

Agenda

A Ward Committee Meeting 9 May 2023

An A Ward Committee Meeting will be held in the Ballina Shire Council Chambers, 40 Cherry Street, Ballina on **9 May 2023 commencing at 4pm.**

1. Acknowledgment of Country
2. Attendance and Apologies (including updates/changes in membership)
3. Declarations of Interest
4. Presentations
5. Confirmation of Minutes – Tuesday, 14 March 2023
6. Business Arising from Minutes - Tuesday, 14 March 2023
7. Business With Notice
8. General Business
9. Business Without Notice
10. Council Documents on Exhibition
11. Next Meeting/Future Meeting Dates
12. Meeting Closure

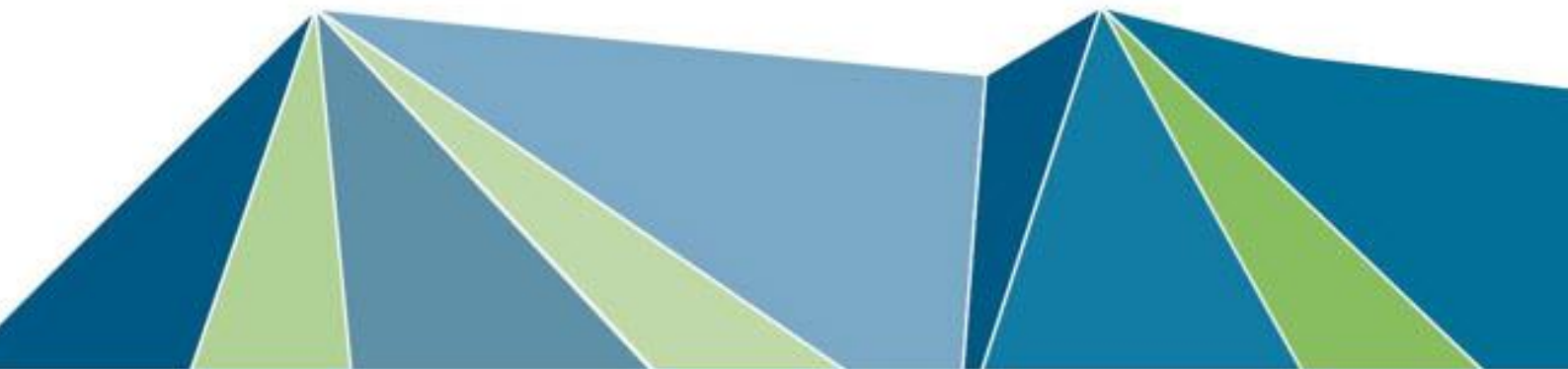


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1. Acknowledgment of Country
 2. Attendance and Apologies (including updates/changes in membership)
 3. Declarations of Interest
 4. Deputations
 5. Confirmation of Minutes
-

1. Acknowledgment of Country

In opening the meeting, the Chair will provide an Acknowledgement of Country.

We acknowledge the Nyangbul peoples of the Bundjalung nation, the traditional custodians of the land on which we meet today and pay our respects to their Elders, past and present.

2. Attendance and Apologies (including updates/changes in membership)

3. Declarations of Interest

4. Presentations

5. Confirmation of Minutes

A copy of the Minutes of the A Ward Committee Meeting held on Tuesday 14 March 2023 were distributed with the business paper.

RECOMMENDATION

That Council confirms the Minutes of the A Ward Committee Meeting held on Tuesday 14 March 2023, with the amendment to item 6.4.

Correction – item 6.4 should read as below.

6.4 Business Arising from Minutes of 8 November 2022 – The Ballina Peninsular Residents Association – Clearing Mangroves Vegetation near Burns Point Ferry Road

At the meeting Ros Felsch advised that the mangrove vegetation clearing hasn't yet commenced.

6.1 Business Arising from Minutes of 8 November 2023 - The Ballina Peninsular Residents Association - Clearing Vegetation near Burns Point Ferry

6. Business Arising from Minutes

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Item 6.4 Clearing Vegetation near Burns Point Ferry

At the meeting Ros Felsch advised that the mangrove clearing hasn't yet commenced. Concerns were also raised in relation to the safety of the approaches and waiting areas for cyclists.

