

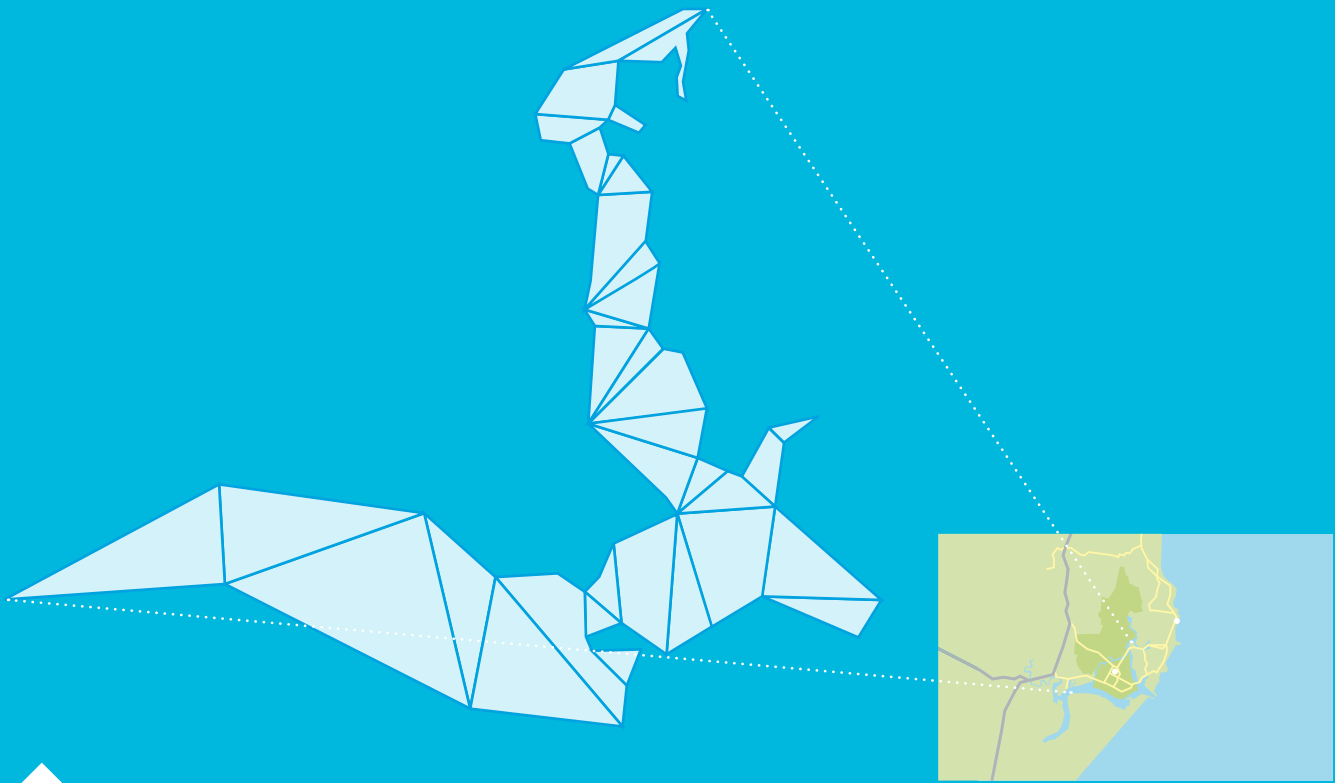
agency information guide.

as at July 2023

Providing you information on the documents held by Council and how to access them, as well as encourage public participation in Ballina Shire Council's decision-making and functions.

ballina
shire council





Our design rationale for this document is based on a conceptual interpretation of its contents. To symbolise the strategic community approach, we have used segmented shapes to represent the elements of the community that fit into the geographic focus – Ballina. Together, the shapes form the Ballina River map. Every element impacts on the challenges, direction and ultimately the future of its entire form – our community. We hope you enjoy the journey and the view.

OUR VISION

The Ballina Shire is safe with a connected community, a healthy environment and a thriving economy.

OUR VALUES (CARES)

Creative • **A**ccessible
Respect • **E**nergetic • **S**afe



table of contents

01

05 STRUCTURE AND FUNCTIONS OF COUNCIL

02

13 IMPACT OF COUNCIL FUNCTIONS ON THE
PUBLIC

03

15 PUBLIC PARTICIPATION AND FEEDBACK

04

20 INFORMATION AVAILABLE FROM COUNCIL

05

22 COUNCIL POLICIES AND DOCUMENTS

06

28 OPEN DATA

SUMMARY OF AMENDMENTS

July 2023

- added Community Engagement Strategy and **YourSayBallina.com.au** website
- updated Public Submissions website
- added 2022 Community Priorities and Satisfaction Survey
- updated policy and document listings
- updated membership, representations and delegations to Council committees and external committees
- updated Functions of Council
- changed Records and Information Team to Information Management Team

1 June 2022

- updated councillor representatives and images following Local Government Election 4 December 2021
- updated delegated functions of council, and split legislation into two columns; delegated functions and other legislation council operates under
- updated State Environmental Planning Policies to new SEPP framework
- updated availability of business papers
- updated policies and documents listings
- updated membership and information on Standing Committees, Other Committees, References Groups
- updated Delegates - councillor representation on external committees

24 June 2021

- changed organisational structure
- updated functions of council and separated lists into legislation, delegated functions, and SEPPs
- added functions delegated according to respective legislation
- updated availability of business paper
- updated councillor contact details
- updated councillor representation on external committees
- updated council news and information
- updated information on public submissions
- added types of documents published to DAs Online
- updated council policies and documents listings
- updated open access information
- added 2020 Community Priorities and Satisfaction Survey availability.

24 June 2020

- updated Open Access Data information
- updated list of legislation
- updated councillor contact details
- added livestream/broadcast council and ward committee meetings
- added deputations to council meetings can be made via online functions
- amended website address for council news
- amended Community Access Points
- updated policy register
- updated council documents listing
- updated delegate representation
- deleted Reserve Trust committee
- deleted Environmental and Sustainability Committee
- moved Australia Day from Standing Committee to Other Committee
- amended 5 into two parts. Part 5 Council Policies and Documents and Part 6 Open Data

30 June 2019

- changed organisational structure
- updated list of legislation
- updated councillor contact details
- added live streaming of council meetings
- amended Other Committees
- added summary of amendments
- changed document date to 'as at June 2019'
- removed of brief descriptor imposed by other Acts
- amended Community Priorities and Satisfaction surveys and added 2018 survey
- amended Ward Committees copy
- amended council meetings to clarify public question time and added live streaming of meetings
- referenced Open Data Initiative and availability of datasets and resources at data.nsw.gov.au
- amended impacts of regulatory functions
- amended impacts of enforcement functions
- added 'planning documents' previously omitted
- added new 'other documents'
- updated policy register

1. STRUCTURE AND FUNCTIONS OF BALLINA SHIRE COUNCIL

Ballina Shire Council is a duly constituted body under the Australian Constitution Act 1902, the Local Government Act 1993 and associated acts. This legislation provides the legal framework for an effective, efficient, environmentally responsible and open system of local government.

Our Council Representatives

The Ballina Shire Local Government Area is divided into three Wards, represented by ten elected councillors, being three from each Ward plus a popularly elected Mayor. The elected Council is responsible for the direction and control of Council's affairs in accordance with the NSW Local Government Act and associated legislation.

Councillors represent the interests of our residents and ratepayers. They serve the community by listening to people and then representing those views on Council. They work together to make decisions about what the Council will do to meet community needs and how money should be spent in the best interests of the community as a whole. They provide leadership and guidance to the community; and facilitate communication between the community while maintaining the broader vision, needs and aspirations of the whole Ballina Shire community. Councillors do not get involved in the day to day running of the Council. This is the role of the General Manager.

