

1. **Attendance and Apologies**

2. **Declarations of Interest**

3. **Confirmation of Minutes**

A copy of the Minutes of the "B" Ward Committee held on 16 July 2018 were distributed.

RECOMMENDATION

That the Minutes of the "B" Ward Committee held on 16 July 2018 be taken as read and confirmed.

4. **Deputations**

5. **Presentation by Council Staff**

To inform the community further in regard to Council's programs and services, members of our Senior Leadership Team will provide a presentation to the ward committees.

The presentation will be made by Stewart Littleford, Manager Information Services, providing a general overview of the Information Services function of Council.

An additional presentation will be made by Paul Busmanis, Manager Engineering Works, Civil Services Group, providing an overview of the coastal protection measures which have been planned to occur on the Lennox Head foreshore, and the previous processes that have been undertaken in relation to that project.

6. **Outstanding Business**

(a) **Ballina Coastcare – Angels Beach rubbish bin**

The bin was removed for several reasons including that waste was being dumped beside the bin, the location was too remote for collection posing a WHS risk for drivers and the location did not meet the criteria for placement of public bins.

(b) **Lennox Head Chamber of Commerce – Lennox Village Vision**

Chamber of Commerce summary of survey results in relation to the Lennox Village Vision project has been received and considered by Council staff and will be included in Council reporting.

7. **Business with Notice from Members**

Nil.

8. **Council Documents on Exhibition**

The following is a list of recent documents that have been placed on exhibition in the period since the last meeting.

- **Draft Policies as per below**
 - **Policy (Review) - Banner Poles**, closing date 3 October 2018
 - **Policy (Review) – Complaints Management**, closing date 3 October 2018
 - **Policy (Review) – Local Directional Signage within Road Reserves**, closing date 3 October 2018
 - **Policy (Review) – Asset Management Plan Roads and Transport**, closing date 5 September 2018
 - **Policy (Review) – Internal Reporting**, closing date 5 September 2018

The above draft policies have been reviewed as part of Council's normal program of reviewing policies.

The following draft policy is a new policy and is being exhibited for public comment

- **New Policy as per below**

Waste Management for Multi-Unit Developments Policy, closing date 3 October 2018

Waste management can be particularly problematic in multi-unit developments where suitable space may be limited. This policy has been prepared to provide a clear and consistent framework for the management of solid waste associated with multi-unit developments.

The policy seeks to outline waste management requirements while still allowing some flexibility to ensure adequate collection and properly constructed and located storage areas.

This policy is designed to assist in addressing the management of solid waste from multi-unit developments (MUD). The objectives are to:

- outline the requirements for solid waste management for new and changes to multi-unit dwellings, commercial, industrial and mixed use developments
- ensure waste is disposed of in accordance with relevant legislation and Council's collection and disposal service
- ensure waste management practices are based on minimising waste and maximising reuse and recycling of materials

- ensure the storage and service of solid waste is undertaken in a manner that minimises risks to public health and adverse environmental impacts associated with waste management
- outline requirements to ensure adequate provisions in regard to space, storage, amenity, servicing and management of waste facilities
- provide guidance on waste generation rates
- avoid illegal dumping and
- improve development outcomes through consistent solid waste management assessment with an expectation of fewer post development issues.

The policy also provides information on Council's waste service provisions including when the Council's service can and cannot be provided and when a private contractor is needed (such as when a waste collection point is on private property or when skip bins are used).

This policy recognises the complexity of waste management associated with multi-unit developments and promotes a consistent approach to managing pre and post development matters along with Council's operational requirements.

Planning Proposal BSCPP 14/008 – Burns Point Ferry Road, West Ballina and Draft Amendments to Ballina Shire Development Control Plan 2012, closing date 7 September 2018

The planning proposal is being re-exhibited following the proponent submitting site structure and related plans which significantly changed the proposal as originally publically exhibited. Significant changes to the previously exhibited planning proposal include:

- Limiting the location of the proposed additional permitted use of a restaurant or café, incorporating information and education facilities and a dwelling (interpretive centre) to a specific portion of the area proposed to be zoned RU2 located adjacent to Emigrant Creek.
- Increasing the site area allocated to the proposed interpretive centre from 1,300m² to 3,300m².
- Restricting the area permitted for live – work development to only part of the area proposed to be zoned R2, as opposed to the previous proposal which sought to permit live – work development in all areas proposed to be zoned R2. Specifically, the area adjoining the Ballina Waterfront Village & Tourist Park is now proposed to have a single dwelling focus and will not be part of the live – work precinct.
- Altering the live – work concept from one which would have permitted light industry, or business premises, other than funeral home, or office premises in conjunction with residential premises, to a concept based on permitting home businesses with a floor area of up to 120m².

Council has also prepared draft amendments to Chapters 3 and 4 of the Ballina Shire Development Control Plan 2012 (DCP) to guide development within the proposed new subdivision. The draft DCP amendments incorporate provisions relating to the road network,

including access points to Burns Point Ferry Road and River Street and additional on-street car parking requirements; and specific controls relating to the design of live – work development, noise controls and operating hours.