Action: Review of waiting areas and approach to Ferry from South Ballina to be referred to engineering Works Section for review.

Staff Comment

Roadside clearing/slashing has been completed on the approach to Burns Point Ferry at South Ballina. The limit of maintenance work is confined to the road shoulder along this stretch of road, and there was small vegetation growth removed from this area. The roadside clearing does not extend beyond the line of established taller vegetation beyond the edge of the road shoulder. The maintenance of this stretch of road has previously been documented with correspondence dated October 2020 with a local resident (also a previous member of the A Ward committee) as follows:

"Sight Distance – across corner of first left hand bend leaving the ferry (southbound), southern approach. As discussed at the site meeting the sight distance provided across the corner of the first left hand bend (southbound leaving the ferry) appeared to be maintained to a historic cleared line of existing taller vegetation. A check has been made of the road alignment (radius) and the distance (clearance) to the edge of the taller vegetation, and the minimum sight distance required for drivers is being achieved. Therefore there is no further requirement for removal of vegetation in this "sensitive environment.". A suggested waiting area for cyclists has been reviewed by our Road Safety Officer and ferry staff and it is considered to be a beneficial improvement. Dependent on final design, it is likely this project will require regulatory approval including a Fisheries Permit. Significant resources are required to prepare the required documentation to support the design and application for these approvals. To allocate the resources required, the works need to be included in Council's adopted program of prioritised work. To enable further consideration of the cost and priority, we have added this proposal to our works for consideration list. This means our design team will endeavour to develop some indicative design and cost options so that Council can be informed about the project.

Attachment(s)

Nil

6.2 Business Arising from Minutes of 14 March 2023 - St Vincent de Paul - Aboriginal Museum at Ballina Surf Life Saving Club

6.2 Business Arising from Minutes of 14 March 2023 - St Vincent de Paul - Aboriginal Museum at Ballina Surf Life Saving Club

Item 8.7 Aboriginal Museum at Ballina Surf Life Saving Club – Room Name Meanings

The committee discussed the surf club in relation to cultural heritage and there were suggestions about improving recognition of cultural heritage within the building (e.g. display of information, explaining meaning of room names).

Matt Wood advised that separate to the surf club a keeping place for Aboriginal history has been considered by Council and a cultural facility is now identified in Council's community facilities developer contributions plan. This type of facility will be further considered as part of a partnership agreement with the Aboriginal community.

Action: Information to explain room name meanings at the Ballina Surf Life Surfing Club to be referred to Community Facilities Section for review.

Staff comment

Community facilities team will investigate available options and resourcing to accommodate this request.

Attachment(s)

Nil

6.3 Business Arising from Minutes of 14 March 2023 - St Vincent de Paul - Request for Council to Remove Cut Vegetation

6.3 Business Arising from Minutes of 14 March 2023 - St Vincent de Paul - Request for Council to Remove Cut Vegetation

Item 9.1 Request for Council to Remove Cut Vegetation

Michael Albany requested Council remove cut vegetation after maintenance along the roadside and open spaces. The concern is that cut vegetation is left on the ground which then flows into the drainage system when it rains.

Action: Concern regarding cut vegetation to be referred to Council's Open Spaces Section for review.

Staff comment

Given the significant scale of park and roadside vegetation management undertaken throughout the Shire, it is not practical or sustainable to collect cut material for disposal. Consistent with the practices other councils and land managers, regular mowing and frequent maintenance assists in reducing the accumulation of residual organic material.

Attachment(s)

Nil

6.4 Business Arising from Minutes of 14 March 2023 - Ballina CWA - Country Women's Association (CWA) - 100 Year Commemoration Plaque

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Item 9.3 – Country Women's Association (CWA) – 100 Year Commemoration Plaque

Yvonne requested Council's assistance with a plaque to commemorate 100 years of Country Women's Service in Australia and explained how the CWA has been instrumental in creating space for isolated women and children to come together. Yvonne submitted an application letter to Matt Wood for Council's consideration.

