

## 2020/21 Community Donations Application



Lodge Applications at Ballina Shire Council • 40 Cherry Street Ballina (Mon-Fri 8.15am to 4.30pm)  
mail PO Box 450 Ballina 2478 • e council@ballina.nsw.gov.au • t 1300 864 444 • w ballina.nsw.gov.au

All applications will be acknowledged in writing by Council. A committee of Council will consider all requests following the adoption of the 2020/21 budget at the June 2020 Council meeting. Applicants will be notified of the outcome following the July 2020 meeting.

### Applications close: Friday 5 June 2020

#### Guidelines for Approval of Council Donations

Council donations generally do not apply to individuals however in certain circumstances may be provided. Refer to Council's 'Donations - Financial Assistance for Community Groups' policy on Council's website for further information.

In allocating funds Council will give consideration to the nature of the works, the proposed beneficiaries, recent donations to each applicant, alternative funding sources and equity of support across the local government area.

#### Organisation Details

Organisation Name

TIBOUCHINA RSL DAY CLUB

President

Marette Davison

Treasurer

Sandra Burns

Secretary

Sandra Burns

Primary Purpose and Activities of Organisation

To provide Senior Members of the Community with an enjoyable social experience

Mailing Address

59 Teven Road, Alstonville NSW 2477

Email Address

tibouchinaclub@live.com.au

Number of Members

55 Members + 25 Volunteers

Contact Person for Application

Sandra Burns

Phone

Mobile

0414869053

Is the Group/Organisation GST Registered?  Yes  No  Exempt

If yes provide ABN Number

Is the Group/Organisation Not-for-Profit?  Yes  No

If yes provide details - this can be obtained from the Australian Taxation Office

Is the Group/Organisation Incorporated?  Yes  No

If yes provide Incorporation Number

#### Privacy Protection Notice

The completed Community Donations application contains personal information which is being collected for the purpose of processing the application. Provision of the information is voluntary, however, if insufficient information is provided, Council will be unable to process the application. The information will be processed by the Corporate and Community Division and may be made available to public enquiries under the *Government Information (Public Access) Act 2009*. The information will be stored in Council's electronic document management system.

**Summary of Application**

Description of project or activity (ie how the donation would be spent, if provided).

To subsidize weekly costs of Council Hall and Kitchen Hire at the Alstonville Leisure Centre, used to provide Senior Members of our community with an enjoyable social experience. Also providing morning tea and a light lunch. Entertainment and other activities also provided weekly. We also provide a bus to provide transport to and from Leisure Centre for our members.

Please provide details of how you arrived at the estimated total cost of works. Requests for amounts over \$1,000 require at least two written quotes to be provided as part of this application.

Quotation 1 (Supplier)

Amount (\$)

Quotation 2 (Supplier)

Amount (\$)

Quotation 3 (Supplier)

Amount (\$)

**Copies of current quotes must be attached to the application**

**How will the Project / Activity Benefit the Community?**

Please describe why you believe community funds should be applied to your project. Information should include the people/sections of the community who will benefit from the project or activity.

Providing Senior Members with an enjoyable weekly experience / outing.

**Organisation's Finances**

Briefly describe why you need financial assistance from Council ie what financial resources are available to you and why are they not sufficient to pay for this project?

Subsidize weekly costs of Council Hall & Kitchen hire at Alstonville Leisure Centre, therefore enabling us to keep our weekly costs to members low.

**Financial Information - Community Donation Assessment**

This information is being collected to enable Council to assess the financial circumstances of the applicant. The information will only be used for the purposes of this assessment. This section is split into two sections:

**Section 1:** asks for information in respect to the finances of the organisation.

**Section 2:** asks information in respect to a particular project or event and is required to be completed by both organisations and individuals.

**Section 1: Financial Information for organisations**

What funds do you have in the bank/invested? (Funds invested include money at call in the bank, on a term deposit or any other style of investment)

Summerland Credit Union	Amount (\$) \$7,910.38
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Details of any property owned either in whole or part

Details of any other assets owned with an estimated value over \$2,000 (eg motor vehicle)

Income received last financial (\$) \$26,212.20	Expenses incurred last financial year (\$) \$28,646.18
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Estimated income this financial year (\$) \$27,000	Estimated expenses this financial year (\$) \$29,000
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Additional comments

Income and Expenses for 2020 are dependent upon COVID-19 Restrictions

**Section 2: Financial Information for organisations and individuals**

What is the estimated cost to run the event or complete the project (\$)

\$8,502.00 + Ongoing costs for meals, entertainment etc.

**Details of Proposed Funding Sources:**

Council Donation (\$)	Own Funds (\$)	Other (\$)	Total (\$)
\$4,251.00	\$4,251.00		\$8,502.00

**Briefly describe the expenses you expect to incur**

From Hire of multi-purpose hall	Amount (\$) \$3,327.00
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From Hire of kitchen	Amount (\$) \$1,833.00
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From Hire of Bus	Amount (\$) \$3,432.00
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If income exceeds expense what will happen to the excess funds?

Used to provide ongoing services, and occasional outings for our members.