WARD A

Ballina Island, Cumbalum, Ballina Heights, West and South Ballina



Mayor Sharon Cadwallader
Cr Phillip Meehan
Cr Rod Bruern
Cr Stephen McCarthy

WARD B

East Ballina, Lennox Head and northern part of Ballina Shire.



Mayor Sharon Cadwallader
Cr Jeff Johnson
Cr Eva Ramsey
Cr Kiri Dicker

WARD C

Alstonville, Wollongbar, Wardell and the southern part of Ballina Shire.



Mayor Sharon Cadwallader
Cr Eoin Johnston
Cr Simon Chate
Cr Nigel Buchanan

Role of a Councillor

The role of a Councillor is, as an elected person:

- a. to be an active and contributing member of the governing body of Council
- b. to make considered and well informed decisions as a member of the governing body
- c. to participate in the development of the integrated planning and reporting framework
- d. to represent the collective interests of residents, ratepayers and the local community
- e. to facilitate communication between the local community and the governing body
- f. to uphold and represent accurately the policies and decisions of the governing body
- g. to make all reasonable efforts to acquire and maintain the skills necessary to perform the role of a Councillor.

Role of the Mayor

The role of the Mayor is as follows:

- a. to be the leader of Council and a leader in the local community
- b. to advance community cohesion and promote civic awareness
- c. to be the principal member and spokesperson of the governing body, including representing the views of Council as to its local priorities
- d. to exercise, in cases of necessity, the policy-making functions of the governing body of Council between meetings of Council

- e. to preside at meetings of Council
- f. to ensure that meetings of Council are conducted efficiently, effectively and in accordance with this Act
- g. to ensure the timely development and adoption of the strategic plans, programs and policies of Council
- h. to promote the effective and consistent implementation of the strategic plans, programs and policies of Council
- i. to promote partnerships between Council and key stakeholders
- j. to advise, consult with and provide strategic direction to the General Manager in relation to the implementation of the strategic plans and policies of Council
- k. in conjunction with the General Manager, to ensure adequate opportunities and mechanisms for engagement between Council and the local community
- l. to carry out the civic and ceremonial functions of the mayoral office
- m. to represent Council on regional organisations and at inter-governmental forums at regional, State and Commonwealth level in consultation with the councillors, to lead performance appraisals of the General Manager
- n. to exercise any other functions of Council that determines.



Role of the General Manager

The Principal Officer of the Council is the General Manager. The General Manager attending to the following functions:-

- a. to conduct the day-to-day management of Council in accordance with the strategic plans, programs, strategies and policies of Council
- b. to implement, without undue delay, lawful decisions of Council
- c. to advise the Mayor and the governing body on the development and implementation of the strategic plans, programs, strategies and policies of Council
- d. to advise the Mayor and the governing body on the appropriate form of community consultation on the strategic plans, programs, strategies and policies of Council and other matters related to Council
- e. to prepare, in consultation with the Mayor and the governing body, Council's integrated planning and reporting documents
- f. to ensure that the Mayor and other councillors are given timely information and advice and the administrative and professional support necessary to effectively discharge their functions
- g. to exercise any of the functions of Council that are delegated by Council to the General Manager
- h. to appoint staff in accordance with the organisation structure determined under this Chapter and the resources approved by Council
- i. to direct and dismiss staff
- j. to implement Council's workforce management strategy
- k. any other functions that are conferred or imposed on the General Manager by or under the Local Government Act 1993 or any other Act.

Organisational Structure

To assist the General Manager in the exercise of these functions we have three Divisions of operations:



Functions of Council

As well as the Local Government Act 1993, Council has powers under a number of other Acts.

Section 21 of the Local Government Act 1993 confers or imposes the following functions on Council:

- Non-regulatory or service functions (Chapter 6)
- Regulatory functions (Chapter 7)
- Ancillary functions (Chapter 8)
- Revenue functions (Chapter 15)
- Administrative functions (Chapters 11, 12 and 13)
- Enforcement functions (Chapters 16 and 17)

In addition, Council has delegated functions conferred or imposed on it by or under other Acts and their Regulations. The legislations we comply with include:

- Aged Care Act 1977 (cth)
- Australia's Foreign Relations (State and Territory Arrangements) Act 2020 (Cth)
- Aviation Transport Security Act 2004 (cth)
- Biodiversity Conservation Act 2022
- Biodiversity Conservation Regulation 2017
- Building and Development Certifiers Act 2018
- Building and Development Certifiers Regulation 2020
- Boarding Houses Act 2012
- Biosecurity Act 2015
- Building Products (Safety) Act 2017
- Bushfire Legislation Amendment Act 2020
- Cemeteries and Crematoria Regulation 2022
- Cemeteries and Crematoria Act 2013
- Companion Animals Act 1998
- Companion Animals Regulation 2018
- Companion Animals Amendment (Rehoming Animals) Act 2021
- Conveyancing Act 1919
- Conveyancing (Sale of Land) Regulation 2017
- Children's Guardian Act 2019
- Children's Guardian Amendment (Child Safe Scheme) Act 2021
- Children (Protection and Parental Responsibility) Act 1997
- Civil Aviation Act 1988 (Cth)
- Commons Management Act 1989
- Community Land Development Act 2021
- Contaminated Land Management Act 1997
- Conveyancing (Sale of Land) Regulation 2022
- Crown Land Management Act 2016
- Crown Land Management Regulation 2018
- Dangerous Goods (Road and Rail Transport) Act 2008
- Dams Safety Act 2015
- Disability Inclusion Act 2014
- Electricity Supply Act 1995
- Environmental Planning and Assessment Act 1979
- Environmental Planning and Assessment (Consultation, Concurrence and Approval) Regulation 2021
- Environmental Planning and Assessment (Short-term Rental Accommodation) Amendment Regulation 2021
- Environmental Planning and Assessment (Compliance Cost Notices) Regulation 2021
- Environmental Planning and Assessment Amendment (Flood Planning) Regulation 2021
- Environmental Planning and Assessment Regulation 2021
- Fines Act 1996
- Fire and Emergency Services Levy Act 2017
- Fisheries Management Act 1994
- Fluoridation of Public Water Supplies Act 1957
- Fluoridation of Public Water Supplies Regulation 2022
- Food Act 2003
- Graffiti Control Act 2008
- Growth Centres (Development Corporations) Act 1974
- Game and Feral Animal Control Act 2002
- Gas Supply Act 1996
- Geographical Names Act 1966
- Government Information (Public Access) Act 2009
- Heritage Act 1977
- Heritage Regulation 2012
- Housing Act 2001
- Holiday Parks (Long-term Casual Occupation) Act 2002
- Heavy Vehicle National Law (NSW) and Heavy Vehicle (Adoption of National Law) Act 2013
- Impounding Act 1993
- Inclosed Lands Protection Act 1901
- Independent Pricing and Regulatory Tribunal Act 1992
- Land Acquisition (Just Terms Compensation) Act 1991
- Land and Environment Court Act 1979

Functions of Council (con't)

