

Application to Operate an Amusement or Inflatable Device

Lodge Applications at Ballina Shire Council • 40 Cherry Street Ballina (Mon-Fri 8.15am to 4.30pm)
mail PO Box 450 Ballina 2478 • **e** council@ballina.nsw.gov.au
t 1300 864 444 • **w** ballina.nsw.gov.au

This document must be read in conjunction with Council's **Event Guidelines**.

1. Operator Details

Name of Registered Owner/Operator of the Device

ABN

Postal Address

Email Address

Preferred contact method
for correspondence

Email

Post

Business Telephone

Mobile

Alternate phone

On-site Contact Name

Mobile

2. Amusement Device Details

Type of Amusement Device

Classification of Device

Manufacturer or sole Importer of amusement device

Date of device registration

Dimensions of
device

Height

Width

Length

3. Registration Details

Registration Number

State of Issue

Expiry Date

Name of Registered Owner

Address of Registered Owner

Has a copy of the Registration Certificate been
attached to the application?

Yes

No

Applications **will not** be accepted without a copy of the
current Registration Certificate.

4. Event Details

Event Name

Organisation

Location(s) for the operation of amusement device

Proposed period of operation *from / to*

Name all individuals trained to operate the amusement device during the period applied for

5. Amusement Device Insurance Details

It is essential that the hirer holds a minimum of \$10,000,000 public liability insurance cover for the specific device. It is the responsibility of the operator to verify with their insurer that their insurancy policy terms will cover the proposed device.

Has a copy of the Certificate of Currency been attached to the application?

Yes
 No

*Applications **will not** be accepted without a current Certificate of Currency.*

6. Certification Details not required if an exempt 'small amusement device'

Name/Company Name of Certifier

Organisation

It is essential that the hirer holds a minimum of \$5,000,000 professional indemnity insurance cover.

Has a copy of the Certificate of Currency been attached to the application?

Yes
 No

*Applications **will not** be accepted without a current Certificate of Currency.*

It is essential that certification is provided for the location - see guidelines for further details.

Has a copy of the certification been attached to the application?

Yes
 No

*Applications **will not** be accepted without a copy of the certification.*

7. Amusement Device Declaration

As the device owner/operator, I declare that all amusement devices and/or inflatables will be installed in accordance with manufacturer's instructions and that adequate risk management measures will be implemented on the day for potential hazards such as collapse, extreme wind, weather conditions and other site specific risks. The operator will remain on-site for the full duration of the event.

Name

Signature

Date