

Fire Safety and Essential Services enquiries

Environmental Planning and Assessment Regulation 2000 (NSW)

Lodge Applications at Ballina Shire Council • 40 Cherry Street Ballina (Mon-Fri 8.15am to 3.00pm)

mail PO Box 450 Ballina 2478 • **e** pehd@ballina.nsw.gov.au • **abn** 53 929 887 369

t 1300 864 444 • **w** ballina.nsw.gov.au • **credit card payments** e terminal22@ballina.nsw.gov.au

Payment is required upon lodgement of application for processing.

Application Details

Please check all applicable boxes

Enquiry for required essential fire services investigation (2023/24 fee \$126 plus \$63 per DA file reviewed)

Essential fire services annual notification, registration & reporting service program (2023/24 fee \$95)

Council will provide a reminder for you to complete your Annual Fire Safety Statement within legislated timeframes and lodge your completed Fire Safety Statement with Fire and Rescue NSW.

Request for **extension of time** to provide Annual Fire Safety Statement (2023/24 fee \$95).

Please provide length of extension required and reason for extension.

Attached technician report with list of failed items.

Applicant Details

Name

Postal Address

Email Address

Telephone *business hours*

The applicant is:

a) the Owner of the property containing the Essential Service or the Owner's Solicitor or Agent

b) a person with the written consent of the owner of the property containing the Essential Service

Property Details

Details can be located on the property rates notice

Property Address

Lot/DP or Lot/Section/DP or Lot/Strata Plan Number

Office Use Only

2024/25 Enquiry fee: POA Receipt Code: FIRESAFE1

2024/25 Annual notification, registration & reporting service program fee: \$100 Receipt Code: ESSRENW

2024/25 Extension of time fee: \$100 Receipt Code:

DA/BA Number

Parcel Number

Amount paid \$

Date received

Receipt number

Description of Land Use

Please check relevant box:

Multi unit, Multi-level Residential

Industrial

Commercial

Current Use

Applicant's Signature

Date

Owner Consent

The written consent of the owner of the property containing the Essential Services or the owner's solicitor or agent is necessary unless the applicant is a person referred to in paragraph a) or b) in applicant details.

Owner's Name

Postal Address

Date of Birth

I, being the owner/
owner's solicitor/agent
consent to the making
of this application.

Signature

Date

Owner's Name

Postal Address

Date of Birth

I, being the owner/
owner's solicitor/agent
consent to the making
of this application.

Signature

Date

Privacy and Copyright Notice

The completed Fire Safety and Essential Services enquiries form and any documents submitted with the application contains personal information that is being collected in order to assess, process and determine the request under the provisions of the *Environmental Planning and Assessment Act 1979* (NSW) and the *Environmental Planning and Assessment Regulation 2021* (NSW).

The information will be processed by the Planning and Environmental Health Division of Ballina Shire Council and will be made available to public enquiries under the *Government Information (Public Access) Act 2009* (GIPA). The information will be stored in Council's electronic document management system.

SUBMIT FORM