

# OSSM Compliance and Commissioning Certificate

**Lodge Applications** at Ballina Shire Council • 40 Cherry Street Ballina (Mon-Fri 8.15am to 4.30pm)  
**mail** PO Box 450 Ballina 2478 • **e** council@ballina.nsw.gov.au  
**t** 1300 864 444 • **w** ballina.nsw.gov.au

With reference to sections 34 and 36 of *Local Government (General) Regulation 2005* this Compliance and Commissioning Certificate is to be submitted to Council's Planning and Environmental Health Division for all new and upgraded On-Site Sewage Systems (OSSMS) installations. The certification form is to be filled out by the installer of the OSSMS and must be inclusive of the effluent land application arrangements.

## Property Description

Street Address

Lot Number

DP

## Description of Work Performed by the Installer

Brief description of work performed by the installer *OSSMS make & model, trenches or sub-surface irrigation, pumps etc*

**OSSM Installer to confirm** *tick appropriate boxes*

Water efficiency devices, as detailed in the OSSM report, have been installed  Yes  No  N/A

All plumbing fixtures have been connected into the OSSM system  Yes  No  N/A

Date the work was completed

*Council will not issue the OSSM approval to operate certificate until confirmation is received from the installer that all water efficiency devices have been installed and that all plumbing fixtures have been connected into the new or upgraded OSSM system associated with these works.*

## Declaration

Full details and signature of the suitably qualified person will need to be provided to verify that the work covered complies. **Note:** Commissioning Certificate is required prior to occupation certificate for new dwellings/buildings.

I, the undersigned, state that the information provided on this form is true and correct and I certify that the facility conforms to the OSSM approved design and subsequent requirements and that such equipment has been installed and commissioned in accordance with manufacturer's specifications.

OSSM Installer's Name

Licence/Registration No. *if applic*

Phone *business hours*

Mobile

Email Address

OSSM Installer's Signature

Date

**SUBMIT FORM**

## Privacy Protection Notice

The completed OSSM Compliance & Commissioning Certificate contains personal information that is being collected for the purpose of processing this application. The information will be processed by the Planning & Environmental Health Division of Ballina Shire Council and may be made available to public enquiries under the Government Information (Public Access) Act. The information supplied is required under the Local Government Act and will be stored in Council's electronic document management system.