

Notice of Commercial Services Committee Meeting

A Commercial Services Committee Meeting will be held in the Ballina Shire Council Chambers, 40 Cherry Street, Ballina on **Tuesday 8 December 2020 commencing at 4.00 pm.**

Business

- 1. Apologies
- 2. Declarations of Interest
- 3. Deputations
- 4. Committee Reports

Paul Hickey

General Manager

Due to COVID-19 - Social distancing and seat limits apply in the Public Gallery. Please call Sandra Bailey on 6686 1273 to book a seat.

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Deputations to Council - Guidelines

- Deputations by members of the public may be made at Council meetings on matters included in the business paper.
- Deputations are limited to one speaker in the affirmative and one speaker in opposition.
- Deputations, per person, will be limited to a maximum of two items on the agenda.
- Requests to speak must be lodged in writing or by phone with the General Manager by noon on the day preceding the meeting.
- Deputations are given five minutes to address Council.
- Deputations on the same matter will be listed together with the opposition first and the speaker in affirmative second.
- Members of the public are advised that any documents tabled or given to Councillors during the meeting become Council documents and access may be given to members of the public in accordance with the requirements of the Government Information (Public Access) Act 2009.
- The use of powerpoint presentations and overhead projectors is permitted as part of the deputation, provided that the speaker has made prior arrangements with the General Manager's Office at the time of booking their deputation. The setup time for equipment is to be included in the total time of five minutes allocated for the deputation.
- To avoid conflicts of interest, real or perceived, deputations will not be accepted from:
 - Tenderers during a public tender or request for quotation
 - Persons or representatives from organisations seeking financial support from Council that involves an
 expression of interest
 - Consultants who are engaged by Council on the matter the subject of the deputation.

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Table of Contents

1.	Apologies	. 1
2.	Declarations of Interest	. 1
3.	Deputations	. 1
4.	Committee Reports	2

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- 1.
- Apologies Declarations of Interest
- 2. Deputations
- **Apologies** 1.
- 2. **Declarations of Interest**
- **Deputations** 3.

4. Committee Reports

4.1 Wollongbar Urban Expansion Area - Stage Three Development

Delivery Program Commercial Services

Objective To provide an update on the Wollongbar

Urban Expansion Area - Stage Three

Development.

Background

Council last received a report on the Wollongbar Urban Expansion Area (WUEA) Residential Estate - Stage Three development at the June 2020 Commercial Services Committee meeting.

The report sought approval to proceed with the development of the third and final stage of this residential estate due to the identified project dependency issues of this project and the construction of the Wollongbar District Park.

In recognition of the economies of scale in undertaking both projects concurrently, the Commercial Services Committee at the meeting held 16 June 2020, recommended as follows:

- 1. That Council resolves to proceed with Wollongbar Residential Estate Stage Three by calling for tenders to undertake the development works.
 - 2. That Council authorises the General Manager to secure a \$5 million loan facility to fund development of Wollongbar Residential Estate Stage Three, and execute all appropriate loan documentation based on the forecast cash flows, as per Attachment 3 to this report.
 - 3. That Council include the forecast cash flows, as per Attachment 3, in the adopted 2020/21 to 2023/24 Delivery Program and Operational Plan and Long Term Financial Plan.

This recommendation was adopted at the 25 June 2020 Ordinary meeting.

Following approval to proceed with this development, Council received a request from a community based not-for-profit organisation, seeking support for a potential project as part of the development. The objective of the project is to construct small cottage style one bedroom and living area houses for single, older women.

This report provides an update on works undertaken to date for the Stage Three development and provides an opportunity for Council to discuss the not-for-profit proposal.

Key Issues

- Project viability
- Impacts on Council's long term financial plan
- Management of other proposals

Information

The WUEA Residential Estate - Stage Three ("Stage Three") development comprises thirty residential lots and one large lot, identified for childcare purposes. A lot layout plan is included as Attachment 1.

The remedial action plan ("RAP") and bulk earthworks to facilitate development of Stage Three are well advanced and, subject to weather, are due for completion early December. Morgan Earthworks was engaged to complete the RAP, and the bulk earthworks for Stage Three and the District Park.

Maintaining the same contractor (Morgans Earthworks), at this stage of the project, provided efficiencies as they were already mobilized on site and held a sound understanding of how the RAP works and bulk earthworks were interrelated. This has resulted in cost savings in completing the subdivision works for Stage Three.

Morgans Earthworks is also undertaking works on land adjoining Stage Three, owned by Avalon Estate (the Brown Family).

Included in these works is construction of Pembroke Close / Dundee Avenue, which is being jointly funded by Avalon Estate and Council. Construction of this road will yield ten lots for Avalon Estate and six lots for Council (included as part of Stage Three).

Council's contribution to these works is approximately \$175,000 including electrical works. These works are expected to be completed by late 2020.

