

1. **Attendance and Apologies**

Apology

Wayne Garrard, Alstonville Cricket Club

2. **Declarations of Interest**

3. **Deputations**

4. **Confirmation of Minutes 12 September 2019**

A copy of the minutes of the previous meeting held 12 September 2019 was distributed.

RECOMMENDATION

That the minutes of the previous meeting held on 12 September 2019 be accepted as a true and correct record.

5. **Business Arising from Minutes – 12 September 2019**

(a) **Mowing of Park at Rifle Range Road (Old Drive in Site)**

The old drive in theatre land has now been slashed.

(b) **Open Space and Community Facilities Contributions Plan**

The specifics of the community engagement approach to this plan have not yet been developed. However, it is intended that it will include targeted engagement with existing and prospective users of community facilities in Wollongbar.

(c) **Safety Alstonville Main Street Pedestrian Crossing**

Inspections of the Main Street pedestrian crossing have occurred and this has included both day and night inspections. The inspections have resulted in some maintenance tasks being undertaken and organised with no other actions identified. The maintenance tasks include vegetation pruning at the crossing location, request for removal of "advertising" on the adjacent street light poles plus refreshing the painting of the crossing. The repainting of the crossing will take place when the contractor is next available in the area and this is anticipated during November 2019.

(d) **Duplication of Entry Roads into Ballina - Bikeways**

Planning for the duplication of the entry roads into Ballina is underway. Further information on this matter will be provided as part of a presentation on the Shire's arterial road network at a future meeting.

(e) Support Provided by Council to Crawford House

The reference to Crawford House in the September edition of Community Connect is based on a sample group of organisations that are recipients of donations through Council's donations program. As part of this information, there was also a sample listing of organisations that are recipients of funding through Council's festival and event sponsorship program.

(f) Bulwinkle Park Improvement Works – Offer of financial support for shelter and seating

Contribution offer noted by Open Spaces staff and will be considered when developing budget and planning for park improvement works. Preparation of plan and consultation with wider community remain a priority, given the heritage listing of the park.

(g) Wardell Shade Shelters

Works have commenced on the extension of the slab, with the installation of shelters to follow.

6. Presentation by Council Staff

To inform the community further about Council's programs and services, members of our Senior Leadership Team will provide a 10-15 minute presentation to the ward committees.

A presentation on Council's Building Services functions will be given by Matthew Wood.

7. Review of Ward Committee Membership

On 29 August 2019 Council wrote to organisations who had not attended Ward Committee meetings in the last twelve months and asked them to respond by 31 October 2019.

Responses have been received from:

- Alstonville Community Preschool (who wish to remain on the Committee and have nominated an alternate representative). The September meeting was attended by Ria Keenan.
- Alstonville Combined Services Club (who were happy with representation from other service clubs and could be removed from representation on the Committee).
- Elva Fitzell indicated she is no longer a member of the Rotary e-Club of NextGen. Given this, Ms Fitzell is no longer eligible for committee membership.

Following this review of the Ward committee membership, the following organisations have been removed from the committee:

- Meerschaum Vale Hall Committee

- Alstonville Agricultural Society
- Alstonville Wollongbar Rugby Club
- Alstonville Combined Services Club

8. Council Documents on Exhibition

The following is a list of recent documents that have been placed on exhibition in the period since the last meeting:

- **Property Reserves Policy (Review)**, closing date 6 November 2019
To provide guidelines for the management of Council's financial reserves that have been funded through Council's land and property development activities.
- **Unused Public Roads – Short Term Leases Policy (Review)**, closing date 6 November 2019
Policy to make the best possible use of unused Council public roads.
- **Website Direct Links and Commercial Advertising Policy (Review)**, closing date 6 November 2019
To provide guidelines to determine what links and commercial advertising will be included on Council administered websites.
- **Commercial Activities on Public Land Policy (Review)**, closing date 27 November 2019

The above draft policies have been reviewed as part of Council's normal program of reviewing policies.

- **Draft 2019 Ballina Shire Heavy Haulage Contributions Plan**, closing date 2 October 2019

The current Ballina Shire Heavy Haulage Contributions Plan 2011 was adopted on 27 October 2011.

The role of the plan is to identify a reasonable level of contribution paid to Council for road reconstruction, rehabilitation or maintenance works from developments that generate heavy haulage traffic on local roads.

The Plan has been fully reviewed, and the following specific items within the review are noted.

1. The method of contribution calculation remains the same (with updated rates) for the per tonne contribution rate for extractive industries and/or processed quarry material and mines.
2. The Shire map showing roads that may be funded by this plan has been updated in response to the significant highway upgrades and new development areas in the Shire, which has resulted in new or changed haulage routes affecting local roads.
3. Referencing of documents to reflect current document versions.

