

## guidelines for EVENTS ON PUBLIC LAND

policy | E05

Ballina Shire Council values the importance of local events that showcase the rich sporting and cultural diversity and history of our Ballina Shire community, and deliver economic, social and environmental benefits.

To hold an event on public land in Ballina Shire (including parks, open spaces or streets) you will need to lodge with Council an **Application for Events on Public Land**. Applicants must refer to the **Event Guidelines** when completing an application form. A fee will be charged and you will need to give Council enough time to consider your application (allow 40 days).

Any approval given to you will last for a maximum of 3 years, and then it will have to be renewed.

In making your application, you need to consider:

### Environmental impacts

Potential damage to local flora and fauna, and impact on Council infrastructure

### Social impacts

Impact on residential amenity, conflicts with other user groups and organisations, availability of land

### Economic impacts

Likely economic benefits and detriments to the locality and the shire

### Risk assessment

Event organiser must provide Council with a Risk Management Plan. Management of risk is a critical factor in the professional management of any event. A Bush Fire Hazard Assessment should be undertaken, if relevant to the site. Council has guidelines on risk management for events on public land

### Further information

For further information, please refer to Council's **Events on Public Land policy**.

Ph: 6686 4444

[ballina.nsw.gov.au](http://ballina.nsw.gov.au)

