the shoulders will be carried out under the road maintenance program and action has been taken to avoid garbage trucks driving on the shoulders when they are wet.

Captain Cook Park Management Plan

Ballina Shire Council has engaged a consultant to prepare the Captain Cook Memorial Park Master Plan. A background literature review and site analysis has been undertaken along with an initial round of stakeholder engagement with local property and business holders, the Youth Council, CWA, Ballina Chamber of Commerce and Council staff. This process has provided a summary of values, issues and opportunities for Captain Cook Park. This information has now informed the drafting of a concept plan. This draft plan will be workshopped with Councillors mid September. It is anticipated that the draft master plan will be reported to Council as the Reserve Trust later in September to be considered for public exhibition.

Access to the Market Area and Lions Shed

This market is run by the Lions Club and they use the area and the shed. The reserve is land owned by the TAFE but Council has an agreement in place that it is available for limited public use and Council mows the area.

The area is used only for the market and previous requests for materials, such as fill and road base, have been declined.

The reason staff have declined to maintain or provide materials such as road base, is that the market is the only source of vehicle traffic to the sites. If the market did not operate at this location, Council would either fence the site or place bollards to stop vehicles entering.

Therefore, in the opinion of staff, the Lions Club as the market operator should assume responsibility for maintaining this access. Staff have inspected and suggested the repairs to the potholes can be done easily with a load of metal dust.

School Bus Shelters

There is no provision in Council's 2013/14 Delivery Program for additional bus shelters at the school. There is currently no advertising on the existing bus shelters.

Pelican 181

Terms and conditions were agreed with Fishheads from Byron Bay to lease the Fawcett Street Café back in January of this year however the storm damage suffered by the premises in late February has held matters up. Council and the tenant are using this opportunity to also upgrade the building. Such works include additional toilets, new windows and doors and a complete new fitout (tenant to undertake fitout works).

This process has taken time as the three parties (Council, tenant and insurer) have had to reach agreement on the scope of works and settle insurance claims. Tenders have now been called to undertake the proposed works and subject to Council agreeing proceed with the selected tender, it is hoped those works will commence in October.

7. Business arising from Minutes – 9 July, 2013

Commemoration Park – Seat

In response to this request the site has been inspected and Council staff have been tasked to install seating at this location.

Trimming of Trees on Coast Road

Trees were trimmed on 2 August 2013.

RV Friendly Town Meeting

A meeting is to be organised for later in the year when Pam Steel is available.

Angels Beach Dog Signage

Council staff have assessed the dog regulatory signage and it is considered adequate for the needs of the dog users and regulatory requirements. The Council rangers believe certain dog owners are ignoring the signage and laws. Due to this, Council rangers will be undertaking additional beach patrols over the coming months to help reinforce the signage and improve the amenity for all beach users.

Graffiti Management

The graffiti on the Fishery Creek Bridge and the power box in Temple Street has been removed.

RMS Truck Stop

The truck stop became operational in July 2013.

Saunders Oval – Installation of a Synthetic Pitch

An enquiry was made whether a new synthetic cricket pitch into the Saunders oval extension might be possible before this year's cricket season. Unfortunately this area will not be ready for at least another six to eight months surpassing the cricket season.

Currently earthworks are still being carried out as a part of the extension and have been held up by wet weather. Once the earthworks are complete, irrigation will be installed, followed by a growing in period for the new turf.

8. General Business

Nil

9. Council Documents on Exhibition

The following is a list of recent documents that have been placed on exhibition in the period since the last meeting.

- Planning Proposal BSCPP 13/004 – 60 Crane Street, Ballina – closing date 2 August 2013.
- Development Servicing Plan for Water Supply – closing date 30 August 2013.
- Development Servicing Plan for Wastewater Services – closing date 30 August 2013.
- Equal Employment Opportunity (EEO) Policy – closing date 11 September 2013.
- Equal Employment Opportunity (EEO) Management Plan – closing date 11 September 2013
- Policy – Commercial Activities on Public Land – closing date 11 September 2013

10. Next Meeting

The next regular meeting is scheduled to be held on Tuesday, 12 November, 2013 at 4.00 pm.