Action: Proposal for a memorial plaque for 100 years of Country Women's Service in Australia to be referred to Open Spaces Section for review.

Staff comment

Council issued a letter approving the erection of a memorial plaque in the Ballina CWA Hall on 30 March 2023.

Attachment(s)

Nil

7. General Business

7. **General Business**

Nil Items

8.1 Business With Notice - Ballina Lighthouse and Lismore Surf Lifesaving Club - Ballina Surf Club Emergency Access - Parking Issues

8. Business With Notice

8.1 Business With Notice - Ballina Lighthouse and Lismore Surf Lifesaving Club - Ballina Surf Club Emergency Access - Parking Issues

Therese Crollick raised the issue of cars parking in the emergency access driveway at the Ballina Surf Club. Therese requested Council assistance with signage at the drive entrance or a sign on the roller door of the club house.

Staff Comment

Access arrangements in the vicinity of the surf club are being reviewed.

Attachment(s)

Nil

8.2 Business With Notice - Ballina Lighthouse and Lismore Surf Lifesaving Club - Ballina Surf Club Lift Repair

8.2 Business With Notice - Ballina Lighthouse and Lismore Surf Lifesaving Club - Ballina Surf Club Lift Repair

Therese Crollick requested Council repair the lift in the club house as access to the top floor is not working.

Staff Comment

The lift has now been repaired.

Attachment(s)

Nil

8.3 Business With Notice - Ballina Lighthouse and Lismore Surf Lifesaving Club - Extra Lanes for Security Screening at Ballina Byron Gateway Airport

8.3 Business With Notice - Ballina Lighthouse and Lismore Surf Lifesaving Club - Extra Lanes for Security Screening at Ballina Byron Gateway Airport

Therese Crollick raised the need for extra security lanes due to the lengthy waiting times at Ballina Byron Gateway Airport with security screening.

Staff Comment

Council are not considering adding additional security lanes due to additional costs of security equipment, ongoing maintenance and additional labour costs.

Waiting times have been monitored and the peak periods are limited during the day. Council has been allocating additional staff during busy periods to the single lane and this is providing better security outcomes and reduced waiting times.

Any ongoing costs are passed on to the airlines, which potentially results in the airlines recovering costs in the ticket pricing. Any increase in the airline pricing may reduce passengers using our airport.

Attachment(s)

Nil

8.4 Business With Notice - Dementia Inclusive Ballina Alliance - West End Hall

8.4 Business With Notice - Dementia Inclusive Ballina Alliance - West End Hall

Meg Pickup requested West End be discussed at the May meeting. West End Hall in Brunswick Street Ballina has been demolished, how is the existence of West End as part of Ballina's history recognised?

Staff Comment

At the 19 August 2019 Ordinary Council meeting it was resolved to demolish West End Hall. The link to the meeting reports is below.

[Historical Agendas and Minutes - Ballina Shire Council \(nsw.gov.au\)](https://www.ballina.nsw.gov.au/Agendas/Agendas/2019/19-August-2019-Ordinary-Council-Meeting-Reports)

These reports are public information and open to public access on Council's website and are kept securely on Councils records management system.

In relation to heritage, the West End Hall was not identified as an item of heritage significance under the Shire Community Based Heritage Study and was not listed as a heritage item under the Ballina Local Environmental Plan.

Attachment(s)

Nil

8.5 Business With Notice - Dementia Inclusive Ballina Alliance - McDonald Park Signage Request

8.5 Business With Notice - Dementia Inclusive Ballina Alliance – McDonald Park Signage Request

Meg Pickup requested if Council would consider "McDonald Park" be added to the Ballina Coast High School sign on the corner of Bentinck and Martin Streets Ballina? Clement Park is still identified, but since the new High School was built McDonald Park has not been identified. This is another part of Ballina's history lost.

Staff Comment

There aren't any name plates for Clement Park in the road reserves surrounding the park. Clement Park is signed on the boundary fence between the park and the BISC car park.

