

Occupation Certificate Application

Lodge Applications at Ballina Shire Council • 40 Cherry Street Ballina (Mon-Fri 8.15am to 4.30pm)
mail PO Box 450 Ballina 2478 • **e** council@ballina.nsw.gov.au • **abn** 53 929 887 369
t 1300 864 444 • **w** ballina.nsw.gov.au



This form is to be submitted to Council prior to issue of an Occupation Certificate.

Applicant Details

Applicant's Name

Applicant's Address

Email Address *certificate will be emailed to this address*

Telephone *business hours*

Signature

Date

Subject Land

Lot Number

DP Number

Street Address

Description of Development

DA Number

Development Description

Consent Authority

Privacy Protection Notice

The completed Occupation Certificate Application Form contains personal information which is being collected for the purpose of accessing information from Council records and to perform any other duty or task under any relevant legislation. The information will be processed by the Planning and Environmental Health Division and may be made available to public enquiries under the Government Information (Public Access) Act. The information will be stored in Council's electronic document management system.

Office Use Only

DA Code 12

2019/20 Fee \$225

DA Number

Amount Paid \$

Receipt Number

Date Received