

Terms of Reference

Purpose

This group of community members from within Ballina Shire will participate in the development of the ***Lennox Head Strategic Plan 2023-2043***.

The group will primarily act as a sounding board for the discussion of key elements of the plan during its preparation.

Scope

The Lennox Head Strategic Plan is intended to provide an overarching framework for the future growth and development of the Lennox Head and Skennars Head areas. The focus for the plan is the identification of key planning choices and related initiatives that can define, guide and enable a future for the area that is supported by the local community.

Roles

Each member of the group will provide:

- A perspective on living in the Lennox Head or Skennars Head areas (and surrounds).
- A perspective on aspirations and ideas for the future of Lennox Head and Skennars Head.
- A perspective on ideas for change and the consequences/outcomes of not making changes.
- Critical thinking about key issues arising in relation to housing, economic development, recreation and open space, environmental management, healthy living, infrastructure and the built environment.

The group as a whole will exchange information and ideas with Council and at times collaborate with Council in relation to key issues to both guide the preparation of the strategic plan and also support the dissemination of information into the broader community.

The group will provide Council with a broad community perspective on the fundamental elements of the strategic plan.

Membership

Membership to the group is by selection from registrations of interest. Membership will be limited to a maximum of 20 people.

Meetings

The group will meet on five occasions between June 2022 and September 2022 with each of the meetings dedicated to a particular policy area as listed below (anticipated timing is shown in brackets):

- Plan Overview – issues mapping and commercial expansion – what are the needs? (June 2022)
- Transport future for Lennox Head Skennars Head (July 2022)
- Climate change adaptation and other matters raised by the CRG (July 2022)
- Williams Reserve, walkability and cycling between suburbs (August 2022)
- Future housing for Lennox Head and Skennars Head and other matters raised by the CRG (September 2022)

*Meeting topics may need to be adjusted

Meetings will be held Saturday afternoon from 1.30pm to 4.30pm, with afternoon tea provided. Meetings will be held in Lennox Head at a venue to be determined.

Information and Agendas

Council will issue meeting agendas and information associated with each meeting one week in advance of each meeting. Participants may be asked to do some 'homework' prior to attending meetings to support the discussion process.

Facilitation

The group meetings will be facilitated by Council's Strategic Planning staff. The role of the facilitator will be to work with the group to maximise the involvement of members in each meeting and encourage exchange of ideas and information.

What the Group can expect from Council

- Clear, accurate and concise information about the project.
- Agendas and information one week prior to each meeting.
- Meeting notes within two weeks of each meeting.
- Openness to input and respect for local knowledge and ideas.
- Identification of areas where Council and the strategy can address ideas and key issues raised, and where such items are not within the scope of the project.
- Public acknowledgment of the value of the role and participation of group members.

What we expect from the Group

- Informed attendance at and contribution to meetings.
- A willingness to participate in the preparation of the strategy.
- Open and respectful consideration and discussion of members' viewpoints and issues.
- Respect for other members of the group and Council staff (and its consultants).
- Professional conduct in relation to public discussion of the project.

Council Contact

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