

1. Attendance and Apologies

Members

Cr David Wright (Mayor)
Cr Sharon Cadwallader (Chair)
Cr Keith Williams (via Zoom)

Monica Wilcox, Lennox Head Residents Association (via Zoom)
Brad Pollard, Lennox Head Chamber of Commerce (via Zoom)
Alan Veacock, Cumbalum Residents Association Inc. (via teleconference)
Darel Vidler, Lennox Head Combined Services Association (via Zoom)
Jim Gilchrist, Preserving Lake Ainsworth Association (via Zoom)
Shaun Eastment, Lennox Head Landcare (via Zoom)
Lou Wilson, Lennox Head Alstonville Surf Life Saving Club

Council Staff

Kelly Brown, Director Corporate and Community Division
John Truman, Director Civil Services Division (via Zoom)
Janelle Snellgrove, Secretary

Apologies

Cr Jeff Johnson

RECOMMENDATION

That the apologies be accepted (Monica Wilcox/Lou Wilson).

2. Confirmation of Minutes

A copy of the Minutes held on 18 May be taken as read and confirmed.

RECOMMENDATION

That the Minutes of the "B" Ward Committee held on 18 May 2020 be taken as read and confirmed. (Shaun Eastment/Alan Veacock).

3. Deputations

Nil.

4. Outstanding Business

(a) Commercial Development at Ballina Heights

Further to the update provided at last meeting, due to Covid-19 and the nature of the matters requested for discussion, a written response was provided to the applicant instead of a pre-lodgement meeting. The applicant has not contacted Council to arrange a meeting since our comments have been provided.

Council included in the comments the need to review any further plans prepared for the proposal and/or hold a meeting to further discuss the proposal prior to lodgement of the application.

5. Business with Notice from Members

(a) Promotional Signs Taskforce

Brad Pollard expressed his gratitude that John Truman had referred the matter relating to evaluating updated town centre signage that reflects the retail hierarchy of Lennox Head to the promotional signs taskforce.

Brad Pollard has also enquired in respect of whether it is possible to install additional signage at this intersection and at the intersection of Byron Street and the Coast Road.

Brad Pollard request an update on how this matter is progressing.

John Truman advised the promotional signs taskforce have not met since the last meeting and that he would follow up on the taskforce progress. The Committee noted that staff have progressed with reviewing the current signage.

(b) Composting Bin System in Lennox Head CBD

Brad Pollard advised there is support amongst a growing number of business owners in Lennox Head that council should implement a composting bin system alongside the existing public recycle and waste bins on the streets.

As cafes tend to be moving towards compostable packaging and new bins are likely to be included in the town centre upgrade, it may an opportune time to implement it, along with public education. Currently most compostable packaging is going into the recycling bin which contaminates the recycling bin. A third bin (compost) may resolve this problem along with public education.

John Truman explained that the introduction of an organics public place bin system for Lennox Head is not recommended or supported by staff due to the following key issues:

- Contamination – even with education, public place organics bins are likely to be highly contaminated. This is due to ongoing confusion over what is actually compostable (to appropriate Australian Standard) vs biodegradable etc which are not able to be accepted in the organics waste stream. Also, whilst it is acknowledged that a number of businesses are using compostable packaging, some will not be, which will lead to further confusion and contamination risk.
- Additional Truck Movements – public place bins require regular servicing to ensure they have capacity and also do not create odour. Lennox head bins are serviced every day during peak holiday periods. As such, adding another public place waste stream to collect will require an additional separate truck to collect.

Action: John Truman offered for Council waste management staff to contact business owners in Lennox Head. It was agreed that this would be beneficial.

It was agreed that Brad Pollard would email list of business owners involved to John Truman via the committee secretary.

(c) Community Centre

Brad Pollard enquired about the Lennox Head Community Centre alterations:

- Concerned that by removing and replacing with colourbond steel, it appear 'factory like'.
- Concerned council may lose the original design intent of the building with this renovation?
- Enquired about what measures Council are taking to soften or improve the look of the community centre i.e. will the lower sections of the turrets (that are being concrete capped) be decorated in any way?

Kerry Condon, Council's Built Assets Engineer overseeing the project, provided an overview of the reasons for the selection of material used as part of the redevelopment works.

Kerry advised that there were limited types of building materials that could accommodate the environment and design of the building.

The turrets have been covered with zinc which will age with a nice patina (bluey greens) and has a very long life span.

The concrete at the base of the turrets has been installed to a height that will prevent damage from skateboarders.

The concrete surface was infused with granulated salt so when washed off it left a lovely textured pattern.