- Library Act 1939
- Library Regulation 2018
- Liquor Act 2007 and Liquor Regulation 2008
- Liquor Amendment (Night time Economy) Act 2020
- Liquor Amendment (Outdoor Dining) Regulation 2021
- Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2021
- Local Government (General) Amendment (Temporary Emergency Accommodation) Regulation 2022
- Local Government (Governance and Planning) Amendment Regulation 2016
- Local Government and Other Authorities (Superannuation) Act 1927
- Local Government Act 1993
- Local Government (General) Regulation 2021
- Local Land Services Act 2013
- Major Events Act 2009
- Marine Estate Management Act 2014
- Mutual Recognition (NSW) Temporary Exemptions Regulation 2022
- Ombudsman Act 1974
- Passenger Transport (General) Regulation 2017
- Pesticides Act 1999
- Pipelines Act 1967
- Plastic Reduction Circular Economy Act 2022
- Protection of the Environment Operations (Clean Air) Regulation 2010
- Protection of the Environment Operations (Waste) Regulation 2010
- Protection of the Environment Operations Act 1997
- Privacy and Personal Information Protection Act 1998
- Public Health Act 2010
- Public Health Regulation 2012
- Public Interest Disclosure Act 2022
- Public Spaces (Unattended Property) Regulation 2022
- Public Spaces (Unattended Property) Act 2021
- Public Works and Procurement Act 1912
- Restricted Premises Act 1943
- Rural Fires Act 1997
- Rural Fires Regulation 2013
- Residential (Land Lease) Communities Act 2013
- Roads Act 1993
- Real Property Act 1900
- Road Transport Act 2013
- Road Transport (General) Regulation 2013
- Service NSW (One-stop Access to Government Services) Act 2013
- Surveillance Devices Act 2007
- State Environmental Planning Policy (Vegetation in Non-Rural Areas) 2017
- State Emergency and Rescue Management Act 1989
- State Emergency Service Act 1989
- Swimming Pools Act 1992
- Swimming Pools Regulation 2018
- State Records Act 1998
- Strata Schemes Development Act 2015
- Surveying and Spatial Information Act 2002
- Strata Schemes Management Act 2015
- Trees (Disputes Between Neighbours) Act 2006
- Transport Administration Act 1988
- Tattoo Parlours Act 2012
- Valuation of Land Act 1916
- Waste Avoidance and Resource Recovery Act 2001 and Waste Avoidance and Waste Avoidance and Resource Recovery (Container Deposit Scheme) Regulation 2017
- Work Health and Safety Act 2011
- Wilderness Act 1987
- Water Management Act 2000
- Water Management (General) Regulation 2018

Council also complies with the following legislation:

- Aboriginal Land Rights Act 1983
- Aboriginal Land Rights Regulation 2014
- Advocate for Children and Young People Act 2014
- Age Discrimination Act 2004 (Cth)
- Annual Holidays Act 1944
- Annual Holidays Regulation 2016
- Anti-Discrimination Act 1977
- Anti-Discrimination Regulation 2014
- Australian Human Rights Commission Act 1986 (Cth)
- Biodiversity Assessment Method Order 2020
- Biosecurity Regulation 2017
- Boarding Houses Regulation 2013
- Building and Construction Industry Security of

Functions of Council (con't)

- Payment Act 1999
- Building and Construction Industry Security of Payment Regulation 2008
- Carers (Recognition) Act 2010
- Cemeteries and Crematoria Regulation 2022
- Charitable Fundraising Act 1991
- Charitable Fundraising Regulation 2015
- Child Protection (Working with Children) Act 2012
- Child Protection (Working with Children) Regulation 2013
- Children (Education and Care Services) National Law (NSW)
- Civil Aviation Safety Regulations 1998
- Civil Liability Act 2002
- Coastal Management Act 2016
- Commons Management Regulation 2018
- Community Land Development Act 1989
- Community Land Development Act 2021
- Community Land Management Act 2021
- Competition and Consumer Act 2010 (Cth)
- Constitution Act 1902
- Contaminated Land Management Regulation 2013
- Contracts Review Act 1980
- Conveyancing (General) Regulation 2018
- Copyright Act 1968 (Cth)
- Copyright Regulations 2017
- Coroners Act 2009
- Crimes (Sentencing Procedure) Act 1999
- Crimes Act 1900
- Criminal Procedure Act 1986
- Criminal Procedure Regulation 2017
- Dams Safety Regulation 2019
- Dangerous Goods (Road and Rail Transport) Regulation 2014
- Defamation Act 2005
- Disability Discrimination Act 1992 (Cth)
- Disability Inclusion Regulation 2014
- Dividing Fences Act 1991
- Duties Act 1997
- Electoral Act 2017
- Electoral Funding Act 2018
- Electoral Funding Regulation 2018
- Electoral Regulation 2018
- Electricity Infrastructure Investment Act 2020
- Energy, and Utilities Administration Act 1987
- Environment Protection and Biodiversity Conservation Act 1999
- Environmental Planning and Assessment (Development Certification and Fire Safety) Regulation 2021
- Environmental Planning and Assessment (Savings, Transitional and Other Provisions) Regulation 2017
- Essential Services Act 1988
- Fire and Rescue NSW Act 1989
- Food Regulation 2015
- Government Information (Public Access) Regulation 2018
- Health Records and Information Privacy Act 2002
- Home Building Act 1989
- Home Building Regulation 2014
- Impounding Regulation 2013
- Inclosed Lands Protection Regulation 2018
- Independent Commission Against Corruption Act 1988
- Independent Commission Against Corruption Regulation 2017
- Industrial Relations (General) Regulation 2015
- Industrial Relations Act 1996
- Land Development Contribution Management Act 1970
- Lobbying of Government Officials Act 2011
- Local Government (Financial Assistance) Act 1995 (Cth)
- Local Land Services Regulation 2014
- Long Service Leave Act 1955
- Modern Slavery Act 2018
- Multicultural NSW Act 2000
- National Parks and Wildlife Act 1974
- National Parks and Wildlife Regulation 2009
- Payroll Tax Act 2007
- Pesticides Regulation 2017
- Pipelines Regulation 2013
- Plantations and Reafforestation (Code) Regulation 2001
- Plantations and Reafforestation Act 2001

Functions of Council (con't)

- Plastic Reduction and Circular Economy Act 2021
- Plumbing and Drainage Act 2011
- Plumbing and Drainage Regulation 2017
- Prevention of Cruelty to Animals Act 1979
- Prevention of Cruelty to Animals Regulation 2012
- Privacy and Personal Information Protection Regulation 2014
- Protection of the Environment Operations (General) Regulation 2009
- Protection of the Environment Operations (Noise Control) Regulation 2017
- Protection of the Environment Operations (Waste) Regulation 2014
- Protection of the Environment Operations Act 1997
- Public Interest Disclosures Regulation 2011
- Public Works and Procurement Regulation 2014
- Racial Discrimination Act 1975 (Cth)
- Real Property Regulation 2014
- Recovery of Imposts Act 1963
- Recreation Vehicles Act 1983
- Residential Apartment Buildings (Compliance and Enforcement Powers) Act 2020
- Road Rules 2014
- Rural Fires Regulation 2022
- Sex Discrimination Act 1984 (Cth)
- Smoke-free Environment Act 2000
- Smoke-free Environment Regulation 2016
- Standard Instrument (Local Environmental Plans) Order 2006
- State Environmental Planning Policy (Biodiversity and Conservation) 2021
- State Environmental Planning Policy (Building Sustainability Index: BASIX) 2004
- State Environmental Planning Policy (Exempt and Complying Development Codes) 2008
- State Environmental Planning Policy (Housing) 2021
- State Environmental Planning Policy (Industry and Employment) 2021
- State Environmental Planning Policy (Koala Habitat

Protection) 2019

- State Environmental Planning Policy (Planning Systems) 2021
- State Environmental Planning Policy (Primary Production) 2021
- State Environmental Planning Policy (Resilience and Hazards) 2021
- State Environmental Planning Policy (Resources and Energy) 2021
- State Environmental Planning Policy (State and Regional Development) 2011
- State Environmental Planning Policy (Transport and Infrastructure) 2021

The new State Environmental Planning Policies (SEPPs) we comply with include:

- SEPP No 65 – Design Quality of Residential Apartment Development
- SEPP (Building Sustainability Index: BASIX) 2004
- SEPP (Exempt and Complying Development Codes) 2008
- SEPP (Planning Systems) 2021
- SEPP (Biodiversity and Conservation) 2021
- SEPP (Resilience and Hazards) 2021
- SEPP (Transport and Infrastructure) 2021
- SEPP (Industry and Employment) 2021
- SEPP (Resources and Energy) 2021
- SEPP (Primary Production) 2021
- SEPP (Precincts – Regional) 2021

Council's policy, planning and procedural documents that further guide Council's activities are listed in these Guidelines under Section 5 - Open Access Information available from Council.