The remaining school gate post on the corner of Cherry and Bentinck Streets is a historical memorial to McDonald Park and the Clement Park gate restoration. It includes plates with detail about the people the parks were named after (refer to photographs below). As such, a request for a separate historical sign for McDonald Park wouldn't be supported or recommended by PIST.

PIST is Council's Promotional and Interpretative Signage Taskforce. PIST is responsible for assessing signage requests under relevant standards, TfNSW guidelines and Council policy or strategy.



Attachment(s)

Nil

8.6 Business With Notice - St Vincent de Paul - Establishing an Aboriginal Advisory / Reference Group

8.6 Business With Notice - St Vincent de Paul - Establishing an Aboriginal Advisory / Reference Group

Janet Chester enquired if Council would consider establishing an Aboriginal advisory / reference group.

Staff Comment

Council's Workforce Management Plan will be reported to the 22 June 2023 Ordinary Council meeting. A position for an Aboriginal Cultural Heritage and Partnerships Officer is contained in this plan.

The Equal Employment Opportunity Management Plan will be reported to Council's 22 June 2023 Ordinary Council meeting.

Attachment(s)

Nil

8.7 Business With Notice - The Ballina Peninsular Residents Association - Progress Update on Keith Hall Boat Ramp / Jetty Reinstatement

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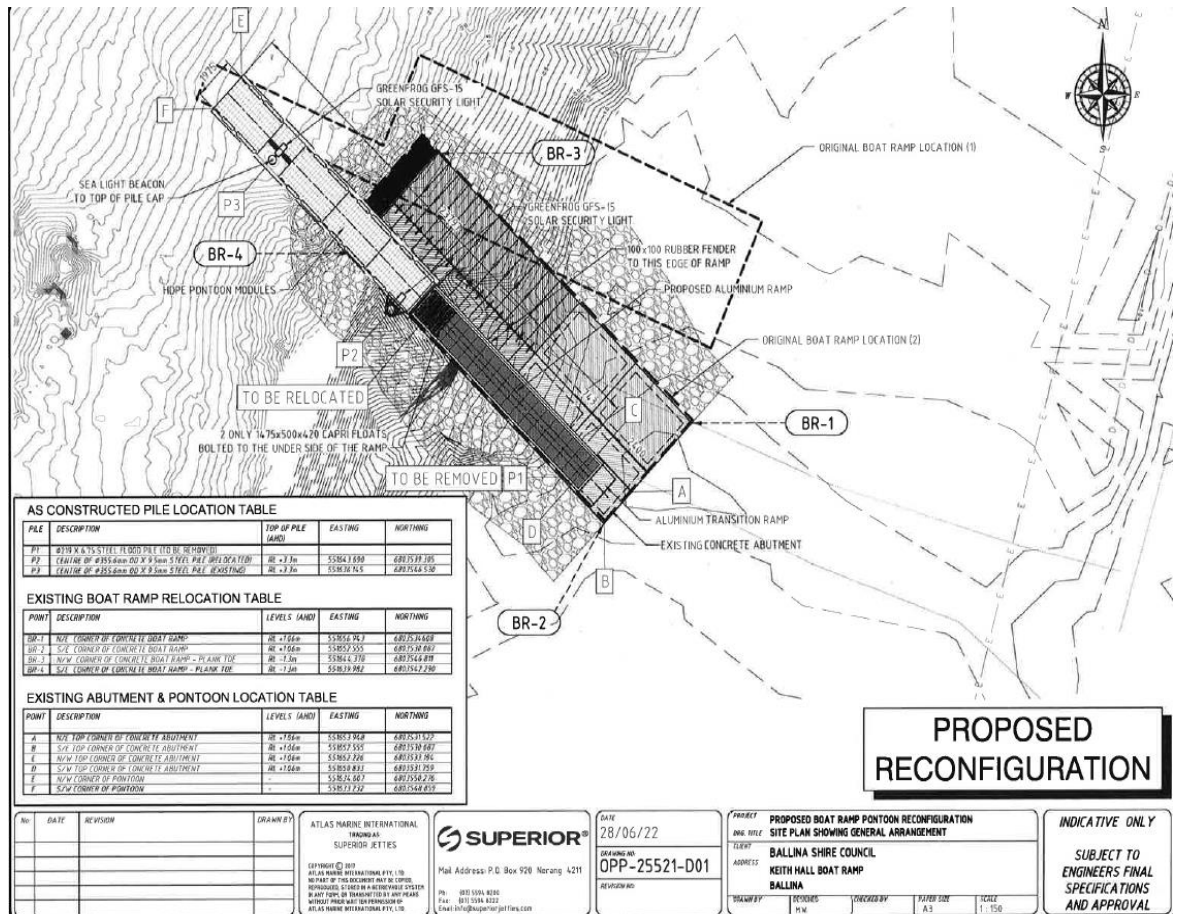
Ros Felsch requested an update on progress and timeline on the Keith Hall boat ramp / jetty reinstatement. There are questions regarding the process being undertaken for its redesign, and opportunity for consultation and feedback with local users.

