

# Caravan Park, Camping Ground or Manufactured Home Estate Approval to Operate Application

**Lodge Applications** at Ballina Shire Council • 40 Cherry Street Ballina (Mon-Fri 8.15am to 4.30pm)  
**mail** PO Box 450 Ballina 2478 • **e** council@ballina.nsw.gov.au • **abn** 53 929 887 369  
**t** 1300 864 444 • **w** ballina.nsw.gov.au • **credit card payments e** terminal22@ballina.nsw.gov.au

Payment of the inspection fee is required upon lodgement of application.

## Application Type

- |   |  |
|---|--|
| <input type="checkbox"/> Caravan Park             | <input type="checkbox"/> Renewal Application |
| <input type="checkbox"/> Manufactured Home Estate | <input type="checkbox"/> Change of Ownership |
| <input type="checkbox"/> Camping Ground           | <input type="checkbox"/> General             |

## Description of Land

Name of Park			Total No. of Sites
<input type="text"/>			<input type="text"/>
Lot Number	Portion Number	Section Number	DP Number
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Address of Park			
<input type="text"/>			

## Owner Details

Owner Name	ACN/ABN	
<input type="text"/>	<input type="text"/>	
Owner Address		
<input type="text"/>		
Telephone <i>business hours</i>	Telephone <i>mobile</i>	Email Address
<input type="text"/>	<input type="text"/>	<input type="text"/>

## Operator Details

Operator Name	ACN/ABN	
<input type="text"/>	<input type="text"/>	
Operator Address		
<input type="text"/>		
Telephone <i>business hours</i>	Telephone <i>mobile</i>	Email Address
<input type="text"/>	<input type="text"/>	<input type="text"/>

## Office Use Only

2024/25 Fee: Renewal \$15 EACH site  
General Inspection Fee: \$230 per hour  
Change of Ownership Fee: \$115  
Receipt type: 146

Amount paid \$	Date paid	Receipt number
<input type="text"/>	<input type="text"/>	<input type="text"/>

## Applicant Details

As the Applicant for this Park to which this application relates, I consent to this application. I also consent for authorised Council staff to enter the land to carry out inspections relating to this application. I accept that all communications regarding this application will be through the nominated applicant and I understand that information will be made publicly available and published to the DAs online section of Council's website.

Applicant Name	ACN/ABN
<input type="text"/>	<input type="text"/>

Applicant Address

Telephone <i>business hours</i>	Telephone <i>mobile</i>	Email Address
<input type="text"/>	<input type="text"/>	<input type="text"/>

## Number of Sites

Long Term Sites	<input type="text"/>	Identifying Numbers	<input type="text"/>
Occupied Long Term Sites	<input type="text"/>	Identifying Numbers	<input type="text"/>
Short Term Sites	<input type="text"/>	Identifying Numbers	<input type="text"/>
Camp Sites	<input type="text"/>	Identifying Numbers	<input type="text"/>
Moveable Dwellings with WC	<input type="text"/>	Identifying Numbers	<input type="text"/>

## Number of Facilities Provided within the Park

Toilets		Showers		Hand Basins		Laundry	
Female	<input type="text"/>	Female	<input type="text"/>	Female	<input type="text"/>	Washing Machines	<input type="text"/>
Male	<input type="text"/>	Male	<input type="text"/>	Male	<input type="text"/>	Washing Tubs	<input type="text"/>
Urinals	<input type="text"/>	Disabled	<input type="text"/>	Disabled	<input type="text"/>	Clothes Driers	<input type="text"/>
Disabled	<input type="text"/>					Line Space	<input type="text"/>
						Ironing Facilities	<input type="text"/>

## Privacy & Copyright Notice

The completed application form and any documents submitted with the application contains personal information that is being collected in order to assess, process and determine the application under the provisions of the *Local Government Act 1993* (NSW) ("the Act"). The information will be processed by the Planning and Environmental Health Division of Ballina Shire Council and will be made available to public enquiries under the *Government Information (Public Access) Act 2009* (NSW). The information will be stored in Council's electronic document management system. The supply of the information is voluntary, however if it is not supplied Ballina Shire Council may be unable to process the application. By signing this Application form, approval is given to Council staff to enter onto the land for the purposes of conducting all necessary inspections.

**Copyright Notice** You are advised that Council will make copies (including electronic copies) of the development application and accompanying plans and documents for the purpose of complying with its obligations under the *EP&A Act* and the *Local Government Act 1993*. In addition the Council may make such further copies as are necessary to facilitate a thorough consideration of the development application. This includes the application form, plans and supporting documentation and the publishing of same to DAs online. The applicant is responsible for obtaining all copyright licences necessary from the copyright owners for this purpose.