

1. **Attendance and Apologies**

2. **Declarations of Interest**

3. **Confirmation of Minutes**

A copy of the Minutes of the "B" Ward Committee held on 18 May 2020 were distributed.

RECOMMENDATION

That the Minutes of the "B" Ward Committee held on 18 May 2020 be taken as read and confirmed.

4. **Welcome to New Representative**

Welcome to the new representative from Ballina Environment Society – Claudia Caliarì, who replaces Libby Duffy.

5. **Deputations**

6. **Outstanding Business**

(a) **Lennox CBD Signage**

At the last meeting, a question was asked if the Lennox Head town centre currently has any white on blue directional signage. John Truman advised he will investigate this.

Staff Comment

Further to this minute, which was a question from Brad Pollard, Brad has also enquired in respect of whether it is possible to install additional signage at this intersection and at the intersection of Byron Street and the Coast Road.

John Truman has provided some initial advice directly to Brad in response to his request. Signage requests of this type follow a formal review process managed by an internal team, the Promotional and Interpretative Signage Taskforce. Brad's request has been referred to this team for their review and determination.

7. **Business with Notice from Members**

8. Council Documents on Exhibition

The following is a list of documents currently on public exhibition. The documents can be found on our website at the following link: <https://ballina.nsw.gov.au/documents-on-exhibition--179>

Policies Reviewed

- Markets on Public Land, closing date 8 July 2020
- Public Art, closing date 8 July 2020
- 4WD Beach Access – Seven Mile Beach Lennox Head, closing date 8 July 2020
- Asbestos Management, closing date 5 August 2020
- Events on Public Land, closing date 5 August 2020

The above draft policies have been reviewed as part of Council's normal program of reviewing policies.

Other Items

- **Lennox Village Vision Draft Concept Plan, closing date 8 July 2020**

Council sought feedback on the draft concept plan for the Lennox Village.

- **Ballina Shire Development Control Plan 2012 – Draft Amendment No. 13 – General Amendments, closing date 24 July 2020**

Draft Amendment No. 13 proposes changes to various controls including those relating to sewage management; public art requirements; secondary dwellings; construction of sheds in urban areas; and incorporation of activation requirements in the Ballina Town Centre.

- **Ballina Shire Development Control Plan 2012 – Amendment No. 13**

Council adopted the amendments to the Ballina Shire Development Control Plan 2012 (the DCP) at its Ordinary Meeting held 28 February 2020. Amendment No.1 to the DCP will take effect from 4 May 2020.

The purpose of Amendment No.13 is to provide supporting development controls associated with Amendment No.46 of the Ballina Local Environmental Plan 2012, which provides for industrial retail outlets in association with approved rural industries on land subject to the RU1 Primary Production zone and RU2 Rural Landscape zone of the BLEP 2012.

This advice is provided in accordance with Clause 21 of the Environmental Planning and Assessment Regulation 2000.

9. Business Without Notice

This item provides an opportunity for updates and / or questions to be tabled by the members.

10. Next Meeting

Monday 21 September 2020 – 4.30 pm

1. **Attendance and Apologies**

Members

Cr David Wright (Mayor)
Cr Sharon Cadwallader (Chair)
Cr Keith Williams (via Zoom)

Monica Wilcox, Lennox Head Residents Association (via Zoom)
Brad Pollard, Lennox Head Chamber of Commerce (via Zoom)
Alan Veacock, Cumbalum Residents Association Inc. (via Zoom teleconference)
Lorraine Leuckel, Ballina Marine Rescue (via Zoom teleconference)
Darel Vidler, Lennox Head Combined Services Association (via Zoom)
Jim Gilchrist, Preserving Lake Ainsworth Association (via Zoom)
Shaun Eastment, Lennox Head Landcare (via Zoom)

Council Staff

Kelly Brown, Director Corporate and Community Division
John Truman, Director Civil Services Division
Sandra Bailey, Secretary

Apologies

Lianne Duffy, Ballina Environment Society

RECOMMENDATION

That the apologies be accepted.

2. **Confirmation of Minutes**

RECOMMENDATION

That the Minutes of the "B" Ward Committee held on 16 March 2020 be taken as read and confirmed. (Monica Wilcox/Brad Pollard)

3. **Deputations**

Nil

4. **Outstanding Business**

(a) **Ballina Heights Drive – potholes**

The information provided in the agenda was noted.

