

1. **Attendance and Apologies**

*Members*

Cr David Wright (Mayor)  
Cr Sharon Cadwallader (Chair)  
Cr Keith Williams  
Monica Wilcox, Lennox Head Residents Association  
Marshall Chang, Ballina Heights Residences Action Group  
Brad Pollard, Lennox Head Chamber of Commerce  
Jim Gilchrist, Preserve Lake Ainsworth  
Lyn Walker, Ballina Environment Society  
Fran Byrne, Ballina Coastcare  
Darel Vidler, Lennox Head Combined Sports Association  
Lorraine Leuckel, Marine Rescue Ballina  
Shaun Eastment, Lennox Head Landcare  
Jason Dwyer, Sport and Recreation Centre

*Observers*

Henrietta Chang, Ballina Heights Residences Action Group

*Council Staff*

Stewart Littleford, Manager Information Services  
Paul Busmanis, Manager Engineering Works  
John Truman, Group Manager Civil Services  
Steve Barnier, Group Manager Strategic and Community Facilities

*Apologies*

David Griffiths, Ballina Coastcare  
Cr Jeff Johnson

2. **Declarations of Interest**

The Chair, Councillor Cadwallader declared an interest in one matter within Item 8 – Draft Council Policy – Waste Management for Multi-unit Developments Policy (Nature of interest: significant, pecuniary – perceived conflict of interest as she is an owner of a multi-unit development). She remained in the meeting as there was no discussion in relation to this matter.

3. **Confirmation of Minutes**

**RECOMMENDATION**

That the Minutes of the "B" Ward Committee held 16 July 2018 be taken as read and confirmed (Monica Wilcox/Lorraine Leuckel).

4. **Deputations**

Nil

5. **Presentation by Members of Council's Senior Leadership Team**

As a means of further informing our community in relation to Council's programs and services, members of our Senior Leadership Team are providing a series of presentations to Council's Ward Committees.

(a) Stewart Littleford, Manager Information Services

Mr Littleford provided an overview of the nature and extent to which Council's services are reliant upon new technologies, as well as the opportunities and benefits for delivering efficiency improvements. Modern systems assist in terms of Council's accountability, compliance with legislative obligations and provide greater levels of accessibility for our community.

(b) Paul Busmanis, Manager Engineer Works

Mr Busmanis provided an overview of circumstances relating to the Council's adopted Coastal Zone Management Plan, particularly as it relates to the township of Lennox Head.

He focussed on one action of the Plan, which is to understand the extent of, and level of protection afforded by historical community works within the dunal system of Seven Mile Beach. These works have included the placement of substantial rocks and the installation of Tea Tree fencing.

6. **Outstanding Business**

(a) **Ballina Coastcare – Angels Beach Waste Receptacles**

The information contained in the agenda was noted.

(b) **Lennox Head Chamber of Commerce, - Lennox Village Vision**

The information contained in the agenda was noted.

7. **Business with Notice from Members**

Nil

8. **Council Documents on Exhibition**

The list of Council documents which have recently been exhibited for community feedback was noted.

**9. Business Without Notice**

**(a) Lennox Head Residents Association**

Ms Wilcox briefly discussed planning being undertaken in preparation for the Lennox Head Centenary celebrations.

**(b) Ballina Environment Society**

Dr Walker congratulated Council for its recent decision to proceed with the Lake Ainsworth reserve improvement program.

**(c) Lennox Head Landcare**

Mr Pollard notified the success of the Chamber's 2018 Business Awards.

**(d) Ballina Coastcare**

Ms Byrne advised of the popularity of school excursions being hosted by Ballina Coastcare, and student's enthusiasm to better understand the coastal environment.

**(e) Lennox Head Chamber of Commerce**

Mr Gilchrist enquired about timeframes for the commencement of work associated with the Lake Ainsworth improvement program.

Mr Truman was able to provide an indicative timeframe, including that some elements of Council's project are reliant upon regulatory approvals and works to be undertaken by the NSW Office of Sport in respect of the Sport and Recreation Centre property.

**(f) Ballina Heights Residents Action Group**

Mr Chang noted the information contained in the Minutes of the Committee's July meeting in relation to matters raised by his organisation.

He also conveyed his Group's appreciation for the opportunity to meet with Council's Cheyne Willebrands to discuss matters relating to open space management within his estate.

Mr Chang also conveyed concerns from some of his members regarding inadequate telecommunication services with Ballina Heights Estate. He also indicated his Group has accepted an invitation to meet with representatives of the adjoining Banyan Hills Estate to discuss infrastructure issues.

**(g) Lennox Head Combined Sports Association**

Mr Vidler enquired about the reasons why his organisation is being offered only a temporary twelve month licence for its occupation of part of Williams Reserve.

Mr Barnier advised that the NSW State Government has provided a twelve month transition period for councils managing Crown reserves under the Crown Lands Management Act, which commenced operation in July. Under the new framework Council, as Crown Land Manager, can issue a short term licence under Section 2.20 of the Act for a maximum period of twelve months.

Mr Vidler enquired if it is Council's intention to prepare a new plan of management for Williams Reserve.

Mr Barnier advised that whilst the preparation of a fresh plan is not imminent, the recent legislation introduces a need for new plans to be prepared for Crown reserves. These will not be required within the next couple of years. The preparation of plans of management involve community and key stakeholder consultation.

Mr Vidler enquired about the timing for installation of improved lighting in Williams Reserve. Mr Truman advised the design for the new lighting is being finalised and procurement for installation is likely to occur quite soon.

Mr Vidler enquired about the provision of amenities to service the new Epiq Estate playing fields.

Mr Barnier conveyed his understanding that the approval for this estate requires the developer to contribute toward the provision of infrastructure within the fields, and that Council staff is negotiating with the developer to determine the preferred facilities.

#### **(h) Ballina Marine Rescue**

Ms Leuckel enquired if Council could prune trees within the coastal reserve in order that a line of sight can be maintained between the Marine Rescue facility and Lighthouse Beach.

Mr Truman indicated he would ask staff to investigate the matter.

Ms Leuckel noted that Marine Rescue has recently received invoices from Council for significant water consumption. The level of usage being recorded appears to exceed the actual usage within the facility.

Mr Truman indicated he would ask staff to investigate the matter.

Ms Leuckel indicated her organisation's concern regarding poor telecommunication services. This is a highly unsatisfactory situation for an emergency facility.

**(i) New Swimming Pools**

The Mayor, Councillor Wright briefly mentioned the current high levels of community usage and positive feedback being received in relation to the new Ballina and Alstonville pools.

**(j) Tamarind Drive Maintenance**

Mr Truman informed the meeting of maintenance work being undertaken on Tamarind Drive between the Deadmans Creek Road intersection and the Cumbalum roundabout. These works are being funded by NSW Roads and Maritime. Further work involving hydraulic studies of this locality is being undertaken.

**(k) Strategic Management Plan for Shire Sporting Facilities**

Mr Truman informed the meeting that arrangements are being made toward the development of a strategic plan for the future management of the Shire's sporting facilities. The preparation of this plan will involve comprehensive community and stakeholder engagement.

**10. Reporting of Safety Related Matters**

Committee members were reminded that it is not necessary to wait until committee meetings to report matters, raise concerns, or to seek information regarding Council activities or projects. Staff is available to respond to enquiries, or provide advice to community members through Council's various customer service avenues.

**11. Next Meeting**

Monday 19 September 2018 at 4.30 pm

**12. Meeting Closure**

There being no further business, the meeting concluded at 6.25 pm.