4. Use of updated data for traffic growth figures and road life for each road surface type.

- **Ballina Local Environmental Plan 2012 - Planning Proposal BSCPP 18/004 – Reservoir Hill Site, 20 North Creek Road, Lennox Head, closing date 18 October 2019**

Council has prepared a planning proposal to amend the Ballina Local Environmental Plan 2012 in respect to land located at Lot 1 DP 517111 and adjoining road reserves, 20 North Creek Road, Lennox Head.

The planning proposal seeks to make minor zone and minimum lot size changes to Lot 1 DP 517111 and adjoining road reserves at 20 North Creek Road, Lennox Head and to include a new local provision to permit subdivision for drainage purposes on RU1 and RU2 zoned land.

Council has been given delegation by the Department of Planning, Industry and Environment to undertake the processes for finalisation of the planning proposal (should it proceed to completion).

- **Draft Ballina Shire Community Participation Plan and associated amendments to the Ballina Development Control Plan 2012, closing date 30 October 2019**

The *Environmental Planning and Assessment Act 1979* has been amended requiring all planning authorities (councils) to prepare a Community Participation Plan (CPP). This plan will outline how Council will engage with our community when carrying out its planning functions.

The *Ballina Shire Community Participation Plan* (CPP) outlines how the community can participate in Council's planning processes. The CPP also sets out the notification and exhibition timeframes for Council's statutory and strategic planning functions.

The CPP must be adopted and published by 1 December 2019.

The planning functions of Council include:

- Assessment and determination of Development Applications (DAs);
- Preparation of Local Environmental Plans (LEP) and contributions plans;
- Preparation of Local Strategic Planning Statements; and
- Entering into Voluntary Planning Agreements (VPA).

Information regarding exhibition timeframes and notification requirements for Council's statutory planning processes are currently contained in the Ballina Shire Development Control Plan 2012 (DCP). These requirements are now included in the draft CPP, therefore the following DCP amendment is also being exhibited, to reflect the implementation of the Community Participation Plan:

- Deletion of Section 3.2.4 of Chapter 1 of the *Ballina Development Control Plan 2012*– Public notification and Exhibition of Development Proposals.

- **Coastal Management Program - Lake Ainsworth, Lennox Head (Draft), closing date 4 December 2019**

The Draft CMP sets the long-term strategy for the coordinated management of the lake with a focus on achieving the objects of the *Coastal Management Act 2016* (CM Act). A community drop-in session will be held during the public exhibition period (4.45pm Wednesday 20 November Lennox Community Centre). Council staff and members of the project team will be available at this session to discuss the Draft CMP and answer questions.

- **Concept Design Plans for River Street Duplication**, closing date 6 December 2019
To support a growing community and address the congestion along River Street, Council is continuing plans to duplicate River Street from the Pacific Highway to Kerr Street. Once complete, the four-lane roadway will double the road's current capacity and cater for traffic up until 2036. This arterial road project is a major investment within council's four-year delivery program 2019-2023.
- **Ballina Sport and Recreation Facilities Plan (Draft)**, closing date 18 December 2019
The purpose of the Sport and Recreation Facility Plan is to assess and document the current and future sport and active recreation needs of the Ballina Shire community to provide a plan to guide Council and the community in the future provision of sport and active recreation facilities across the Shire.

9. Reporting of Safety Related Matters

Committee members are encouraged to contact Council where matters relating to public safety are identified in the community rather than wait until a Ward Committee meeting to raise these types of issues, particularly as the next meeting is not until March 2020.

For example, road or footpath conditions that raise safety concerns, the presence of hazards in public spaces or environmental damage should be reported to Council as soon as possible.

10. Items raised by members of the Committee

11. General Business

12. Next Meeting - Thursday 12 March 2020 at 5.00 pm

Meeting dates for 2020
Thursday 14 May
Thursday 9 July
Thursday 10 September
Thursday 12 November

Ballina Shire "C" Ward Committee Minutes –12 September 2019 at 5.00 pm

1. **Attendance and Apologies**

Councillor Ben Smith (Chair) (part time)
Mayor David Wright (Chair post Councillor Smith's departure)
Councillor Sharon Parry
Councillor Eoin Johnston

Pat Carney – Wardell Progress Association
Mary Birch – Wollongbar Progress Association
Jim Hahn – Probus Club of Alstonville
Jane Gardiner – Alstonville Plateau Historical Society
Steve Miller – Rous Mill Ratepayers
Russell Priddle – Alstonville FC
Des Burke – Alstonville Lions
Paul Mitchell – Alstonville Chamber of Commerce
Malcolm Johnson – Ballina Environment Society
Ria Keenan – Alstonville Community Preschool
Elva Fitzell – Rotary eClub

Others in Attendance

Marilyn Hahn – Probus Club of Alstonville
Marilyn Perkins – Wollongbar Progress Association
Ron Birch – Wollongbar Progress Association

Staff in Attendance

Matthew Wood – Director Planning and Environmental Health
Samala Heart – Waste Education Officer

Apologies

Barry Jeffress – Tuckombil Landcare

The apologies were accepted.