2. IMPACT OF COUNCIL FUNCTIONS ON THE PUBLIC

As a service organisation, the majority of the activities of Ballina Shire Council have an impact on the public. The following is an outline of how the broad functions of Council affect the public.

2.1 Service Functions

Service functions affect the public as Council provides services and facilities to the public. These include provision of human services such as libraries, airport, art gallery, community halls and centres, surf clubs, swimming pools, recreation facilities, sporting fields, parks and gardens, infrastructure and the removal of garbage.



2.2 Regulatory Functions

Regulatory functions involve application of controls and requirements on developments, buildings and activities to ensure that they meet certain outcomes. These requirements relate to a range of matters including amenity, safety and public interest. Members of the public must be aware of, and comply with, applicable requirements and regulations.



2.3 Ancillary Functions

Ancillary functions affect only some members of the public. These functions include, for example, the resumption of land or the power for Council to enter onto a person's land. In these circumstances, only the owner of the property would be affected.



2.4 Revenue Functions

Revenue functions affect the public directly in that revenue from rates and other charges paid by the public is used to fund services and facilities provided to the community.



2.5 Administrative Functions

Administrative functions do not necessarily affect the public directly but have an indirect impact on the community through the efficiency and effectiveness of the service provided.

2.6 Enforcement Functions

Enforcement functions only affect those members of the public who are in breach of certain legislation relating to purposes such as:

- building and planning
- public health
- swimming pool compliance
- onsite sewage management
- trade waste
- Newlog - heavy truck loads on the road network
- non-payment of rates and charges.

Specifically Council's Rangers patrol public land and facilities to monitor and regulate:

- illegal camping
- beach use
- littering and illegal waste dumping
- public signage enforcement
- parking
- movement of people from prohibited areas
- companion animals.



2.7 Community Planning and Development Functions

Community planning and development functions affect areas such as cultural development, social planning and community profile and involves:

- Advocating and planning for the needs of our community. This includes seeking or initiating partnerships; participating on regional, State or Commonwealth working parties; and preparation and implementation of the Community Strategic Plan.
- Providing donations to local community groups through the Community Donations and Capital Assistance for Sporting Groups programs.
- Facilitating opportunities for people to participate in the life of the community through the support of community events through Festivals and Events Sponsorship Program. The delivery of community events such as the Australia Day Ceremony, NAIDOC Week, Volunteers Week as well as promoting community events.



3. PUBLIC PARTICIPATION + FEEDBACK

There are a number of ways in which the community can get involved in Council's decision making, such as attendance at Council meetings, representations to councillors and by nominating for election to Council.



TALK TO YOUR COUNCILLORS

The councillors are here to represent your views, refer to the following page for their contact details.

COUNCIL MEETINGS

Council's Ordinary meeting is held in Council's Customer Service Centre, situated at 40 Cherry Street, Ballina on the fourth Thursday of each month (February to November) and the second Thursday in December commencing at 9.00 am. There is no January Ordinary meeting. Committee meetings are held on an as-required basis.

You have the opportunity to participate in the Council Meetings by:

- view council meetings via the livestream on Council's website.
- making a deputation on an agenda item. Deputations are allocated five minutes to address Council and are limited to one speaker in the affirmative and one in the negative for each agenda item. Deputations can also be made online. Deputation requests must be

lodged with the General Manager by noon on the day preceding the meeting. Deputations are held at 9am.

- asking questions during Public Question Time. This session is conducted at 12.45pm on the day of Council's Ordinary meetings. This is a 15-minute session for members of the public to ask a question on any topic.

Availability of business papers

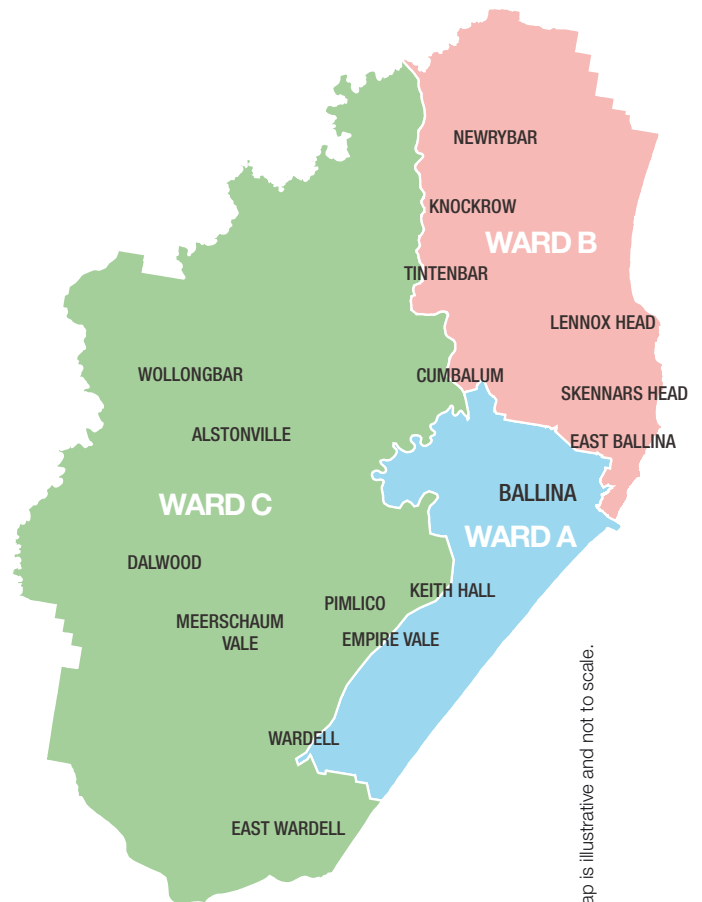
Business papers are available on the Monday preceding the Council meeting on Council's website **ballina.nsw.gov.au/agendas-and-minutes**

Livestreaming council meetings

Meetings are live-streamed to council's website. Video recordings of meetings are also made available following the meeting council's website **ballina.nsw.gov.au/agendas-and-minutes**

YOUR COUNCILLORS AND WARD MAP

WARD A		Cr Phillip Meehan p 0408 349 833 e phil.meehan@ballina.nsw.gov.au
		Cr Rod Bruem p 0419 508 753 e rod.bruem@ballina.nsw.gov.au
		Cr Stephen McCarthy p 0435 759 987 e stephen.mccarthy@ballina.nsw.gov.au
WARD B		Cr Jeff Johnson p 0428 970 112 e jeff.johnson@ballina.nsw.gov.au
		Cr Eva Ramsey p 0419 542 905 e eva.ramsey@ballina.nsw.gov.au
		Cr Kiri Dicker p 0419 493 898 e kiri.dicker@ballina.nsw.gov.au
DEPUTY MAYOR WARD C		Cr Eoin Johnston p 0407 416 149 e eoin.johnston@ballina.nsw.gov.au
		Cr Simon Chate p 0419 593 233 e simon.chate@ballina.nsw.gov.au
		Cr Nigel Buchanan p 0419 590 661 e nigel.buchanan@ballina.nsw.gov.au



© NSW Spatial Services 2022. This map is illustrative and not to scale.