**Applicant / Organisation Signature (2 signatures for organisations)**

Name and Position Marette Davison (Co-Ordinator)	Name and Position Sandra Burns (Administrator)
Signature Marette Davison <small>Digitally signed by Marette Davison Date: 2020.08.13 11:59:35 +1000</small>	Signature Sandra Burns <small>Digitally signed by Sandra Burns Date: 2020.08.13 11:59:08 +1000</small>
Date 13-08-2020	Date 13-08-2020



*Tintenbar School of Arts Inc*

*George St*

*Tintenbar*

*NSW 2478*

*Ph. 0432588375 (Secretary)*

7 August 2020

**General Manager**  
Ballina Shire  
Cherry St  
BALLINA 2478

Dear Mr Hickey,

**Re: Community Donations 2020-21 for Tintenbar Hall**

**I am writing on behalf of the Committee of the Tintenbar Community Hall, who require your urgent support to repair an old deck which has and poses a threat of serious injury to the many hall users.**

**Background**

The historic, two storey, timber Tintenbar Hall is 115 years old and has been the centre for the community and its major asset for the past 100 years. At the turn of this century the small committee was faced with a dilemma: demolish or renovate the then dilapidated hall. Unlike some other halls in the area, the committee chose to draw up plans for its renovation, with the professional advice of *Lucena Engineers*. Council approved the plan in 2004. It has taken 15 years to raise the thousands of dollars to undertake the many improvements that make the Tintenbar Hall one of the most attractive community centres and public venues in the Shire. The community itself has been very generous in raising funds as has State, Federal and Shire Grants which have made it possible.

The plan showed extensions to the basic hall which included a new toilet block, large north and south verandahs on the upper level, and western and southern verandahs on the lower level. These additional spaces not only added to the capacity of the hall but improved access by providing pedestrian access from George St to both the lower and upper levels.

The first addition was the southern verandah and staircase to the lower level. This was completed in 2005.

**Issue**

The lower southern verandah is rotting and requires replacement. Its' present state poses a safety hazard. the deck structural timbers have weathered and the decking timbers are unable to bear weight and have/are breaking.

In January 2020 a member of the public was assessing the suitability of the hall for his wedding and his foot and leg went through the rotted deck (see photo attached) causing substantial injury and hospitalisation. His claim for compensation was settled by the Insurance company.

Since the COVID19 restrictions on public gatherings were introduced in March 2020 there have been no functions held at the hall and consequently there have been no incomings from one off events and rental from regular hall users. Over \$7000 has been forfeited between March to July due to cancellations of weddings and functions. There is very limited money in the Hall account to meet ongoing utility costs and inadequate to replace the dangerous verandah.

**Proposal**

The Tintenbar Hall Committee requests a Community Contribution of \$10,000 from Council to assist with the cost of replacing the southern verandah and stairs which will alleviate the safety risk presently posed by the old structure and continue to provide ready access to the Hall from George St.

The Quote supplied by Stuart Smith Builder Lic No 154405C attached, states that the cost of the project is \$25,000. The cost relates to replacing the decking timbers, support timbers, handrails and applying protective finish.

The Hall account will contribute \$3000 and the balance will be the subject of further fundraising from the community.

The Committee has significant project management experience and will manage: the advertising for builders, drawing up and monitoring of contract/agreement, dispersal of payments and acquittal.

**Conclusion**

The Tintenbar Hall is a prized facility in the Shire. It is used extensively by the community. Its website shows the variety of regular user groups which is a broad cross section of people: aged, families, children, professional and people with special needs. During 'normal' times it is used constantly and provides a beautiful setting for weddings and one-off events. The hazard that the verandah poses at this time will cause significant inconvenience into the future, if it remains unusable.

Your attention and consideration to this proposal is greatly appreciated as had been your historic support for the hall.

Yours Sincerely



Sara Gillan  
Chairperson  
Tintenbar School of Arts Inc.

Attach 1: Photo of rotten decking causing injury to insurance claimant Feb. 2020

Attach 2: Quote for replacement of southern verandah section.



QUOTATION

11/11/2019

STUART SMITH - CONTRACTOR LIC NO. 154875C  
19 APSLEY STREET, BALLINA, 2478

ABN 20 695 701 234.

TIMBER DECK REPAIR - TINTENBAR COMMUNITY HALL

22 November 2019

Sheila Aveling - Director/Client  
Tintenbar Community Hall  
George Street  
Tintenbar NSW 2478

Dear Sheila,  
Stuart Smith (licensed Contractor) is currently in a position to address the stated works, within, to a high industry standard. All Works are carried out by qualified tradesmen with all relevant licences, insurances, & workplace safety certificates.

Upon inspection of the old existing lower decking, where the incident occurred, the timber decking & structural members are rotted to a point that may cause severe injury.

Our recommendations include:-

1 - Old Decking to lower level (approx. 26.5m<sup>2</sup>); existing decking has dilapidated beyond repair and needs replacing. A suitable Australian Hardwood decking would be advised.

2 - Support timbers to Old decking (approx. 29.5m<sup>2</sup>); Structural support of posts, bearers & joists have dilapidated beyond repair & need replacing.

3 - Old Handrails concealing decking (approx. 11 lin. metres); The existing handrails to lower deck are not built to NSW codes for handrails and should be replaced before any subsequent litigation may occur.

4 - Apply protective coatings to materials; to prevent future dilapidation of new materials applying 3 coats of oil to decking & paint to timbers to enhance durability. Covering the area with colour bond corrugated roof will further add protection.

Costings to repair stated work

Stuart Smith (Licensed Contractor) can complete stated work to a high industry standard. The total sum for Works as mentioned (above) is \$24,950.00 AUD.