

Trade Waste Application for Classification A Discharges

Local Government Act 1993 Part C, Section 68

Lodge Applications at Ballina Shire Council • 40 Cherry Street • Ballina (Mon-Fri 8.15am to 4.30pm)

mail PO Box 450 Ballina 2478 • **e** council@ballina.nsw.gov.au

t 1300 864 444 • **w** ballina.nsw.gov.au • **abn** 53 929 887 369



Payment is required upon lodgement of application for processing.

This application form is for businesses that wish to discharge liquid trade waste (Classification A) to the sewerage system, as required under *Section 68* of the *Local Government Act 1993*.

Insufficient details and incomplete forms may result in consideration of the application being held up pending further information, rejected, or refused under *Sections 85, 86 & 94* of the *Local Government Act 1993*.

Please ensure you read the section on prohibited substances that must not be discharged to the sewerage system.

Applicant Details

Business Trading Name

Site Address

Lot

Section

DP

Property Owner's Name(s)

Property Owner's Address

Telephone work

Telephone after hours

Email Address

Applicant's Name (if different to owner)

Applicant's Address

Telephone work

Telephone after hours

Email Address

Occupier's name (if different to owner or applicant)

Telephone work

Telephone after hours

Email Address

Normal Hours of Business:

Monday to Friday

Saturday

Sunday

Type of Business

Office Use Only

Receipt Type: 723
2024/25 Fee: \$143

Receipt No:

Amount \$

Date Received:

Liquid Waste Details (classification A)

Description of Flow

Maximum rate of discharge to sewer

 kL/h or L/s

Maximum daily discharge to sewer

 kL

Is there a water meter installed?

Yes No

Water meter number

Existing/proposed pre-treatment equipment (grease arrestor, basket arrestor, cooling pit, oil separator etc.)

Size/Litres/Flow Rate

Proposed cleaning schedule/maintenance of the pre-treatment equipment and names of contractors used

Details of any chemical substances/materials stored or used on the premises

Details of methods currently used to dispose of any used or unwanted chemical substances or waste materials and products

Location of sampling point if applicable

Supporting Documentation

The application must be accompanied by 2 copies of plans showing the following:

- details and location of all processes, tanks, pits and apparatus associated with the generation of commercial waste
- details, location, capacity/dimensions, material of construction and lining of the proposed pre-treatment facilities
- details of pipes and floor drainage conveying the effluent
- stormwater drainage plan

Please attach relevant documentation eg:

- Environmental Impact Statement (if required by Council)
- Consultant's report (if required by Council)
- DEC considerations/restrictions (if required by Council)
- Development application details (if required by Council)

Contractor Details

Please provide details of your chosen contractor engaged to pump out pre-treatment devices and/or dispose of waste products/materials from your premises.

Name of Licensed Contractor	Licence No	Contact details

Prohibited Substances

The following substances are **prohibited** from being discharged into the sewerage system:

- organochlorine weedicides, fungicides, pesticides, herbicides and substances of a similar nature and/or wastes arising from the preparation of these substances
- organophosphorus pesticides and/or waste arising from the preparation of these substances
- any substances liable to produce noxious or poisonous vapours in the sewerage system
- organic solvents and mineral oil
- any flammable or explosive substances
- discharges from 'Bulk Fuel Depots'
- chromate from cooling towers
- natural or synthetic resins, plastic monomers, synthetic adhesives, rubber and plastic emulsions
- rain, surface, seepage or subsoil water, unless specifically permitted
- solid matter
- any substance assessed as not suitable to be discharged to the sewerage system
- waste liquids that contain pollutants at concentrations which inhibit the sewage treatment process - refer *Guidelines for Sewerage Systems: Acceptance of Trade Waste (Industrial Waste)* (ARMCANZ/ANZECC, 1994)
- any other substances listed in a relevant regulation (attached).

The applicant should be aware that approval of this application does not constitute a guarantee of any future approval of a variation to the approval. This will be dependent on the available capacity of the sewerage system and subject to passing inspection of the premises by Council.

However, alerting the Council to the applicant's future plans and proposals may assist the Council in planning future sewage management and/or infrastructure additions/modifications.

Signatures

It is an offence to supply false or misleading information. Under Section 665 of the Local Government Act 1993, 'A person who, in or in connection with an application under this Act, makes any statement that the person knows to be false or misleading in a material particular is guilty of an offence. Maximum penalty \$2,200.'

- I have read the contents of this form and I declare that the information that I have provided is true and correct and not false or misleading. I am aware of my obligations regarding trade waste that will be generated from my operations/business. I/we understand that Council has a legal obligation to undertake regular inspections of the operations/business in relation to this Approval, and therefore give Council Officers permission to enter and inspect as per Sections 191 and 192A of the Local Government Act 1993.

Print full name

Signature of property owner/agent

Date

The owner's authorisation to make this application is **mandatory** as per Section 78 of the Local Government Act 1993.

Please note that the owner of the property will be billed for water supply, sewerage and liquid trade waste services provided and it is the owner's responsibility to pay such fees and charges within the period specified. The owner may arrange to recover such fees and charges through the lease arrangement between the owner and the occupier which Council does not become involved with.

- I have read the contents of this form and I declare that the information that I have provided is true and correct and not false or misleading. I am aware of my obligations regarding trade waste that will be generated from my operations/business. I/we understand that Council has a legal obligation to undertake regular inspections of the operations/business in relation to this Approval, and therefore give Council Officers permission to enter and inspect as per Sections 191 and 192A of the Local Government Act 1993.

Print full name

Position in company

Signature of occupiers/applicant/business operator

Date

Office Use Only		
Application date received: / /	Signatures in place: Yes / No	Applicant contacted: Yes / No
Site visit conducted:	Application: Approved / Refused / On Hold	Issue of approval/licence: Yes / No
Approval/licence No:	Commencement of discharge:	Officer in charge:
Date additional information request sent to applicant: / /		TW Authority Register No:
WWTP Details		
Wastewater Treatment Plant:	Design Capacity (EP):	Actual Capacity (EP):
Inspection Checklist		
Pre-treatment Device Type:		
Make:		
Capacity (L):		
Adequate Capacity:		
Adequately Maintained:		
Comments:		
Cleaning Frequency (weeks):		
Cleaning Contractor:		
Last Serviced:		
Treatment Plant:		
Trade Waste Register Entry (for admin/entry officer)		
1. Classification A = Low Risk B = Medium Risk C = High Risk S = High Risk		
2. See Section 3.6, pages 183-185 of the Liquid Trade Waste Regulation Guidelines for determination of 'Category 1, 2 &3' definitions.		
3. Choose the most appropriate activity for business from Lookup List.		