A deed of agreement between Council and Avalon Estate dealing with various matters related to Stages Two and Three, including land acquisition and cost sharing, was approved by Council at the Commercial Services meeting held 17 November, 2015 and executed in 2016.

Council endorsed the tender to complete Stage Three works at the 26 November 2020 Ordinary Council meeting.

The feasibility assessment and development cash flows included in the report to the 16 June 2020 Commercial Services Committee have been updated.

Only minor changes have been made as development cost estimates remain largely unchanged.

Expected selling prices have been increased marginally in line with the local residential property market that has strengthened over the past couple of months. The figures are relatively conservative and based on the current market demand, there is a potential for a significant upside in prices.

A better indication on likely selling prices will be gained when Avalon Estate places their adjoining ten lots on the market in early 2021. It is proposed to put a further report to Council in 2021 on prices and the method of sale for the Stage Three lots, once civil construction and other works have been completed.

The estimated selling period of approximately two years remains unchanged.

A key assumption in assessing the viability of this project is that it is 100% debt funded with peak borrowing estimated to be in the order of \$4.4m.

The feasibility assessment and development cash flows are included as Attachment 2, and summarised in Table One.

Revised (excluding June 2020 Revised (including Item Child Care Site) **Child Care Site) Estimates** 9,328,000 9,369,000 8,135,000 **Net Sales** 4,346,200 Less Development Costs 4,510,000 4,346,000 Less Interest Paid 141,000 136,000 143,000 **Return on Total Costs** (107%) 4,818,000 (109%) 4,886,800 (81%) 3,645,800 **Return on Funds Applied** (43%) 2,811,000 (47%) 3,013,000 (33%) 2,018,800

Table One – Stage Three – December 2020 Review (\$)

Key points from Attachment 2 and Table One are:

- As per the cash flow summaries in Attachment 2, Council has maximum loan financing debt of approximately \$4.5m in guarter two, 2021/22
- Assumed sales for this analysis are based on approximately 18 months from quarter three 2021/22 to June 2023
- The Child Care site is removed as one option, based on an earlier Council resolution to examine other potential uses for this site, dependent on the review of the Shire Wide Open Spaces and Community Facilities Needs Analysis that is scheduled for 2020/21.

The overall project remains viable and consistent with Council's Property Investment and Development Policy.

The policy requires a high risk development to return from 5% to 10% above the bank bill swap rate (BBSW) and a medium risk development to return 2% to 5% above the BBSW. The latest BBSW figure range from 0.08% to 0.17%.

The major concern with this development is the debt required to finance the project, recognizing that Council has large debt borrowings planned for a number of commercial property projects, as well as for works planned at the Ballina – Byron Gateway Airport and the Lennox Head Village renewal.

The potential borrowings for commercial property development projects include:

- Airport Boulevard Approved Council borrowings of \$3.74m
- Boeing Avenue Industrial Land Borrowings of \$3.6m to date, with potential for another \$4m in borrowings to construct the industrial lots
- Innovation Precinct Potential borrowings of \$5m to create the industrial lots
- WUEA Stage Three As per this report potential borrowings of \$4.5m.

The commercial property borrowings could potentially total close to \$21m and it is essential that once residential and industrial land projects are completed, any debt incurred is paid off in full, as any on-going loan repayments will adversely impact Council's on-going financial operating result.

This is particularly so with the Airport Boulevard project, which is incurring debt of \$3.74m, with no matching industrial land lots being sold, to repay the debt.

Therefore from a financial management perspective, Council should be maximizing the financial return from developments such as WUEA – Stage Three and then applying the funds generated to eliminate debt.

Council has identified there may be a potential for another use for the child care site, however it may be more opportune to call for expressions of interest for the sale of this land for a child care facility, once the lot is created, as there has been on-going interest from potential operators. A child care facility, even privately operated, still provides an essential community service for any growing residential area.

As mentioned earlier, the sale and pricing of the 31 lots will be subject to a further report to Council.

The other major uncertainty with this project is the long term affects COVID-19 may have on the local residential property market. April 2020 was a time of great uncertainty for the property market, with agents reporting virtually no enquiry from prospective buyers. Recent enquiries with agents reflect a positive change in buyer sentiment, as business in general edges toward a return to normality.

Finally, Ms Marilyn Perkins will be making a presentation at the Commercial Services Committee meeting to outline a potential pilot project aimed to develop one-bedroom and living accommodation for single, older women with limited financial resources at WUEA residential estate.

Ms Perkins and her consultant have discussed this proposal with Council staff and the presentation is designed to provide Councillors with an overview of the project.

Councillors should not be making a decision on any alternative proposal at this meeting, as it is more appropriate and transparent for a report to be submitted to a future meeting, or alternatively an expression of interest process conducted, if Council decides there are other outcomes that are to be achieved as part of this development.