2. **Declarations of Interest**

Nil.

3. **Deputations**

Nil.

4. **Confirmation of Minutes 11 July 2019**

The minutes of the previous meeting held on 11 July 2019 were confirmed as a true and correct record (Jane Gardiner/Mary Birch).

Ballina Shire "C" Ward Committee Minutes –12 September 2019 at 5.00 pm

5. Business Arising from Minutes – 11 July 2019

(a) Roundabout Vegetation – Teven Road

Jim Hahn clarified that his concern was that drivers tend to not obey the road rules in relation to roundabouts.

Councillor Parry enquired about the possibility of speed humps on Teven Road. Potential negatives associated with this type of traffic control device were raised by others on the Committee.

Councillor Smith noted the staff response indicated that direction is required from the Council if further action is to be taken.

The Committee noted traffic counters on the road and asked to see the traffic count and speed data that is collected. To be referred to Council's Engineering Works Section for consideration of the request.

(b) Roundabout in Main Street

The information provided in the agenda was noted.

6. Presentation – Waste Management and Resource Recovery

Samala Heart made a presentation to the Committee on waste management and recycling in Ballina Shire.

The presentation included an activity seeking both 'bright ideas' and identification of initiatives that the group would like continued or expanded.

7. Staff Presentation - Ballina Arterial Roads Strategy

The planned presentation on the arterial roads strategy by John Truman was deferred to a future meeting of the Committee.

8. Review of Ward Committee Membership

The information provided in the agenda was noted.

9. Council Documents on Exhibition

The list of Council documents recently exhibited for public comment was noted.

10. Reporting of Safety Related Matters

The information provided in the agenda was noted.

Ballina Shire "C" Ward Committee Minutes –12 September 2019 at 5.00 pm

11. Items raised by members of the Committee

(a) Park at Rifle Range Road

Ron Birch asked whether the grass in the park at Rifle Range Road (old drive in theatre) can be slashed due to concerns about bushfire.

To be referred to Council's Commercial Services Section for review.

(b) Open Space and Community Facilities Contributions Plan

Mary Birch asked when the review of facilities for Wollongbar is to occur and whether this will include community engagement. Matthew Wood advised a review of infrastructure and facilities with respect to the plan is scheduled to occur this financial year with a formal review of the contributions plan due to commence in the next financial year. At this stage the approach to community engagement has not been confirmed.

To be referred to the Strategic Planning Section to consider the community engagement approach.

(c) Alstonville Main Street Pedestrian Crossing

Eoin Johnston raised concern about the safety of the pedestrian crossing in the Alstonville main street and has advised the General Manager of a near accident. Councillor Johnston invited further feedback from others on the Committee in relation to the safety of the crossing.

Councillor Johnston advised the General Manager has indicated this matter will be reviewed.

To be referred to Council's Engineering Works Section for review.

(d) Duplication of Entry Roads into Ballina - Bikeways

Mary Birch asked whether it is possible for the road duplications to include bike paths. Mayor Wright advised this is possible but is dependent on the available land.

Matthew Wood advised may be opportunity to discuss this further as part of the planned arterial road network presentation at a future meeting.

(e) Support Provided by Council to Crawford House

Jane Gardiner enquired about the particular reference to Crawford House being a beneficiary of Council support in the September edition of Community Connect (with other beneficiaries not being noted). The concern is that this may appear to others that Crawford house receives a level of support that others do not.

Mayor Wright advised this reference relates to Council paying the rates for Crawford House.

Ballina Shire "C" Ward Committee Minutes –12 September 2019 at 5.00 pm

To be referred to Council's Communications Section for review.

(f) Bulwinkle Park Improvement Works

Malcolm Johnson referenced a submission on park improvements, seating and the shelter at Bulwinkle Park. Malcolm noted tree removal and mulching work that has been completed. Malcolm thanked James Brideson and Paul at the nursery for the assistance provided.

Malcolm indicated that Bulwinkle Park requires some seating and has offered \$8000 towards seating and a shelter. Malcolm tabled a submission in relation to this for consideration.

To be referred to Council's Open Space Section for review.

(g) Teven Vegetation Restoration Project

Malcolm Johnson advised that a further 20 plants have been stolen from the Teven vegetation restoration project.

(h) Wardell Shade Shelters

Pat Carney enquired about the status of the shade shelters at Wardell.

To be referred to Council's Open Space Section for review.

12. General Business

(a) Staff Speaker Time

Councillor Johnston asked that Council staff speakers have a reduced time to speak. This could be addressed by indicating the expected time for the presentation on the agenda.

To be considered by staff in the preparation of the next meeting agenda.

13. Next Meeting - Thursday 14 November 2019 at 5.00 pm

14. Meeting Closure

The meeting was closed at 6.10 pm