The turrets as designed and built could not hold tiles due to our fluctuating temperatures and the movement of the materials holding them on.

Kerry Condon advised council tested various materials and the most suitable was zinc as it's durable, flexible and cost effective. Original design intent will occur in approximately 5 years as the material patinas, council also planning extensive landscaping to help soften the building.

Monica Wilcox asked if council will be landscaping between Lennox Head Library and the CWA Hall.

Kerry Condon advised stage 2 proposes landscaping works between Lennox Head Library and the CWA Hall.

Brad Pollard enquired if the landscaping was included in the budget for the Lennox Cultural Centre upgrade.

Kerry Condon advised that landscaping was not included in the original budget and that additional funding will be required.

(d) Lennox Village Vision

Brad Pollard requested an update on the Lennox Village Vision project.

Kelly Brown advised that Council is currently analysing feedback received during the public exhibition period of the Lennox Village Vision draft concept plan in order to determine if any changes to the draft concept plan should be made. An amended draft concept plan will be presented to the August 2020 Council meeting detailing any changes, with the aim of having Council adopt the concept and staging plan to enable commencement of the detailed engineering design, planning approval and construction phases.

Monica asked if council were satisfied with community response. Kelly advised that the general feedback received early on in the process was that residents were positive with the plan. Kelly advised that she would follow up on final feedback.

Post meeting update

Tara McGready advised that Council received approximately 110 responses. The submissions received were considered and generally supportive. The feedback provided helpful ideas which has contributed to the Lennox Village draft concept plan.

(e) Raising Items prior to Meeting and Reporting Safety Matters

Kelly Brown advised members of the proposed new agenda procedure and importance of effective reporting of safety matters.

Kelly recommended that a first draft of the agenda be issued to provide members with an opportunity to contribute to the agenda through communicating 'Business with Notice' agenda items. A final agenda would then be issued the Friday prior to the Committee meeting. This new process will enable Council staff to liaise with relevant Council Officers to ensure that a response can be provided at the meeting.

To ensure that safety matters are dealt with as a priority, it is recommended that committee members forward through any matters of concern to the secretary of the committee to enable those matters to be dealt with quickly. To ensure all members are aware of what action has been taken between meetings, these matters would be reported to the Committee as an agenda item.

6. Council Documents on Exhibition

The list of documents currently on public exhibition was noted.

7. **Business without Notice**

(a) **4WD Vehicle Access on Seven Mile Beach**

Lou Wilson enquired if council would consider 4wd vehicle access to seven mile beach be only permissible for 2478 postcode residents.

Cr Cadwallader agreed that this issue would need to be considered and addressed in the Coastal Management Plan.

Cr Wright advised that Council has received a lot of feedback on this matter.

Cr Keith Williams advised he has been discussing this matter with local fishing clubs who have communicated to him that they would like local 4wd vehicle access.

The Committee noted that Council may not be able to legally restrict access by specific postcode only as it is crown land.

Lou Wilson suggested restricting to NSW may also be a solution.

Post meeting update

A proposed policy on 4WD access will be going to the next Council meeting. As part of the exhibition process for this Policy, members of the public will be able to provide submissions.

(b) **Sealing of Euroka Street, Cumbalum (Ballina Heights Shopping Centre)**

Alan Veacock asked when the Euroka Street, Cumbalum will be sealed.

John Truman advised the road is currently accessed by the developer. It would be a condition on the consent to seal the road prior to council releasing a subdivision certificate. No timeframe can be provided.

(c) **Ballina Link Road**

Alan Veacock enquired about the status of Ballina Link Road.

John Truman advised \$35,000 has been allocated to undertake investigations with the aim of having the outcomes reported to council by the end of the year.

(d) **Covid-19**

Brad Pollard commented on Lennox Head being busy due to Covid travel restrictions and requested if council could provide any support to reinforce public health safety requirements such as encourage social distancing, education and generally Covid-19 transmission prevention. A possible suggestion was A Frame signage in the main streets to provide education.

Cr Cadwallader advised A Frames were not suitable as they could be hazardous. It was acknowledged that the community and business owners need to be diligent and comply with government requirements for us all to keep safe during this time.

Kelly Brown advised council's environmental health food officer have been educating local businesses and that Council has continued to use our website to provide information to the public. In addition, Kelly referred to the walkways / cycleways that have social distancing stickers. An option that could be considered would be for these stickers to be placed on main street footpaths. This option was supported.

Action: Kelly Brown to investigate the potential placement of social distancing stickers in Lennox Head CBD.

John Truman advised council complied with Covid-19 measures/restrictions by closing bench spaces, playgrounds and public seating.

