

# The three steps to *register your pet*

## microchip.



To register your pet, it must first be microchipped by a vet or authorised identifier.

After microchipping, details are entered on the NSW Companion Animals Register by your vet or local Council. A Certificate of Identification is issued to the owner.

## desex.



You are encouraged to have your pet desexed. Desexing reduces the number of unwanted pets born each year. It also helps reduce straying, fighting, aggression and behaviour such as spraying to mark territory.

Discounted fees apply to cats desexed prior to four months of age and dogs desexed prior to six months of age.

## register.



All cats and dogs must be registered by six months of age. The registration fee is a once-only payment which covers the cat or dog for its lifetime in NSW, regardless of any changes in ownership (see over for further details).

Register online: [petregistry.nsw.gov.au](https://petregistry.nsw.gov.au)

Register in person: at your local Council



**petregistry**  
.nsw.gov.au

*Microchipping and lifetime registration of your cat or dog is a requirement under the NSW Companion Animals Act 1998.*

*If your pet is not registered by six months of age, you may be issued with a Penalty Infringement Notice (PIN) which may exceed \$305.*

## NEW CHANGES

Since 1 July 2020 NSW Government has made several significant changes to pet registration:

- Reduced registration fee for desexed dogs is only applicable if the dog is desexed prior to 6 months of age (unless the dog is owned by a pensioner or the dog is being transferred from interstate)
- Free lifetime registration for desexed dogs and cats obtained from a registered rehoming agency (pound or animal shelter)
- Annual Permits are required for non-desexed cats and a one-off annual permit is required for cats desexed after four months of age
- Annual Permits are required for dogs declared dangerous or of a restricted breed
- Late fees now apply for registrations and annual permits.

## HOW TO REGISTER / PAY ANNUAL PERMIT FEE

- You will need an email address and your pet microchip number (this can be verified at your local vet)
- Visit [petregistry.nsw.gov.au](http://petregistry.nsw.gov.au) and follow the steps to register and pay the fee and the annual permit fee (if applicable)
- If you are unable to pay online you can come into Ballina Shire Council at 40 Cherry Street, Ballina (bring all paperwork with you).

## WHAT SHOULD I DO IF I HAVE A CAT OR DOG WITH NO PAPERWORK?

- Provide Council with proof of purchase or a signed Change of Owner form. If these are not available a Statutory Declaration is required to declare that the cat or dog was obtained legally. The declaration should describe the animal, how it was obtained and who it was obtained from, including dates.

## HOW TO TRANSFER MY PET FROM INTERSTATE

- Provide Council with proof of ownership and microchip details (a vet can verify your microchip). Paperwork such as pedigree papers, registered club membership and desexing certificate that shows the microchip number and name of owner may be suitable.



**DESEXING PAPERS REQUIRED FOR DISCOUNT**

A Desexing Certificate is required as proof of desexing by the relevant age.

## REGISTRATION FEES 2021/22

<b>DOG not desexed / desexed after 6 months</b>	<b>\$224</b>
<b>DOG desexed prior to 6 months of age</b>	<b>\$66</b>
<b>DOG not desexed (recognised breeder)</b>	<b>\$66</b>
<b>Pensioner concession</b> <i>desexed dog or cat</i>	<b>\$27</b>
<b>CAT desexed or not desexed</b> <i>annual permit fees also apply for non-desexed cats and cats desexed after 4 months of age (see below)</i>	<b>\$56</b>
<b>CAT not desexed (recognised breeder)</b>	<b>\$56</b>
<b>Pound/shelter desexed dog/cat</b> <i>from registered rehoming agency</i>	<b>Free</b>
<b>Assistance animals</b> <i>e.g. guide dog, working dog</i>	<b>Free</b>
<b>Late fee</b> <i>if payment is not made within 28 days of required registration</i>	<b>\$18</b>

## ANNUAL PERMIT FEES 2021/22

<b>CAT not desexed / desexed after 4 months</b>	<b>\$81 pa</b>
<b>DOG declared dangerous/restricted breed</b>	<b>\$197 pa</b>
<b>Late fee</b> <i>if payment is not made within 28 days of required permit</i>	<b>\$18</b>

*Annual permits are valid for 12 months from the date the permit is issued.*

*Fees and conditions are set by the NSW Government and increase with CPI from 1 July each year.*

*Please refer to a full list of fees and charges at [ballina.nsw.gov.au/register-your-pet](http://ballina.nsw.gov.au/register-your-pet)*



**petregistry**  
**.nsw.gov.au**