

1. **Attendance and Apologies**
2. **Declarations of Interest**
3. **Confirmation of Minutes 13 March 2014**

A copy of the minutes of the previous meeting held 13 March 2014 was distributed.

RECOMMENDATION

That the minutes of the previous meeting held on 13 March 2014 be accepted as a true and correct record.

4. **Business arising from Minutes – 13 March 2014**
 - (a) **Parking Assessment – Redeveloped Doctor's Surgery – 61 Main Street, Alstonville**

The current alterations to the medical centre at 61 Main Street are approved by DA 2009/110. This approval did not require any additional on-site parking. The previous approvals for the site in 1976 & 1993 have not imposed an increase in parking as the number of consulting rooms/practitioners has not increased from the approved four. The site has very limited on-site parking as most of the site has been developed many years ago. The site relies on the adjoining street system to provide parking.

The business now has a temporary approval valid for 6 months via DA 2013/453 to operate from 63 Main Street (next door) whilst the renovations at 61 Main Street are undertaken. There are 3 on-site parking spaces at 63 Main St and this was considered acceptable for temporary occupation.

In summary, whilst ever the business operates with four or less consulting rooms, no additional on-site car parking can be requested.

(b) Street Signage Policy

A local signage policy has been drafted and referred to Council's Senior Management Team. The policy has broader implications than first thought, which would need consideration by the Councillors.

(c) Tourism Signage – Amaze-n-Place

A number of years ago Amaze n Place applied to the Tourist Attraction Signposting Assessment Committee (TASAC) for tourist attraction signposting. They were successful in their application and were granted approval to have brown and white tourist signposting. Sometime after their application, Amaze n Place reduced their operating hours and was no longer meeting the criteria for signposting, consequently their signposting was removed at the instruction of TASAC.

(d) Replacement Bins for Alstonville Main Street

A final decision on the replacement bins has not yet been made. Staff have been consulting with the landscape architect who designed the main street upgrade and researching product options from suppliers. Staff have identified a product that is both consistent with the main street design and will meet our operational requirements. The outstanding issue is the selection of product size. Larger bin enclosures are preferred from the waste management perspective as they provide more capacity, however the larger bins are not as suitable from the design perspective. One option considered was to increase the service frequency of the waste collection trucks, however this is not feasible because of the travel time from Ballina for a small load. We are therefore currently looking at another option in regards to servicing the bins locally. A decision on this matter is expected shortly.

(e) Overgrown Pedestrian Crossing

The last meeting asked Council to look at the plants that were overtaking the pedestrian crossing of Wardell Road in Alstonville.

Wardell Road has been inspected and hedge pruning along the path at the overpass to the Bruxner Highway was undertaken in early April. Based on this inspection and work, staff are satisfied that the area is appropriately maintained. However, if there is something specific that remains outstanding, staff are able to follow up if the Committee is able to provide further details of the location and the work requested.

6. Council Documents on Exhibition

The following is a list of recent documents that have been placed on exhibition in the period since the last meeting.

- Filming Policy Review – closing date 7 May 2014
- B-Double and 4.6 metre High Vehicles Routes Assessment Policy Review – closing date 7 May 2014
- Donations – Waste Disposal Fees for Non for Profit Groups Policy Review – closing date 7 May 2014
- Councillor Expenses & Facilities Policy Review – closing date 21 May 2014

The above draft policies have been reported to Council in March 2014 as part of Council's normal program of reviewing policies. Further information may be obtained from Council's website http://www.ballina.nsw.gov.au/cp_themes/default/agm.asp and go to the agenda for Council's Ordinary meeting for 27 March 2014.

- Ballina Shire Council Development Control Plan 2012 – Draft Amendment No. 3 – General Amendments – closing date 23 May 2014

Draft Amendment No.3 to the Ballina Shire Development Control Plan 2012 proposes changes to various controls including those relating to cut and fill provisions, adaptable housing and secondary dwelling requirements, lofts as a third storey, car parking requirements for medical centres and food and drink premises as well as adjustments with respect to plan administration, interpretation, general and other matters.

7. Items raised by members of the Committee

8. General Business

9. Next Meeting

Thursday 10 July 2014