PUBLIC PARTICIPATION (CONT)

There are also avenues for members of the public to personally participate in the policy development and the functions of the Council. Several reference groups and committees comprise or include members of the public.

Standing Committees

Council has three Standing Committees, as follows:

Commercial Services Committee

Introduces, evaluates and reviews the commercial dealings and operations of Council with the aim of any commercial activity being the provision of supplementary revenue streams that assist Council in the delivery of services to the community.

Finance and Facilities Committee

Considers financial matters of a strategic nature including Council's annual budget deliberations and to provide strategic input into the facilitation and construction of major community facilities.

Environmental and Sustainability Committee

Considers matters of a strategic planning nature, such as local environmental plan.

The Committees listed above have no delegated authority and minutes are submitted to Council for confirmation.

Other Groups

Council also has a range of Advisory Committees that include members of our community to assist in providing feedback to Council:

Australia Day Committee

Determines award recipients for Australia Day.

Donations Working Party

Considers applications for donations and makes recommendations to Council.

Economic Activation Group

This group shares and promotes ideas and strategies that support long term economic sustainability, increased diversity of activities, and actions that increase activities that optimise the benefits from the infrastructure and businesses located in the Ballina Shire.

Public Art Advisory Panel

Provides guidance on the implementation of Council's Public Art Policy.

Local Traffic Committee

This Committee is a requirement of Council's statutory obligations as delegated by the Transport for NSW in respect to the Roads Act 1993. The role of the Committee is to consider the technical aspects of any proposal and make a recommendation to the Council. The public perspective is the responsibility of the Council and thus residents' views should be considered by Council rather than the Local Traffic Committee.

Waterways Advisory Group (formerly Port Ballina Taskforce)

Consists of the Mayor and two councillors, two community representatives, and representatives from Transport for NSW – Maritime, Department of Planning, Industry and Environment – Fisheries, Department of Planning, Industry and Environment – Crown Lands, Ballina Fishermen's Co-operative, Ozfish Unlimited and Ballina Environment Society. The primary objective is to pursue the restoration of the waterways within the Ballina Shire to a healthy state, while supporting social and economic benefits that a healthy and diverse waterway system can bring to our community.

Audit, Risk and Improvement Committee

The Committee consists of two councillors (non-voting) and four independent members, one of which is Chair of the Committee. The Committee provides information to Council for the purpose of improving the Council's performance of its functions. The Committee aims to keep under review Council operations, such as compliance, risk management, fraud control, financial management and governance. The Committee also reviews the implementation of the strategic plan, delivery program and strategies including service reviews, collection of performance measurement data by council and any other matters prescribed by the regulations.

Reference Group

Access Reference Group

This group identifies the major access needs of different disability groups in the Ballina Shire and makes recommendations to Council to resolve identified issues in priority order.

A, B and C Ward Committees

Council's area is divided into three Wards. Each Ward is represented by its own Ward Committee. The Ward Committees are designed to provide Council with feedback and policy advice on matters referred by Council and/or raised by members on behalf of their community. They are made up of one representative each from not for profit community organisations and councillors from the particular Ward. The Ward

Committees have no delegated authority and minutes are distributed to members for confirmation at the next meeting.

Council reviews the membership of Ward Committees after each Local Government Election. At the January 2022 Ordinary meeting, Council resolved to retain the existing structure and membership of the three Ward Committees with expressions of interest called for any additional membership. When Council receives further applications, these are reported to Council for determination.

Delegates

Councillors represent Ballina Shire Council on a number of external committees:

ORGANISATIONS	DELEGATES
Alstonville Wollongbar Chamber Of Commerce	Three "C" Ward councillors plus the Mayor
Ballina & District Chamber Of Commerce & Industry	Three "A" Ward councillors plus the Mayor, Cr Jeff Johnson
Ballina Naval Museum	Cr Jeff Johnson and Cr Stephen McCarthy
Cape Byron Marine Park (Authority Advisory Committee)	Cr Simon Chate
Country Mayors' Association	Mayor and General Manager
Lennox Head Chamber of Commerce	Three "B" Ward councillors plus the Mayor
Northern Rivers Joint Organisation (NRJO)	Mayor
Richmond-Tweed Regional Library Committee	Cr Eva Ramsey, Cr Simon Chate, Cr Nigel Buchanan (alternate delegate)
Rural Fire Service Management Committee	Cr Kiri Dicker, Cr Eva Ramsey (alternate delegate)

COUNTY COUNCIL	DELEGATES
Rous County Council	Cr Sharon Cadwallader Cr Rod Bruem



COUNCIL NEWS AND INFORMATION

We aim to better inform our community about Council's activities. We do this through a number of activities:

Using communication channels

Ballina Shire Council proactively uses traditional and digital media to relay information and seek information from the community. The General Manager has a regular program on local community radio, 101.9 Paradise FM, after the council meeting.

Consultation engagement

Council staff engage, consult and educate the community through various consultation channels including door knocks, pop-up shops and market stalls. Council developed a new Community Engagement Strategy in December 2022. and Launched an online engagement platform yoursayballina.com.au in 2022.

Council notices

Publish weekly notices on council's website ballina.nsw.gov.au/council-notice.

Community Connect newsletter

Is distributed to all urban residents eight times a year and is available at over 100 locations across the Ballina Shire including Council's Libraries, Community Centres, Visitor Information Centre, Ballina-Byron Gateway Airport, and website.

eNews is distributed every fortnight. Community members can subscribe to council news and updates at ballina.nsw.gov.au/communityconnect

Social media

Ballina Shire Council's Facebook page facebook.com/ballinashirecouncil

Media releases, council notices and documents on exhibition are available on Council's website ballina.nsw.gov.au

PUBLIC SUBMISSIONS

All significant plans, strategies and policies of Ballina Shire Council are placed on exhibition in draft form so that interested members of the public may view them and make comments should they wish to.

Exhibition documents are available at Council's Customer Service Centre 40 Cherry Street, Ballina and Council's engagement website yoursayballina.com.au

Submissions should be addressed to: The General Manager | Ballina Shire Council | PO Box 450 | Ballina NSW 2478 | Email council@ballina.nsw.gov.au

Online Feedback can be made on Council's website yoursayballina.com.au

4. INFORMATION AVAILABLE FROM COUNCIL

Council holds information about the wide range of functions it undertakes and the issues it handles in relation to the Ballina Local Government area.

Council has a commitment to openness and transparency, and to assisting easy access to the information that it holds. To support this commitment as much information as possible is available via council's website **ballina.nsw.gov.au**

The information available on the website is regularly reviewed and updated, having regard to current issues and topics of public interest.

PRIVACY MANAGEMENT

The Privacy Management Plan has been adopted to meet legislative requirements under the Privacy and Personal Information Protection Act (PPIPA), to confirm Council's commitment to privacy protection, and to outline Council's practice for dealing with privacy and personal information in accordance with the information protection principles contained within the Act. The Privacy Management Plan is available on Council's website.

ACCESSING INFORMATION

The Government Information (Public Access) Act 2009 (GIPA) encourages greater accessibility to information and transparency of council decision making for members of the public.

Information that is not published on the council's website may be requested via an informal request, or via a formal access application in line with section 9 of the GIPA Act.