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5. **Update on COVID-19**

Kelly Brown provided an update on COVID-19 and the measures taken by Council so far during the pandemic.

6. **Delivery Program and Operational Plan 2020/2021 – 2023/2024**

The information provided in the agenda was noted.

7. **Council Documents on Exhibition**

The list of documents currently on public exhibition was noted.

Alan Veacock asked a question in relation to the Voluntary Planning Agreement at Epiq Estate, particularly in relation to the proposed building being used for community use. Alan asked how this agreement was different to the agreement at Ballina Heights and the use of the building at the sports grounds.

Alan Veacock asked if the information provided by John Truman as a response be forwarded to the Cumbalum Residents Association. John advised that the information will be provided in these minutes.

A copy of the information reported to Council regarding the proposed voluntary planning agreement is contained within the Ordinary meeting agenda for 28 May 2020 on our website at <https://ballina.nsw.gov.au/agendas-and-minutes>.

Alan sought clarification on the process for leasing out community buildings. Kelly Brown explained the process. The options to manage this building, which may include a lease arrangement, will be reported to Council for determination when the facility is constructed.

8. **Business Without Notice**

(a) **Carols in the Park at Lennox Head**

Darel Vidler advised that there has been no decision made yet on whether the Carols in the Park at Lennox Head will go ahead.

(b) **Signage on Roundabout**

Brad Pollard advised that during the Covid-19 lockdown the Chamber has been keeping members updated on Government support and free webinars. There was also a promotion in the Lennox Wave encouraging everyone to support local businesses.

Brad advised that the roundabout detours, during the construction of Hutley Drive have been good and to see the Byron/Tintenbar traffic going through town is having a positive effect.

Brad asked about signage on the roundabout leading to new shopping centre whether there will be any business specific signage to be provided.

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John Truman advised that it is proposed to place a white on blue shopping centre sign at the roundabout along with directional signage. It was noted that there are traffic standards and planning controls which determine the options available to Council.

Brad asked if the town centre currently has any white on blue directional signage. John Truman advised he will investigate this.

(c) Monica Wilcox - Lennox Head Residents Association – Lighting at Sharpes Beach Roundabout

Monica Wilcox enquired about the lighting at the Sharpes Beach roundabout and whether it was able to be "dimmed" or made a softer orange, given its close proximity to the foreshore and its effects on marine life.

John Truman advised that Council staff have been in consultation with Malcolm Milner in relation to this issue. He advised that some of the lights at Lennox Head that were dimmed previously because of marine life, weren't traffic facilities lighting and were directly on the foreshore.

It was noted that the current design at the roundabout is consistent with design standards. The lights are LED, which is consistent with our current street lighting.

Monica asked if Council could move to the orange style light. John advised that Council has gone back to the electrical designer for that project to determine alternative options whilst still maintaining LED to avoid the need to change light heads, as well as globes. It was noted that this has to be approved by Essential Energy. John advised that if Essential Energy approved the proposed globe, Council will write to the developer, Intrapac, and ask for the change.

John noted staff were seeking clarification from Essential Energy in respect of the approach taken at other coastal locations.

(d) Gibbon Street

Monica Wilcox noticed in the Delivery Program that Gibbon Street, Lennox Head has been deferred to the following year and has a \$50,000 reduction in budget. At the public information session DPOP the General Manager advised that the change to next year was due to cultural issues. Monica asked for further clarification on what this meant.

John Truman advised that the cultural heritage issue referred to during the DPOP public information sessions was surrounding the decision to seek an approved Aboriginal Heritage Impact Permit. We are not aware of any heritage constraints at this location, however the permit is considered prudent as we are aware of Indigenous cultural issues concerning the nearby preschool site. Council took advice as to whether we needed a permit. In the event of exposing heritage items in the work, without a permit, it would be necessary to stop work and make an application. It was noted that obtaining the permit does take some time which is why the project has been moved to next year.

In relation to the budget adjustment it was agreed that John Truman will provide an update via these minutes.