Ros Felsch requested an update on progress and timeline on the Keith Hall boat ramp / jetty reinstatement. There are questions regarding the process being undertaken for its redesign, and opportunity for consultation and feedback with local users.

Staff Comment

The pontoon at Keith Hall boat ramp had components damaged as a result of the 2022 flood, and the entire pontoon was removed for safety. Early advice was sought from the original pontoon supplier and installer, and a reconfiguration was suggested for any future replacement. The proposed reconfiguration is below and feedback is welcome.

With the above information an application for a replacement pontoon was made with TfNSW Maritime 'Boating Infrastructure Emergency Repair Pool' program. Council was notified late March 2023 of a successful grant and now has a six month period under the grant to procure and install a replacement.



**8.7 Business With Notice - The Ballina Peninsular Residents Association -
Progress Update on Keith Hall Boat Ramp / Jetty Reinstatement**

Attachment(s)

Nil

**8.8 Business With Notice - The Ballina Peninsula Residents Association -
Revetment Wall Works and Driver Safety along River Drive, Keith Hall**

**8.8 Business With Notice - The Ballina Peninsula Residents Association -
Revetment Wall Works and Driver Safety along River Drive, Keith Hall**

Ros Felsch thanked Council for the current works being achieved to reclaim and restore a defence against the ongoing nature of erosion and would like to discuss at the meeting plans for improving driver safety along this stretch into the future.

Attachment(s)

Nil

8.9 Business With Notice - St Vincent de Paul - Appointing Aboriginal Coordinator to Reconciliation Action Plans

8.9 Business With Notice - St Vincent de Paul - Appointing Aboriginal Coordinator to Reconciliation Action Plans

Janet Chester enquired if Council appoint an Aboriginal Coordinator for Reconciliation Action Plans (RAP).

Staff Comment

Council currently collaborates with Aboriginal Employment Services (AES) regarding Equal Employment Opportunity.

The Equal Employment Opportunity Management Plan will be reported to Council's 22 June 2023 Ordinary Council meeting.

Council is currently preparing a partnership agreement to guide operations with respect to Aboriginal cultural heritage and engagement.

Council is also giving consideration to the appointment of an Aboriginal Cultural Heritage and Partnerships Officer (new position) in the 2023/24 workforce management plan and long term financial plan.

Attachment(s)

Nil

9. Business Without Notice

9. Business Without Notice

Nil Items

10.1 Council Documents on Exhibition

10. Council Documents on Exhibition

10.1 Council Documents on Exhibition

The following is a list of documents currently on public exhibition.

Documents on Exhibition

Documents on public exhibition can be found on our website at the following link:

[Your Say Ballina](#)

Council Notices

Council Notices can be found on our website at the following link:

[Link to Council's Notices](#)

Attachment(s)

Nil

- 11 Next Meeting / Future Meeting Dates
 - 12 Meeting Closure
-

11. Next Meeting / Future Meeting Dates

Next meeting is scheduled for Tuesday 11 July 2023 at 4pm.

11 July 2023
12 September 2023
14 November 2023

12. Meeting Closure