Open Access (Mandatory Disclosure) Information

Information listed as open access in this agency information guide is available free of charge from Council's website. Refer to page 22.

Proactive Release of Information

Ballina Shire Council has a corporate culture of transparency and accountability.

Information of interest to the public generally is routinely and proactively published to our website.

The availability of the information is promoted to the community via social media, advertising and community committees.

Informal and Formal Access

Wherever possible and appropriate requests for information are managed informally.

We encourage you to search our website – there is a lot of current and historical information already published or available upon request.

If the information is not available, request it informally – send an email to **council@ballina.nsw.gov.au**.

Not all applications can be treated informally, but many can be.

It may be necessary to submit a formal access application if the information you are seeking is of a sensitive nature, contains personal, confidential or commercially sensitive information about a third party, or involves a complex or considerable amount of time and resources to assemble.

Where a formal application under the GIPA Act is made, application, processing and advanced deposit charges as specified in the Act will apply. Formal applications require an application fee of \$30, and \$30 per hour processing fees. Processing fees may be waived or discounted in certain circumstances.

For further information or to arrange access to information please contact the Information Management Team on 1300 864 444 or **council@ballina.nsw.gov.au**

CONTACT DETAILS FOR ACCESS TO INFORMATION ENQUIRIES

Right to Information

The Coordinator of Information Management is Council's Right to Information Officer (RIO). To access information not available on council's website contact the Information Management Team.

Privacy Officer

The Manager Information Services is responsible for responding to any concerns raised by members of the public regarding the collection, use and disclosure of their personal information and for ensuring Council's practices comply with the requirements of the Privacy Management Plan.

The Privacy Officer

40 cherry street • po box 450 • ballina nsw 2478

t 1300 864 444

council@ballina.nsw.gov.au

w **ballina.nsw.gov.au**

Access to Information

The Director Corporate and Community is Council's Public Officer. If you have difficulty in obtaining access to Council information, you may wish to refer your enquiry to the Public Officer as follows:

The Public Officer

40 cherry street • po box 450 • ballina nsw 2478

t 1300 864 444

e council@ballina.nsw.gov.au

w **ballina.nsw.gov.au**

Information and Privacy Commission (IPC)

The Information and Privacy Commission (IPC) is an independent body that was established by the NSW Government to promote public awareness and understanding of the GIPA Act.

The Information and Privacy Commission NSW (IPC) is an independent statutory authority that administers legislation dealing with privacy and access to government held information in New South Wales.

Resources and information relating to the GIPA and PPIP Act can be obtained from the IPC website at **ipc.nsw.gov.au** or by contacting the IPC as follows:

t 1800 472 679 (1800 INFOCOM) freecall

e ipcinfo@oic.nsw.gov.au

GPO Box 7011 Sydney 2001

w **ipc.nsw.gov.au**

5. COUNCIL POLICIES AND DOCUMENTS

Pursuant to Division 2 Section 20 of the Government Information (Public Access) Act 2009 (GIPA), the following information is open access. Most documents may be viewed on Council's website or by emailing council@ballina.nsw.gov.au

Planning and Development Applications

Ballina Shire Council has building and development application files (BA and DA files) dating back to 1919 for BAs and 1969 for DAs.

Information and documents related to recent DAs (from 2010 to current) are available and published free of charge on council's DAs Online portal da.ballina.nsw.gov.au

Information and documents relating to earlier building and development application files can be accessed by lodging an historical BA and DA search application with council's Information Management team, visit our website for details ballina.nsw.gov.au/viewdabafiles

The types of documents published to DAs online may include:

- Application Form
- Costs Estimate
- Fees Quotation Sheet
- OSSM Application Form
- Owner's Consent
- Section 68 Application
- Section 138 Application
- Sediment and Erosion Control Statement
- Site Photographs
- Certificate - ABSA
- Certificate - BASIX
- Certificate - Design Compliance
- Certificate - Engineering Compliance
- Certificate - NaTHERs
- Certificate - HBCF Insurance
- Fire Safety Measures - Existing and Proposed
- Schedules of Colours and Materials
- Specifications
- Water Services Application and Plan
- Notice of Work Plumbing and Drainage
- Elevations Plan
- Sections Plan
- Cut and Fill Plan
- Floor Plan
- Landscape Lighting/Illumination Plan
- Photomontage Plan
- 3D Model / Views Plan
- Schedule of External Finishes Plan
- Shadow Analysis Diagrams Plan
- Site Plan
- Survey Plan
- Bracing and Tie Down Engineering Plan
- Drainage Engineering Plan
- Footings Engineering Plan
- Joists Engineering Plan
- Pool Engineering Plan
- Roof Engineering Plan
- Slab Engineering Plan
- Architectural Plan Set
- Drainage Plan Set
- Hydraulic Plan Set
- Landscape Plan Set
- Road Works Plan Set
- Stormwater Plan Set
- Strata Plan Set
- Subdivision Plan Set
- Survey Plan Set
- Access Report
- Acid Sulphate Soil Report
- Acoustic Report
- Bushfire Assessment Report
- Contamination Report
- Costs of Development Report
- Geotechnical Report
- Heritage Report
- OSSM Waste Water Management Report
- Site Contamination Assessment Report

- Statement of Environmental Effects Report
- Stormwater Management Report
- Traffic and Parking Report
- Waste Management Report

Integrated Planning and Reporting

- Community Strategic Plan - 10-year
- Delivery Program (4-year) and Operational Plan (1-year) combined document
- Fees and Charges
- Resourcing Strategy
 - Long Term Financial Plan
 - Long Term Financial Plan Budget
 - Asset Management Plan Summary
 - Workforce Plan
- Annual Report
- End of Term Report

Council Meetings

Agendas and Minutes of Council Meetings from 2011 onwards are available on Council's website. Documents prior to 2011 are available by contacting the Records and Information Team. Council meetings are live-streamed to the web. To view visit ballina.nsw.gov.au

Financial Information

- Annual Financial Reports
- Auditor's Report

Registers

- Assets Register
- Cemetery Register
- Contracts Register
- Donations Register
- DAs Online Register
- Disclosure Log of Formal Access Applications under GIPA
- Land Register
- Roads Register
- Unavailable Open Access Information Register

Council Policies

- A01 Asset Management
- A02 Alcohol Regulation on Public Land
- A03 Asbestos Management
- B01 Busking
- B02 Banner Poles
- B03 Backyard Burning
- B04 Containment Backflow Prevention
- B05 Burials on Private Rural Land
- B06 Building Over Council Assets
- B07 Beach Debris Management
- B08 Biodiversity - Compensatory Habitat and Offsets
- C01 Cemetery Management
- C02 Community Property Leasing and Licensing
- C03 Child Protection
- C04 Councillor Expenses and Facilities
- C05 Concealed Water Leaks - Financial Assistance
- C06 Code of Conduct
- C07 Code of Meeting Practice
- C08 Corporate Sponsorship
- C09 Complaints Management
- C10 Commercial Activities on Public Land
- C11 Climate Change
- C12 Contaminated Land (Management of)
- C13 Councillor Training and Development
- C15 Community Gardens
- C16 Companion Animals Management Plan
- C17 Community Event Signage
- C19 Councillor and Staff Interaction
- D01 Donations - Financial Assistance for Community Groups
- D02 Developer Contributions Investment Incentive
- D03 Donations - Rates and Charges
- D04 Donations - Assistance with Council Fees for Community Groups
- D05 Donations Australian Representation
- D06 Donations - Waste Disposal for Not-for-Profit Disposal of Feral, Orphan Animals
- D07 Donations - Support for Environmental Volunteer Groups
- D08 Donations - Community Sporting Groups Capital Works Assistance