Legal / Resource / Financial Implications

As per the information section of this report.

Consultation

There has been on-going consultation with property agents and consultants. Any sale of land will be recommended to be placed on the open market.

Options

This report has been provided as update on the project and is for information only.

RECOMMENDATION

That Council notes the contents of this report regarding the financial feasibility for the Wollongbar Urban Expansion Area – Stage Thee development, as per the report attachments.

Attachment(s)

- 1. WUEA Stage Three Lot Layout Plan
- 2. WUEA Stage Three Financial Feasibility

Wollongbar Urbar	n Expansion A	rea - Stage Th	ree - Feasibili	ty - December	2020	
İtem	Assumption	Îtem	Amount (\$)	Totals (\$)		Childcare itre
		_				
Forecast Sales	31	Lots	10,711,000		9,305,000	
Less : Commission and Marketing	3.00%		321,000		279,000	
Less: Legais	\$1,500	PerLot	47,000		45,000	
Less: GST	10.00%		974,000		846,000	
Net Proceeds				9,369,000		8,135,000
Less : Development Costs						
Paid 2019/20			119,200		119,200	
Paid 2020/21 - Outside of Tender			350.000		350,000	
Tonder			1,650,000		1,650,000	
50% Centribution to Pembroke Close			170.000		170.000	
Electrical and Communications	\$10,000	PerLot	310,000		310,000	
Landscaping	\$5.000	PerLot	155:000		155.000	
Contingency Major Remaining Works	10%	P 40 420	229.000		229,000	
Total Construction Costs	g-46/25		2,983,200		2,983,200	
Consultants and Professional Fees			42.000		42,000	
Council Contributions	\$42,606	Perket	1.321.000		1.321.000	
Total Development Costs	140,000	Per Lot	Promision of the second	4,346,200	- Signatura	4,346,200
Result exc Interest and Land Value			116%	5,022,800	87%	3,788,800
Less: Interest on Borrowings				136,000		143,000
Return on Total Development Costs			109%	4,886,800	81%	3,645,800
Less: Land Value (% of Sales Ex GST)	20.00%			1,873,800		1,627,000
Return on Funds Applied			47%	3,013,000	33%	2,018,800
as as			<u> </u>			

Wollongbar Urb	an Expansion A	rea - Stage Thr	ee - Lot Yield	
		Area	Sq Metre	Price
		Square	(S)	Per Lot (S)
Description	Lot Reference	Metres (#)	(Incl GST)	(Incl GST)
Corner entrance lot	10	820	402	330,000
Corner lot	2	781	423	330,000
Adjacent to road	3	656	488	320.000
Adjacent to road	4	600	500	300,000
Adjacent to road	5	600	500	300,000
Adjacent to road	6	600	500	300,000
Adjacent to road	7	600	500	300,000
Adjacent to road	8	600	500	300,000
Corner lot	9	644	481	310,000
Adjacent road 2 lots behind	10	600	500	300,000
Corner lot	111	656	480	315,000
Adjacent to road	12	600	500	300,000
Adjacent to road	13	600	500	300.000
Adjacent to road	14	600	500	300.000
Adjacent to road	15	600	500	300,000
Adjacent to road	16	600	500	300,000
Adjacent to road	17	621	515	320,000
Adjacent to road	18	618	518	320.000
Corner lot opposite childcare	19	651	492	320,000
Adjacent to road	20	634	497	315,000
Adjacent to road	21	634	497	315.000
Adjacent to road	22	634	497	315,000
Corner lot	23	647	487	315,000
Adjacent road 2 lots behind	24	600	500	300,000
Corner lot opposite park	25	642	491	315,000
Opposite park	26	634	497	315:000
Opposite park	27	634	497	315,000
Opposite park	28	634	497	315.000
Corner lot opposite childcare	29	645	496	320.000
Opp childcare 2 lots behind	30	601	499	300.000
Sub Total		9,305,000	VC30-40/	9,305,000
Childcare Centre Lot	- 31	3.270	430	1,406,000
Totals		9,308,270	- Cabar	10,711,000
Average Price (excl lot 31)	30			310.000

