

OSSM Installation and Minor Alterations Certificate



Lodge Applications at Ballina Shire Council • 40 Cherry Street • Ballina (Mon-Fri 8.15am to 4.30pm)

mail PO Box 450 Ballina 2478 • dx 27789 • f 02 6681 1375 • e council@ballina.nsw.gov.au

t 02 6686 1210 • w ballina.nsw.gov.au • abn 53 929 887 369

With reference to sections 34 & 36 of Local Government (General) Regulation 2005 this Installation & Minor Alterations Certificate is to be submitted to Council's Development and Environmental Health Group for the purposes of certifying any minor alterations to the approval to install for new or upgraded works related to an on-site sewage management systems (OSSMS). This form verifies that the OSSM designer has approved the minor alterations. Any alterations to the approved installation that are not of a minor nature will require an amended application to be lodged with Council. Examples of minor alterations include - change from reln trenching to slotted pipe, change from distribution box to indexing valve, change of manufacturer from one secondary treatment system to another equivalent, minor relocation of effluent land application area. Contact the Development and Environmental Health Group for clarification to determine if your situation is a minor alteration.

Property Description

Address

Lot DP

Description of Minor Alterations Performed by the Installer

Provide a brief description of work performed by the installer (eg OSSMS make and model, trenches or sub-surface irrigation, pumps etc)

Completion

Date the work was completed

Declaration

Full details and signature of the OSSM designer will need to be provided to verify that the work covered complies.

I hereby state that the work has been completed in conformity with the Council approved OSSM design report and any minor alterations detailed in this certificate. The information provided in this form is a true and accurate record.

OSSM Designer Name

Licence/Reg'n No

Mobile

Phone

Address

Email

Signature

Date

Privacy Protection Notice

The completed OSSM Installation and Minor Alterations Certificate form contains personal information that is being collected for the purpose of processing this application. The information will be processed by the Development and Environmental Health Group and may be made available to public enquiries under the Government Information (Public Access) Act. The information supplied is required under the Local Government Act. The information will be stored in Council's electronic document management system.

SUBMIT