COUNCIL POLICIES AND DOCUMENTS (CONT)

Council Policies (cont)

- D09 Donations - Waste Disposal Fees for Not-for-Profit Groups (operating secondhand shops) -
- D10 Dual Water Supply Plumbing
- D11 Developer Use of Public Land
- D12 Donations - Community Resource Recovery Initiatives
- E02 Equal Employment Opportunity
- E03 Enforcement
- E05 Events on Public Land
- F01 Footpaths and Cycleways - Inspection, Evaluation and Maintenance
- F02 Fundraising for Community Groups in Central Business Districts
- F03 Fire Asset Protection Zones - Private use of Public Land
- F04 Filming on Public Land
- F05A Festivals and Events (Community) - Sponsorship Program
- F05B Festivals and Events (Commercial) - Sponsorship Program
- F06 Four Wheel Drive Beach Access - Seven Mile Beach (4WD Beach Permit)
- F07 Commercial Use of Footpaths
- F08 Financial Assistance (Hardship) - Rates and Charges
- F09 Fraud and Corruption Control
- F10 Financial Assistance - Ranger Fees and Charges
- F11 Fire Safety (Built Environment)
- F12 Farmland Rating
- G01 Grazing of Stock on Road Reserves
- I01 Investments
- I03 Internal Reporting
- K01 Kerbside Bin Entitlement and Service
- L01 Liquor Licence Application
- L02 Liquid Trade Waste
- L03 Local Procurement
- L04 Local Directional Signage within Road Reserves
- M01 Markets on Public Land
- M02 Monuments and Memorials on Public Land
- M03 Mobile Vending on Public Land

Council Policies (cont)

- M04 Metered Standpipes
- N01 Naming of Roads, Bridges and Places
- N02 Naming of Council Owned Facilities
- O01 On Site Sewage Management Strategy
- P01 Private Swimming Pool Barrier Fencing
- P02 Private Structures Within Council Owned Waterways
- P03 Public Art
- P04A Pesticide Use
- P06 Property Reserves
- P07 Property Investment and Development
- P08 Pressure Sewer
- P09 Private Structures on Public Land and Roads
- P10 Pensioner Concessions - Rates and Charges
- R02 Risk Management
- R03 Road Closing Applications for Public Roads
- R04 Related Party Disclosures
- R05 Rates and Charges Debt Recovery
- R06 Restricted Access Vehicles (RAVs) Accessing Local Roads
- S01 Street Light Shielding
- S02 Social Media
- S03 Sports Facility Management
- T01 Temporary Storage Containers on Community Land
- U01 Unused Public Roads - Short term Leases
- U04 Urban Vegetation on Public Land
- U05 Urban Water Quality
- V01 Voluntary Planning Agreements
- W01 Website - Direct Links and Commercial Advertising
- W02 Water and Wastewater Connections
- W03 Weddings on Public Land
- W04 Waste Management for Multi-Unit Developments

Planning Documents

- Alstonville Strategic Plan 2037
- Alstonville Planning and Environmental Study
- Ballina Local Environmental Plan 1987 (BLEP)
- Ballina Local Environmental Plan 2012

COUNCIL POLICIES AND DOCUMENTS (CONT)

Planning Documents (con't)

- Ballina Major Regional Centre Strategy 2035
- Ballina Shire Affordable Housing Strategy 2010
- Ballina Shire Bulky Goods Retailing Update 2017
- Ballina Shire Development Control Plan 2012
- Ballina Shire Growth Management Strategy 2012
- Ballina Shire Retail Strategy 2003
- Clark Street Precinct Masterplan and Land Use Review 2014
- Cumbalum Structure Plan 2006
- Lennox Head Community Aspirations Strategic Plan 2002
- Lennox Head Structure Plan 2004
- Local Strategic Planning Statement
- Planning Proposals and LEP Amendments: Process Guidelines 2015
- Shire Wide Community Based Heritage Study 2008
- Wardell Community Based Heritage Study 2004
- Wardell Strategic Plan 2015-2035
- West Ballina Planning Study and Structure Plan 2010
- Wollongbar Strategic Plan 2039
- Wollongbar Planning and Environmental Study 2019

Section 64 (EPA) - Developer Servicing Plans

- Rous Water Developer Servicing Plan 2016
- Water Supply Infrastructure Development Servicing Plans 2011
- Wastewater and Recycled Water Development Servicing Plan 2015

Section 94 (EPA) - Developer Contributions Plans

- Heavy Haulage Contributions Plan 2019
- Ballina Shire Car Parking Contributions Plan 2014
- Ballina Shire Roads Contribution Plan Version 4.1 2018
- Ballina Shire Open Space and Community Facilities Contributions Plan 2016
- Cumbalum Urban Release Area Precinct A Contributions Plan 2015 (pdf)

Section 94 (EPA) - Developer Contribution Plans (superseded but valid for old consents)

- Ballina Shire Car Parking Contributions Plan 2004
- Ballina Shire Open Spaces and Community Facilities Contribution Plan 1993
- Ballina Shire Open Space and Community Facilities Contributions Plan 2016
- Lennox Head Village Centre Car Parking 2004
- Public Garden and Recreation Space Enhancement 1993
- Road Contribution Plan 2002

Plans of Management and Master Plans

- Alstonville Cemetery Master Plan 2009
- Ballina Coastal Reserve Plan of Management 2003 (amended 2011)
- Ballina Foreshore Master Plan 2008
- Ballina Landscape Entry Treatment Master Plan 2013
- Ballina Lennox Head Recycled Water Master Plan 2009
- Ballina Marina Master Plan 2017
- Captain Cook Park Master Plan 2014
- Cawarra Park Master Plan 2022
- East Ballina Cemetery Concept Master Plan 2017
- Elizabeth Ann Brown Park Concept and Management Plan 2012
- Elizabeth Ann Brown Park - Memorial Upgrading Works Plan 2018
- Plan of Management for Community Land 2015
- Hampton Park Plan of Management 2005
- Killen Falls Plan of Management - Part A 2017
- Killen Falls Plan of Management - Part B 2017
- Kingsford Smith Reserve Master Plan 2021
- Lennox Foreshore Master Plan (Sheet 1) 2011
- Lennox Foreshore Master Plan (Sheet 2) 2011
- Lower Richmond River Recreational Boating Study 2005
- Martin Street Boat Harbour 2016
- Ocean Breeze Reserve Master Plan 2017
- Pop Denison Park Master Plan 2016

COUNCIL POLICIES AND DOCUMENTS (CONT)

Plans of Management and Master Plans (cont)

- Richmond River Lighthouse Precinct Conceptual Master Plan 2007
- Southern Cross Precinct Master Plan 2008
- Sharpes Beach Master Plan 2019
- Tosha Falls Plan of Management - Part A 2018
- Tosha Falls Plan of Management - Part B 2018
- Williams Reserve Plan of Management 2007

Coastal Management Plans and Related Documents

- Ballina Shire Coastline Hazard Definition Study 2005
- Ballina Coastline - Coastal Zone Management Plan (CZMP) 2016
- Healthy Waterways Program 2021
- Lake Ainsworth Coastal Management Program 2020
- Lake Ainsworth Crown Reserve Master Plan 2005
- Richmond River Estuary Coastal Zone Management Plan 2011
- Shaws Bay Coastal Zone Management Plan - Volume 1 November 2015
- Shaws Bay Coastal Zone Management Plan - Volume 2 November 2015