				V	/ollongbar Ur	ban Expansio	n Area - Stage	Three - Cash Flo	w (including C	Childcare Centre	Site)						
Year	2019 20	2019/20	2019.20	2019/20	2020 21	2020/21	2020 21	2020 21	2021/22	2021-22	2021/22	2021/22	2022/23	2022 23	2022 23	2022 23	
Quarter	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q 3	Q4	Q1	Q2	Q3	Q4	Totals
Sales (net of GST, comms, legals)											1,562,000	1,562,000	1,562,000	1,562,000	1,562,000	1,559,000	9,369,000
Development Costs																	
Completed		51,000	51,000	17,200													119,200
Civil Works - Outside of Tender			20,020	المسكون ا	175,000	175,000											350.000
Civil Works - Tender					20 0,000	22.0000	550,000	550.000	550,000								1,650,000
50% Contribution to Pembroke Close								-52.032.03	170,000								170,000
Electrical and Telecommunications									155,000	155,000							310,000
Landscaping									155,000								155,000
Givil Works Contingency							55,000	56,000	103,000	15,000	Ó.	o o	0	0	0	0	229,000
Consultants Balance							21,000	21,000									42.000
Council Contributions								1,321,000									1,321,000
Cash Outflows	0	51,000	51,000	17,200	175,000	175,000	626,000	1,948,000	1,133,000	170,000		0	0	0	0	0	4,346,200
Net Quarterly Cash Movement	0	(51,000)	(51,000)	(17,200)	(175,000)	(175,000)	(626,000)	(1,948,000)	(1,133,000)	(170,000)	1,562,000	1,562,000	1,562,000	1,562,000	1,562,000	1,559,000	5,022,800
Interest Paid on Loan at 3%	0	0	0.	1,000	1,000	2,000	4,000	8,000	23,000	32,000	33,000	22,000	10,000		0	0	136,000
Net Cash Movement after Interest	0	(51,000)	(51,000)	(18,200)	(176,000)	(177,000)	(630,000)	(1,956,000)	(1,156,000)	(202,000)	1,529,000	1,540,000	1,552,000	1,562,000	1,562,000	1,559,000	4,886,800
Funded by:																	
Cumulative Loan / Surplus Funds	0	(51;0¢0)	(102,000)	(120,200)	(296,200)	(473,200)	(1,103,200)	(2,059,200)	[4,215,200]	(4,417,200)	(2,888,200)	(1,348,200)	203,800	1,765,800	3,327,800	4,886,800	4,886,800

				W	follongbar Url	ban Expansion	n Area - Stage 1	hree - Cash Flo	w (excluding C	Childcare Centre	Site)						
Year	2019/20	2019/20	2019/20	2019/20	2020 21	2020 21	2020 21	2020 21	2021/22	2021/22	2021/22	2021/22	2022/23	2022 23	2022/23	2022/23	
Quarter	Q1	Q2	Q3	Q4	Q1	Q2.	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Totals
Sales (net of GST, comms, legals)											1,356,000	1,356,000	1,356,000	1,356,000	1,356,000	1,355,000	8,135,000
Development Costs																	
Completed		51,000	51,000	17.200													119,200
Civil Works - Outside of Tender					175,000	175,000											350,000
Civil Works - Tender							550.000	550.000	550,000								1,650,000
50% Contribution to Pembroke Close								0	170,000								170.000
Electrical and Telecommunications									155,000	155,000							310,000
Landscaping								0	155,000								155,000
Civil Works Contingency							55,000	56,000	103:000	15,000	0	0	0	-0	0.	0	229,000
Consultants Balance							21,000	21,000									42,000
Council Contributions								1,321,000									1,321,000
Cash Outflows	0	51,000	51,000	17,200	175,000	175,000	626,000	1,948,000	1,133,000	170,000	0	0	0	0	0	0	4,346,200
Net Quarterly Cash Movement	0	(51,000)	(51,000)	(17,200)	(175,000)	(175,000)	(626,000)	(1,948,000)	(1,133,000)	(170,000)	1,356,000	1,356,000	1,356,000	1,356,000	1,356,000	1,355,000	3,788,800
Interest Paid on Loan at 3%	0	Ð	Ů.	1,000	1,000	2,000	4,000	8,000	23,000	32,000	33,000	23,000	13,000		Ů.	0	143,000
Net Cash Movement after Interest	0	(51,000)	(51,000)	(18,200)	(176,000)	(177,000)	(630,000)	(1,956,000)	(1,156,000)	(202,000)	1,323,000	1,333,000	1,343,000	1,353,000	1,356,000	1,355,000	3,645,800
Funded by:																	
Cumulative Lean / Surplus Funds	0	(51,000)	(102,000)	(120,200)	(296,200)	(475,200)	(1,103,200)	(3,059,200)	(4,215,200)	(4,417,200)	(3,094,200)	(1,761,200)	(418,200)	934,800	2,290,800	3,645,800	3,645,800

4.2 Ballina - Byron Gateway Airport - Long Term Financial Plan Review

Delivery Program Commercial Services

Objective To review the long term financial plan for the

Ballina - Byron Gateway Airport due to a significant increase in plane and passenger movements during the past three months.

Background

Council last reviewed the long term financial plan (LTFP) for the Ballina - Byron Gateway Airport (BBGA) at the June 2020 Commercial Services Committee meeting.