Cr Wright commented that Lennox Head has such a high volume of people that social distancing has been difficult and reinforced the importance of everyone being responsible to comply with NSW Health requirements.

(e) Lake Ainsworth Boardwalk

Jim Gilchrist enquired about any future plans council may have for a boardwalk on the eastern side of Lake Ainsworth.

Cr Wright advised that the public exhibition process identified that the public did not want a boardwalk on the eastern side. There is a lot more planting to be done subject to budget provisions enabling these works to be progressed.

Jim Gilchrist referred to the parking on the western side of the lake foreshore and the damage that is being caused by people creating pathways to the lake and enquired if there was the potential to install fencing to prevent walking access.

John Truman referred to the Coastal Management Plan where this was matter was addressed.

(f) Pat Morton/Lennox Point, Coast Road Parking

John Gilchrist raised safety concerns when surfers park on the coast road to surf Lennox Point. The safety issue is related to the cars pulling out into moving traffic in a 80km speed zone.

John Truman advised that this issue had been previously considered by the Traffic Committee however would send this back to the Traffic Committee again to review.

Action: John Truman to report matter back to Traffic Committee.

(g) **Potential funding to support reduction in speed limits – Park Lane**

Monica Wilcox referred to a 30kph state government funded trial conducted in Manly and enquired whether council would consider applying for the same state government funded trial for Park Lane, Lennox Head.

John Truman advised council will continue to monitor available funding and referred to a similar state government funded trial that was implemented in Lennox Village which resulted in the 40kph.

(h) **Offleash Dogs**

Monica Wilcox commented on the high number of dogs that are regularly offleash in the Lennox Head Surf Club vicinity.

The Committee were advised that Council Rangers are aware of this issue and will be undertaking regular patrols in this area.

Cr Cadwallader referred on the large number of overnight campers and dogs off leash at Sharpes Beach.

Shaun Eastment commented on the dogs off leash from Skennars Head to Pat Morton Lookout and requested that this also be reviewed due to the potential impact to wildlife.

Action: Kelly Brown to provide this feedback to Rangers.

(i) **Lighting – Lennox CBD**

Shaun referred to previous meeting discussion surrounding the lighting standards for Skennars Head roundabout and the need to take into consideration (as part of lighting design) the proximity to marine wildlife. Shaun enquired if a review has been undertaken of the lighting for main centre Lennox Head as this is also positioned in a marine life area. Shaun requested if council could undertake a comprehensive review of lighting in this area and that this be considered for all future developments.

Darel Vidler referred to lights at units adjacent to Ross Park, Lennox Head as another area to be reviewed as part of CBD review.

Action: Kelly Brown to liaise with relevant Council Officers to identify process and report back to next meeting.

(j) **EPIQ Sporting Fields Lighting**

Darel Vidler enquired how the lighting for the EPIQ sporting fields is proposed to be managed. eg. key allocation.

Action: John Truman to follow up and report back to next Committee meeting.

(k) Cricket Fields Grant

Darel Vidler requested status of grant for Cricket Field nets which require improvement.

Action: John Truman to follow up and report back to next meeting.

(l) Friday Hut Road and Killen Falls

Darel Vidler raised road safety concerns for Friday Hut Road, shoulders are too narrow and negligible. A high number of vehicles and cyclists travel along Friday Hut Road. The shoulders need to be widened due to the increased pedestrian access along this road.

John Truman advised that currently there is no funding proposed to undertake shoulder work upgrade for Friday Hut Road section which accesses Killen Falls.

Action: Kelly Brown to arrange a risk assessment of this road re pedestrian access.

Garbage pickup points are also a problem in the area, the bins are on the road.

John Truman explained the risk assessment process that Council's waste management facility undertake. The bin placement is identified by the drivers and council will not provide this service if the bins cannot be placed in a safe position for collection. In situations where it is unsafe, these residents make arrangements with Council to take their waste to the waste management centre landfill, free of charge.

(m) Henderson Farm Development

Darel Vidler enquired about the progress of Henderson Farm development and if there were and more Development Application submitted to council. The required extension to Hutley Drive which has impacted on this development was noted.

Post Meeting Note

Development Services advised there was a Section 4.55 modification lodged with Council which is still being assessed. The modification consists of a revised road and lot layout. This will be reported to council.

(n) Lennox Head-Alstonville Surf Life Saving Club

Lou Wilson advised Lennox Head-Alstonville Surf Club continues to be closed due to Covid-19 with the club responding to emergencies only. Under certain conditions kids are back training.

8. Next Meeting

Monday 21 September 2020 – 4.30 pm

9. Meeting closure

5.52 pm