

2024/25 Water Service Application



Lodge Applications with the Customer Service team at Ballina Shire Council

• 40 Cherry Street Ballina (Mon-Fri 8.15am to 4.30pm) • mail PO Box 450 Ballina 2478 • e council@ballina.nsw.gov.au

t 1300 864 444 • w ballina.nsw.gov.au • credit card payments terminal22@ballina.nsw.gov.au

Payment is required before the application can be processed. If an estimate is required, you will be contacted by email with a quote. Please provide this quote to Customer Service to process the payment.

Please ensure all details are provided and note that installations have a minimum 21 day turnaround.

Applicant Details

Applicant Name

Company/Organisation *if applicable*

ABN

Postal Address

Email Address

Phone *work*

Phone *home*

Phone *mobile*

Plumber's Name

Property Details

Owners Name

Property Address

Lot Number

DP/SP Number

Details of Installation

DA Number *if applicable*

Date installation required

minimum 21 day turnaround from receipt of payment or issue of DA consent, for standard meter installs

Office Use Only

Authority Register Number:

414 .

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\$ Amount paid

Date received

Receipt number

Property Type

- Residential - drinking water and recycled water connection \$1,210 (to valve) or \$1,390 (to main)
- Dual Occupancy (duplex/granny flat/dual key)
drinking water and recycled water connection \$2,420 (to valve), \$2,780 (to main)
- Commercial - estimate required
- Fire Service - estimate required

Installation Type

A standard meter installation is typically within 1 metre of a side boundary.

- New installation (standard) >>> for new developments, water meters will be installed at termination points left by developer, which is indicated by the blue marker block onsite
- New installation with specific location (non standard) >>> Council will supply a quote by email, installation plan must be attached to this form
- Relocate/alter existing meter >>> Council will supply a quote by email, installation plan must be attached to this form
- Service size larger than 20mm
- Installation requiring an inspection

Smart Metering

Smart metering devices are required to be installed on all new meters of the following type:

- more than two metered services on the property (except in dual reticulation areas where there are more than four metered services)
- connections greater than 25mm
- any location with master/subtract meter arrangement
- Category 2 or 3 Trade Waste approval

More information on Council's Smart Metering Service can be found at www.ballina.water.com.au

Quantity of Smart Metering devices

- Annual subscription to water usage data
subscribe for \$27 pa to receive detailed graphs of hourly and daily consumption emailed to your nominated email address

Water Service Application Guidelines

- All new water meter services require the completion of a Water Service Application and fees are payable on lodgement of the application by email or at Council's Customer Service Centre at 40 Cherry Street, Ballina.
- All sites are to be clearly signed showing the lot or street number.
- A clear, adequate diagram showing the location and height above ground level of the water meter is required.
- Meters will be installed approximately 200mm above the existing ground level. If the site is to be filled, it is the applicants responsibility to clearly indicate the intended finished ground level on site.
- A standard service consists of a 20mm meter (refer to Council's Fees and Charges subject to change from 1 July each year). Non-standard connections are quoted on application.
- New services are to be adequately protected and once installed are the responsibility of the applicant /builder. A minimum exclusion area of 1m x 1m is required. Valve location markers are to be clearly visible. The cost of any repairs for meters that are damaged during construction is the property owner's responsibility.
- Council will meet any costs associated with the maintenance and repair of the meter/service due to normal wear and tear. The owner of the property will be responsible for any charges Council may impose for repairing damage not caused by normal wear and tear to the meter and/or service.
- Connections in urban areas will be made from the nearest main to the boundary of the property. Connection from the meter to the dwelling is the responsibility of the owner.
- Council does not accept responsibility for the loss of water, or subsequent cost, on the landowner's side of the meter.
- Water meters remain the property of Ballina Shire Council (submeters excluded).
- Service charges apply from the date of connection.

I have read and understand the Water Service Application guidelines.

Applicant Signature

Date