At that time passenger numbers for the BBGA were well down due to the COVID-19 pandemic; i.e. numbers for April to June 2020 were 10,230, with a low of 385 passengers in April 2020. As a comparison, numbers for April to June 2019 were 119,880.

Since bottoming out in April 2020 passenger numbers have significantly increased with an October 2020 figure of 51,359, which was a record figure for October; i.e. October 2019 - 47,296, October 2018 – 50,908.

The BBGA is also receiving a far higher number of flights, with Melbourne now having recommenced, along with flights operating to and from Sydney, Canberra, Dubbo and Newcastle.

With passenger numbers improving and a large number of flights operating, there is on-going pressure on the BBGA infrastructure, with a constant need for improvements.

The report that follows provides a review of the forecast operating result for 2020/21, and for the ten year life of the LTFP, along with an update on the capital works program.

Key Issues

- Revised forecast operating result for 2020/21
- · Capital works priorities and funding

Information

The adopted LTFP for the BBGA is forecasting an operating **deficit** of \$1,865,700 inclusive of depreciation, and a cash **deficit** of \$815,700 once depreciation (non-cash item) is eliminated. The LTFP was adopted by Council in June 2020 when limited flights were operating.

Since that date, flight and passenger numbers have steadily increased, which has resulted in significant improvements to the forecast operating result for 2020/21.

A review of the forecast Operating Revenues and Expenses, and the Operating Result, is included as Attachment 1 (pages 19 and 20) of this agenda.

The key columns in that attachment, particularly for 2020/21, are:

- Adopted 2020/21 Represents the adopted estimates for 2020/21
- Actual to 30/11 Actual operating revenues and operating expenses for 2020/21 to 30 November 2020
- Estimated 2020/21 (and to 2029/30) Represents the revised estimates for 2020/21, and for the ten year life of the LTFP, based on updated forecasts for flight and passenger movements.

This information is summarised in the following table.

BBGA – Actual and Revised Forecast Operating Results (\$'000)

Item	Actual 2018/19	Actual 2019/20	Adopted 2020/21	Actual to 30 Nov	Revised 2020/21	Revised 2021/22	Revised 2022/23
Operating Revenues	6,927	5,753	2,795	1,670	5,273	6,089	6,930
Operating Expenses	5,091	5,070	4,661	1,823	5,262	5,651	6,126
Operating Result	1,836	683	(1,866)	(153)	11	438	804
Add Back Depreciation	782	786	1,050	0	820	850	950
Cash Result	2,618	1,469	(816)	(153)	831	1,288	1,754
Passenger Numbers	533,000	405,000	200,000	145,000	400,000	480,000	535,000

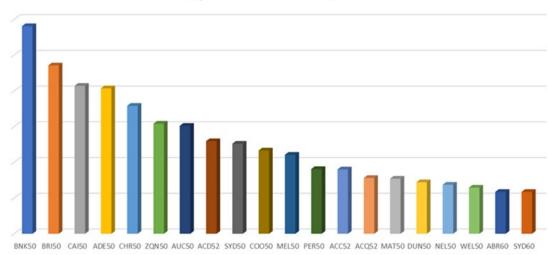
Points of interest include:

- The revised 2020/21 results predict a very small operating **surplus** of \$10,800, inclusive of depreciation, as compared to the original forecast for a \$1,865,700 deficit. With depreciation eliminated the forecast cash **surplus** is now \$830,800 compared to the original estimate of a cash **deficit** of \$815,700.
- The assumptions applied for passenger numbers and income from passenger / flight charges is based on the 2020/21 figures equating to approximately 75% of the turnover achieved in 2018/19 (the last complete "normal year"), 90% in 2021/22 and 100% in 2022/23.
- Similar assumptions are applied to other major revenue and expense items such as security charges and car parking revenues.
- Car parking revenues should increase once the proposed car parking works are completed, with the new boom gate model expected to result in higher revenues.
- Electricity expenses should decrease once solar panels are installed.

Overall the improved financial outlook for the BBGA is far healthier, recognising that the forecasts undertaken during April to June were fairly dire, and there are many airports still struggling due to operating restrictions. The airline industry has always been volatile and regular reviews of the LTFP for the BBGA are required to ensure that Council is in a position to respond to changes in the marketplace.

Negotiations are currently occurring with the airlines in respect to passenger and landing charges, with the airlines all under financial pressure due to reduced flights, domestic and international. Updates on these negotiations will be provided in future reports.

As an item of interest, in late November, Hertz Australia confirmed that the BBGA was holding the most live bookings for the period 15 December 2020 to 15 January 2021 within the Hertz network, as per the following chart, with the airport reference codes along the horizontal axis.



Live Bookings 15th Dec to 15th Jan Top 20 Locaitons

This highlights that it is likely to be a very business Christmas / New Year period in the Northern Rivers region.

Capital Works Priorities

With the BBGA generating a cash operating surplus, any surplus funds are applied to capital works and loan principal repayments.