Council has been given delegation by the Department of Planning and Environment to undertake the processes for finalisation of the planning proposal (should it proceed to completion).

9. Business Without Notice

This item provides an opportunity for updates and / or questions to be tabled by the members.

10. Reporting of Safety Related Matters

Committee members are encouraged to contact Council where matters relating to public safety are identified in the community rather than wait until a Ward Committee meeting to raise these types of issues.

For example, road or footpath conditions that raise safety concerns, the presence of hazards in public spaces or environmental damage should be reported to Council as soon as possible.

11. Next Meeting

Monday 19 November 2018 at 4.30 pm

Ballina Shire "B" Ward Committee Minutes 16 July 2018

1. **Attendance and Apologies**

Members

Cr David Wright (Mayor)
Cr Sharon Cadwallader (Chair)
Marshall Chang, Ballina Heights Residences Action Group
Brad Pollard, Lennox Head Chamber of Commerce
Shaun Eastment, Lennox Head Landcare
Lyn Walker, Ballina Environment Society
Monica Wilcox, Lennox Head Residents Association
Jim Gilchrist, Preserve Lake Ainsworth
Lorraine Leuckel, Marine Rescue Ballina
Neil Denison, Ballina Coastcare

Observers

Henrietta Chang, Ballina Heights Residences Action Group

Council Staff

John Truman, Group Manager Civil Services
Matthew Wood, Group Manager Development and Environmental Health
Klaus Kerzinger, Acting Manager Strategic Planning

Apologies

Darel Vidler, Lennox Head Combined Sports Association
Lou Wilson, Lennox Head Surf Life Saving Club
Cr Keith Williams
Cr Jeff Johnson

2. **Declarations of Interest**

Nil

3. **Confirmation of Minutes**

RECOMMENDATION

That the Minutes of the "B" Ward Committee held 21 May 2018 to be taken as read and confirmed (Shaun Eastment/Lorraine Leuckel).

4. **Deputations**

Nil

Ballina Shire "B" Ward Committee Minutes 16 July 2018

5. Presentation by Klaus Kerzinger, Acting Manager Strategic Planning

To inform the community further in regards to Council's programs and services, members of our senior leadership team will provide a presentation to the ward committees.

The first presentation for B Ward was made by Klaus Kerzinger, Acting Manager Strategic Planning.

6. Outstanding Business

(a) Williams Reserve Lighting

The information contained in the agenda was noted.

(b) Lennox Head Combined Sports Association – Damage

The information contained in the agenda was noted.

7. Business with Notice from Members

Nil

8. Council Documents on Exhibition

The list of Council documents which have recently been exhibited for community feedback was noted.

Councillor Cadwallader noted that Council intends to write to the relevant Government agencies to indicate disappointment with the withdrawal of beach debris clean-up activities from natural disaster funding available to local government.

9. Business Without Notice

(a) Lennox Head Residents Association

Ms Wilcox raised concern that provision of a footpath along Montwood Drive is planned for five years' time as opposed to two years under the Pedestrian Access and Mobility Plan recently adopted by Council. This was raised in the context of concerns with traffic generated by the Epiq development. Mr Truman explained the criteria analysis process used in relation to the PAMP and the reporting to Council that informed the decision.

Ms Wilcox also enquired about the development occurring at 45-49 Ballina Street Lennox Head. Mr Wood indicated staff would locate the approved plan and email it to Ms Wilcox (post meeting note: development plans and consent emailed to Ms Wilcox).

Ballina Shire "B" Ward Committee Minutes 16 July 2018

(b) Ballina Environment Society

Ms Walker recognised the placement of flags noting the presence of breeding birds at the caravan park.

(c) Lennox Head Landcare

Ms Eastment acknowledged the work done by the Chamber of Commerce in relation to the Love Lennox festival.

Ms Eastment advised that Lennox Head Landcare is preparing a planting plan in relation to the plans for the Coastal Recreational Path between Sharpes Beach and Pat Morton lookout.

(d) Ballina Coastcare

Mr Denison advised that national tree day is on 29 July at 10am. Coastcare is hosting planting day at Black Head.

Mr Denison also enquired about the rubbish bin formerly located adjacent to the Angels Beach overpass. Residents have been advised by staff that the bin has been removed and reinstatement is not planned. The bin is often used for disposal of dog droppings. In the absence of the bin, people are leaving dog droppings in bags at the site of the bin.

Mr Truman indicated it can be beneficial to remove bins in certain locations to improve behaviour and manage illegal dumping. However, the retention of the bin stand at the site may be contributing to the issue as people may think that the bin will be returned. Mr Truman indicated the situation would be reviewed and monitored by Council staff.

(e) Lennox Head Chamber of Commerce

Mr Pollard indicated the Love Lennox Festival was successful and acknowledged the work of all stakeholders involved. He also thanked Council for the funding provided and with respect to staff involved in event approval process.

