

Rates Payment Refund Request

Lodge Applications at Ballina Shire Council • 40 Cherry Street Ballina (Mon-Fri 8.15am to 4.30pm)
mail PO Box 450 Ballina 2478 • **e** rates@ballina.nsw.gov.au
t 1300 864 444 • **w** ballina.nsw.gov.au

A fee may apply to process a refund of rates and charges (the adopted fee for 2023/24 is \$27, subject to change each financial year).
The processing fee will be deducted from any balance refunded.

Only the original payer or their legal representative may apply for a rates payment refund.

If insufficient information is provided, your request may not be accepted or processed.

Applications will be processed within 10 working days and applicants will be contacted by email.

Applicant Details *original payer only*

Are you the property owner? Yes No

Applicant Name

Mailing Address

Email Address

Phone *work*

Phone *home*

Phone *mobile*

Refund Information

Rates Assessment Number

Property Address

Reason Refund is Required

Total Amount Overpaid

please note a \$27 processing fee applies to all refunds

Amount to be Refunded

Bank Account Details *refund will be made by direct deposit*

Financial Institution

Branch

Account Name

BSB Number

Account Number