This information is summarised in Attachment 2 (page 21 of this agenda), which includes details on the capital works program, Airport Reserve balance and loan repayments.

In respect to capital works, the updated priorities are as follows.

Apron Upgrades and Concrete Pads - \$1,600,000 for 2020/21

The asphalt aprons and concrete pads require regular upgrades to repair pavement damage (rutting, indentations etc.) caused by a combination of aircraft positioning (aircraft nose wheel and main wheels), ground servicing equipment (GSE), and fuel spills.

Recent testing has confirmed that this work should be carried out during 2020/21 and with the number of flights to and from the BBGA continuing to increase, it is important that this work is undertaken as soon as possible.

Pitt and Sherry Pty Ltd, engineering consultancy firm engaged by the Airport, has provided the following cost estimates for these works (excluding GST):

- Bay 1 upgrade works \$139,000
- Bay 3 concrete works \$662,000
- Bay 4 concrete works \$723,000
- Project management contingency (5%) \$76,000

The works are fully funded from the Airport Reserve.

Car Parking, Solar Power and Connection to Airport Boulevard - \$5,000,000 for 2020/21 and 2021/22

The objectives of this project are:

- increase the number of car spaces from approximately 500 to 640
- improved traffic flows
- relocate the car rental desks from inside the terminal building to kiosks in the car park. This will create more room in the arrivals hall and create space for a second baggage carousel, when required
- install a boom gate revenue collection and car park management system
- install solar panels as shade structures over the car spaces. Power generated will reduce electricity costs
- connect the car park to Airport Boulevard and realign Southern Cross Drive.

PTC (Parking and Traffic Consultants) Pty. Ltd. has completed conceptual layout designs for the car park, along with revenue projections.

A consultant engineer (Craig Zerk) has also been engaged to ensure the concept plans will function effectively and to assist in identifying savings in the scope and cost of the works.

Consideration has also been given to staging the proposed works to reduce the level of disruption to car park operations; i.e. the car park must continue operating although at reduced capacity.

The consultant engineer has prepared indicative cost estimates for the civil construction component of the car park upgrade, based on the latest concept designs.

Subject to detailed design, consultants' fees and other investigations, the civil works are estimated to be in the order of \$3.3 million plus the boom gate and solar power; i.e.

Item	Amount (\$)
Civil Works	3,300,000
Boom Gate Control and Management System	1,000,000
Solar Power and Associated Structures	700,000
Total Cost	5,000,000

The estimate for the boom gate control and management system is subject to a review of concept plans and detailed design. Similarly, with the solar power, an audit of the BBGA's power needs is required prior to designing a suitable system.

Once detailed designs and specifications for all works have been completed, revised costings will be prepared as will revenue projections. This information will be presented to Council in the first half of 2021.

Construction of the car park is dependent upon timing of the construction works for Airport Boulevard and the realignment of Southern Cross Drive.

Discussions have been held with the preferred contractor for Airport Boulevard, with a view to undertaking these roadworks first to enable the car park construction works to follow.

Subject to completion of the Airport Boulevard roundabout and the realignment of Southern Cross Drive, it is proposed to start construction works in the car park after Easter 2021, to minimise the disruption to BBGA operations and hopefully avoid periods of prolonged wet weather.

This work is fully funded from loans. The improved operation of the car parking will increase revenue from parking fees to help offset the extra loan repayments.

Pilot Activated Lighting Controls (PALC) and Airport Lighting Equipment Room (ALER) - \$315,000 for 2020/21

This work is still scheduled for 2020/21, funded from the Airport Reserve.

Runway Upgrade Project - \$25.1m for the period 2020/21 to 2022/23

As previously reported, the existing BBGA runway is 1,900 metres long and 30 metres wide.

Discussions with Jetstar over the past couple of years (pre COVID-19) indicated that they were proposing to upgrade their Airbus A320 aircraft (180 seats) to A321 aircraft (220 seats) and as such suggested the BBGA runway be widened from 30 metres to 45 metres to accommodate the larger aircraft.

In June 2020, the Federal Government approved a grant of \$10m to Council for the project. Since the announcement of the grant, consultants have been engaged to undertake site and other investigations and prepare a Part V Planning Application.

Investigations to date indicate the proposal is facing a number of constraints including:

Corks Hill - A substantial amount of Corks Hill would have to be removed as
it is located within the 280 metre wide "runway strip" required by 45 metre
wide runways. A "runway strip" must be free of aviation hazards.