Plans of Management - Vegetation

- Bulwinkel Park, and surrounding areas, Alstonville 2005
- Dalwood Scrub 1999
- Duck Creek High Conservation Value 2004
- Duck Creek Reserve 2003
- East Ballina Crown Reserve 2003
- East Ballina Reserves 2014
- Hutley Road Reserve 2004
- Killen Falls 2004
- Lennox Head (Coastal) 2018
- Little Fishery Creek Reserve 2004
- Lumley Park 2004
- Maguires Creek Catchment 2004
- Mercer Park 2003

Plans of Management - Vegetation (cont)

- Ross Lane 2004
- Tintenbar Hall Reserve 2004
- Western Chillcotts Creek 2002
- Willow Bank 1998
- Wollongbar Drainage Reserve 2001
- Wollongbar Rainforest Reserve 2005

Other Documents

- Active Ageing Strategy 2015
- Agency Information Guide as at June 2022
- Ballina 2035 Annual Report 2017
- Ballina Byron Gateway Airport Emergency Procedures Manual
- Ballina CBD Parking Performance Review 2004
- Ballina Environmental Action Plan 2014
- Ballina Floodplain Risk Management Plan 2015
- Ballina Floodplain Risk Management Study Volume 1 2012
- Ballina Floodplain Risk Management Study Volume 2 2012
- Ballina Flood Study Update Part 1 2008
- Ballina Flood Study Update Part 2 2008
- Ballina Shire Economic Development Strategy
- Ballina Shire Koala Management Strategy 2017
- Ballina Shire Local Emergency Management Plan 2019
- Ballina Shire Emergency Risk Management Study 2008
- Ballina Shire Council Playground Update and Management Plan 2022
- Building Back Northern Rivers - guide to development approvals to support flood recovery
- Bushfire Risk Management Plan 2017
- Chickiba Lakes Acid Sulphate Soils and Wetland 2006
- Climate Action Strategy 2012-2020
- Community Engagement Strategy 2022
- Community Participation Plan 2019
- Destination Management Plan for Ballina Coast and Hinterland 2021-2030

COUNCIL POLICIES AND DOCUMENTS (CONT)

Other Documents (cont)

- Disability Inclusion Action Plan 2017 - 2021
- Environmental Action Plan 2012
- Fraud and Corruption Control Plan 2021
- GIPA Annual Statistics Report 2020/21
- Good Access Guide 2013
- North Creek Dredging Scoping Study 2016
- Northlakes Water Quality Management Plan 2008
- NRCG Creative Action Plan 2021
- Our Community: Our Culture, Ballina Shire Cultural Plan 2014-2020
- Privacy Management Plan 2016
- Road Network Study
- Road Safety Strategy 2014/15-2023/24
- Social Plan 2009
- Sport and Recreation Plan 2020
- Regional State of the Environment Report Report Summary 2020
- State of the Environment Report 2016
- State of the Environment Ballina Summary 2016
- Sustainability Plan - People, Place, Prosperity 2006-2025
- Urban Stormwater Management Plan 2012
- Urban Water Management Strategy 2003

OPEN ACCESS INFORMATION

Contact Council's Information Management Team to view:

- Applications for approvals and associate documents under Part 1 of Chapter 7 of the LGA
- Applications for approvals and associated documents under any other Act
- Records of approvals granted or refused, any variation from local policies with reasons for the variation, and decisions made on appeals concerning approvals
- Orders given under Part 2 of Chapter 7 of the LGA, and any reasons given under section 136 of the LGA

- Orders given under the authority of any other Act
- Records of building certificates under the Environmental Planning and Assessment Act 1979
- Plans of land proposed to be compulsorily acquired by the local authority
- Compulsory acquisition notices
- Leases and licences for use of public land classified as community land

COMMUNITY PRIORITIES AND SATISFACTION SURVEYS

In 2018 Council engaged a research company (Micromex Research) to undertake a satisfaction survey which involved a sample of approximately 300 applicants who had submitted a planning application to Council in recent years.

Survey results are available on Council's website

ballina.nsw.gov.au/engagement:

- Development Application Research - Micromex - February 2018.

In 2022, 2020, 2018, 2016, 2014, 2012 and 2008 Council engaged Micromex Research to undertake a community priorities and satisfaction survey which involved the random surveying of 500 residents of the Shire. The results of those surveys can be viewed below:

- Community Priorities and Satisfaction Survey (Micromex) - 2022
- Community Priorities and Satisfaction Survey (Micromex) - 2020
- Community Priorities and Satisfaction Survey (Micromex) - 2018
- Community Priorities and Satisfaction Survey (Micromex) - 2016
- Community Priorities and Satisfaction Survey (Micromex) - 2014
- Community Priorities and Satisfaction Survey (Micromex) - 2012
- Community Priorities and Satisfaction Survey (Micromex) - 2008

6. OPEN DATA

EXTERNAL DATA AVAILABLE

Council has a number of external datasets and resources available to download on its website ***ballina.nsw.gov.au***

DEMOGRAPHIC AND ECONOMIC INFORMATION ON COUNCIL'S WEBSITE

Ballina Shire Council provides a range of demographic and economic information on its website from **.id** a company of demographers, housing analysts, forecasters and Census data experts who have developed online information specifically for Council and our community.

Demographic Community Profile

Provides information on land area, population, age, employment, education, household type and gender.

profile.id.com.au/ballina

Community Social Atlas

Includes key socio-demographic characteristics as interactive maps based on data from Census of Population and Housing (ABS), each map provides the finest level of detail to help identify spatial patterns and trends in the area.

atlas.id.com.au/ballina

Economic Profile

Presents economic information that enables you to describe the area's role within the broader economy, explore options for economic development and promote the area's strengths.

economyid.com.au/ballina

Population and Household Forecasts

Presents what is driving population change in the community and how the population, age structure and household types will change over time.

forecast.id.com.au/ballina

AUSTRALIAN AND NSW GOVERNMENT WEBLINKS

We also provide weblinks to a range of Federal and State Government websites:

Bureau of Meteorology

A range of interesting local climatic information can be accessed via the Australian Bureau of Meteorology website.

bom.gov.au/climate/data/index

Australian Bureau of Statistics

The ABS is Australia's national statistical agency, providing trusted official statistics on a wide range of economic, social, population and environmental matters of importance to Australia.

abs.gov.au

NSW Planning & Environment

The NSW Department of Planning, Industry & Environment has a dedicated research and demography webpage. The information available includes information on population and housing projections down to the LGA level.

planning.nsw.gov.au/Research-and-Demography

Northern NSW Local Health District

The Northern NSW Local Health District has an extensive collection of health data available.

nswlhd.health.nsw.gov.au/public-health/healthstats-nsw/

NSW Justice

The Bureau of Crime Statistics and Research publishes crime trends for all of NSW, plus each police region and down to the LGA level. Statistics are available on all reported crime.

bocsar.nsw.gov.au

OPEN DATA AVAILABLE FROM OTHER STATE AND FEDERAL AGENCIES

The open data initiative is a program of work across agencies aimed at increasing the safe use of data across Federal and State Governments, to support better customer service, policy development, responsiveness and innovation.

This concept operates in conjunction with the objectives of the GIPA Act.

You can download datasets and resources available at the following websites:

[NSW Government data.nsw.gov.au](http://data.nsw.gov.au)

[Australian Government data.gov.au](http://data.gov.au)

SUGGESTIONS FOR DATA AVAILABILITY

If you have a suggestion with respect to data that Council may make available to the public please contact our Information Management Team on 1300 864 444 or email ***council@ballina.nsw.gov.au***



Ballina Shire Council
40 Cherry Street Ballina NSW 2478
p: 1300 864 444 | e: council@ballina.nsw.gov.au

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