

Filming Application

Local Government Filming Protocol 2009

Lodge Applications at Ballina Shire Council • 40 Cherry Street • Ballina (Mon-Fri 8.15am to 4.30pm)

mail PO Box 450 Ballina 2478 • **f** 02 6681 1375 • **e** council@ballina.nsw.gov.au

t 1300 864 444 • **w** ballina.nsw.gov.au



Payment is required upon lodgement of application for processing.

Applicant Details

Production Company ABN

Postal Address

Telephone Fax Mobile

Email

Send invoice by Post Fax Email

On Site Representative Contact Details

Name

Role in Production

Telephone Mobile

Email

Production Details

Production Title

Production Dates

Type of Production Feature Film (under \$10 million) Still Photography Student Film Short Film

Feature Film (over \$10 million) Television Series Television Movie Documentary

Television Commercial Video Clip Corporate Video Other

Specify Other

Production Synopsis

Location Summary

Number of Shooting Days Number of Cast Number of Crew Number of Private Vehicles

Number of commercial vehicles (where applicable):

Trucks Cars Vans Buses Other

Location Details

| | Day One | Day Two | Day Three | Day Four | Day Five |
|-----------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Date | | | | | |
| Construct | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Film | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Strike | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Unit call time | | | | | |
| Unit wrap time | | | | | |
| Crew call time | | | | | |
| Crew wrap time | | | | | |
| Filming call time | | | | | |
| Filming wrap time | | | | | |
| Describe the exact location | | | | | |

Site Construction Details

A detailed site plan must accompany this application

| | | | | | | |
|------------------|------------------------------|-----------------------------|------|----------------------|----------|----------------------|
| Marquees | <input type="checkbox"/> Yes | <input type="checkbox"/> No | Size | <input type="text"/> | Quantity | <input type="text"/> |
| Stages | <input type="checkbox"/> Yes | <input type="checkbox"/> No | Size | <input type="text"/> | Quantity | <input type="text"/> |
| Amenities | <input type="checkbox"/> Yes | <input type="checkbox"/> No | Size | <input type="text"/> | Quantity | <input type="text"/> |
| Portable Toilets | <input type="checkbox"/> Yes | <input type="checkbox"/> No | Size | <input type="text"/> | Quantity | <input type="text"/> |
| Amusements/Rides | <input type="checkbox"/> Yes | <input type="checkbox"/> No | Size | <input type="text"/> | Quantity | <input type="text"/> |
| Other Structures | <input type="checkbox"/> Yes | <input type="checkbox"/> No | Size | <input type="text"/> | Quantity | <input type="text"/> |

Details

Miscellaneous Has security been arranged? Yes No Will you require rubbish bins? Yes No

Special Requirements *(tick and describe if applicable)*

| | |
|--|----------------------|
| <input type="checkbox"/> Night Shoot | <input type="text"/> |
| <input type="checkbox"/> Noise | <input type="text"/> |
| <input type="checkbox"/> Smoke | <input type="text"/> |
| <input type="checkbox"/> Lights | <input type="text"/> |
| <input type="checkbox"/> Explosives | <input type="text"/> |
| <input type="checkbox"/> Animals | <input type="text"/> |
| <input type="checkbox"/> Road/Path Closures/Traffic Control | <input type="text"/> |
| <input type="checkbox"/> Vehicle access to and on beach | <input type="text"/> |
| <input type="checkbox"/> Signage | <input type="text"/> |
| <input type="checkbox"/> Food Vendors | <input type="text"/> |
| <input type="checkbox"/> Aircraft (eg drone, helicopter etc) | <input type="text"/> |
| <input type="checkbox"/> Other | <input type="text"/> |

Risk Management Arrangements to be implemented *(tick if applicable)*

| | | |
|---|---|---|
| <input type="checkbox"/> Safety Management Plan | <input type="checkbox"/> Traffic Control Plan | <input type="checkbox"/> Police/Fire/Rescue |
| <input type="checkbox"/> Waste | <input type="checkbox"/> Sanitation | <input type="checkbox"/> Animal Control |
| <input type="checkbox"/> Other | | |

Insurance

Correct insurance documents must be forwarded to Council before we can assess your application.

Documentary evidence of Public Liability Cover that indemnifies Council against any claims for damages arising from the activities must be attached with your application. For major productions or for stunt, special effects, or pyrotechnics, a higher level of cover may be required.

Tick the appropriate boxes to specify the type of insurance.

Public Liability Insurance

Attach 'Certificate of Currency' for a minimum of \$20 million. *Council must be noted as an 'Interested Party' on the policy*

Policy Number

Expiry date of policy

Other Insurances

Describe and attach 'Certificate of Currency' (eg workers compensation, property damages)

Policy Number

Expiry date of policy

Applicants Declaration

I am authorised by the production company to make this application for filming and submit the above details as true and correct.

I have read and agree to all of the conditions outlined in the Filming Policy.

Name

Position

Signature

Date