- Aboriginal Cultural Heritage Midden sites have been identified around the base of Corks Hill and the foreshore of North Creek. Investigations and consultation with the JALI Aboriginal Land Council are ongoing to determine if and how these issues may affect the development proposal.
- Sandpit Lake A section of this water body located on the northern side of the runway is located within the 280 metre wide "runway strip".
- Flooding Widening will require an overlay to strengthen the runway, resulting in the height at the runway centre line increasing by at least 200mm. This may create a form of levee bank and as such mitigation measures are required to reduce the potential impacts of flooding at the airport and adjacent land.
- Ecological Investigations into possible endangered ecological communities around Corks Hill and the runway drainage system are ongoing.
- General Aviation Hangars Some of these may have to be removed as they are located within the 280 metre wide runway strip.

Given the numerous constraints, consideration has been given to lengthening the runway, as opposed to widening; i.e. increase the length from 1,900 to 2,400 metres and leave the width at 30 metres.

This option may remove the need to deal with Corks Hill, Sandpit Lake and leave known midden sites undisturbed.

To assist in exploring this option a specialist aviation consultant, Lower Capital Pty. Ltd, was engaged amongst other things to:

- Liaise with the airlines to determine their intentions in regards to fleet upgrades; and
- Liaise with the Civil Aviation Safety Authority (CASA) to ascertain what runway upgrade works are required to meet certification for the larger aircraft.

In broad terms, Lower Capital report that COVID-19 has had a massive impact on commercial airlines who are struggling to survive.

The general consensus is that airlines will probably reduce the number of larger aircraft and focus on retaining existing fleets of Airbus A320 (180 seats) and Boeing 737 (160 seats) aircraft.

Larger aircraft will probably be allocated to trunk routes between capital cities, and the smaller aircraft will service the regions.

Airbus A320 and Boeing 737 aircraft currently service BBGA on a daily basis by way of an airport pavement concession, provided by the BBGA to the airlines and an approved narrow runway procedure prepared by the airlines and overseen by CASA.

Lower Capital also report that the airlines and CASA may now have a preference for lengthening the runway rather than widening. Further work is required to provide the relevant information to achieve agreement with CASA.

The lengthening option should be cheaper and less disruptive to airport operations. Based on this, the consultants undertaking the Part V investigations have been asked to investigate the option of extending the runway to 2,400 metres. Once these investigations have concluded a further report will be presented to Council.

Irrespective of the outcome of these investigations, the existing runway is in urgent need of an overlay to strengthen it.

Subject to further technical advice, these works should be undertaken within the next 12 months and importantly they will not compromise any proposal to lengthen the runway.

The same cannot be said for the option of widening the runway as this would require a change in the profile of the runway surface.

The LTFP still includes this widening / lengthening project, which also allows for strengthening, with \$100,000 included for 2020/21 for on-going investigations and \$25m for the construction works in 2021/22 and 2022/23.

The \$25m is funded \$10m from the Federal Government grant and \$15m from loans.

Terminal – Baggage Area Expansion - \$100,000 for 2020/21 and \$2,000,000 for 2021/22

This area regularly exceeds operational capacity for the airline's ground handler ground service equipment (GSE) and has not received any infrastructure improvements since its construction. This negatively impacts on airline on-time-performance and safe working practices.

The \$100,000 in 2020/21 allows for preliminary concept works and \$2m is allowed in 2021/22 for construction. As there are insufficient funds in the Airport Reserve, this project is funded in 2021/22 from a \$1m grant and \$1m loan.

There has not been any formal application for a grant for this work, as yet, and the project will currently not proceed unless grant funds are secured.

Terminal - Passenger Screening - \$2,708,000 for 2020/21

Council accepted a tender for the passenger screening equipment at the November 2020 Ordinary meeting, based on a total cost of \$408,000 with \$405,000 funded from an approved grant through the Federal Government's Regional Airport Security Infrastructure (RASI) Fund.

At the August 2020 Commercial Services Committee meeting, a report on the BBGA identified that funding was also needed to modify the terminal to accommodate the new screening equipment, which is mandatory due to changes in Federal Government legislation.

The report provided a concept plan with a conservative estimate of \$2.5m to accommodate the new equipment.

To support airports implement the new equipment, the Federal Government had also opened the Regional Airports Screening Infrastructure (RASI) Program, with \$66.1m allocated to reduce the upfront capital installation and initial operating costs for regional airports in implementing the enhanced security screening equipment.

The recommendation from the August 2020 Commercial Services meeting, as adopted at the August 2020 Ordinary meeting, authorised the General Manager to apply for the maximum amount considered achievable from the grant program.

An application was submitted based on a total cost of \$2.5m including a grant contribution of 42.3m. Council has recently received approval for the full \$2.3m in grant funding.

The funding deed does not appear to require any contribution from Council and on that basis \$2.3m has been added to the \$408,000 to provide a total budget of \$2,708,000 for 2020/21.

The difficulty now will be having all these works completed by 1 July 2021 when the new body screening equipment is due to be operational.

Legal / Resource / Financial Implications

As per the information section of this report.

