

# NOTICE OF INTENTION TO HOLD A PUBLIC ASSEMBLY

## Summary Offences Act 1988

To the Commissioner of Police

**1** I, .....  
Name  
of .....  
Address  
on behalf of .....  
Organisation

notify the Commissioner of Police that on the .....  
Day  
of .....  
Month/Year

it is intended to hold:

**either:**

(a) a public assembly, not being a procession, of approximately

.....persons which will assemble  
Number

at .....  
Place

at approximate .....am/pm  
Time

and disperse at approximately .....am/pm  
Time

**or**

(b) a public assembly, being a procession of approximately .....  
Number

persons which will assemble at .....  
Place

at approximately .....am/pm  
Time

and at approximately ..... am/pm the procession will

commence and shall proceed .....

.....

.....

Specify route, any stopping places and the approximate duration of any stop: and the approximate time of termination. A diagram may be attached.

2 The purpose of the proposed assembly is.....  
.....  
.....  
State purpose

3 The following special characteristics associated with the assembly would be useful for the Commissioner of Police to be aware of in regulating the flow of traffic or in regulating the assembly:

\* (i) There will be ..... (number) of vehicles and/or\* floats involved and their type and dimensions are as follows:  
.....  
.....

\* (ii) There will be ..... (number) of bands, musicians, entertainers etc entertaining or addressing the assembly

\* (iii) The following number and type of animals will be involved in the assembly  
.....  
.....

\* (iv) Other special characteristics of the proposed assembly are as follows:  
.....  
.....

4 I take responsibility for organising and conducting the proposed public assembly.

5 Notices for the purposes of the *Summary Offences Act 1988* may be served on me at the following:

Address: .....  
.....  
..... Post Code.....

Telephone: .....

Signed: .....

Capacity/Title.....

Date .....

\* Delete as applicable