Post Meeting Update from John Truman: With the Gibbon Street projects being deferred to 2020/21 and subject to further cultural heritage assessments the budget was adjusted to accommodate changes within the current roads program for works underway in 2019/20. The Gibbon Street projects will be reappraised in 2020/21 with consideration of final designs and impact of cultural heritage requirements.

(e) Hutley Drive Construction

Monica Wilcox requested clarification on a time estimate for Hutley Drive roundabout being in use.

John Truman advised that asphalt would go down this week and linemarking possibly next week, depending on the weather.

It was noted that there is more work to be done on the sound wall construction however Council may be in a position to open the road while the contractor is building the wall.

Post Meeting Update from John Truman: Asphalt work is now complete (at 26 May 2020) and fencing work has commenced and is expected to be complete 1 June 2020. Guardrail installation and line marking is also scheduled for completion early in the week commencing 1 June 2020. We have reviewed the consent conditions and it is not to open the road prior to the completion of the noise wall.

(f) Marine Rescue Operations during Covid

Lorraine Leuckel advised that the Marine Rescue tower has been in lock down with one operator in the tower at any time. It has been very busy in the waters over the last eight weeks.

(g) Commercial Development at Ballina Heights

Alan Veacock enquired about the progress of any negotiations for a shopping centre at Ballina Heights. He believed there may be a pre DA lodgement meeting being held between Intrapac and Council. Has there been any movement? We need this fast tracked.

Kelly Brown advised that we will include an update in these minutes.

Post Meeting Update from Kelly Brown: Kelly Brown has obtained confirmation that the owner of the commercial zoned land at Ballina Heights advised in February that a proposal to progress the construction of a commercial centre is being pursued. More recently, Council has been advised that the landowner is continuing with pre application planning and studies associated with a commercial development on the land (noting a development application will be required). A pre application lodgement meeting with staff has been requested by the landowner and this meeting will occur in the near future.

(h) Ballina Link Road

Alan Veacock advised that in the Northern Star today an article gave details on the proposed link road from Flat Head Lane to Barlows Lane. Alan advised that the article stated it would be completed in the next financial year and sought clarification as to whether that meant it would start from 1 July.

John Truman advised that the comment from Council staff in the Northern Star was not correctly represented. Council has allocated \$35,000 for a feasibility study and this work will take at least six months. It was clarified that this budget allocation is only the feasibility reporting and the timing on the delivery of any works will be dependent on the outcomes of this reporting, planning approvals and other preconstruction activities and the allocation of construction funds.

(i) Volunteers

Shaun Eastment, on behalf of members of Lennox Landcare, thanked the Mayor for the thank you video for volunteers which has been sent out due to the inability to hold the normal volunteers morning tea because of Covid-19. Shaun advised that the video will be appreciated.

(j) Lennox Landcare

Shaun Eastment advised that Landcare volunteers will be going back to regular working bees this week with 10 participants. The working bee will be doing the remaining plantings along the Lake Ainsworth foreshore.

(k) Lennox Village Vision Concept

Shaun Eastment advised that Lennox Landcare submitted their feedback for the Lennox Village Vision.

(l) Capital Works – Lake Ainsworth

Jim Gilchrist sought clarification on whether the capital works programmed for Lake Ainsworth are completed or is there any further work to be completed.

John Truman advised that there are no major works left under the current project. The western road is finished and there are no stages left to be completed, apart from a small amount of landscaping. We are now back to routine maintenance. John also noted the Lake Ainsworth Coastal Management Plan was recently adopted by Council, however currently the works in this program are not funded.

Jim advised that the Association will be sending something to Council in the next week on a few things the Association would like to draw to Council's attention to.

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(m) Williams Reserve Lighting and Epiq Estate

Darel Vidler thanked John Truman and staff for the installation of lights at Williams Reserve.

Darel requested clarification on the timeframe for the installation of lights at Epiq estate.

John Truman advised that the contract has been let and the order has been placed with the same contractor as Williams Reserve lighting.

John Truman advised that we will include an update in these minutes.

Post Meeting Update from John Truman: There have been delays in delivering the lighting components from suppliers in China and the US due to the Covid-19 pandemic. Shipment delivery is currently confirmed for 26 June. Works program is planned for completion in July.

9. **Next Meeting**
Monday 20 July 2020 – 4.30 pm
10. **Meeting closure**
5.31 pm