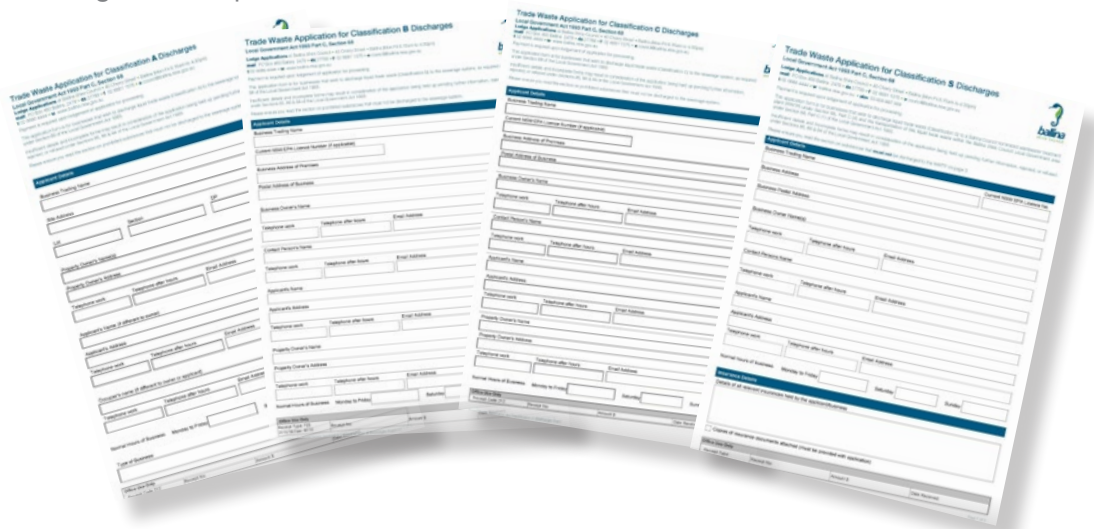


## Applying for a Trade Wastewater Approval

Applying for permission to discharge commercial trade wastewater involves the following three steps.



### 1. identify your classification

There are four types of Trade Waste Application forms: Classification A, B, C, and S. Please refer to the table in **Liquid Trade Waste Factsheet 4** to ascertain your trade waste discharge classification, or check if you are exempt from making an application in **Liquid Trade Waste Factsheet 3**.

Most low risk food premises, and Automotive trades premises will only need to complete the Classification **A** trade waste form.

Higher flow and risk premises will need to complete either a Classification **B** or **C** form.

If your business involves picking up and transporting liquid trade waste then you must fill out the Classification **S** form.

### 2. complete application form

Complete the correct application form below and sign. The property owner must also sign.

- Trade Waste Application for **Classification A** Discharges
- Trade Waste Application for **Classification B** Discharges
- Trade Waste Application for **Classification C** Discharges
- Trade Waste Application for **Classification S** Discharges

### 3. submit to Council

Submit your completed application to Council with the correct application fee. In most cases, your application will be assessed within 21-28 days.

Council may contact you to discuss your application, collect additional information or arrange to meet you at your property if necessary. Most new applications will require Council to inspect the premises with a view to issuing an approval. Council will look to issue an approval outlining terms and conditions.

You must not apply on behalf of someone else without their permission. Council will send copies of all written approvals to the applicant **and** property owner.

You must tell us if you change the business activities on your site or if you want to cancel your permission to discharge trade wastewater, and when you sell your business.

#### Further Information

Water Quality & Trade Waste Officer  
Civil Services Group  
Ph: 02 6686 1497  
[ballina.nsw.gov.au](http://ballina.nsw.gov.au)