Mr Pollard advised that the Chamber of Commerce engaged 85 businesses in Lennox Head in relation to the Lennox Village Vision project. This was done via a telephone call or face to face contact. The engagement invited respondents to indicate their preference for one way or two way traffic flow. Of those that responded, 24% supported two way, 53% one way, 8% expressed no preference and 15% indicated they were not sure.

Mr Pollard advised that the survey indicated strongest support for streetscape option B on the basis of more parking, traffic calming and pedestrian safety, and better circulation of traffic. Support for optimisation of parking on Park Lane and timed parking and enforcement as well as good design was also evident. Suggestions regarding the formalisation of parking around the village centre were also noted.

Mr Pollard provided a summary of the survey results to staff.

Ballina Shire "B" Ward Committee Minutes 16 July 2018

Councillor Cadwallader thanked the Chamber of Commerce for its efforts with the Love Lennox Festival and the Lennox Village Vision project.

(f) Preserve Lake Ainsworth

Mr Gilchrist raised the matter of the public parking area on the southern side of the Surf Club in relation to it becoming popular for overnight stays. Mr Gilchrist indicated that his observation is that each night between four and seven vans are parked in the area. It was also suggested that the site is being advertised through social media.

Mr Wood indicated that Council is aware of the issue and Rangers conduct regular patrols of this location as well as Lake Ainsworth, Pat Morton Lookout and Sharpes Beach.

(g) Ballina Heights Residents Action Group

Mr Chang requested an update on fencing provision to separate the car park and playground at the Ballina Heights playing fields.

Mr Truman advised that Council is not proposing to place a fence in this location at present. This is on the basis of seeking to encourage parental supervision of the area. Landscaping to create barriers might be a suitable option in future in the event that increased risk is identified over time.

Mr Chang requested an update on replacement of exercise equipment in the locality. Council has previously advised no funding has been allocated. Mr Truman advised that the provision of outdoor exercise equipment across the shire is under consideration. Mr Truman undertook to provide further information as part of the meeting minutes. Additional information in this regard is set out below.

Two pieces of exercise equipment were removed approximately four years ago.

This equipment was a developer provided asset and subsequent assessments by staff determined the installation presented unacceptable safety risks. Overall the product supplied was considered to be a poor quality and not fit for purpose.

Since that time, Council has adopted a playground renewal and update program to guide the priorities for the management of our playgrounds. This program mostly deals with the proposed replacement of existing assets as they are retired.

A project to install outdoor exercise equipment will occur this financial year at Commemoration Park. Council has also received suggestions for other high profile sites and there would be many other potentially suitable locations such as this location within the Ballina Heights Estate.

Ballina Shire "B" Ward Committee Minutes 16 July 2018

Therefore staff propose to develop a new program for outdoor exercise equipment, similar to the playground example, where expenditure priorities can be determined and funding opportunities assessed.

Until this program is established, from the perspective of staff, there is no current plan to reinstate the exercise equipment that was removed.

Mr Chang enquired about the provision of dog poo bags and signage in the fire trail area. The Residents Action Group would like to see this infrastructure in place.

Mr Wood advised that provision of a bag dispenser and signage in this location is being considered as part of an overall increase in bag dispensers in the Shire.

Mr Chang enquired about the rationale for the closure of Deadmans Creek Road and the potential for a culvert to be provided as an alternative to closure to manage the flood risk identified.

Mr Truman explained the floodplain risk management study process and confirmed the culvert was considered in this process. The culvert option was not adopted as an action primarily due to high expense and concern the culvert may sink due to soil conditions. Overall the culvert approach was not considered feasible and the cost benefit did not support the approach particularly given Deadmans Creek Road is not the only access to Ballina Heights.

(h) Marine Rescue

Ms Leuckel reinforced issue of overnight camping becoming an increasing problem.

(i) Other Matters

Ms Wilcox enquired about when Lennox Head can expect preparation of a strategic plan. Mr Wood indicated this in Council's four year delivery program and the Lennox Head strategic plan project is expected to start in mid to late 2019.

Mayor Wright advised of the upcoming triathlon at East Ballina on 24 and 25 August and indicated there is likely to be some disruption to residents. Signage and media will be put in place closer to the event.

Mayor Wright noted that the Skullcandy Oz Grom Open was recognised as being a successful event, with volunteers being a crucial part of the event. Mayor Wright also noted the supply and use of flat pack Just Water (paper/sugar cane based material) containers that can be filled with water in place of plastic bottles at the event.

Councillor Cadwallader addressed item 10 in the agenda, being the reporting of safety related matters, and encouraged reporting of issues to Council when observed.

Ballina Shire "B" Ward Committee Minutes 16 July 2018

10. **Next Meeting**

Monday 17 September 2018 at 4.30 pm

11. **Meeting Closure**

There being no further business, the meeting concluded at 6.12pm.