

**MINUTES OF THE C WARD COMMITTEE MEETING  
HELD IN THE CRAWFORD HOUSE  
10 WARDELL ROAD, ALSTONVILLE,  
ON 14/11/24 AT 5PM**

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**1. Acknowledgment of Country**

In opening the meeting, the Chair provided an Acknowledgement of Country.

**2. Attendance and Apologies (including updates/changes in membership)**

*Members*

Cr Simon Chate

Cr Simon Kinny

Cr Therese Crollick

Josh Seage - Wollongbar Community Action Network (WCAN)

Steve Miller - Rous Mill Ratepayers Association

Wayne Garrard - Alstonville and District Cricket Association

Malcolm Johnson – Ballina Environment Society and Tuckombil Landcare

Joel Orchard – WardellCORE

Zac Convery – Alstonville Agricultural Society Inc

*Council Staff*

John Truman - Director Civil Services Division

Joanne Cordery - Executive Support Officer – Civil Services

*Observers*

Nil

*Apologies*

Cr Sharon Cadwallader (Mayor)

Jane Gardiner - Alstonville Plateau Historical Society

*Changes*

Steve Miller representing the Rous Mill Ratepayers Association advised that he was retiring as the Association representative to the Committee.

**3. Declarations of Interest**

Cr Therese Crollick – member of LinC Alstonville

Cr Simin Kinny – member of Alstonville/Wollongbar Chamber of Commerce

**4. Presentations**

Nil

**5. Confirmation of Minutes**

**RECOMMENDATION**

The Committee confirmed the Minutes of the C Ward Committee Meeting held on Thursday 29 August 2024.

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**6. Business Arising from Minutes**

Nil Items

**7. General Business**

**7.1 Appointment of Chair**

The committee elected the Chair as per the following:

- Cr Simon Chate was appointed as Chair for the period November 2024 to September 2025.
- Cr Therese Crollick was appointed as Chair for the period November 2025 to September 2026.
- Cr Simon Kinny was appointed as Chair for the period November 2026 to September 2027.

**7.2 Committee Guidelines**

The information contained in the agenda was noted.

Joel Orchard asked if Terms of Reference could be developed for the committee

Action: Council staff to determine a response to the suggestion for a Terms of Reference.

**7.3 Code of Conduct**

The information contained in the agenda was noted.

**7.4 Public Interest Disclosures Act**

The information contained in the agenda was noted.

**7.5 Current Membership - C Ward Committee**

The information contained in the agenda was noted.

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**8. Business With Notice**

**8.1 Business With Notice - Alstonville Plateau Historical Society - Update on DA for Tourist Park in Wollongbar**

Request from Alstonville Plateau Historical Society Inc for an update on the DA for the Tourist Park in Wollongbar.

Staff Comment

The public exhibition period for DA 2024/106 has concluded. Council has issued the applicant with a request for additional information that raises a number of technical matters and information requirements. Council is now awaiting a response to the issues raised, and once received, we will be in a position to progress the assessment of the application.

The information contained in the agenda was noted.

**8.2 Business With Notice - Alstonville Plateau Historical Society Inc - Update on Rezoning of Buffer and Agricultural Land**

Request from Alstonville Plateau Historical Society Inc for an update on the Rezoning of Buffer and Agricultural Land (The status of the Buffer Zone ( Protected Zone) between Alstonville & Wollongbar and its future).

Staff Comment

In October 2022 Council resolved to include land to the east of the Russellton Industrial Estate as a strategic urban growth area in its local planning policy framework. Identification as a SUGA indicates that land is considered suitable for further investigation for urban purposes and in this case, employment (industrial) land.

The land was not incorporated into the North Coast Regional Plan as a potential urban area but it can still be investigated for industrial land use from a local planning perspective. It is important for Council to consider options for employment land supply across the shire as there is an identified shortfall of industrial land supply in Ballina Shire and the North Coast area more generally. This type of land is important to support the needs of the local and regional population particularly in relation to availability of services and employment opportunities as the population grows.

Council staff are examining employment land options, including the potential for expansion of the Russellton industrial estate, as part of the strategic planning program and long term planning for the shire.

Importantly, investigation does not mean that land will ultimately be developed for an urban purposes and zoning changes require a resolution of the Council and agreement of the Minister for Planning (or the Minister's delegate).

The information contained in the agenda was noted.

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**9. Business Without Notice**

**9.1 Rural Fire Brigade - Fire Permit Signage**

Mal Johnson provided information on the Fire Permit signage by the NSW RFS that is posted in the Shire between 1 September and 30 March. These signs are installed and removed every year. The RFS would like to Council's approval to place permanent signage, using dropdown boards in the road reserves throughout the shire.

John Truman advised that Council would need to formally assess the proposed locations for the signs, however as a general principle the proposal is supported. John also noted the responsibility for the costs of the program lie with the RFS.

**9.2 Devils Elbow Road Repairs**

Steve Miller enquired when the repairs would take place at the landslip.

John Truman advised that Council had just received approval funding to commence these repairs. A number of works were included in the funding and staff are in the process of working through the design and procurement phases.

**9.3 Youngmans Creek - Capping of Quarry Rock**

Steve Miller advised that the capping of the quarry rock at Youngmans creek had not been completed.

Staff will review if there is any outstanding work from this project and discuss with Steve.

**9.4 Richmond River Update**

Steve Miller suggested it would be good to have regular updates on the Richmond River added to the agendas.

John Truman advised that Council's jurisdiction in managing the health of the Richmond River is limited. Council has however initiated the Healthy Waterways Program. A copy of the most recent program information presented to Council will be included in the next agenda. If the Committee requires further information, a staff presentation can be arranged. Information is also available at [ballina.nsw.gov.au/healthy-waterways](http://ballina.nsw.gov.au/healthy-waterways).

**9.5 Cr Chate - WCAN Wollongbar**

Cr Chate praised the Wollongbar Community Action Network event that was held at the Wollongbar hall and advised of the upcoming Suitcase Rummage.

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**9.6 Cr Chate - Wollongbar Community Markets**

Cr Chate reported to the Committee what a great success the recent community markets held at the Showgrounds were.

**10. Council Documents on Exhibition**

**10.1 Council Documents on Exhibition**

The list of Council documents recently exhibited for public comment was noted.

**11. Next Meeting/Future meeting Dates**

The next meeting is scheduled to be held on Thursday 13 March 2025 at 5pm.

**MEETING CLOSURE**

6.30pm