Consultation

Discussions have been on-going with the airlines servicing the BBGA, CASA and the consultants engaged on the various projects.

Options

This provides an update on the financial performance of the BBGA. There has been a significant increase in passenger numbers since June along with an improved financial outlook.

Unfortunately, as has always been the case with the BBGA, increased passengers and flight movements creates an ever increasing need for infrastructure renewals or improvements.

The capital works planned remain extensive and further updates will be provided as each of the major works progress.

Finally it is pleasing to see that the importance of the BBGA has been recognised through the Federal Government approving \$2.3m in grant funding as part of the RASI Program, recognising that only \$66.1m was available for the entire program.

RECOMMENDATION

That Council notes the contents of this report and adopts the updated review of the Long Term Financial Plan for the Ballina – Byron Gateway Airport, as per the report attachments.

Attachment(s)

- 1. BBGA Operating Revenues and Expenses
- 2. BBGA Capital Movements

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Ballina Byron Gateway Airport = Capital Movements (December 2020 Revision)																						
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Source of Capital Funding	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30
Capital Grants and Contributions Loan Borrowings Reserves Total	2-705-000 2-000-000 2-118-000 6-823,000	0	5 000 000 10 000 000 50 000 15,050,000	1,250,000 375,000	1,250,000 1,250,000 150,000 2,650,000	0 0 350,000 350,000	0 50,000 50,000	0 0 50,000 50,000	0 0 50,000 50,000	50,000 50,000

Airport Reserve Balances	2020/21	2021/22	2022/23	2023/24	2024 25	2025/26	2026/27	2027/28	2028/29	2029/30
Opening Balance Movement Closing Balance	2,646,800 (2,696,200) (49,400)	(49,400) (262,566) (251,960)	(251,900) 278,660 26,700	26,700 (1,700) 25,000	25,000 389,900 414,900	414,900 137,700 552,600	552,600 536,300 1,088,900	571,100	607,300	

Loan Summary	2020/21	2021 22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30
Loan Principal Repaid P.A. Loan Interest Paid P.A. Total Principal and Interest P.A.	1,408,600 249,800 1,658,400	1,490,100 237,300 1,727,400	1,426,300 425,700 1,852,000	1,163,700 670,400 1,834,100		1,087,500 700,800 1,788,300	1,059,300 665,700 1,725,000	1,090,600 634,500 1,725,100	1,121,800 603,300 1,725,100	1,154,100 571,000 1,725,100
Principal Outstanding - 30 June	6,877,900	14,387,800	22,961,500	23,047,800	23,266,800	22,179,300	21,120,000	20,029,400	18,907,600	17,753,500

Infrastructure Assets	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30
Written Down Value	42,195	56,345	70,445	72,517	73,978	73,082	71,851	70,587	69,290	67,959

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Loan Repayments	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST
Runway / Apron (Loan 1350) Runway / Apron (Loan 1352) Runway / Apron (Loan 1359) Car Park (Loan 1365) Runway / Apron (Loan 1367) Runway / Apron (Loan 1368) Terminal (Loan 1373) Car Park and Solar Car Park Solar, Runway, Baggage Runway Amivals Hall Arrivals Hall Arrivals Hall 2026/27 2026/28 2029/30	84,227 177,963 847,522 95,700 63,494 48,930 90,756	18:597 97:311 101:711 10:700 1,403 10:799 69:304	90,574 187,228 893,831 99,400 0 50,631 93,478 75,060	12:243 28:047 55:402 6:928 0 9:098 66:582 59:000	97,045 196,975 465,310 103,300 52,400 96,275 77,000 338,000	5,779 18,299 9,466 3,024 7,305 63,785 57,000 261,000	207,229 54,267 99,155 79,000 348,000 376,000	8,646 5,462 60,905 55,660 251,600 290,000	56,579 101,802 81,000 357,000 47,000	3,550 58,258 53,000 241,000 279,000 36,000	58,197 105,310 84,000 358,000 387,000 48,000 47,000	1,532 58,258 50,000 241,000 279,000 35,000 36,000	108,312 86,000 369,000 398,000 50,900 48,000 0	51,747 48,000 290,000 268,000 33,900 35,000 0	111,560 89,000 39,000 410,000 51,900 50,000 0	48,500 45,600 226,600 32,900 33,000 0	114,770 92,000 390,000 422,000 52,000 51,000 0	45,290 42,000 209,000 244,000 31,900 32,000 0 0	118,108 94,000 403,000 54,000 52,000 9 0 0	41,952 40,000 197,000 232,000 29,000 31,000 0 0
Total Repayments	1,408,591	249,825	1,490,142	237,300	1,426,305	425,658	1,163,651	670,413	1,030,981	670,808	1,087,507	700,790	1,059,312	665,747	1,090,560	634,500	1,121,770	603,290	1,154,108	570.952