



## Notice of Reserve Trust Manager Meeting

A Reserve Trust Manager Meeting will be held in the Ballina Shire Council Chambers, 40 Cherry Street, Ballina on **Thursday 24 January 2019 commencing at 11.00 am.**

### Business

1. Acknowledgement of Country
2. Apologies
3. Declarations of Interest
4. Confirmation of Minutes
5. Deputations
6. Committee Reports
7. Notices of Motion

A handwritten signature in black ink, appearing to read 'Paul Hickey', with a long horizontal flourish underneath.

Paul Hickey  
**General Manager**

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1. Acknowledgement of Country
  2. Apologies
  3. Declarations of Interest
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- 

**1. Acknowledgement of Country**

In opening the meeting the Mayor provided an Acknowledgement of Country.

**2. Apologies**

**3. Declarations of Interest**

**4. Confirmation of Minutes**

A copy of the Minutes of the Reserve Trust Manager Meeting held on Thursday 25 October 2018 were distributed with the business paper.

**RECOMMENDATION**

That Council confirms the Minutes of the Reserve Trust Manager Meeting held on Thursday 25 October 2018.

**5. Deputations**

**6. Committee Reports**

**6.1 Use of Council Seal**

**Delivery Program**      Community Facilities

**Objective**                To obtain Council and Reserve Trust approval to apply the Council seal.

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**RECOMMENDATIONS**

1. That Council, as Crown Land Manager for the Captain Cook Park and RSL Memorial Park (R71612), affix the Common Seal to the following document:

12 month short-term Licence to the Country Women's Association of New South Wales Incorporated for Lot 8 Section 5A in DP 758047 (River Street, Ballina), at a statutory minimum rental, commencing 1 January 2019 to 31 December 2019.

**Explanation:**

The NSW State Government has provided a 12 month transition period for councils managing Crown reserves under the Crown Land Management Act 2016, which commenced 1 July 2018. Under the new framework, Council as Crown Land Manager can issue a short-term licence under s2.20 of the Act for a maximum period of 12 months. This approach is proposed as Council is not able to issue a lease at present due to the transitional arrangements associated with the Crown Land Management Act. Before or on expiration of the temporary licence Council will be in a position to commence formal negotiations with the Ballina CWA in relation to entering into a longer term tenure as previously resolved after satisfying legislative requirements.

2. That Council, as Crown Land Manager and Head Lessor for the Ballina Coastal Reserve (R1010068), affix the Common Seal to the following document:

Variation to Sublease Agreement - Ballina Shire Council to P &K Sinclair for the Lighthouse Beach Café.

**Explanation:**

Council at the 22 June 2017 Ordinary meeting resolved to vary the sublease for P & K Sinclair for the Lighthouse Beach Café as part of the proposed works to weatherproof the deck area of the Lighthouse Beach Café and grant additional five year options to the Café and Kiosk sub-leases. As Council is the Crown Land Manager for the Ballina Coastal Reserve and Head Lessor of Registered Lease AJ15481U, the consent is required to enable the Sublease documentation to be executed and registered.

**Attachment(s) - Nil**